

**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE  
PROCUREMENT COMMITTEE  
Wednesday, 31 May 2023**

Minutes of the meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held at on Wednesday, 31 May 2023 at 10.00 am

**Present**

**Members:**

Dawn Wright (Chair)  
Deputy James Thompson (Deputy Chair)  
Deputy Randall Anderson  
Deputy Keith Bottomley  
Alderman Timothy Hailes

**In attendance:**

Naresh Sonpar

**Officers:**

Richard -

**1. APOLOGIES**

The Committee approved that Alderman Timothy Hailes take the chair for those items of business before the election of the Chair.

Apologies were received from Deputy Shravan Joshi and Tijs Broeke.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. ORDER OF THE COURT OF COMMON COUNCIL**

The Committee received the Order of the Court of Common Council appointing the Committee and setting its terms of reference.

**RESOLVED-** That the Order of the Court of Common Council be received.

**4. ELECTION OF CHAIR**

The Committee proceeded to elect a Chair in accordance with Standing Order No. 29. Dawn Wright being the only Member expressing a willingness to serve was duly elected as Chair for the year ensuing and took the Chair.

**RESOLVED-** That Dawn Wright be elected as Chair for the year ensuing.

**5. ELECTION OF DEPUTY CHAIR**

The Committee proceeded to elect a Deputy Chair in accordance with Standing Order No. 30. Deputy James Thomson being the only Member expressing a willingness to serve was duly elected as Deputy Chair for the year ensuing.

**RESOLVED-** That Deputy James Thomson be elected as Chair for the year ensuing.

6. **MINUTES**

The Committee considered the public minutes and non-public summary of the previous meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held on the 10th of March 2023.

**RESOLVED-** That the public minutes of the previous meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held on the 10th of March 2023.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

The Deputy Chair suggested that the options be explored for different representation from the Policy and Resources Committee as the Chair and Deputy Chair had found it challenging to attend meetings of the Committee.

8. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There was no urgent business considered in the public session.

9. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

<b>Item No.</b>	<b>Paragraph(s) in Schedule 12A</b>
10-14	3
11	7

10. **NON-PUBLIC MINUTES**

The Committee considered the non-public minutes of the previous meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held on the 10th of March 2023.

**RESOLVED-** That the non-public minutes of the previous meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held on the 10th of March 2023 be approved as an accurate record.

11. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE - PROGRAMME PROGRESS AND BUDGET SETTING REPORT.**

The Committee considered a report of the Commissioner on the Fraud and Cyber Crime Reporting and Analysis Service Programme progress and Budget setting.

**Resolved-** That the report be approved.

12. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE PROGRAMME - INFRASTRUCTURE AND PROJECTS AUTHORITY INDEPENDENT GATEWAY 3 OUTCOME REPORT**

The Committee received a report of the Commissioner which provided the Fraud and Cyber Crime Reporting and Analysis Service Programme Infrastructure and Projects Authority Independent Gateway 3 Outcome Report.

**Resolved-** That the report be noted.

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions received in the non-public session.

14. **ANY OTHER NON-PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no item of urgent business considered in the non-public session.

**The meeting ended at 10.54 am**

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Chairman

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