



Epping Forest & Commons Committee

Date: THURSDAY, 19 SEPTEMBER 2024
Time: 10.00 am
Venue: COMMITTEE ROOM 2 - 2ND FLOOR WEST WING, GUILDHALL

Members:

Benjamin Murphy (Chairman)	Eamonn Mullally (Ex-Officio Member)
Caroline Haines (Deputy Chairman)	David Sales
George Abrahams	Philip Woodhouse
Jaspreet Hodgson	Verderer Michael Chapman DL
Alderman Vincent Keaveny, CBE	Verderer William Kennedy
Gregory Lawrence	Verderer Paul Morris
Alderman Sir Nicholas Lyons	Verderer Nicholas Munday
Alderman and Sheriff Bronek Masojada	

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Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

Agenda

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the minutes and non-public summary of the previous meeting held on 18 July 2024.

For Decision
(Pages 7 - 14)

4. **MATTERS ARISING**

- a) *Action Log (Pages 15 - 22)
Report of the Town Clerk.

For Information

5. **WREN GROUP PRESENTATION - NATURAL CONSERVATION AND RESILIENCE**

The Committee to receive a presentation from the Wren Group.

For Information
(Pages 23 - 34)

6. **CLIMATE ACTION STRATEGY - CARBON SEQUESTRATION UPDATE (VERBAL UPDATE)**

For Information

7. **INCOME GENERATION (VERBAL UPDATE)**

For Information

8. **UPDATE ON ASSET LIABILITIES AND INSURANCE (VERBAL UPDATE)**

For Information

Epping Forest

9. **PROJECT PRIORITISATION PROCESS**

Report of the Executive Director of Environment.

For Decision
(Pages 35 - 42)

10. **EPPING FOREST - ASSISTANT DIRECTOR'S REPORT**

Report of the Executive Director of Environment.

For Information
(Pages 43 - 64)

11. **DRAFT EPPING FOREST TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**

Joint report of the Chamberlain and the Executive Director of Environment.

For Information
(Pages 65 - 104)

12. **OPERATIONAL FINANCE PROGRESS REPORT 2024/25 (PERIOD 3 APRIL - JUNE) - EPPING FOREST**

Report of the Chamberlain.

For Information
(Pages 105 - 118)

13. **UPDATE ON APPRENTICESHIPS**

Report of the Executive Director of Environment.

For Information
(Pages 119 - 124)

The Commons

14. **THE COMMONS - ASSISTANT DIRECTOR'S UPDATE**

Report of the Executive Director for Environment.

For Information
(Pages 125 - 144)

15. **DRAFT ASHTEAD COMMON TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**

Joint report of the Chamberlain and the Executive Director of Environment.

For Information
(Pages 145 - 174)

16. **DRAFT BURNHAM BEECHES AND STOKE COMMON TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**

Joint report of the Chamberlain and the Executive Director for Environment.

For Information
(Pages 175 - 214)

17. **OPERATIONAL FINANCE PROGRESS REPORT 2024/25 (PERIOD 3 APRIL - JUNE) - THE COMMONS**

Report of the Chamberlain.

For Information
(Pages 215 - 244)

Natural Environment

18. **RISK MANAGEMENT UPDATE REPORT**

Report of the Executive Director of Environment.

For Decision
(Pages 245 - 322)

19. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

21. **EXCLUSION OF THE PUBLIC**

MOTION: The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

For Decision

Part 2 - Non-Public Agenda

22. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the previous meeting held on 18 July 2024.

For Decision
(Pages 323 - 326)

23. **MATTERS ARISING**

- a) *Action Log (Pages 327 - 328)

Report of the Town Clerk.

For Information

24. **PROPOSAL TO LINK THE WEST WICKHAM COMMON & SPRING PARK WOOD CHARITY WITH THE COULSDON AND OTHER COMMONS CHARITY**

Report of the Chamberlain.

For Decision
(Pages 329 - 336)

25. **EPHING FOREST LODGE APPRAISAL (SEF 16/24)**

Report of the Executive Director of Environment.

For Information
(Pages 337 - 354)

26. **DEER MANAGEMENT OPERATIONS (SEF 15/24)**

Report of the Executive Director of Environment.

For Decision
(Pages 355 - 400)

27. **CHILTERNS AONB BOUNDARY REVIEW AND CROW ACT STATUS OF BURNHAM BEECHES**

Report of the Executive Director of Environment.

For Decision
(Pages 401 - 436)

28. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

30. **CONFIDENTIAL MINUTES**

To agree the confidential minutes of the last meeting held on 18 July 2024.

For Decision