



Hampstead Heath, Highgate Wood and Queen's Park Committee

Date: TUESDAY, 21 MAY 2024

Time: 4.00 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

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| William Upton KC | Caroline Haines (Ex-Officio Member) |
| Alderman Gregory Jones KC | Emily Hills, English Heritage |
| John Absalom | Michael Hudson |
| John Beyer | Pauline Lobo, Ramblers' Association |
| Councillor Marcus Boyland, London Borough of Camden | Deputy Charles Edward Lord |
| Deputy Timothy Butcher | Wendy Mead OBE |
| John Foley | Andrew McMurtrie (Ex-Officio Member) |
| Matthew Frith, London Wildlife Trust | Councillor Arjun Mittra, London Borough of Barnet |
| Jason Groves | Alethea Silk |

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<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

NB: Certain items presented for information have been marked * and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

3. ***ORDER OF THE COURT OF COMMON COUNCIL**

To receive the Order of the Court of Common Council dated 25 April 2024 appointing the Committee and setting its Terms of Reference.

For Information
(Pages 7 - 8)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman in accordance with Standing Order No.29.

For Decision

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order No. 30.

For Decision

6. **MINUTES**

For Decision

- a) Draft minutes of Hampstead Heath, Highgate Wood and Queen's Park Committee (Pages 9 - 14)

To agree the public and non-public summary of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on 12 February 2024.

- b) Draft minutes of Hampstead Heath Consultative Committee (Pages 15 - 22)

To note the public minutes of the Hampstead Heath Consultative Committee meeting held on 22 April 2024.

- c) Draft Queen's Park Consultative Group Minutes (Pages 23 - 28)

To note the draft minutes of the Queen's Park Consultative Group held on 8 May 2024.

7. **APPOINTMENT OF SUB COMMITTEES, CONSULTATIVE COMMITTEES AND GROUPS AND REPRESENTATIVES ON OTHER BODIES**

Report of the Town Clerk.

For Decision
(Pages 29 - 34)

8. ***ASSISTANT DIRECTOR'S REPORT**

Report of the Executive Director, Environment.

For Information

a) Hampstead Heath (Pages 35 - 46)

b) Highgate Wood and Queen's Park (Pages 47 - 56)

9. **RISK MANAGEMENT UPDATE REPORT**

Report of the Interim Executive Director, Environment.

For Decision
(Pages 57 - 108)

10. ***NATURAL CAPITAL AUDIT**

Report of the Interim Executive Director, Environment.

For Information
(Pages 109 - 112)

11. **NORTH LONDON OPEN SPACES BUSINESS PLAN**

Report of the Interim Executive Director, Environment.

For Decision

a) Management Priorities for Hampstead Heath for FY'2024-25 (Business Plan)
(Pages 113 - 120)

Report of the Interim Executive Director, Environment.

b) Management Priorities for Highgate Wood FY'2024-25 (Business Plan) (Pages
121 - 306)

Report of the Interim Executive Director, Environment.

- c) Management Priorities for Queen's Park FY'2024-25 (Business Plan) (Pages 307 - 340)

Report of the Interim Executive Director, Environment.

12. ***ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**

Joint report of the Chamberlain and the Interim Executive Director, Environment.

For Information

- a) Hampstead Heath Incorporating Hampstead Heath Trust Fund Trustee's Annual Report and Financial Statements for the Year Ended 31 March 2023 (Pages 341 - 386)

- b) Highgate Wood and Queen's Park Kilburn Annual Report and Financial Statements for the Year Ended 31 March 2023 (Pages 387 - 424)

13. ***HIGHGATE WOOD AND QUEEN'S PARK KILBURN CHARITY - REVIEW OF CURRENT DESIGNATED, UNRESTRICTED, AND RESTRICTED INCOME FUNDS HELD AND PROPOSED CHANGES**

Report of the Interim Executive Director, Environment.

For Information
(Pages 425 - 428)

14. ***HAMPSTEAD HEATH - HILL GARDEN PERGOLA - UPDATE REPORT**

Report of the City Surveyor.

For Information
(Pages 429 - 434)

15. ***DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

Report of the Town Clerk.

For Information

- a) Urgency Decision: Hampstead Heath Fees and Charges for Financial Year 2024-2025 (Pages 435 - 436)

- b) Urgency Decision: Highgate Wood and Queen's Park Fees and Charges for Financial Year 2024-2025 (Pages 437 - 438)

- c) Urgency Decision: Parliament Hill Athletics Track (Pages 439 - 440)

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

18. **EXCLUSION OF THE PUBLIC**

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

For Decision

19. **NON-PUBLIC MINUTES**

For Decision

- a) Draft Minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee (Pages 441 - 442)

To agree the non-public minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee meeting held on 12 February 2024.

- b) Draft Minutes of the Hampstead Heath Consultative Committee (Pages 443 - 444)

To note the draft non-public minutes of the Hampstead Heath Consultative Committee meeting held on 22 April 2024.

20. ***OUTTURN REPORT: AFFORDABLE ART FAIR**

Report of the Interim Executive Director, Environment.

For Information
(Pages 445 - 452)

21. ***DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

Report of the Town Clerk.

For Information
(Pages 453 - 454)

22. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

23. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**