



## Digital Services Committee

**Date:** WEDNESDAY, 24 MAY 2023  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOMS - WEST WING, GUILDHALL

**Members:** Dawn Wright  
Deputy Randall Anderson  
Deputy Rehana Ameer (Ex-Officio Member)  
Aaron Anthony Jose Hasan D'Souza  
Mary Durcan (Ex-Officio Member)  
Alderman Professor Emma Edhem, City of London Police Authority Board (Ex-Officio Member)  
Alderman Sir Peter Estlin  
Deputy Madush Gupta  
Alderman Timothy Hailes  
Eamonn Mullally (Ex-Officio Member)  
Judith Pleasance  
Paul Singh  
James Tumbridge

**Enquiries:** Blair Stringman  
Blair.Stringman@cityoflondon.gov.uk

### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

To receive the Order of the Court of Commons Council from Thursday, 27<sup>th</sup> April 2023.

**For Information**  
(Pages 5 - 6)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman in accordance with Standing Order No.29.

**For Decision**

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order No.30.

**For Decision**

6. **MINUTES**

- a) Draft Minutes of the Digital Services Committee held on 25 January 2023  
(Pages 7 - 10)

To agree the public and non-public summary of the Digital Services Committee held on 25 January 2023.

- b) Draft Minutes of the Digital Services Committee held on 22 March 2023  
(Pages 11 - 14)

To agree the public and non-public summary of the Digital Services Committee held on 22 March 2023.

7. **FORWARD PLAN**

Report of the Chief Operating Officer.

**For Information**  
(Pages 15 - 18)

8. **DITS SERVICE DELIVERY SUMMARY**

Report of the Chief Operating Officer.

**For Discussion**  
(Pages 19 - 24)

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Items**

12. **NON-PUBLIC MINUTES**

To agree the draft non-public minutes of the Digital Services Committee held on 22 March 2023.

**For Decision**  
(Pages 25 - 28)

13. **DITS RISK UPDATE**

Report of the Chief Operating Officer.

**For Information**  
(Pages 29 - 38)

14. **CONNECTIVITY / UX ISSUES SUMMARY**

Report of the Chief Operating Officer.

**For Information**  
(Pages 39 - 46)

15. **CYBER SECURITY**

Report of the Chief Information Security Officer.

**For Information**  
(Pages 47 - 106)

16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

### **Part 3 - Confidential Items**

18. **MINUTES**

To agree the draft confidential minutes of the Digital Services Committee meeting held on 25 January 2023.

**For Decision**

19. **SERVICE TRANSITION PROGRAMME**

Report of the Chief Operating Officer.

**For Information**