



## Civic Affairs Sub-Committee

**Date:** MONDAY, 29 JANUARY 2024  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOM, WEST WING, 2ND FLOOR GUILDHALL

**Members:**

Tom Sleigh (Chair)	Deputy Shravan Joshi
Deputy Ann Holmes (Chief Commissioner) (Deputy Chairman)	Alderman Alastair King DL
Deputy Keith Bottomley	Wendy Mead
Tijs Broeke	Deputy Andrien Meyers
Deputy Henry Colthurst	Alderman Sir William Russell
Deputy Simon Duckworth	Deputy Dr Giles Shilson
Deputy Peter Dunphy	James St John Davis
Sophie Anne Fernandes	Emily Benn
Deputy Christopher Hayward	

**Enquiries:** Chris Rumbles  
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<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
Town Clerk and Chief Executive

# AGENDA

NB: Certain items presented for information have been marked \* and will be taken without discussion, unless the Committee Clerk has been informed that a Member has questions or comments prior to the start of the meeting. These for information items have been collated into a supplementary agenda pack and circulated separately.

1. **APOLOGIES**

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the minutes of the Civic Affairs Sub-Committee meeting held on 25 October 2023.

**For Decision**  
(Pages 5 - 10)

4. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

5. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item on the grounds that it would involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

7. **CHANGE TO FREQUENCY OF MEMBERS' PAYROLL AND INITIAL PROPOSALS FOR THE MEMBERS FINANCIAL SUPPORT SCHEME**

Report of the Chamberlain.

**For Discussion**  
(Pages 11 - 16)

The following items relate to functions of the Court of Common Council which are not subject to the provisions of Part VA and Schedule 12a of the Local Government Act 1972, relating to public access to meetings. The matters will, therefore, be considered in non-public session unless the committee determines to the contrary.

8. **SPECIAL RESPONSIBILITY ALLOWANCE: UPDATE ON IMPLEMENTATION**

Report of the Deputy Town Clerk.

**For Discussion**  
(Pages 17 - 52)

9. **CITY HOSTED EVENTS - APPROACH TO MEMBER NON-ATTENDANCE AND THE INCLUSION OF MEMBERS' CHILDREN AT CERTAIN CITY HOSTED OCCASIONS**

Report of the City Remembrancer.

**For Discussion**  
(Pages 53 - 56)

10. **OVERVIEW OF CITY HOSTED EVENTS**

Report of the City Remembrancer.

**For Discussion**  
(Pages 57 - 82)

11. **APPLICATIONS FOR THE USE OF GREAT HALL**

Report of the Remembrancer.

**For Decision**  
(Pages 83 - 86)

12. **APPLICATIONS FOR HOSPITALITY**

**For Decision**

a) Application A (Pages 87 - 92)  
Report of the Remembrancer.

b) Application B (Pages 93 - 98)  
Report of the Remembrancer.

13. **\* EVALUATION OF CITY HOSTED EVENTS**

Report of the City Remembrancer.

**For Information**

14. **\* DELEGATED AUTHORITY REPORT**

Report of the Remembrancer.

**For Information**

15. **\*FORTHCOMING COMMITTEE EVENTS INVOLVING HOSPITALITY AND OTHER NON-HOSPITALITY EVENTS**

Report of the Remembrancer.

**For Information**

16. **\* SUMMARY OF COMMITTED HOSPITALITY FUNDING FOR 2023-2024 AND 2024-25**

Joint Report of the Chamberlain and Remembrancer.

**For Information**

17. **\* VARIOUS RECEPTIONS - FINAL ACCOUNTS**

Joint report of the Chamberlain and Remembrancer.

**For Information**

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

19. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE CONSIDER SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**