



Hampstead Heath Consultative Committee

Date: TUESDAY, 14 JANUARY 2025
Time: 5.30 pm
Venue: COMMITTEE ROOMS - 2ND FLOOR WEST WING, GUILDHALL

Members:

William Upton KC (Chairman)	Helen Payne, (Friends of Kenwood)
Liz Andrew, London Natural History Society	Harunur Rashid, (Black and Minority Ethnic Communities representative)
John Arnoldi, (Heath Hands)	Steve Ripley, Ramblers Association
Councillor Marcus Boyland	Susan Rose, (Highgate Conservation Area Advisory Committee)
Nick Bradfield, (Dartmouth Park Conservation Area Advisory Committee)	Ellin Stein, (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee)
John Etheridge, South End Green Association	Richard Sumray, (London Council for Sport and Recreation)
Colin Gregory, (Hampstead Garden Suburb Residents' Association)	Jeff Waage, (Heath & Hampstead Society)
Michael Hammerson, (Highgate Society)	David Walton, (Representative of Clubs using facilities on the Heath)
Dr Gaye Henson, (Marylebone Birdwatching Society)	John Weston, (Hampstead Conservation Area Advisory Committee)
Simon Hunt, (Open Spaces Society)	Michele Martin Williams, Vale of Heath Society
Sharlene McGee, (Leonard Cheshire)	

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Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

a) **Draft Minutes of Hampstead Heath Consultative Committee held on 16 September 2024 (Pages 7 - 14)**

To agree the public and non-public summary of the Hampstead Heath Consultative Committee held on 16 September 2024.

For Decision

b) **Minutes of Hampstead Heath, Highgate Wood and Queen's Park Committee (Pages 15 - 28)**

To note the public minutes and non-public summary of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on 22 October 2024.

For Information

c) **Draft Minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee (Pages 29 - 36)**

To note the draft public minutes and non-public summary of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on 03 December 2024.

For Information

d) **Minutes of the Hampstead Heath Sports & Wellbeing Forum (Pages 37 - 44)**

To note the public minutes of the Hampstead Heath Sports and Wellbeing Forum meeting held on 28 November 2024.

For Information

4. **APPOINTMENT OF THE MEMBER OF HAMPSTEAD RUGBY CLUB TO THE HAMPSTEAD HEATH CONSULTATIVE COMMITTEE**

Report of the Town Clerk.

For Discussion
(Pages 45 - 48)

5. **2025 SPORTS & WELLBEING FORUM TERMS OF REFERENCE**

Report of the Executive Director, Environment.

For Information
(Pages 49 - 52)

6. **ASSISTANT DIRECTOR'S UPDATE**

Report of the Executive Director, Environment.

For Information
(Pages 53 - 64)

7. **HEATH HANDS UPDATE**

Report of Heath Hands.

For Information
(Pages 65 - 66)

8. **FIVE-YEAR BUSINESS PLAN (HAMPSTEAD HEATH)**

Report of the Executive Director, Environment.

For Discussion
(Pages 67 - 86)

9. **PROJECT PRIORITISATION PROCESS**

Report of the Executive Director, Environment.

For Discussion
(Pages 87 - 94)

10. **HAMPSTEAD HEATH DOG SWIMMING AND PESTICIDE INTRODUCTION**

Report of the Executive Director, Environment.

For Discussion
(Pages 95 - 100)

11. **RE-OPENING OF FORMER TENNIS HUT AT PARLIAMENT HILL**

Report of the Executive Director, Environment.

For Discussion

12. **HAMPSTEAD HEATH FEES AND CHARGES FY'2025-26 (1 APRIL 2025 – 31 MARCH 2026)**

Report of the Executive Director, Environment.

For Discussion
(Pages 107 - 132)

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

15. **EXCLUSION OF THE PUBLIC**

The following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session

For Decision

Part 2 - Non-Public Agenda

16. **NON-PUBLIC MINUTES**

a) **Draft Non-Public Minutes of Hampstead Heath Consultative Committee (Pages 133 - 136)**

To agree the non-public minutes of the Hampstead Heath Consultative Committee held on 16 September 2024.

For Decision

b) **Non-Public Minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee (Pages 137 - 140)**

To note the non-public minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on 22 October 2024.

For Information

c) **Draft Non-Public Minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee (Pages 141 - 146)**

To note the draft non-public minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on 03 December 2024.

For Information

17. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

HAMPSTEAD HEATH CONSULTATIVE COMMITTEE

Monday, 16 September 2024

Minutes of the meeting of the Hampstead Heath Consultative Committee held at Parliament Hill Staff Yard, Parliament Hill Fields, Highgate Rd, London NW5 1QR on Monday, 16 September 2024 at 5.30 pm

Present

Members:

William Upton KC (Chairman)
John Arnoldi (Heath Hands)
Nick Bradfield (Dartmouth Park Conservation Area Advisory Committee)
Colin Gregory (Hampstead Garden Suburb Resident's Association)
Michael Hammerson (Highgate Society)
Susan Rose (Highgate Conservation Area Advisory Committee)
Richard Sumray (London Council for Sport and Recreation)
Jeff Waage (Heath & Hampstead Society)
Michele Martin Williams (Vale of Heath Society)

In Attendance:

John Weston (Hampstead Conservation Area Advisory Committee)

Externals:

Wendy Fidler (Land Management Services)
David Withycombe (Land Management Services)

Officers:

Jonathan Cooper	- City Surveyor's Department
Isobel Tucker	- City Surveyor's Department
Emily Brennan	- Environment Department
William LoSasso	- Environment Department
Jonathan Meares	- Environment Department
Abigail Tinkler	- Environment Department
Charlotte Williams	- Environment Department
Callum Southern	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Helen Payne and Councillor Marcus Boyland.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

No declarations were made.

3. MINUTES

3.1 **Draft Minutes of Hampstead Heath Consultative Committee**

RESOLVED, that, the public minutes and non-public summary of the Hampstead Heath Consultative Committee held on 10 June 2024 were approved.

3.2 **Draft Minutes of Hampstead Heath, Highgate Wood and Queen's Park Committee**

The public minutes and non-public summary of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on 10 July 2024 were formally noted.

3.3 **Draft Informal Minutes of Hampstead Heath Consultative Committee**

The informal minutes of the Hampstead Heath Consultative Committee held on 10 June 2024 were formally noted.

3.4 **Draft Minutes of Hampstead Heath Sports and Wellbeing Forum**

The public minutes of the Hampstead Heath Sports and Wellbeing Forum held on 15 July 2024 were formally noted.

Matters Arising on the Minutes

It was agreed by the Committee going forward that statements captured in the minutes from Hampstead Heath Consultative Committee meetings would be attributed to represented organisations.

4. **MATTERS ARISING**

4.1 **Appointment to the Hampstead Heath Consultative Committee**

The Committee noted the appointment of Councillor Marcus Boyland by the Hampstead Heath, Highgate Wood and Queen's Park Committee to the Hampstead Heath Consultative Committee.

5. **APPOINTMENT OF THE MEMBER OF ENGLISH HERITAGE TO THE HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE**

The Committee noted the report.

6. **ASSISTANT DIRECTOR'S REPORT**

The Committee received the Assistant Director's report which presented an update on matters relating to Hampstead Heath since the last Hampstead Heath Consultative Committee meeting on 10 June 2024.

During the discussion, the following points were raised:

- a) A representative of the Hampstead Garden Suburb Resident's Association (HGSRA) raised questions regarding the flood mitigation and

whether measures were related to alleviating flooding due to increased risk of volatile climate events. Officers indicated that the London Borough of Barnet had submitted proposals for work on the Heath extension, but Officers had asked they be reviewed following an initial meeting which Barnet agreed to.

- b) Officers indicated that work was being carried out on the Heath on reducing grass cutting to allow for meadow development, as well as creating several ponds and leaky dams from locally sourced materials to hold water back on the Heath and reduce flooding downstream.
- c) The Chairman queried whether the work was taking place along the Fleet Stream area. Officers confirmed it would be, but also noted some ponds had been created on the eastern end of Cohen's Field.
- d) The representative of the Highgate Society (HS) questioned whether the proposals were in response to an identified problem caused by hard services around the Heath. Officers noted there had been flooding events near Decoy Brook.
- e) The HGSRA representative requested an update on the replacement of the cricket nets. Officers reported that a decision was made to move from two lanes to one lane due to demand, and no need for planning permission, and to ensure the protection of nearby tree roots. The final figure for the new structure was slightly more than anticipated in the City Surveyor's pot, but monies had been transferred from the local risk budget and the procurement process was currently underway. Officers indicated the new structure could hopefully be in place by November 2024.
- f) It was queried by the HGSRA representative if there was an update on the Heath Extension changing rooms. Officers indicated the changing rooms had been disinfected again and were retested for Legionnaires'. The results would take around one to two weeks to be reported. Officers hoped that the changing rooms would be opened for the rugby season if the results were acceptable.
- g) The HGSRA representative expressed approval of the filling of the Zookeeper position and explored what the Golders Hill Park Zoo was for going forward. Officers explained that the first priority was ensuring full staffing and exploring experiences to bring visitors in, including introducing a native collection at the zoo. Officers would find out in November whether the Zoo would be accredited and were in discussions with colleagues from the Learning Team to look at how to incorporate learning into the Zoo experience.
- h) A representative from HS discussed whether breeding native species at the Zoo had been considered. Officers confirmed it needed to be looked at in line with accreditation but a strategy was being considered and were looking to put together a collection plan for Queen's Park Farm.

- i) The London Council for Sport and Recreation (LCSR) representative enquired whether more punitive action would be taken against dog walkers without licenses on Hampstead Heath. Officers noted the Constabulary had enforcement powers, but the priority was to educate and inform Heath users as the dog walking scheme was relatively new. Discussions had taken place with solicitors to allow users to opt-in to dog walking licenses on the Heath throughout the year.
- j) A representative from the Heath & Hampstead Society (HHS) considered whether there were future plans to designate areas where dog licenses did not apply due to increased threat to wildlife. Officers indicated it had not been a problem yet as there had been low uptake, but the zones would continue to be considered once enforcement and license uptake was underway.
- k) The Chairman requested a brief summary on Automatic Number Plate Recognition. Officers reported that it had been live for July and August and had seen an increase in payment via the RingGo app. Officers were also now able to track uptake and manage compliance with the scheme. Officers noted that while some limited complaints had been received regarding administration of it, they did have the ability to waive penalty notices that had been inadvertently sent. No other issues regarding the introduction of the ANPR system were raised at the meeting.
- l) Officers indicated that a local councillor from the London Borough of Barnet was happy to support an application for CIL funding for the renovation of the sandpit and playground at Golders Hill Park.

RECEIVED.

7. HAMPSTEAD HEATH MANAGEMENT STRATEGY UPDATE - VERBAL UPDATE

The Committee received a presentation from the consultants, Land Management Services.

During the discussion, the following points were raised:

- a) The representative from LCSR requested an opportunity to consult on a draft of the strategy at Consultative Committee before it went to the Management Committee for approval. Officers responded that the Working Group, which all Members had been invited to join, was established to represent the Consultative Committee and the Management Committee on the detailed review given the expedited deadline.
- b) LCSR explored whether changing financial circumstances would be taken account of in the management strategy. Officers indicated a project prioritisation process was being worked on to provide a framework on how to prioritise projects which operated against available budget totals.

- c) The Chairman enquired how the strategy and project prioritisation process related to one another. Officers noted the strategy, as a high-level document, would be interpreted and delivered through the project prioritisation process alongside five-year business planning.
- d) HGSRA and LCSR expressed the need for an income generation objective to be reflected in the revised management strategy.
- e) A Highgate Conservation Area Advisory Committee (HCAAC) representative considered how the Heath could be preserved without becoming overrun by visitors. Officers indicated it was important they were data-led and were looking at the impact currently numbers were having on the Heath; work could be done with stakeholders to manage visitors away from more sensitive areas of the Heath if needed.
- f) The HS representative suggested that increasing the resilience of the natural environment needed to be a headline of the strategy.
- g) Vale of Heath Society (VHS) queried whether approximate costings and funding sources would be identified as part of Project Prioritisation Process documents. Officers reported it would feed into business planning process and the financial model was currently under review as part of the Natural Environment Charities Review and was difficult to discuss at this stage.
- h) VHS considered when the Committee would be able to look at what work needed to be completed going forward and what resources were available to complete it. Officers reported it would be at the beginning of the next financial year.
- i) Chairman requested a draft document on the Project Prioritisation Process be shared.

RECEIVED.

8. **HEATH HANDS UPDATE**

The Committee heard an update from Heath Hands and noted their written report.

RECEIVED.

9. **HILL GARDEN PERGOLA UPDATE**

The Committee received the Assistant Director's report which presented an update on matters relating to the Hill Garden Pergola on Hampstead Heath and outlined options to complete the needed capital repairs.

During the discussion, the following points were noted:

- a) LCSR emphasised the need to raise money due to reputational risk of Grade II listed Pergola having to be taken down and expressed agreement with the recommendations.
- b) HGSRA indicated agreement with the recommendations and highlighted a need to demonstrate why the Pergola was special to instigate a successful revenue raising exercise and explain why it mattered that it needed to be redeveloped.
- c) HS representative suggested approaching the ancestors of Lord Leverhulme to explore whether they may have an interest in restoring the Pergola. Officers indicated they had done some initial research on potential donors but cautioned on the need to recruit additional staff to develop fundraising relationships.
- d) The Chairman considered whether it may be worth reaching out to local residents for sources of funding.
- e) HCAAC suggested potentially allowing a donor to attach their name to the Pergola to attract possible fundraising opportunities. Officers suggested this was something they would explore and expressed the need for ethical considerations.

As this point, the Chairman sought approval from the Sub-Committee to continue the meeting beyond two hours from the appointed time for the start of the meeting, in accordance with Standing Order 40, and this was agreed.

RECEIVED.

10. **WILDLIFE MONITORING ON HAMPSTEAD HEATH**

The Committee welcomed the report of the Executive Director of Environment which intended to provide Members with an update on monitoring undertaken of selected Hampstead Heath fauna over the last ten years.

During the discussion, the following points were noted:

- a) HS and LCSR representatives considered whether it was possible to make the report more digestible to the public as they would not often see the Heath in that guise. Officers emphasised that there was increased species diversity and much of the work was supported by volunteers.
- b) HS suggested that the outcomes should include underscoring Hampstead Heath as a nationally renowned natural environment.
- c) LCSR emphasised the need to highlight the risks related to the habitat alongside the monitoring.

- d) HHS suggested data should not be presented without trends and indicated it would be useful to consult universities in London to analyse the trends.

RECEIVED.

11. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions relating to the work of the Committee.

12. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business considered urgent raised by the Chairman

13. EXCLUSION OF THE PUBLIC

RESOLVED – That, the following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

14. MINUTES

14.1 Draft Non-Public Minutes of the Hampstead Heath Consultative Committee

RESOLVED, that, the non-public minutes of the Hampstead Heath Consultative Committee held on 10 June 2024 were approved.

14.2 Draft Non-Public of the Hampstead Heath, Highgate Wood and Queen's Park Committee

The non-public minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee held on 10 July 2024 were formally noted.

15. UPDATE ON WEST HEATH - VERBAL UPDATE

The Committee received a verbal update from the Superintendent of Hampstead Heath.

16. REVIEW OF LEARNING AND HERITAGE ASSETS AND ACTIVITIES

The Committee received a report of the Executive Director of Environment.

17. REPORT ON TENDER OF CAFES AT NORTH LONDON OPEN SPACES

The Committee received a report of the Executive Director of Environment.

18. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions relating to the work of the Committee.

19. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business considered urgent raised by the Chairman.

The meeting ended at 8.40 pm

Chairman

**Contact Officer: Callum Southern
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HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE **Tuesday, 22 October 2024**

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Tuesday, 22 October 2024 at 4.00 pm

Present

Members:

William Upton KC (Chair)
Alderman & Sheriff Gregory Jones KC (Deputy Chairman)
John Beyer
Deputy Timothy Butcher
John Foley
Pauline Lobo
Wendy Mead OBE
Councillor Arjun Mittra
Eamonn Mullally
Alethea Silk

In attendance:

Ruby Sayed

Officers:

Clem Harcourt	- Chamberlain's Department
Simon Owen	- Chamberlain's Department
Niranjan Shanmuganathan	- Chamberlain's Department
Jack Joslin	- City Bridge Foundation
Sadaf Anwar	- Comptroller and City Solicitor's
Edward Wood	- Comptroller and City Solicitor's
John Park	- Corporate Strategy and Performance
Joanne Hill	- Environment Department
Bill LoSasso	- Environment Department
Jonathan Meares	- Environment Department
Charlotte Williams	- Environment Department
Katie Stewart	- Executive Director of Environment
Callum Southern	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Alderwoman Alison Gowman, Caroline Haines and Deputy Edward Lord.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA

No declarations were made.

3. MINUTES

3.1 **Draft Minutes of Hampstead Heath, Highgate Wood and Queen's Park Committee**

RESOLVED – That, the public and non-public summary of the meeting held on 10 July 2024 be agreed as a correct record.

3.2 **Draft Minutes of Hampstead Heath Consultative Committee**

Members noted the draft public minutes of the Hampstead Heath Consultative Committee held on 16 September 2024.

Matters Arising

The Chairman noted that the Hampstead Heath, Highgate Wood and Queen's Park Committee dinner had been moved to 3rd February 2025.

Chairman requested an update on City Surveyor's being present at meetings of the Committee. Officers indicated Surveyors' had stated they could not attend every Committee meeting but would direct them to the Committee's next meeting to attend.

A Member commented on the large amount of business for the Hampstead Heath, Highgate Wood and Queen's Park Committee and queried whether decision-making functions could be delegated to the Consultative Committee and other consultative groups. He acknowledged that this might require a change in legislation. Officers confirmed that, under the current arrangements, decisions could only be delegated to a Committee, Sub-committee or officer of the Corporation. More business could be delegated to officers, if desired, but not to the Consultative Committee and other consultative groups.

A Member considered whether the structure of the Hampstead Heath, Highgate Wood and Queen's Park Committee could be looked as the charities and their respective histories were different and acknowledged that could require a change in legislation. Officers noted that while more could be delegated to officers, there was no possibility of delegating authority to the consultative groups.

The Chairman indicated the December 2024 meeting would be a good time for the Hampstead Heath Management Strategy to be reviewed. Officers indicated that could be done.

4. **APPOINTMENT OF THE MEMBER OF ENGLISH HERITAGE TO THE HAMPSTEAD HEATH, HIGHGATE WOOD & QUEEN'S PARK COMMITTEE**

The Committee considered a report which sought the appointment of a new external Member of the Hampstead Heath, Highgate Wood and Queen's Park Committee, nominated by English Heritage, to represent the Kenwood lands.

RESOLVED – That, Members:

- Approved Victoria Stone, nominated by English Heritage, to be appointed as a Member of the Management Committee for the consideration of business relating to Hampstead Heath, in accordance with the London Government Reorganisation (Hampstead Heath) Order 1989.

5. **RISK MANAGEMENT UPDATE**

The Committee considered a report of the Executive Director of Environment concerning the Hampstead Heath, Highgate Wood and Queen's Park Committee with assurance that risk management procedures in place within the Environment Department and its Natural Environment Division were satisfactory and meet the requirements of the Corporate Risk Management Framework and the Charities Act 2011.

During the discussion, the following points were noted:

- a) The Committee queried regarding the surveyors' backlog and the financial limit which was in place for when local staff could go ahead with repairs. Officers indicated there was a willingness to work on this from City Surveyor's and a report be written providing an update on that.
- b) The Chairman asked why City Surveyor's were not marked as action owners on repairs backlogs. Officers explained that there was a corporate risk register on asset maintenance and repairs owned by the City Surveyor's who had an oversight of the risks.
- c) A Member enquired how risks would be mitigated at the local level and how the impact of corporate risks on the charity would be considered. Officers reported that the corporate risk register was reviewed by the Audit and Risk Management Committee regularly and the chief officers risk management group also had oversight.
- d) Officers indicated that a new corporate risk management strategy had been approved with an action to improve cross-departmental working on risk management.
- e) It was discussed whether there were any assets that would require additional spend in the next five years and whether the asset conditions were known. Officers indicated there was an asset review underway across the Corporation and were working with City Surveyor's to assess the condition of assets across the board and re-prioritising the cyclical works programme.

- f) The Committee considered whether the register would illustrate the predicted spend on works for future years. Officers confirmed that the cyclical works programme should facilitate the works and City Surveyor's were working with Environment Department officers to identify works needed.

RESOLVED – That, Members confirmed, on behalf of the City Corporation as trustee, that the registers appended to this report satisfactorily set out the key risks to the charities and that appropriate systems are in place to effectively identify and mitigate risks.

6. **ASSISTANT DIRECTOR'S UPDATE REPORT - HAMPSTEAD HEATH Q2 2024-25 (JULY - SEPTEMBER)**

The Committee considered a paper which reported on key accomplishments against the four strategies of the Natural Environment Division at Hampstead Heath.

During the discussion, the following points were noted:

- a) The Chairman expressed doubts about the new reporting format and sought an explanation for the purpose behind the new style as it omitted some details and the charity's own management strategy and purposes. Officers indicated it was to simplify and streamline the report writing process while balancing with how much information the Committee needed, but noted the balance had not been struck on this occasion.
- b) A Member noted the planning consultancy work on threats to the Heath from high rises and suggested they were looking forward to working with the Superintendent on community groups' objections to the tower development at Archway.
- c) The Chairman indicated that the report did not capture significant issues discussed in the Assistant Director's Consultative Committee report on 16 September 2024 and picked them out.
- d) An update was sought on the issue of flooding and discussions with the London Boroughs of Camden and Barnet. Officers indicated that numerous site visits had been conducted and discussions were taking place; Officers assured Members that no work would take place without relevant authorisation.
- e) Officers informed the Committee that the changing rooms on the Heath extension had been disinfected twice and the results indicated this was shifting the biofilms and liberating legionella. A third disinfection had just been completed and results would be back in the next week. Officers reported that changing rooms remained closed for the foreseeable as legionella levels were still unacceptable.

- f) The Committee considered the timeline for reopening the changing rooms on the Heath extension for the rugby season. Officers indicated they were hopeful levels would fall to an acceptable level, but noted that the facility was vulnerable due to the system not being used every day and flushed.
- g) Members discussed whether advice was given to run the showers for a certain amount of time before use. Officers informed that Socotec had advised flushing weekly and noted a few tries would be needed to flush it through the system. Officers noted they were considering installing an automatic flushing system so it did not rely on staff members having to flush the system.
- h) A Member raised a question as to whether there were dead legs in the system as that was where legionella could be trapped. Officers confirmed that the engineers had been asked the same question and they could share the report with Members.
- i) The Committee sought an update on the Neighbourhood CIL bid to Barnet Council for the playground on Golders Hill Park. Officers confirmed that they were in the process of finalising scope of the project which would be reviewed by the Council in January.
- j) Officers confirmed, in response to questions, that the automatic number plate recognition system was operating without issues, that there was increased compliance with payment through the Ring Go application and that parking charge notices were being issued where appropriate.
- k) The Chairman requested an update on the ponds project. Officers confirmed that a sliding door and additional grating was being installed and were awaiting a message of completion.
- l) Officers acknowledged that there were still some people commercially walking dogs without a licence on the Heath but confirmed that 22 permits had been issued. Those with permits would be issued with an ID badge which would have to be worn during commercial dog walking to assist with enforcement.
- m) Members sought clarification on the relevant appeal arrangements under the licensing scheme. Officers confirmed that these were set out in the Schedule to the City of London Corporation (Open Spaces) Act 2018. Any person aggrieved by the refusal to grant a licence, or by the revocation of a licence, was entitled to seek a review of the decision by a committee of the Corporation comprising three Members who were magistrates. There was then a right of appeal to the magistrates' court. Officers confirmed that a standing committee had not so far been established for this purpose, but that a panel could be set up quickly if the need arose.

RECEIVED.

7. HILL GARDEN PERGOLA UPDATE

The Committee considered a report which provided an update regarding the state of the Hill Garden Pergola on Hampstead Heath and outlined options to complete the needed capital repairs, as well as cost estimates for the oak framework, supporting columns and attached balustrading on the high-level walkways.

Officers informed the Committee that they had liaised with the City Surveyor's on stabilising repairs and there was approximately £200,000 remaining in the cyclical works programme for this purpose. It was suggested that additional funding may potentially be needed the next time the programme was approved to ensure repairs continue if capital funding had not been identified.

During the discussion, the following points were noted:

- a) A Member sought information on the timescale for the National Lottery Heritage Fund (NLHF) bid. Officers indicated that it would be a multi-year timeline.
- b) An update was requested on the Head of Development & Partnerships post. Officers indicated there had been an unsuccessful recruitment attempt and the job description was being reviewed with Human Resources and they were hoping to adjust the grading if possible and go out for recruitment again. A fixed-term contract for a professional fundraiser had been considered. The Chairman supported this as recruitment would take more time again.
- c) Officers suggested that fundraising in the community needed to be done once the fundraising post had been filled permanently as a large part of attracting funding was based on relationship building.
- d) The Committee considered whether RIBA or the family of Lord Leverhulme could be involved in a charity appeal. Officers indicated they had looked at the foundation and concluded it tended to focus on biomedical projects but accepted the need explore all options.
- e) Clarity was sought on costs and whether they could be substantiated. Officers informed the Committee that a specialist heritage architect had reviewed the project cost and City Surveyor's had confirmed the predicted cost was valid.
- f) A Member suggested the report recommendation was not as fulsome as it could be as it indicated no timeline but indicated the Committee should reaffirm its commitment to restoring the Pergola as a first principle.
- g) A Member suggested that some concrete proposals on the timeline could be brought back to the December meeting of the Committee.

- h) Members queried how long restoration work would last for after it had been carried out. Officers explained they did not know, but proactive maintenance would be required in future.
- i) It was suggested by a Member that as the Pergola was likely to go on the Buildings at Risk Register, it would be worth going to the Resource Allocation Sub-Committee to request they match fund any funding that the NLHF might provide.
- j) Officers informed Members that recommendations were being considered around developing a divisional fundraising team who would explore the possibility of attracting major donors, interacting with corporates, trusts and foundations, as well as looking at money available from local authorities.
- k) The Committee discussed whether a sinking fund was permitted for charities as Members had been previously informed they were not legally permitted. Officers noted that all charities could hold reserves, but there were legal limits on how much could be held unless there was a good reason.
- l) Members sought clarification on the Options listed under Paragraph 21 of the report regarding the phasing of any repair programme. Officers noted that Option 3 was the preferred option and indicated it was critically important to recruit more staff to be able to put firm deadlines and deliverables in place.
- m) The Chairman suggested that the timeline for how long the work may take was a separate decision. Officers suggested it was a multi-million pound pursuit regardless of the phased approach taken as time would be needed to discuss hiring someone to put together an application for NLHF funding. It was indicated that a decision on the timeline could therefore be taken at a later date.
- n) The Chairman summarised that the Committee wished to reaffirm its commitment to restore the Pergola and wanted a clear timeline on how the steps set out in Option 2 at Paragraph 32 would be achieved. Officers explained that they could not provide a clear timeline on how the steps in Option Two would be achieved as they could not say with definitiveness when an application for NLHF could be submitted. However, they stated that they could provide an indicative timeline and milestones that would be worked toward.
- o) It was suggested by a Member that a decision could be taken at the meeting on Option 2 referred to in Paragraph 32. However, it would potentially be best to defer a decision until the 3 December 2024 meeting on the Options outlined in Paragraph 21 to understand the risks of each option.

RESOLVED – That, Members,

- Approved Option 2 as referred to in Paragraph 32 of the report and;
- Deferred a decision on the Options explored in Paragraph 21 of the report until the next meeting of the Committee on 3 December 2024 and;
- Reaffirmed their commitment to restore the Pergola to use.

8. **WILDLIFE MONITORING ON HAMPSTEAD HEATH**

The Committee considered a report which provided an update on monitoring undertaken, and knowledge gained, of selected Hampstead Heath fauna over the last ten years.

During the discussion, the following points were noted:

- a) It was highlighted by a Member that there was no mention of other reptiles and amphibians. Officers acknowledged there was a big focus on the grass snakes and an amphibian survey was carried out annually. Officers were also confident that there was a healthy population of hedgehogs around Golders Hill Park.
- b) A Member queried whether any measures were being employed to control the numbers of grey squirrels and the American mink. Officers believed there were no mink on the Heath following the results of a survey carried out in May 2024. They informed Members that there was no squirrel control being carried out on the Heath currently, but it had been done in the past.
- c) Officers noted that squirrel traps did not have a significant impact on the squirrel population.

RECEIVED.

9. **DRAFT HAMPSTEAD HEATH TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**

The Committee considered a draft version of the Trustee's Annual Report and Financial Statements for the year ended 31 March 2024 for Hampstead Heath.

RECEIVED.

10. **OPERATIONAL FINANCE PROGRESS REPORT 2024/25 (PERIOD 5 APRIL - AUGUST) - HAMPSTEAD HEATH**

The Committee received a report which provided an update on the operational finance position as at period 5 (April – August) for the Hampstead Heath charity and set out the charity's revenue operating budget position to date and projected year-end outturn, current live capital projects and outstanding debt position. The report also provided information on the various reserve funds held and other financial information relevant to the charity.

During the discussion, the following points were noted:

- a) The Chairman asked for an explanation regarding the notable variance on investment income. Officers from the Chamberlain's Department clarified that the £988,000 deviation from the budget was attributed to strategic changes made in 2023/24 aimed at optimising risk and fostering long-term growth, plus an over-ambitious budget target set that resulted in an unachievable target to start with.
- b) Officers explained that it was, in the short-term, challenging to determine if this shortfall would be a one-time occurrence if they continued to set the budget under the current formula. Moving forward, Officers were currently reviewing the formula process used for setting the upcoming budget for 2025/26 to ensure the method used to establish budgets in the future was appropriate.
- c) For the 2024/25 current budget variance, Officers would consider the effects of the strategic adjustments made in 2023/24 and look to identify measures to mitigate the significant budget variances currently observed.
- d) A Member highlighted the investment income shortfall and queried whether this was a result of selling off investments in mining and oil stocks in the move toward a greener agenda. Officers stated that they would provide a response.
- e) Officers explained the reason for the variance was due to the budget being set incorrectly initially and a set formula was being operated which used the maximum contribution. This resulted in an over-ambitious target, rather than downturns in investment returns.

At this point, the Chairman sought approval from the Committee to continue the meeting beyond two hours from the appointed time for the start of the meeting, in accordance with Standing Order 40, and this was agreed.

RECEIVED.

11. ASSISTANT DIRECTOR'S UPDATE REPORT - HIGHGATE WOOD Q2 2024-25 (JULY - SEPTEMBER)

The Committee considered a paper which used the new format to report on key accomplishments against the four strategies of the Natural Environment Division at Highgate Wood. The Chairman noted that the same concerns applied as those discussed on the Assistant Director's report regarding Hampstead Heath.

During the discussion, the following points were noted:

- a) The Chairman requested an update on the Kiln project. Officers reported that a public event had been held to unveil the restored and rebuilt

Roman kiln and this was still on site in the information hut at Highgate Wood.

- b) A Member asked whether all of the Roman sites were displayed on a map for the public. Officers indicated that there was an interactive map produced by the Museum of London.
- c) The Committee recognised and formally acknowledged the work of Officers to maintain the Open Spaces and thanked them for their efforts.

RECEIVED.

12. **ASSISTANT DIRECTOR'S UPDATE REPORT - QUEEN'S PARK Q2 2024-25 (JULY - SEPTEMBER)**

The Committee considered a paper which used the new format to report on key accomplishments against the four strategies of the Natural Environment Division at Queen's Park. The Chairman noted that the same concerns applied as those discussed on the Assistant Director's reports regarding Hampstead Heath and Highgate Wood

The Chairman invited Ruby Sayed to address the Committee.

During the discussion, the following points were noted:

- a) Officers reported that the woodland walk had been proposed for expansion by a Residents' Association at Queen's Park and a consultation was carried out in 2023. They had committed to examining the results when considering the feasibility of expanding the woodland walk, which could lead to the loss of two holes of the pitch and putt.
- b) A report on the cafes was being prepared for the December meeting of the Committee with options for remarketing.
- c) Officers acknowledged that the paddling pool was not currently operational. A specialist's recommendations indicated that there were operational issues, capacity limitations, financial challenges and health and safety concerns.
- d) The Committee was informed that QLM had provided a quote of a one-off cost in excess of £30,000 to ensure the mechanical pump house could operate and the water quality standard could be met.
- e) Officers explained that one option was for the paddling pool to be converted to a splash pad due to the need for less maintenance, no lifeguard being required, and it being accessible for all ages and abilities.
- f) Officers estimated the repair costs alone for opening the paddling pool for the year would be around £80,000.

- g) The Chairman queried why the paddling pool at Queen's Park was more difficult to bring back into operation. Officers explained that the mechanical pump required a lot more work as disinfectant levels could not be flushed out.
- h) A Member requested the surveyors' reports be shared with the Queen's Park Consultative Group to ascertain the cost breakdown and be explored further at the November meeting of the consultative group. A report was also requested for consideration at the December meeting of the Committee.
- i) Members suggested that guidance and analysis from City Surveyor's on alternatives would be helpful.
- j) Officers indicated that they could submit a report on the paddling pool for the next Queen's Park Consultative Group meeting but would struggle to produce more reports for the next meeting of this Committee.
- k) The Chairman suggested that the issue of the paddling pool at Queen's Park could be picked up under Matters Arising in the minutes at the December meeting.
- l) The Chairman thanked Officers for the re-opening of the sandpit at Queen's Park

13. DRAFT HIGHGATE WOOD AND QUEEN'S PARK KILBURN TRUSTEE'S ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

The Committee considered a draft version of the Trustee's Annual Report and Financial Statements for the year ended 31 March 2024 for Highgate Wood and Queen's Park Kilburn.

RECEIVED.

14. OPERATIONAL FINANCE PROGRESS REPORT 2024/25 (PERIOD 5 APRIL - AUGUST) - HIGHGATE WOOD & QUEEN'S PARK

The Committee received a report which provided an update on the operational finance position as at period 5 (April – August) for the Highgate Wood & Queen's Park charity and set out the charity's revenue operating budget position to date and projected year-end outturn, current live capital projects and outstanding debt position. It also provided information on the various reserve funds held and other financial information relevant to the charity.

Officers issued a correction to Table 7 of the report and noted the Outturn for 2023/24 was £1.53m, not £30,000 as illustrated on the table.

RECEIVED.

15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

No questions were raised relating to the work of the Committee.

16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Town Clerk indicated that the Informal Minutes of the 10 June 2024 meeting of the Hampstead Heath Consultative Committee had been included in a supplementary pack and circulated to the Hampstead Heath, Highgate Wood and Queen's Park Committee.

17. EXCLUSION OF THE PUBLIC

RESOLVED – That, the following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

18. NON-PUBLIC MINUTES

18.1 Draft Non-Public Minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee

RESOLVED – That, the non-public minutes of the meeting held on 10 July 2024 be agreed as a correct record.

18.2 Draft Non-Public Minutes of Hampstead Heath Consultative Committee

Members noted the draft non-public minutes of the Hampstead Heath Consultative Committee held on 16 September 2024.

19. UPDATE ON PUBLIC SEX ENVIRONMENT ON WEST HEATH

The Committee received a report of the Executive Director of Environment.

20. REPORT OF PARCEL SOLD AT PUBLIC AUCTION ADJACENT TO HAMPSTEAD HEATH / GOLDERS HILL PARK

The Committee received a report of the Executive Director of Environment.

21. REVIEW OF LEARNING AND HERITAGE ASSETS AND ACTIVITIES

The Committee received a report of the Executive Director of Environment.

22. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

No questions were raised in non-public session on matters relating to the work of the Committee.

23. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

Two items of other business considered urgent were discussed whilst the public were excluded.

The meeting ended at 7.00 pm

Chairman

**Contact Officer: Callum Southern
Callum.Southern@cityoflondon.gov.uk**

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HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE Tuesday, 3 December 2024

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park Committee held at Committee Room - 2nd Floor West Wing, Guildhall on Tuesday, 3 December 2024 at 4.15 pm

Present

Members:

William Upton KC (Chairman)
John Beyer
Deputy Timothy Butcher
John Foley
Alderman Alison Gowman CBE
Jason Groves
Michael Hudson
Pauline Lobo
Wendy Mead OBE
Councillor Arjun Mittra
Eamonn Mullally

In attendance:

Alethea Silk

Externals:

Wendy Fidler (Land Management Services)
David Withycombe (Land Management Services)
Cofa Pfarre (Maydencroft)

Officers:

Niranjan Shanmuganathan	Chamberlain's Department
Paul Friend	City Surveyors
Sadaf Anwar	Comptroller and City Solicitor's
Anna Cowperthwaite	Comptroller and City Solicitor's
Luke Major	Corporate Strategy and Performance
John Park	Corporate Strategy and Performance
Helen Evans	Environment Department
Bill LoSasso	Environment Department
Jonathan Meares	Environment Department
Charlotte Williams	Environment Department
Callum Southern	Town Clerk's Department

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1. **APOLOGIES**

Apologies were received by Caroline Haines and Sheriff & Alderman Gregory Jones KC.

2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

No declarations were received.

3. **MINUTES**

RESOLVED – That, the public and non-public summary of the meeting held on 22 October 2024 be agreed as a correct record.

Matters Arising

A Member suggested there was a need for the City to oppose high rises that were being built up around the Heath, most notably Archway Tower. Officers indicated they were in contact with a consultant that would provide a consultancy service on planning matters, including monitoring planning applications that occurred adjacent to the four open spaces at North London Open Space. Officers confirmed they were discussing the Archway Tower proposal with the consultant.

Another Member queried whether the Committee was formally requesting an objection to the Archway Tower if discussions with the London Borough of Islington's planning department were unsuccessful. The Chairman indicated he was uncertain the Committee could formally approve an objection without further information. The Member indicated they could provide more information to Officers. Officers confirmed they would report back at the next Committee meeting to confirm next steps.

The Chairman noted that a decision on the paddling pool was going to take longer to come about than expected following a recent meeting of the Queen's Park Consultative Group. Officers explained the project needed to be assessed as part of project prioritisation process and come back to Committee with a list of proposed projects for its consideration with a request for a decision on what to prioritise.

It was queried by a Member whether projects at the three parks were being compared against one another, or whether project prioritisation applied to the specific open space itself and would only compete against projects from the same open space. Officers explained the project prioritisation process applied to all the charities which sat under a specific Committee and a list would be brought to Committee with proposed projects, with the next stage of the process determining what budget was available to each charity to confirm which projects could be afforded. Officers confirmed available funding would be assessed under the prioritisation criteria.

The Member also queried where the money would come from for the padding pool project. Officers explained staff resourcing was worked out as part of the

business planning process and five-year business plans were being established. For each activity, Superintendents would assess staffing resource required in order to deliver and maintain business.

The Chairman asked for a timeline for the delivery of the paddling pool if it needed to be considered under the project prioritisation process. Officers explained the schedule had not changed, Officers were currently working on the business plan and the proposal timeline would be brought to the next meeting. The Chairman explained it was not a simple project as £35,000 was required in capital cost and another £50,000 as a new member of staff would be required.

A Member suggested it needed to be considered how it was perceived that the paddling pool project had been delayed and what reputational impact that could have on the charity. Officers explained progress was being made on business planning and the project prioritisation process and felt it was appropriate for the Committee to decide on priorities. Officers further noted that once a decision had been made on that, they would be in a position to expedite the plan for delivery of prioritised projects and devise appropriate communications in relation to those projects.

Another Member asked when delivery of the paddling pool project could occur if it was formally prioritised at the next Committee meeting. Officers explained they would need to establish an implementation timeline.

A question was raised by a Member regarding the option for a splash pool at Queen's Park instead of the paddling pool due to the cost of the pump for the paddling pool. The Chairman indicated this question was also raised at Queen's Park Consultative Group. Officers indicated they had received an indicative cost which would be more capital intensive in upfront cost but would be less operating cost and less Officer time to be operated day-to-day.

4. **ANNUAL REVIEW OF TERMS OF REFERENCE**

The Committee received a report which included the Terms of Reference for the Committee's consideration before submission to the Policy and Resources Committee.

The Chairman suggested the removal of the word 'joint' in 'Highgate Wood Joint Consultative Committee', as well as the removal of the word 'joint' and a change of 'Committee' to 'Group' in 'Queen's Park Joint Consultative Group'. These proposed amendments are in paragraph 4(e) of the terms of reference.

RESOLVED – That, Members:

- Approved the terms of reference of the Hampstead Heath, Highgate Wood and Queen's Park Committee, subject to the above amendments, for submission to the Court of Common Council in April 2025, and that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

5. **UPDATE TO HAMPSTEAD HEATH MANAGEMENT STRATEGY (2018-2028)**

The Committee received a report which summarised the work done to complete the planned midterm review of the Hampstead Heath Management Strategy and sought Committee approval to finalise the document and prepare for layout and publication.

During the discussion, the following points were noted:

- a) A Member requested the slide deck from the presentation be circulated to the Committee.
- b) Questions were raised to what extent swimming had increased at the ponds and was it being measured now charges had been introduced. Officers agreed to share the figures outside of the meeting.
- c) The Committee questioned how the management plan could be publicised once it had been finalised. Officers confirmed a communications plan would be put together.
- d) The Chairman considered how business plans were being progressed and how that would tie-in with the management strategy. Officers confirmed the business plans would come to Committee in February and also confirmed everything would be ready for a Green Flag submission by the end of January 2025.

RESOLVED – That, Members –

- Noted the provided report and attached Hampstead Heath Management Strategy.
- Authorised the Superintendent, in consultation with the Chair and Deputy Chair, to finalise the review to the Hampstead Heath Management Strategy (2018-2028).

6. **UPDATE TO MANAGEMENT PLANS FOR HIGHGATE WOOD AND QUEEN'S PARK**

The Committee received a report which summarised the work done to update the management plans for both Highgate Wood and Queen's Park and sought Committee approval to finalise the document and prepare for layout and publication.

During the discussion, the following points were noted:

- a) The Chairman queried the motivation behind using a ten-year plan. Officers explained it was to give time for an overarching vision to be worked towards and were planning to do a five-year review to consult stakeholders. Officers also noted

- b) The Chairman also asked when the date could be included for the tendering of the cafes at Highgate Wood and Queen's Park. Officers were seeking to complete the work on it in the fiscal year of 2025/26.
- c) The Chairman questioned what the target date would be for introducing a licensing scheme for professional dog walking. Officers noted the Consultative Committee had asked Officers to look into a licensing scheme and they were conscious of fully embedding the scheme on the Heath to learn any lessons that may need to come out of that. Officers would continue to think about what the target date would be and indicated it would be further refined in the business plan.
- d) A Member welcomed the ten-year plan and queried whether there was any maintenance works that could be carried out on buildings, such as the lavatories or the hut, especially for visiting sports teams. Officers indicated they were happy to consider that as the plan was finalised and the programme for implementation and identification of improvements was being put together.
- e) Members queried why there was a disparity between the net natural capital asset value and benefit to cost ratio of Highgate Wood and Hampstead Heath. Officers told the Committee it depended on the assets held in those areas and a proportion of the estimated value was related to access provision.
- f) The Chairman suggested the natural capital asset assessment missed things as it looked like Hampstead Heath was costing a lot more money, but did not include the value of other elements, such as sporting events, which costed more to maintain but acknowledged it was a good first study.
- g) Officers explained the natural capital asset assisted with demonstrating the high value of the services provided, alongside the biodiversity and ecosystems presented, to those who may be encouraged to donate funding.
- h) A Member queried what mitigations were in place for visitor pressures, especially in relation to dogs on woodland habitats. Officers explained that the continued approach was creating conservation areas, and those areas would be closed off for 10 years to regenerate naturally. They also explained that there was only two conservation areas closed off at any one time.
- i) Another Member sought more information on the sweet chestnut blight. Cora, an external speaker, indicated it was becoming more of an issue in London and the management plan would highlight potentials. Officers indicated they were currently a small number of sweet chestnuts at Highgate Wood and explained the main concern was the oak decline.
- j) The Committee identified an error on the second paragraph of Page 118 on the Queen's Park Management Plan which referred to Highgate Wood.

The Chairman suggested this needed to be amended. Officers confirmed it was a drafting error and would amend following the meeting.

- k) The Chairman suggested action relating to the paddling pool at Queen's Park should have a timescale of 2025 rather than 2025/26. Officers explained they sought a steer, from the prioritisation process, of what was happening with the space and any implementation would begin in the next fiscal year.
- l) Officers explained there was a proposal that sought to expand the woodland walk which would be a significant redesign of the park and would significantly impact the layout and size of the pitch and pull. Officers confirmed they would turn their attention to the proposal this fiscal year and make a recommendation following due diligence.

RESOLVED – That, Members –

- Noted the provided reports and attached Highgate Wood Management Plan and Queen's Park Management Plan.
- Authorised the Superintendent, in consultation with the Chair and Deputy Chair, to finalise the update to the management plans for Highgate Wood and Queen's Park Committee.

7. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

The Chairman confirmed, in response to questions, that the date of the Hampstead Heath, Highgate Wood and Queen's Park Committee dinner was on Tuesday 4 February 2025.

8. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

A Member requested the slides decks from the management strategy presentations be shared with Members following the meeting.

9. EXCLUSION OF THE PUBLIC

RESOLVED – That, the following matters relate to business under the remit of the Court of Common Council acting for the City Corporation as charity Trustee, to which Part VA and Schedule 12A of the Local Government Act 1972 public access to meetings provisions do not apply. The following items contain sensitive information which it is not in the best interests of the charity to consider in a public meeting (engaging similar considerations as under paragraphs 3 and 5 of Schedule 12A of the 1972 Act) and will be considered in non-public session.

10. NON-PUBLIC MINUTES

RESOLVED – That, the non-public minutes of the meeting held on 22 October 2024 be agreed as a correct record.

11. RE-MARKETING OF CAFES AT HAMPSTEAD HEATH, HIGHGATE WOOD, AND QUEEN'S PARK

The Committee received a report of the Executive Director, Environment.

12. DONATION TO SUPPORT WILDLIFE SANCTUARY AT MODEL BOATING POND

The Committee received a report of the Executive Director, Environment.

13. HILL GARDEN PERGOLA UPDATE

The Committee received a report of the Executive Director, Environment.

14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

No questions were raised in non-public session on matters relating to the work of the Committee.

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

No other business that the Chairman considered urgent was raised in non-public session.

The meeting ended at 6.54 pm

Chairman

**Contact Officer: Callum Southern
Callum.Southern@cityoflondon.gov.uk**

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Hampstead Heath Sports & Wellbeing Forum

28 November 2024 at 18:00

Parliament Hill Conference Room & MS Teams

ATTENDEES:

Members:	Richard Sumray (Deputy Chair, acting Chair)		Hampstead Heath Consultative Committee
	Jen Lovell		Highgate Harriers
	Joseph Lowe		Highgate Harriers
	Sandy Nairne		Hampstead Heath Croquet Club
	Jeremy Watson		Highgate Men's Pond Association
	Felicity Moir		Mixed Pond User Group
	Ann Griffin	Online	Kenwood Ladies' Pond Association
	Karen Smith		Parliament Hill Fields Lido User Group
	Emma Rea		Parliament Hill Fields Lido User Group
	Marc Hutchinson		Hampstead Heath Winter Swimming Club
	Robert Gibbs		Hampstead and Highgate Angling Society
	Anandi Shah	Online	Parkrun
	Ella Mitchell	Online	Hampstead Rugby Club
	Max Sagre	Online	Camden Borough Council
Officers:	Bill LoSasso		Superintendent, City of London Corporation
	Charlotte Williams		Head of Operations and Parks, City Corporation
	Richard O'Mahony		Parliament Hill Fields Manager, City Corporation
	Paul Jeal		Swimming Manager, City Corporation
	Colin Houston		Volunteer Co-Ordinator, Heath Hands
Enquiries:	Helen Evans		PA to Superintendent (Minutes), City Corporation

AGENDA

1. Apologies

Greg Jones had offered his apologies, with Richard Sumray acting as Chair for the meeting.

2. Introductions

The Chair went around the table and those attending via Teams, by way of introduction.

3. Review of minutes from 15 July 2024

The Forum agreed the draft minutes from the meeting on 15 July 2024 were an accurate record.

4. Actions and matters arising

None

5. Updates from City of London Corporation

5.1 Projects

- a. Officers noted that the Ponds Access Project is very close to completion. There are some final snagging items at Men's Pond being agreed, with the facilities fully open and works completed by Christmas.
- b. The refurbishment of one lane of the cricket net structure on the Heath Extension has been started, and ought to be completed next week.
- c. The Ladies' Pond is currently undergoing phase 2 maintenance works of the boiler and changing rooms, due to take place in February-March 2025.
- d. A discussion ensued on the diving board at the Men's Pond:
 - i. This is currently out of action due to issues at the jetty with various items failing, including the concrete, slabs, steps and handrail.

- ii. Two quotes have been obtained, and funding is being investigated, as it is not within the reactive works budget. Officers will therefore need to seek internal funding.

ACTION (COL): to provide clarity on funding streams, budgets and processes, including cyclical repair and bidding for funds.

- iii. Officers stated they are committed to getting this addressed, but that there is little control over the availability of funds as bidding for internal funding is a competitive process.
 - iv. Officers noted that the income from the swimming facilities goes into the running of the Lido and Ponds, and the City Corporation makes substantial investments into these assets, such as ongoing operational costs and projects like the £2m recently spent on the Ponds Access Project.
 - v. City Corporation is not currently able to offer a breakdown of the figures on the swimming fees and income.
 - vi. It was agreed that this issue with the Men's Pond diving board needs to be raised at the Swimming Forum prior to this Forum, which is for strategic issues rather than operational issues.
- e. New leisure management system and contract with XN Leisure:
- i. CW noted that the building of the new swimming booking system will begin soon.
 - ii. It is estimated this will take around six months of building and testing, but as the coding is complex there might be delays and no timescales are being currently offered for its official launch.
 - iii. Once launched, City Corporation will look at putting this in place for other sports across the Heath.
 - iv. User groups offered to test the new system to check for issues before roll-out.
 - v. Once the new system is in place, the City Corporation will have access to more data on usage.

5.2 Events

- a. The Forum discussed the 'Give it a Go' (GIAG) event, which has been running for 10 years, but with participation reducing this year. The discussion raised the following points:
 - i. We need to improve the event in order to bring people to the Heath and encourage engagement in physical sport, social cohesion and wellness.

- ii. It needs to be planned and advertised well in advance, ensuring no clashes with other major sporting events.
- iii. It was suggested we could get people to register interest to enable communication and encourage engagement.
- iv. Swimming is not included in GIAG, but we could consider incorporating this next year.

ACTION (SMT): to re-think the event and update the Forum on the planned date in 2025 and share suggestions on how the Forum can help to improve the GIAG event.

- b. Other recent events on the Heath were discussed, including the London Youth Games cross-country, where there were Olympians present, among 1700 other runners, and the 25th Duathlon with 400 entrants. It was also noted that we would once again host the upcoming national cross-country in February 2025.
- c. Next year will be the 40th anniversary of KLPA and the 100th anniversary of the Ladies' Pond. The discussion on potential events to celebrate will occur in the Swimming Forum.

6. Terms of Reference

6.1 New Terms of Reference

The final proposed Terms of Reference (ToR) were included in the agenda pack, and the Forum had a lengthy discussion on the new Terms. Points of note being:

- a. This Forum is not about being a representative body; its aim is to have a strategic voice whilst considering the Heath holistically to improve wellbeing, sport and activity.
- b. Officers adopted most items suggested at the last meeting, apart from representation on swimming reps., remaining with one swimming rep. due to creation of a separate Swimming Forum, clarifying that additional reps. can be invited to participate if specific issues warrant it.
- c. The swimming groups advised they would like this reconsidered, and requested that it be noted that this had not been discussed at length in the Swimming Forum. Officers noted that this had been discussed at length in the previous Forum meeting, and was considered in updating the new ToR, and that the proposed membership would be the new format.
- d. The Chair clarified that this is a consultative Forum: the group creates a discursive space, and is not a decision-making body, the minutes are reported back to and taken into account by the Hampstead Heath Consultative Committee (HHCC).

- e. It was noted that discussion was the purpose of the last meeting, with the current meeting to reflect on the discussion and confirm the new ToR.
- f. Some wording was discussed in the new ToR, including 'deliver capital investments' and 'human benefit', and officers will consider and circulate the final version.

ACTION (COL): to consider the wording of 4c 'deliver capital investments', and 'human benefit', and consider alternative phrasing.

- g. The Chair raises that a sinking fund would be a sensible approach to plan for and assign budget to various facilities rather than doing this on a reactive basis as it's currently handled. BL noted that capital fund and reactive maintenance is not controlled locally, but by City Surveyors. The Corporation is reviewing this.

ACTION (COL): offer explanation on financials and funding at COL to offer clarification on the structure.

7. Hampstead Heath Management Strategy review and sports on the Heath

- a. BL updated the Forum that the review is going to HHHWQP committee on 3 Dec for decision.
- b. RS noted there is greater emphasis on sports in the newly reviewed Strategy, bringing recognition to the value of sports and recreation and the need to balance this with the ecology of the Heath.
- c. It was noted that sportspeople are fundamental to the protection of the Heath.
- d. Officers will share details of the implications of the Charity Review in due course.
- e. Officers noted the City Corporation spends more money on managing its open spaces than we make from respective activity fees. Discussions on finance are confidential even to members of HHCC.
- f. It was noted that limited notice was given to members for the consultation, rendering the consultation process difficult for some members. Officers noted that the timeframe was restrictive due to the timing of the management committee meeting and deadline for Green Flag applications, and that this was a valid point to be considered in future.

8. Ensuring diversity and inclusion on Sports & Wellbeing Forum

- a. It was agreed we need to ensure our work represents the voices of those not at the table, to reflect, acknowledge and learn from these, to ensure we are relevant and relatable.
- b. Diversity on age, race and disability needs work for representation.

- c. The Forum discussed whether a survey could be appropriate, to allow the Forum's approach to be data-driven. However, it was decided that a survey could be expensive, misinterpreted, flawed and self-selecting. MH noted that one had been conducted in the last 10 years.

ACTION (COL): to try to locate historical survey results.

- d. The representative for Highgate Harriers noted that ethnic and social diversity is good among its membership but not known about its users.
- e. It was noted that diversity and inclusion are critical; with improved diversity among users of the Heath, they will be able to be brought into these meetings and discussions.
- f. It was noted that potential Heath and facility users need to be represented by the Forum reps., not just the current membership.
- g. The diving board and sauna bring in different people and offer gateways into facilities; if there is a focus on fixing these facilities (both are currently not in use) then people will be attracted to the Heath.

ACTION (COL): we will try and find historical surveys.

9. Wellbeing and social prescribing: Defining and furthering these terms

Officers noted this is the beginning of the conversation to re-orient our actions and bring a focus to the Heath's role in physical and mental wellbeing. The discussion centered around the below points:

- a. Heath Hands are exemplary in this, with activities offered including practical volunteer work, forest bathing, mindful walks, making the Heath accessible.
- b. The group put forward the need to link up with key local groups, such as the Royal Free Hospital, the Havisham Group, local GPs, British Heart Foundation etc.
- c. It was remarked that there is difficulty in getting these initiatives off the ground, as they require support through collaboration and funding.
- d. The need to consider the Heath's current contribution to wellbeing in order to inform future direction in how we approach public health services, GP practices, UCL medical students, and improve accessibility for volunteers.
- e. It was advised that to inform strategic discussions, officers could prepare papers to discuss and develop and reflect on.

ACTION (COL): officers to have offline conversation and give a presentation on social prescribing with substantive details to inform the topic and conversation.

- f. Disability access and demand: we have several scooters and disabled hoists, but data on the use of these facilities to see whether we have enough provision would be helpful.
- g. The Lido has many sessions aimed towards making the facilities accessible to those with accessibility needs, but no plan and no reporting on this.
- h. It was suggested we could use people's stories to showcase health and wellbeing using social media.

10. Agenda setting for next meeting

- a. Wellbeing and social prescribing: to be main topic with next steps on how to take this forward with actions shared by all the group.

11. Any other business

- a. Water quality on Heath is affecting wildlife and ecosystems in the ponds and water courses.
- b. Jen Lovell noted the need to understand the strategic approach to how maintenance and budget are determined.

ACTIONS (COL): To provide information on the process for maintenance of assets.

- c. The Forum gave thanks to Marc Hutchison, of the Winter Swimming Club, for his contributions, and the Chair thanked contributions of other people who might no longer be incorporated into the newly reconstituted Forum.

Date of Next Meeting: TBC

Meeting ended: 20:04

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City of London Corporation Committee Report

Committee(s): Hampstead Heath Consultative Committee – For Discussion	Dated: 14 January 2025
Hampstead Heath, Highgate Wood and Queen’s Park Committee – For Decision	04 February 2025
Subject: Appointment of the Member of Hampstead Rugby Club to the Hampstead Heath Consultative Committee.	Public report: For Decision
Does this proposal require extra revenue and/or capital spending?	N/A
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of:	Town Clerk
Report author:	Callum Southern, Town Clerk’s Department

Summary

Approval is sought for the appointment of a new external Member of the Hampstead Heath Consultative Committee, nominated by Hampstead Rugby Club, to represent local interests.

Recommendations

It is recommended:

- a) That Ella Mitchell, nominated by Hampstead Rugby Club, be appointed as a Member of the Hampstead Heath Consultative Committee, in accordance with the London Government Reorganisation (Hampstead Heath) Order 1989.

Main Report

Background

1. Ray Booth, nominated by Barnet Mencap, has recently resigned from the Consultative Committee. As a result, a vacancy is now available on the Consultative Committee. Hampstead Rugby Club, following consultation with Officers, have expressed their desire to fill the vacancy.

Current Position

2. Under Schedule 4 to The London Government Reorganisation (Hampstead Heath) Order 1989, eight Members shall be appointed after consultation with the Hampstead Conservation Area Advisory Committee, the Hampstead Garden Suburb Residents' Association, the Heath and Old Hampstead Society, the Highgate Conservation Area Advisory Committee, the Highgate Society, the Joint Amenity Groups of Hampstead, the South End Green Association, the Vale of Health Society, and such other bodies appearing to the City to represent local interests as it considers appropriate.
3. Following correspondence with the Hampstead Rugby Club, it was recommended that Ella Mitchell, Club Secretary of Hampstead Rugby Club would be a suitable alternative person to be a representative on the Consultative Committee, representing similar local interests. Subsequent discussions have taken place with Ella Mitchell, and she has indicated that she is willing to take on the role if this meets with approval.
4. Given that the Consultative Committee and the Management Committee contain Members nominated by the eight local groups specifically named in Schedule 4 to the 1989 Order, this is considered to be a sufficient level of consultation.
5. There is a statutory framework for the appointment of external Members and the terms of reference delegate authority to the Management Committee to exercise all of the City Corporation's powers and duties relating to Hampstead Heath.

Proposal

6. Following consultation with the Hampstead Heath Consultative Committee, that Ella Mitchell, nominated by Hampstead Rugby Club, be appointed as a Member of the Consultative Committee, in accordance with the London Government Reorganisation (Hampstead Heath) Order 1989.

Corporate & Strategic Implications –

Financial implications – None.

Resource implications – None.

Legal implications – Contained within the body of this report.

Risk implications – None.

Equalities implications – None.

Climate implications – None.

Security implications – None.

Callum Southern

Governance Officer

Town Clerk's Department

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Hampstead Heath Sports and Wellbeing Forum Terms of Reference

Introduction

1. The Hampstead Heath Management Strategy (2018-2028) states four Vision Themes for Hampstead Heath, with four associated Strategic Outcomes. These are:
 - a. We protect and conserve the Heath: The Heath is maintained as a flourishing green space and historic landscape
 - b. The Heath enriches lives: Improved quality of life for Heath visitors
 - c. The Heath is inclusive and welcoming: The Heath is inclusive and welcoming to a diverse range of visitors
 - d. Together we care for the Heath: Greater number and diversity of people taking care of the Heath
2. The Hampstead Heath Sports and Wellbeing Forum (HHSWF) seeks to further these themes and strategic outcomes by supporting and promoting Hampstead Heath as a destination for sports, recreation, wellbeing, and the improvement of physical and mental health.

Purpose

3. HHSWF will work collaboratively to further the Heath's strategic themes and outcomes - especially 1b and 1c, above.
4. Through collaboration and a partnership-based approach, HHSWF seeks to
 - a. Promote access to and use of the Heath for sports, recreation, and health and wellbeing, including social prescribing, as well as the benefit from social inclusion that derive from these uses.
 - b. Promote Hampstead Heath's role as a destination for local, regional, national, and international events.
 - c. Provide user input for the City of London Corporation's consideration in planning capital and other improvements that further the purposes of this Forum.
 - d. Advocate for equality and diversity among Heath users that is representative of the community that surrounds it.
 - e. Further both the recreational benefits of Hampstead Heath in parallel with its conservation.
5. Operational matters are outside of the scope and purpose of HHSWF and shall not typically form part of the meeting agenda without the Chair's prior approval.
6. Operational matters are reserved to be addressed by Officers directly with users, through other Officer-led pre-arranged meetings, as needed.

Scope

7. HHSWF's remit shall include all of Hampstead Heath, inclusive of Golders Hill Park and Heath Extension.

Chair and Deputy Chair

8. The Chair of HHSWF shall be the Chair of the Hampstead Heath, Highgate Wood & Queen's Park Committee or their designee from that committee.
9. The Deputy Chair shall be nominated by Hampstead Heath Consultative Committee.

Membership

10. The Chair and Deputy Chair of HHSWF shall be members of HHSWF.
11. Members shall be appointed from active users of Hampstead Heath. Members may be individual users, individuals as part of user groups, participants in sport clubs or leagues, or other persons representative of the remit of HHSWF.
12. As much as is practicable, Membership on HHSWF shall be representative of the community surrounding Hampstead Heath.
13. Membership shall be appointed by the Chair of HHSWF and shall comprise:
 - a. One member representing each of the following activities on the Heath: swimming, running, rugby, football, cricket, tennis, athletics, angling, bowling, and croquet
 - b. One member active in the field of public health
 - c. One member from Camden Council
 - d. One member from Barnet Council
 - e. One member from London Sport
 - f. One member from an organization devoted to volunteering
 - g. Other appropriate members as recommended by Officers and appointed by the Chair
14. HHSWF shall be attended by relevant Officers from the City Corporation.

Communication and participation

15. While members may be selected from various user groups or interest areas of the Heath, all members shall act broadly as advocates for the Heath as a place that further the purposes of HHSWF, as opposed to simply advocates for their own areas of interest or activity. In addition to representing, to other best of their ability, the users of the activity that they primarily represent, all members shall contribute to the wider strategic purposes of HHSWF.
16. All members shall actively promote the purposes of HHSWF.

Terms

17. Terms of members shall be for a period of two years. Terms shall run from 1 April until 31 March each year. The Chair shall appoint new members to fill vacancies as they arise. Members appointed mid-term shall serve out the remaining portion of existing terms. Members shall be entitled to serve for a maximum of five consecutive years.

Meetings

18. HHSWF shall meet at least one time per year. Meetings shall be chaired by the Chair of HHSWF. In the Chair's absence, the Deputy Chair shall chair meetings.
19. City Corporation Officers shall take brief meeting minutes. Minutes shall be shared electronically via email with members of HHSWF and with the agenda for the next scheduled Hampstead Heath Consultative Committee and Hampstead Heath, Highgate Wood, and Queen's Park Committee.

Agenda

20. Meeting agendas shall be proposed by Officers and approved by the Chair. Members may propose agenda items for discussion up to 14 calendar days in advance of the meeting. The Chair shall make final decisions on the meeting agenda.
21. The agenda shall be circulated to members seven calendar days in advance of the meeting. Late agenda items or papers will be accepted and circulated with agreement of the Chair.
22. All activities and work carried out in furtherance of HHSWF shall be reported at the end of each fiscal year.

Governance

23. HHSWF's work will be guided by relevant City Corporation strategies, including:
 - a. City of London Corporate Plan (2024-2029)
 - b. City of London Corporation Sport Strategy (2020-2025)
 - c. City of London Natural Environment Strategies (2024-2029), and specifically 'Access and Recreation' and 'Community Engagement' strategies
 - d. Hampstead Heath Management Strategy (2018-2028)
24. It will be further informed by:
 - a. Relevant Local Authority health and wellbeing strategies
 - b. Greater London Authority, Sports England and London Sports' ambitions to make London the most physically active city in the world
 - c. Other relevant documents and initiatives
25. Declarations of interest will be declared at the start of each meeting.
26. The Terms of Reference of the Hampstead Heath Sports and Wellbeing Forum will be reviewed when deemed appropriate by the Chair.

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Agenda Item 6

Committee(s): Hampstead Heath Consultative Committee	Dated: 14 January 2024
Subject: Assistant Director's Report	Public report: For Information
This proposal: <ul style="list-style-type: none"> • delivers Corporate Plan 2024-29 outcomes 	-Diverse engaged communities -Leading sustainable environment -Vibrant thriving destination -Providing excellent services -Flourishing public spaces
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	£0
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of:	Katie Stewart, Executive Director, Environment Department
Report author:	Bill LoSasso, Superintendent, North London Open Spaces

Summary

This report provides Members with an update on matters relating to Hampstead Heath since the last Hampstead Heath Consultative Committee meeting on 16 September 2024.

Recommendation(s)

Members are asked to:

- Note the report.

Main Report

Parliament Hill / Leisure

1. Parliament Hill Fields and Golders Hill Park remain popular with visitors throughout the autumn months. The main tasks are hedge cutting, tidying borders, leaf clearance from paths, playgrounds and facilities to maintain clear, safe access, and other grounds maintenance operations. Drains, gullies and grids are also being regularly checked and cleared in anticipation of the upcoming wet weather.
2. Parliament Hill Athletics track continues to be well used by many clubs, schools, colleges and universities for athletic meetings, sports days and training. Regular Tuesday and Thursday evenings continue to be well attended by the Highgate Harriers, Hampstead Rugby Club and Mornington Chasers for training nights. There have been 2283 users of the track in organised sport in the last 3 months, which demonstrates the use and popularity of the track since the refurbishment was completed in December 2023.
3. The Highgate Harriers held a mid-week open meeting and a 5K track race was trialled in August, which proved to be very popular. The feedback was positive, so plans are underway to host the same event again in 2025, aimed at the local community.
4. On 21 September, Hampstead Rugby Club held a new event named 'Trytopia'. The aim was for it to be similar to the 'Give it a Go' event, for visitors of the Heath and the local community to trial rugby. The event was advertised in the local press, on social media and on-site banners. It was a fun-based activity day to promote the club, increase membership and promote the benefits of exercise and keeping fit. It was a successful event, attendance was good and discussions are underway whether to run the event again in 2025.
5. In October, Camden Schools Cross-Country had 1200 runners from across the borough participate in races throughout the day and, in November, the London Youth Games returned to the Heath. Approximately 1700 young athletes from 32 boroughs came to the Heath. The races were across four age groups, which included under 11s, under 13s, under 15s and under 17s, with individual, team and over medals being awarded. The event promotes young athletes from varying backgrounds, many of whom continue to compete on the world stage. Previous entrants have included gold medalist Sir Mo Farah, Paris Olympics

bronze medalist Georgia Bell and Paris Olympics double bronze medalist Samuel Reardon.

6. The tennis courts at Parliament Hill and at Golders Hill Park continue to be well used and busy throughout the year, with evenings and weekends booked during the autumn and winter months. Moss cleaning has been completed on two of the tennis courts at Golders Hill Park. Regular meetings continue to be held with the LTA and the tennis coaches at Parliament Hill and Golders Hill Park to ensure the City is maximising potential income and tennis provision is accessible to everyone.
7. The cricket season ended after the first weekend in September and play will resume again in May 2025. End-of-season preparations were carried out on the cricket squares at Parliament Hill and the Heath Extension in the autumn. Many of the regular cricket clubs have already provisionally booked for next year.
8. A contractor was appointed to refurbish one single lane of the cricket nets on the Heath Extension, and work began on 25 November 2024. The work will take one week to complete, subject to weather and ground conditions, and includes removing the old cricket net structure and taking the old facilities to landfill and installing a new modern structure. The work will be completed early December.
9. The bowls and croquet season ended on 30 September. End-of-season renovations took place at the end of September/beginning of October and the bowling green was aerated, scarified, overseeded and top-dressed to begin preparations for next season.
10. The football pitches at Parliament Hill Fields continue to be popular and used by clubs, the public and groups for football training and general fitness. Works were carried out at the end of August to set out the four football pitches and three rugby pitches on the Heath Extension in preparation for the start of the season. All the lines have been marked out to create the pitches for the season ahead, which commenced from September onwards. The season is now underway, and the pitches are in full use with multiple fixtures on both days across a weekend. Rugby re-commenced on the Heath Extension from the 16 November, following the report that the changing rooms could be opened.
11. The changing rooms on the Heath Extension were further disinfected and resampling of Legionnaires was carried out, which confirmed it had been eliminated, so they are now open and being used by rugby and football teams.

Additional bypass valves have been fitted so all the water running into the changing rooms is now fed by the mains, bypassing the header tanks, which is aiding the flushing system. Weekly flushing takes place to prevent any build-up of contamination. Installation of an automatic flushing/dosing system is being considered to ensure weekly flushing takes place, out of season.

12. The Lido and three bathing ponds were busy throughout the summer, with August being the busiest month. The income and bather numbers were higher than the same period in August 2023, despite the poor weather. The winter season has started well at the Lido. This is coupled with the sauna opening on 30 September, which has to be closed to allow for repairs, which are forthcoming. The income and bather numbers for the Lido and bathing ponds are similar to last year's figures. The Winter Swimming Club began at the Mixed Pond on 30 October. The Pond remains closed for lifeguarded public swimming now until April 2025.
13. Planned maintenance work will be taking place at the Lido in early 2025, which will include a new electrical intake distribution board, repairs to the outer wall, repairs to the terraces and refurbishment of the filters. There are also plans to increase the number of solar panels on the Lido roof in the New Year.
14. Phase 2 of the planned maintenance project at the Ladies' Pond is scheduled to start in February/March 2025. Refurbishment works include a hot water boiler, showers and changing areas and essential repairs will be carried out. The Ladies' Pond will be closed for the duration of the work and women-only swimming will be moved across to the Mixed Pond during this period.
15. There was a duathlon on 1 September, which was a huge success. It involved 400 competitors who swam in the Lido and three bathing ponds and ran in between all the swimming facilities. The Lido will host a British Red Cross charity event in December 2024 and Crisis Icebreaker event in January 2025. The traditional Christmas Day Lifebuoy's Races will take place at the Men's Pond and will commence at 11am.
16. All the works at the Ladies', Mixed and Men's Ponds, as part of the Ponds Access Project, have been completed. The extra grating to fill the void in the Men's Pond has now been completed, and the final snagging and sign off is imminent. Funding has been successfully gained to install roller shutters to protect the windows of the observation huts at the Mixed and Men's Ponds.

17. The procurement of a new Leisure Management System has now been completed and the contract with XN Leisure has been signed. A new Fixed Term Contract Project Manager position is currently being advertised. The successful candidate will be responsible for leading and coordinating a project team and building and maintaining effective relationships with the vendor, to build, install, develop, test and monitor a bespoke Leisure Management System for the swimming facilities on the Heath. The work will ensure the existing booking systems are maintained and remain operational until the new system is live, which we hope will be in preparation for the 2025 summer season. This new Leisure Management System will provide a more user-friendly, affordable and flexible ticketing and booking system for swimmers. The new system also promises excellent data collecting and reporting functions enabling data-driven decision-making.

Golders Hill Park

18. The recently appointed Ranger has settled in well and is a welcome addition to the team. The Head Gardener position for Golders Hill Park and the Hill Garden and Pergola was advertised until the end of November. Shortlisting has taken place, and interviews have been scheduled for mid-December. A vacant Operative Ranger position will also be advertised in December until early January 2025, with shortlisting and interviews to be scheduled for January 2025.

19. A lot of identified works have been scheduled in the Cyclical Work Programme and will be completed in the autumn/winter months. This includes repairs to the pathways, resurfacing many of the tarmac paths throughout the park and refurbishment of the toilets. Drainage works were carried out in the summer to address the very wet areas and poor drainage in the middle of the park. Minor re-seeding of the drain line was undertaken in the autumn.

20. The sandpit area remains closed to the public. Due to the machinery required and technical complexity to renovate this area and meet play safety standards, external contractors will be appointed to complete the work. A specification was put together and several contractors have been invited to tender for the work. A NCIL funding application to Barnet Council will be submitted and it will include completion of the sandpit area, renovation of the adjoining playground and improving accessibility. The Heath Extension playground, which was completed in January 2024, continues to be very well used by the local communities. Regular playground inspections are carried out by all the staff across the Heath to ensure the equipment is safe to access and use.

21. Structural repair and timber strengthening works continue to take place and are being planned on the Pergola, with regular surveys being carried out. 11 separate emergency works have been identified. It is hoped these remedial, safety works will commence before Christmas. Some of the works are complicated by weather restriction such as the lime mortar works or material availability such as the Portland stone, but the works will take approximately 16 weeks. Some sections will need to be closed locally whilst the remedial works are carried out and the public diverted elsewhere.
22. Heath Hands volunteer sessions are continuing in both the Park and Hill Garden, with three sessions a week being hosted by the Gardening Team.

Golders Hill Park Zoo

23. The animal adoption page on the website has been updated and is now live. Members of the public will now be able to adopt all the species housed at Golders Hill Park Zoo. Adopters will receive a photo of their chosen species and a certificate, and they will also receive the new Zoo newsletter, which will be emailed out to individuals every quarter. Increased publicity is underway for the Zoo both externally and through the Zoo's social media channels.
24. During October and November, the Zoo team have been working with the team at Battersea Park Children's Zoo (BPCZ) on a keeper exchange. BPCZ hosted three of our keepers and in return, Golders Hill Park Zoo team hosted three of their keepers to share knowledge, skills and experience. It worked well and provided a great learning and networking opportunity for everyone involved. The staff at both Zoos benefited from the keeper exchange and gained a lot from visiting another Zoo, so it has been decided to make it an annual occurrence to provide the team with continuing professional development.
25. The Zoo has a new newsletter, which is sent out quarterly to all the supporters. The first issue went out in October and the second newsletter will be sent out in January 2025. The newsletter provides information about the Zoo Team and the species held at Golders Hill Park Zoo and gives subscribers the opportunity to find out what goes on behind the scenes.
26. At the beginning of August, the Zoo underwent its first BIAZA (British & Irish Association of Zoos & Aquariums) accreditation screening. This is a new process, which will enable members to become accredited members. The

outcome of the accreditation screening will be known towards the end of the year and shared with Zoo staff. Work is now underway with the Learning team to incorporate the Zoo and develop learning opportunities with schools, which is a key component of the BIAZA accreditation screening.

Update on Flood Mitigation and Resilience for Hampstead Heath

27. The Head of Conservation and the Senior Ecologist of the Heath, supported by City of London's Environmental Resilience Team, continue to work with the London Borough of Camden's Climate Adaptation and Resilience Team, to reduce surface water flooding on East Heath Road and the Parliament Hill residential area. An update on these proposals and the works being funded by the City of London Corporation's Climate Action Strategy are included with the Assistant Director's Report. We plan to include the new proposed leaky dams, which slow down water flow, and ponds in the first Hampstead Heath's Consultative Committee's Walk of the New Year, on 11 January 2025.

Ecological activities

28. In October, yearly bat box checks were completed by the Highgate Wood Team with the assistance of the Tree Team. Thirteen bats were recorded in the boxes with a mixture of common and soprano pipistrelles, although there was evidence of bat activity in another three (droppings). 27 bat boxes are currently monitored across Hampstead Heath.
29. The Ecology Team recently co-authored a published scientific paper related to the introduction of chemicals into Heath ponds through dog swimming. A separate committee paper details the background and findings of this research.
30. The rare Dartford warbler has been recorded by Hampstead Heath birders frequenting the thistle and scrub patches near Parliament Hill for over a week. This is the first record of this bird for 30 years and highlights the importance of maintaining and managing these habitats on Hampstead Heath.
31. Sightings of brown hairstreak butterfly eggs in Hampstead Heath's blackthorn patches continue to increase thanks to the dedication of a member of the public. This species was first recorded on the Heath in 2024 and it is hoped it is becoming established.

Model Boating Pond Wildlife Sanctuary

32. In 2016, an 'island' (connected by a section of land) was created in the Model Boating Pond to protect a group of established trees. It was closed to the public whilst planting took place and wildflower meadows were established. As a result, the area has become an important reserve for various species of birds which have made this their home.
33. The Model Boating Pond 'island' has since been designated a sanctuary, with no public access. Moorhens and great crested grebes have built nests on the edge of the island, and a shy snipe was found using the new planting area as a refuge, showing the value of keeping this area as a dedicated place for wildlife.
34. To ensure the Model Boating Pond Island remains a sanctuary for wildlife, offers initiated fundraiser to remove the connecting section of land to create a 'true island', establish further wetland planting where the connecting section of land has been removed, create wildlife homes on the island, including amphibian and reptile hibernaculum, install temporary fencing to protect the new planting, monitor the flora and fauna which are using the island, and create a flourishing green space for a mosaic of natural habitats.
35. The £50,000 needed to initiate the project has now been raised, thanks to generous support from committed public donors. Officers currently expect to be able to appoint a contractor to carry out works in late February 2025, prepare the site in March, begin work in April, and complete the project in May, subject to unforeseeable impacts to the timeline.

Conservation Team

36. The Conservation Team carried out coppicing and other vegetation management on the dams and spillways on both the Highgate and Hampstead chains of ponds. The Team has also been carrying out bramble and scrub management across the Heath at several locations, including the Heath Extension and South Meadow. This work needs to be done out of the bird nesting season to avoid disturbance to nesting birds. Alongside this, the cutting operation has to be done in stages to avoid harm to hedgehogs who are going into hibernation. Other important conservation work has been completed along the Seven Sister's Ponds on the Hampstead Heath Extension, and Sandy Ride on Sandy Heath using Heath Hands volunteers.
37. The Conservation Team assisted at recent cross-country events on the Heath, laying woodchip across tarmac sections for the runners' safety and then collecting this following the events.

38. The Conservation Team has supervised Heath Hands sessions held in the eastern and western section of the Bird Sanctuary, where they were clearing scrub and bramble and willow saplings in the open meadow areas. There were additional Heath Hands volunteer sessions on the Heath Extension, focusing on meadow restoration, involving sapling removal and bramble clearance.

North London Open Spaces Tree Team

39. The Tree Team met with the City Corporation's Carbon Removals Team in November to discuss options for supporting tree soil health by funding fencing and a soil geo-injector unit to alleviate compaction and enhance soil microbial communities around veteran trees and also other established trees growing in heavily compacted soil. The Team have continued their work installing additional enclosures around veteran trees on Hampstead Heath and have now protected 18 trees to date, with more planned between 2025 to 2027 funded by the Climate Action Strategy budget.

40. The Team featured on the ITV news on 26 November, carrying out halo pruning around the two veteran trees at Two Tree Hill on Sandy Heath.

41. We have had several major storm events since September, the most recent and serious being Storm Burt, which moved across the UK on 23 and 24 November. Ten trees across the Heath were damaged, most of these were on Sunday 24 November. The majority of these were root plate failures. The Met Office issued an amber warning very late for Sunday 24 November and forecasted local gusts of up to 53mph, but the local privately owned weather station at Gospel Oak recorded a maximum gust speed of 44.9mph. The Tree Team and other staff assisted with making fallen and damaged trees safe on 25 November and clearing any blocked paths. The Tree Team have also been carrying out priority tree works generated from their cyclical tree inspections at various locations around the Heath during October.

Financial implications

45. No implications.

Resource implications

46. No implications.

Legal implications

47. No implications.

Risk implications

48. Risks are monitored and recorded through the various risk registers, including the Division and Departmental Risk Registers.

Equalities implications

49. No implications.

Climate implications

50. Included within the business plan for 2024-25 are a series of projects which contribute towards achieving the City of London's Climate Action Strategy, which was launched in October 2020. A key part of the strategy is conserving and enhancing biodiversity alongside reducing carbon emissions.

Security implications

51. Security implications are monitored and recorded through the Departmental Risk register.

Conclusion

52. This report provides Members with an update on matters relating to Hampstead Heath since the last Hampstead Heath Consultative Meeting on 16 September 2024.

Appendices

N/A

Bill LoSasso

Assistant Director (Superintendent)

North London Open Spaces

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Heath Hands Update – December 2024

Heath Hands is a registered charity delivering conservation, community, learning and wellbeing programmes across Hampstead Heath, Highgate Wood, Keats House and at the Kenwood Estate.

In 2024, Heath Hands and the City of London Corporation signed a new partnership agreement through until 2029.

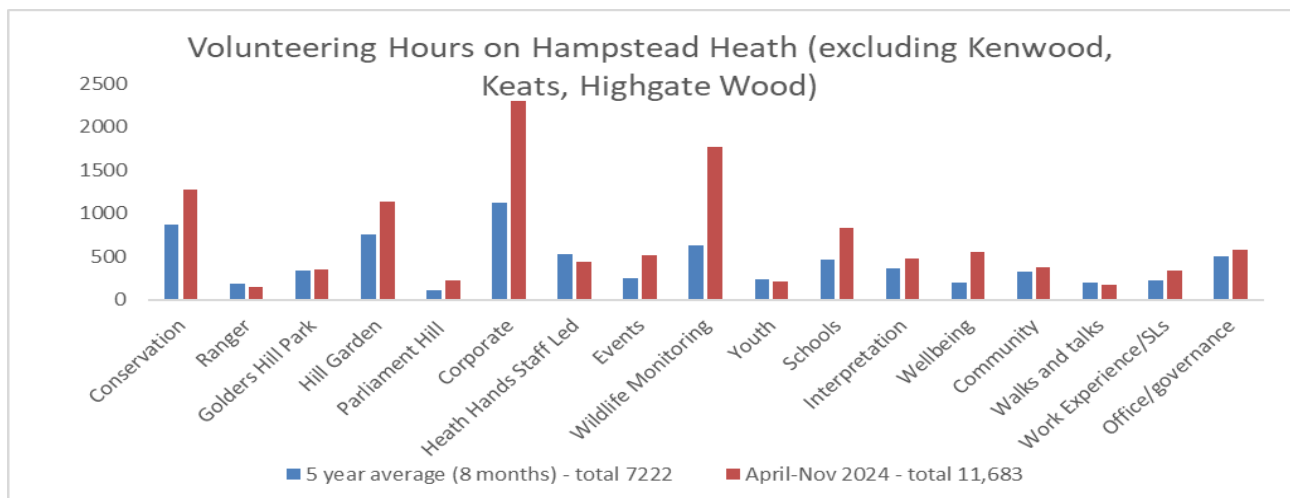
This short report summarises the charity’s main activities this financial year according to its strategic and charitable objectives and Strategy and pursuant to the Partnership Agreement.

Recent Highlights

Partnership working: new agreements signed with the City of London Corporation (North London Open Spaces and Keats House)

Annual member survey completed - results very positive once more – see appendix.

Volunteering activity growing across NLOS: over 13,000 hours contributed by volunteers across all sites in first eight months (5-year average at this stage 8,442). More than 290 volunteer sessions across NLOS and Heath Hands staff have delivered over 350 activities and sessions.



Strategic Objectives

Conservation and gardening

- **Wildlife monitoring** season has finished with reptile, butterfly, dragonfly and Nature’s Calendar transects running. Support for large-scale hedgehog survey in May 2024 and National Hedgehog Monitoring Scheme at Heath Extension.
- **Practical** sessions across all NLOS sites, with Ranger Team restarting sessions on Heath Extension in December. Support for Heath and Hampstead Society and CoLC on sheep grazing project.
- 50 square metres of new wildflower meadow created, 130 metres of new native hedgerow and new wildlife pond being created at Hive. 9 grass snake breeding sites now created, 28 hedgehog nest boxes, 6 sparrow terraces and 5 stag beetle loggeries installed
- Collaboration on **wildlife connectivity** ongoing, working with organisations such as Growing Green, Highgate Cemetery, Highgate Neighbourhood Forum, Frognaal Gardens, Kentish Town City Farm and more.
- 50 **corporate volunteering** events delivered since April with around 700 people taking part.



Learning and interpretation

- Weekly **interpretation** sessions with volunteer Wildlife Interpreters and at Dairy engage 4,095 visitors
- 20 **Heath Friendly Schools** and regular **Youth Volunteering** sessions bring over 600 young people to learn and volunteer – particular focus on young people with SEN with weekly SEN school sessions and several youth volunteers with additional support needs.
- Popular programme of **guided walks** for public on history, trees, bats, nature poetry, nature journaling, butterflies and more, engaging hundreds of participants.
- Nature photo exhibition at Dairy Interpretation Centre and Hive has 250 visitors.
- Former **tennis hut** at Parliament Hill piloted as a base for interpretation and public engagement.

Community and events

- 2,642 participants across our **community outreach** programmes and **events**
- 25th Anniversary celebrations over Summer, another successful Community Fun Day, Conker Championships and Give it a Go Day
- **Partnership** work ongoing with range of local organisations like QCCA, Umoja Health forum, GOAL youth club and New Citizen Gateway to engage new audiences and bring new visitors to the Heath.

Wellbeing

- 1,296 participants across our **health and wellbeing** programmes
- 3rd **Health Walk** launched in Spring 2024, now three each week for varying abilities
- Monthly women’s walk and parent/ carer wellbeing sessions launched Autumn 2024

Appendix: what our members enjoy about volunteering, from 2024 Opinion Survey:



Agenda Item 8

City of London Corporation Committee Report

Committee(s): Hampstead Heath Consultative Committee	Dated: 14 January 2025
Subject: Five-year Business Plan (Hampstead Heath)	Public report: For Discussion
This proposal: <ul style="list-style-type: none">• delivers Corporate Plan 2024-29 outcomes• provides statutory duties• provides business enabling functions	
Does this proposal require extra revenue and/or capital spending?	Spending is as per approved annual and supplemental budgets
If so, how much?	Spending is as per approved annual and supplemental budgets
What is the source of Funding?	<u>Multiple</u> -Local Risk -City Surveyor's Department -Capital Funding -Climate Action Strategy -External Funding -Charity income
Has this Funding Source been agreed with the Chamberlain's Department?	Yes
Report of:	Katie Stewart, Executive Director Environment
Report author:	Bill LoSasso, Assistant Director (Superintendent), North London Open Spaces

Summary

This report provides the a working draft of the first five-year business plan for Hampstead Heath, which is still under development. It also summarises the various documents and plans that guide the work of North London Open Spaces in managing the four spaces that it is responsible for, including Hampstead Heath.

Recommendation(s)

Members are asked to:

- Review and discuss the report and provide any comments at the committee meeting on 14 January 2025.

Main Report

Background

1. North London Open Spaces (NLOS) is responsible for the day-to-day management of four public open spaces: 1) Hampstead Heath, 2) Highgate Wood, 3) Queen's Park, and 4) West Ham Park).
2. These four open spaces are organised into three charities: 1) Hampstead Heath Charity, 2) Highgate Wood & Queen's Park Charity, and 3) West Ham Park Charity.
3. NLOS operates pursuant to the oversight of two management committees of the City of London Corporation: 1) Hampstead Heath, Highgate Wood, and Queen's Park Committee, which governs the three named spaces, and 2) West Ham Park Committee, which governs West Ham Park.
4. A significant amount of strategy development has occurred at the City Corporation over the past 18 months, including development of a new Corporate Plan, development of four new Natural Environment Division Strategies, and the review and update of the Hampstead Heath Management Strategy. In addition, the City Corporation's open space charities are now developing rolling five-year business plans to further guide their work planning and delivery.

Management of Hampstead Heath

5. The Hampstead Heath Management Strategy (2018-2028) provides the strategic direction for the management of Hampstead Heath, setting out four strategic outcomes and ten priorities for the charity. The planned mid-term review of the Strategy was approved by the Hampstead Heath, Highgate Wood, and Queen's Park Committee on 3 December 2024.
6. The City Corporation is now developing five-year business plans at its open space charities on a rolling five-year basis. The Five-year Business Plan will state the charities' planned activities and outputs for Hampstead Heath over a five-year period, and will show how and when the various workstreams will be

resourced and met, and will include milestones, timescales and performance measures.

7. The Five-year Business Plan will be updated annually to reflect changes in priorities and resources and to rescope workstreams to reflect new pressures and changes if and when needed. This review will typically occur annually, but may occur by exception at other times to capitalise on new opportunities or respond to new constraints or arising circumstances.
8. The draft Five-year Business Plan for Hampstead Heath (Appendix 1) lists proposed prioritised workstreams to deliver on the charitable obligations and ten priorities of the Hampstead Heath Management Strategy. It also illustrates how these workstreams further relevant goals of the Corporate Plan and Natural Environment Strategies. The plan sets out the specific priorities and activities for the Heath, and progress against them will be reported.
9. The Hampstead Heath Five-year Business Plan is an important planning and communication tool. It allows the charity to articulate its priorities in a resource-constrained environment, and to plan with as much predictability as is feasible what workstreams it believes are reasonably achievable given these resource constraints. Workstreams tentatively planned for out years beyond the current year will necessarily be tentative and will be refined as clarity on out year resources becomes clearer.
10. In principle, once the workstreams for a given year are established, for any new area of potential work that is proposed, consideration will need to be given to how new resources can be secured or to which existing workstream(s) will need to be ceased or deferred to accommodate in order to include anything new in the plan.
11. The Five-year Business Plan is not an exhaustive list of workstreams. The day-to-day “business as usual” activities that take up the majority of Officers’ time are not reflected. This work is guided by an Annual Work Plan that guides the day-to-day activities of officers and sets out cyclical tasks that are planned and delivered on an annual or seasonal basis. This includes activities such as litter picking, cleansing, grass mowing, patrols, and the voluminous other critical tasks that are performed regularly as part of the day-to-day running of the Heath.
12. The draft Five-year Business Plan is still under development, and currently focusses on 2025-26 and 2026-27. The plan will be further developed as greater clarity on future years’ resources becomes available, Officers complete the project prioritisation process (the subject of a separate report to

this committee), and Officers develop estimates on the resourcing needed to deliver workstreams.

13. Estimating the resourcing devoted to workstreams, both at Hampstead Heath and across all four of NLOS's open spaces, is complex and will evolve and be refined over time. It is important to note that while many officers work exclusively for Hampstead Heath Charity (eg, Rangers working exclusively at Hampstead Heath), many Officers at NLOS work across multiple or all charities within NLOS's purview.
14. Officers plan to return to this committee on 29 April 2025 with a fully developed plan, and ask Members to provide any representations now for consideration in advance of decision by Hampstead Heath, Highgate Wood, and Queen's Park Committee.

Project Prioritization Process

15. Some workstreams and projects are essential to the running of the Heath, including those that relate to compliance and health and safety; others are not. There is currently no clear way of assessing and deciding which activities can be delivered within the existing resource envelope (including budget, Officer capacity, and availability of equipment, materials, and supplies), and what activities will either require additional resource to proceed or will need to be ceased or deferred to later years due to being beyond the available resource envelope.
16. Officers seek to address this by including an estimation of the resources required to deliver the various workstreams in the new Five-year Business Plan. This exercise is still a work in progress, and will evolve and be refined in the coming months and years.
17. Given the reality of officers not having sufficient resources to deliver everything on everyone's "wish list", a prioritisation process is needed to help prioritise those workstreams that are critical to the management of the Heath, the achievement of its charitable goals, and which further improve the Heath and what it offers.
18. Accordingly, a Project Prioritisation Process has been created by officers, which is the subject of a separate report to this committee. This process will enable production of a prioritised list of projects and workstreams for the Heath, and for NLOS more broadly, by applying a set of agreed prioritisation criteria to projects and workstreams being considered for inclusion in the Five-year Business Plan. The output of that process, which can then be assessed

against available resources to decide which activities will be included in the business plan, will also inform any subsequent updates to the Five-year Business Plan.

Other documents informing management of Hampstead Heath

19. There are numerous other strategies, plans, programmes, projects, and initiatives at the City Corporation that inform and provide guidance to North London Open Spaces' management of Hampstead Heath, and with which the Hampstead Heath Management Strategy is aligned. These include:
- a. City of London Corporation Corporate Plan (2024-2029), which guides planning and decision-making for the City Corporation through six strategic outcomes.
 - b. Natural Environment Strategies (2024-29), which sets out the City Corporation's strategic approach to its managed open spaces, assets and activities and aligns the Corporate Plan strategic objectives with site-specific management plans (eg, Hampstead Heath Management Strategy)
 - c. Environment Department's High-Level Business Plan (2025-26), a department annual plan which provides a strategic overview of the key areas of work that will be undertaken across the whole Environment Department during 2024-25.
 - d. Climate Action Strategy (2020-2027), which sets out climate action commitments across all the City Corporation's assets, including its open spaces.

External support and deliverables

20. Included within the Five-Year Business Plan are works being delivered and funded via the following programmes, whose budgets exist outside of and independent from Hampstead Heath's local risk budget. There include:
- a. Cyclical Work Plan: repairs and maintenance projects that are required on a cyclical / life cycle basis is provided by the City Surveyor's Department.
 - b. Building Repairs and Reactive Maintenance Programme: building repairs and maintenance delivered via a planned preventative maintenance programme, that also includes reactive repairs and is provided by the City Surveyor's Department.
 - c. Climate Action Strategy: a programme to implement various carbon reduction and resilience projects at open spaces, including Hampstead Heath

Corporate & Strategic Implications

Strategic implications

21. The Hampstead Heath Five-year Business Plan will further the Hampstead Heath Management Strategy Outcomes and Priorities, the Corporate Plan's strategic outcomes, and the four Natural Environment Strategies, as further detailed in this report

Financial implications

22. Activities in the Five-year Business Plan will be planned to meet the existing local risk of Hampstead Heath.

Resource implications

23. Officers managing Hampstead Heath are operating in a resource-constrained environment. As noted in this report, the Five-year Business Plan will support better alignment of workstreams within available resourcing to better articulate what is and is not possible to be delivered by Officers in any given year.

Legal implications

24. The City Corporation is responsible for ensuring that the Hampstead Heath charity fulfils its charitable purpose, which is the "preservation of Hampstead Heath for the recreation and enjoyment of the public". The Five-year Business Plan will assist the delivery of the Hampstead Heath Management Strategy and assist the City Corporation as trustee in discharging this duty in accordance with the charity's objectives.

Risk implications

25. Activities within the business plan are assessed within the Hampstead Heath Risk Register

Equalities implications

26. The Heath Vision describes an inclusive and safe space that brings people together, where a diversity of people, activities and perspectives are welcomed and respected. The Strategic Outcomes that "The Heath is inclusive and welcoming to a diverse range of visitors" will be furthered by the Five-year Business Plan.
27. Activities within the business plan have or will have equalities impact assessments where relevant and appropriate.

Climate implications

28. Several of the activities with the Five-year Business Plan are specifically to address climate-related issues.

Security implications

29. Relevant security risks are assessed with the Hampstead Heath Risk Register

Conclusion

30. A draft Five-year Business Plan is being developed to prioritise workstreams at Hampstead Heath. This Plan will be further developed by Officers. The plan lists proposed prioritised workstreams to deliver on the charitable obligations and ten priorities of the Hampstead Heath Management Strategy, and illustrates how these workstreams further relevant goals of the Corporate Plan and Natural Environment Strategies. The plan allows the charity to articulate its priorities in a resource-constrained environment and agree with confidence the activities that will occur on the Heath in any given year with as much predictability and forward planning as is feasible. In principle, if any new areas of potential work are identified throughout the lifespan of the Five-year Business Plan that are not already included in the plan, consideration will need to be given to how new resources can be secured or to which existing workstream(s) will need to be ceased or postponed to accommodate any new work.

Appendices

- Appendix1: Draft Five-year Business Plan for Hampstead Heath

Background Papers

- None

Bill LoSasso

Assistant Director (Superintendent)

North London Open Spaces

Environment Department (Natural Environment Division)

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#	ACTIVITY	ACTIVITY DESCRIPTION	HAMPSTEAD HEATH MANAGEMENT STRATEGY PRIMARY OUTCOME FURTHERED	HAMPSTEAD HEATH MANAGEMENT STRATEGY PRIMARY PRIORITY FURTHERED	2025-26 FTE	2026-27 FTE	2027-28 FTE	2028-29 FTE	2029-30 FTE	PRIORITISATION SCORE (where relevant)	TOTAL BUDGET (where relevant)	FUNDING SOURCE	MEASURE OF SUCCESS	MEASURE OF SUCCESS TARGET	NLOS LEAD	CORPORATE PLAN STRATEGIC OUTCOMES						NATURAL ENVIRONMENTAL STRATEGIES																			
																1. Diverse Engaged Communities	2. Dynamic Economic Growth	3. Leading Sustainable Environment	4. Vibrant Thriving Destination	5. Providing Excellent Services	6. Flourishing Public Spaces	1. Nature Conservation and Resilience	2. Community Engagement	3. Access and Recreation	4. Culture, Heritage, and Learning																
	Annual Work Plan (Business as Usual)	The Annual Work Plan is not a part of this Five-year Business Plan, but will be included as a reference workstream for the purposes of articulating resource allocation to 'Business as Usual' tasks.	<select>	<select>	TBC	TBC	TBC	TBC	TBC			Local Risk (Hampstead Heath Charity)			ALL																										
	Cyclical Works Programme (City Surveyor's Dept)	Numerous workstreams to be itemised. Workstreams are delivered by CSD/external contractors, but NLOS Officers spend considerable resource reporting, liaising, monitoring, and coordinating access. Officers are liaising with City Surveyor's Department on a programme/project dashboard.	<select>	<select>	TBC	TBC	TBC	TBC	TBC			<select>			ALL																										
	Reactive Building Repairs & Maintenance Programme (City Surveyor's Dept)	Numerous workstreams. Work occurs as scheduled / planned preventive maintenance arises, and as reactive repairs and maintenance needs arise. Workstreams are delivered by CSD/external contractors, but NLOS Officers spend considerable resource reporting, liaising, monitoring, and coordinating access.	<select>	<select>	TBC	TBC	TBC	TBC	TBC			<select>			ALL																										
1	Habitat management	Continue proactive management of natural habitats and proportionate interventions, to maintain the distribution of habitat types informed by surveys, and monitoring in collaboration with partner organisations. Planting and protection of trees and hedgerows on the Heath in select approved areas	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC	TBC				TBC	TBC	Climate Action Strategy			Conservation Team																										
2	Sheep on the Heath	Explore opportunities to re-establish traditional management techniques such as conservation grazing. Host grazing sheep on the Heath in calendar year 2025.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)			Conservation Team																										
3	Veteran and ancient tree long-term plan	Develop a long-term plan for the protection and succession of our veteran and ancient trees. This plan is in preparation with anticipated publication in 2025.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)			Conservation Team																										
4	Nature connectivity	Enhance connectivity of areas of conservation value, both on the Heath and beyond its borders, as part of the emerging GLA Local Nature Recovery Strategy.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)			Conservation Team																										
5	Pesticides in dog swimming ponds	Proactively monitor and manage threatening processes to mitigate their impact, including invasive species, pests and disease, pollutants and impacts of climate change. Review the results of the recent study on the presence of pesticides in dog swimming ponds and initiate actions (exact actions TBC)	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Conservation Team																										

6	Flood mitigation	Continue to work with partners to improve the contribution of the Heath to flood risk management in the surrounding residential areas. Engage with Barnet and Camden Council on potential flood mitigation measures on the Heath	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC	TBC	TBC	TBC	TBC	TBC	External				Conservation Team							
7	Leaky dams	Creation of up to c. 70 leaky dams on the Heath streams to slow down flow of water and mitigate flooding risk	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC	TBC			TBC	£ 10,000	Climate Action Strategy				Conservation Team							
8	New ponds	Creation of c. 11 new ponds, varying in size - from very small to small - to mitigate flooding risk and create habitat	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC	TBC			TBC	£ 15,000	Climate Action Strategy				Conservation Team							
9	Reedbeds at Model Boating Pond	Floating reed beds on Hampstead No. 1 and 2. Model Boating Pond to be created via Wildlife Island Project.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC				TBC	TBC	Climate Action Strategy				Conservation Team							
10	Wildlife Island at Model Boating Pond	Creation of the wildlife preserve island at the Model Boating Pond now that the fundraiser has concluded and reached its target.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC				TBC	£ 50,000	External				Conservation Team							
11	Wildfire preparedness	Training of 14 staff in preventive measures and preparedness for wild fires	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC				TBC	£ 4,500	Climate Action Strategy				Conservation Team							
12	Soil impact survey (contractor)	External survey via Climate Action Strategy to survey damage caused by grey squirrels	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC				TBC	TBC	Climate Action Strategy				Climate Action Team							
13	Ponds aeration	Installation of water aeration equipment on Hampstead No. 2 pond	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)				Conservation Team							
14	Reduced Amenity Mowing	Review of existing scheme and previous recommendations to determine if potential for expansion of scheme	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	1. A mosaic of natural habitats is maintained and flourishes	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)				Conservation Team							
15		Protect areas of high conservation value and develop conservation objectives for historic features, in order to inform their management and interpretation.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	2. Heritage aspects and landscape character are maintained					TBC	TBC	<select>											

15	Hill Garden Pergola restoration	Develop a plan to restore the Hill Garden Pergola. Complete the Expression of Interest for the National Lottery Heritage Fund to seek funds needed to complete necessary restoration of the Hill Garden Pergola. If successful, proceed with next stage applications with NLHF.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	2. Heritage aspects and landscape character are maintained	TBC	TBC	TBC	TBC	TBC	TBC	TBC	External			Superintendent											
16	Planning consultant	Ensure priority views and vistas of historic and cultural value are managed. Addresses under Business as Usual activities. Restore relationship with planning consultant to monitor potential impacts surrounding the Heath.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	2. Heritage aspects and landscape character are maintained	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent											
17	Camden Wildlife Corridor	Engage with local planning processes to monitor potential impacts of development proposals on the Heath's natural assets and qualities and where appropriate consider management approaches and appropriate mitigation. Continue to support creation of a Camden Wildlife Corridor to connect existing and potential habitats areas, with the Heath as an anchor site	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	2. Heritage aspects and landscape character are maintained	TBC	TBC	TBC	TBC	TBC	TBC	TBC	External			Conservation Team											
18	Planning consultant	Proactively participate in local planning processes to resist development that would be detrimental to the landscape character, ecology and hydrology of Hampstead Heath and its environs. Restore relationship with planning consultant to monitor potential impacts surrounding the Heath.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	2. Heritage aspects and landscape character are maintained	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent											
19	Review of wayleaves on the Heath	Safeguard the Heath boundary by managing wayleaves, licences and covenants and work with partners to secure strategic land acquisitions Complete audit and review of existing wayleaves on the Heath.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	2. Heritage aspects and landscape character are maintained	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent											
20	Review of Ponds Conservation Plan and Pond and Wetlands Plans	Establish a system of management zones across the Heath that sets out conservation objectives and defines areas or sites containing values that may be vulnerable to impacts, by developing the current system of Compartment Management Plans. Review and update where necessary the existing Ponds Conservation Plan and Ponds and Wetlands Plan and implement changes as appropriate and needed	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	3. A balance is maintained between visitor activities and the conservation of natural, built and heritage values	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Conservation Team											
21	Review of Policies, Procedures, and Safe Systems of Work	Develop and implement policies set out in this management Strategy to guide the effective management of organized activities. Continue the review and update of these documents to guide the safe and efficient running of the Heath	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	3. A balance is maintained between visitor activities and the conservation of natural, built and heritage values	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent Parks & Operations Team Conservation Team											
22	Support Heath Hands	Proactively engage with visitors and interest groups to develop a culture of collective care for the Heath. Continue to work with Heath Hands, and develop new partnerships where opportunities arise	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	3. A balance is maintained between visitor activities and the conservation of natural, built and heritage values	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)			Development & Partnerships Team											
23	Signage audit, replacement, and improvement	Improve our information, interpretation and signage about conservation and management through discreet interventions across the Heath and through visitor engagement activities. Continue to audit state of signage across the Heath, replacing where resource and budget allows.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	3. A balance is maintained between visitor activities and the conservation of natural, built and heritage values	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Development & Partnerships Team											
24	Events programme	Continue to monitor events and activities in line with the agreed events policy and their impact on the Heath to maintain a balance between conservation and activities and to control the impact of events on the natural and built heritage value of the Heath. Create and deliver a programme of community and commercial events on the Heath	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	3. A balance is maintained between visitor activities and the conservation of natural, built and heritage values	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Multiple			Development & Partnerships Team											

25	Review of Commercial Dog Walking License Scheme	Enforce the Commercial Dog Licensing Requirements and Dog Walking Code of Conduct, and the Heath By Laws Review the Terms and Conditions of the current scheme, review operation of the scheme to date, and propose and implement changes if/as needed.	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	3. A balance is maintained between visitor activities and the conservation of natural, built and heritage values	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Constabulary													
26	Review of Golders Hill Park Zoo strategy	Move towards a more sustainable Zoo collection which reflects wildlife in Britain and current and historic relationships with the Heath. Review and update the Golders Hill Park Zoo Strategy and continue with implementation	A. We protect and conserve the Heath The Heath is maintained as a flourishing biodiverse green space and historic landscape	3. A balance is maintained between visitor activities and the conservation of natural, built and heritage values	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)			Parks & Operations Team													
27	Facility maintenance	Ensure sports and recreational facilities undergo regular review and are refurbished and maintained in partnership with the City Surveyor's Department. Accomplished as per Cyclical Works Programme	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Cyclical Works Programme (City Surveyor's Dept)			City Surveyor's													
28	Sports forums	Work with local partners, including users groups and the London Boroughs of Camden and Barnet and national bodies such as Sport England, to sustain a range of experiences, activities and sports that offer broad appeal to a wide range of people and maintain the quality of our sports facilities and the range of sports offered. Finalise membership on and host the reconstituted Hampstead Heath Sports & Wellbeing Forum, Athletics Track Forum, and Swimming Forum.	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Parks & Operations Team													
29	Sports forums	Support the many clubs, organisations and user groups, most of which rely heavily on volunteers, to ensure increased participation and remove barriers to engagement in sports and recreation. Finalise membership on and host the reconstituted Hampstead Heath Sports & Wellbeing Forum, Athletics Track Forum, and Swimming Forum.	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Parks & Operations Team													
30	Sports forums	Embed our goal to increase active outdoor participation into everything we do, (for example, in the design of facilities, services and activities, including the events programme, learning programme, nature conservation, volunteering, operational services, information and communication). Finalise membership on and host the reconstituted Hampstead Heath Sports & Wellbeing Forum, Athletics Track Forum, and Swimming Forum.	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Parks & Operations Team													
31	Leisure Management System for swimming	Improve access and opportunities to engage in sport through introduction of a central Leisure Management System for bookings and information for sports and other activities. Build, test, communicate, and launch the Leisure Management System - a new digital booking system for swimming areas/facilities on the Heath (that if successful will be expanded to other Heath booking needs over time)	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Parks & Operations Team													
32	Natural Environment Learning Team Agreement	Continue to develop and expand our Learning, Heritage and Volunteer programmes, emphasizing the importance of an emotional connection with the Heath and the benefits to health and well-being which come from spending time with nature, as well as enhancing knowledge and understanding. Complete an agreement with the Natural Environment Learning Team to support their provision of continued learning activities on the Heath	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent Parks & Operations Team Conservation Team													

33	Partnership development	Sustain and enhance access for a diverse range of users to enjoy peaceful and tranquil experiences on the Heath, and to connect with nature, heritage and place, ensuring barriers to participation are identified and minimised Perform self-audit of access challenges on the Heath. Complete the agreement with the Natural Environment Learning Team. Create the first annual work plan with Heath Hands and NLOS.	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)			Development & Partnerships Team									
34	Events prospectus	Complete a marketing document to highlight potential event sites on the Heath for community and commercial use	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC					TBC	£ 1,000	Local Risk (Hampstead Heath Charity)			Development & Partnerships Team									
35	Parliament Hill Improvement Projects	TBC. Funding does not currently exist for any of the proposed projects. Officers will explore potential funding sources in 2025-26 and beyond	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC	TBC	TBC	TBC	TBC	TBC	TBC	TBC (currently unfunded)			Superintendent Parks & Operations Team Conservation Team									
36	Golders Hill Park Playground / Sandpit	Complete improvements to the GHP Playground / Sandpit if application to Barnet Council for NCIL funding is successful	B. The Heath enriches our lives Improved quality of life for Heath visitors	4. Improved physical health, mental health and emotional well-being	TBC					TBC	TBC	External			Parks & Operations Team									
37	Community Engagement Toolkit	Develop information, communication and engagement activities to optimise accessibility for people of all ages, abilities and backgrounds. TBC	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	5. Increasing social inclusion		TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent									
38	Self-audit of Heath accessibility	Collaborate with partners to ensure visitor information addresses perceived barriers to visiting the Heath Self-audit of Heath access	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	5. Increasing social inclusion		TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent Parks & Operations Team Conservation Team									
39	Heath webpage audit	Improve access to information on the Heath and online about opportunities to engage in volunteering or other activities. Complete the audit of the Heath webpages on the City Corporation website, identifying information errors, information gaps, and opportunities for better communication and provision of info.	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	5. Increasing social inclusion	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)			Development & Partnerships Team									
40	Community Engagement Toolkit	Encourage staff, volunteers and partners to be ‘ambassadors’ who are visible, ready to assist, and share their knowledge and love of the Heath.	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	5. Increasing social inclusion		TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent									
41	Golders Hill Park Zoo experiences	Launch the Zoo Experiences at Golders Hill Park, including the ‘Keeper Experience’ and the ‘Feeding Experience’, and complete any remaining preparations to do so. Once launched, continue to deliver programme as part of BAU.	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	5. Increasing social inclusion	TBC	TBC				TBC	TBC	Charity income			Parks & Operations Team									
42	Weddings on Hampstead Heath	Review previous hosting of weddings on Hampstead Heath, secure needed permits/license, and re-initiate hosting of weddings at approved locations	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	5. Increasing social inclusion	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)			Development & Partnerships Team									
43	Community Engagement Toolkit	Proactively seek insights into the needs of Heath visitors, including the barriers affecting different groups. Develop a ‘Community Engagement Toolkit’ to guide engagement efforts on the Heath and ensure an approach that is inclusive and as per best practice	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	6. Diversity and equality		TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)												
43	Heath access self-audit	Ensure visitor facilities and the range of Heath experiences are accessible and relevant to a diverse range of users. Perform self-audit of access challenges on the Heath.	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	6. Diversity and equality		TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)			Superintendent Parks & Operations Team Conservation Team									

44	Review of fees and charges	Monitor visitor needs to ensure Heath services and activities are financially inclusive. Continue to perform the annual review of fees and charges.	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	6. Diversity and equality	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)				Development & Partnerships Team								
45	Analysis of visitor trends	Use visitor survey information and other data, such as volunteer surveys and data on the use of facilities and activities, to inform our management and to explore opportunities to remove barriers and encourage visitors from underrepresented groups and areas. Train managers in the use of visitor data obtained by the HUQ mobile phone visit counts. Perform self-audit of access challenges on the Heath. Finalise membership on and host the reconstituted Hampstead Heath Sports & Wellbeing Forum, Athletics Track Forum, and Swimming Forum.	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	6. Diversity and equality	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)				Superintendent Parks & Operations Team Conservation Team								
46	Natural Environment Learning Team Agreement	Ensure our learning and volunteering programmes continue to promote outreach across communities with opportunities for engagement for all. Complete an agreement with the Natural Environment Learning Team to support their provision of continued learning activities on the Heath	C. The Heath is inclusive and welcoming The Heath is inclusive and welcoming to a diverse range of visitors	6. Diversity and equality	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)				Superintendent Parks & Operations Team Conservation Team								
47	Continue to support Heath Hands	Work with partners, in particular Heath Hands, to develop diverse opportunities for volunteering, learning and community activities. Support Heath Hands work at Hampstead Heath, including coordinating access, leading volunteering sessions, and other coordination and site management activities. Hands delivers a significant amount of work on the Heath, both as part of Business as Usual and as unique initiatives and projects. As per the new Partnership Agreement signed in 2024, Heath Hands and NLOS will develop an annual work plan to coordinate Heath Hands' activities on the Heath Complete an agreement with the Natural Environment Learning Team to support their provision of continued learning activities on the Heath	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	7. Increased sense of collective ownership and personal responsibility	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)				Development & Partnerships Team								
48	Communications Working Group	Collaborate with partners to ensure users understand the environmental sensitivity associated with activities on the Heath, and develop solutions to inform and promote behavioural change. Continue to develop the internal Communications Working Group at NLOS to understand from officers what behaviours must be addressed and develop communications strategies collectively to promote change.	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	7. Increased sense of collective ownership and personal responsibility	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)				Development & Partnerships Team								
49	Parliament Hill Tennis Hut reactivation	Support Heath Hands in reactivating the Parliament Hill Tennis Hut as per HHHWQP committee report of 3 February 2025.	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	7. Increased sense of collective ownership and personal responsibility	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)				Development & Partnerships Team								
50	Memorial bench programme	Review the existing memorial bench programme, including inventory of assets, update of existing information/date, review of bench placement locations, and draft Committee report on proposed future of the programme.	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	7. Increased sense of collective ownership and personal responsibility	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)				Development & Partnerships Team								
51	Signage audit	Improve information available on the Heath and elsewhere through suitable and discreet interventions which do not detract from the tranquility, character and value of the Heath. Continue to audit state of signage across the Heath, replacing where resource and budget allows.	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	8. Visitor behaviour is pro-environmental	TBC	TBC				TBC	TBC	Local Risk (Hampstead Heath Charity)				Development & Partnerships Team								
52	Communications Plan	Build awareness and promote education about caring for the Heath into all communications and activities. Include messages on the value of the Heath in the 2025 Communications Plan, under development.	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	8. Visitor behaviour is pro-environmental	TBC	TBC	TBC	TBC	TBC	TBC	TBC	Local Risk (Hampstead Heath Charity)				Development & Partnerships Team								

63	Recruitment	Continue and complete the recruitment to vacant posts	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	10. Responsible management	TBC						TBC	TBC	Local Risk (Hampstead Heath Charity)																								
63	Training programme	Continue to identify legacy training needs, secure training opportunities, and ensure staff attend trainings to ensure workforce remains fully trained and prepared. Continue as BAU once initial effort is completed.	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	10. Responsible management	TBC	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)																								Conservation Team Parks & Operations Team
64	Review of licenses and agreements	Review existing licenses, agreements and uses of the Heath to ensure that all necessary agreements are modern, appropriate, and in place	D. Together we care for the Heath Greater number and diversity of people taking care of the Heath	10. Responsible management	TBC	TBC					TBC	TBC	Local Risk (Hampstead Heath Charity)																							Development & Partnerships Team	

**Proposed fees and charges for Hampstead Heath
FY'2025-2026 (1 April 2025 - 31 March 2026)**

SWIMMING (PARLIAMENT HILL LIDO)	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Lido Early Morning/Evening/Winter (Adult)	£	4.70	£	4.83	£	4.80
Lido Early Morning/Evening/Winter (Concession)	£	2.80	£	2.88	£	2.90
Lido Early Morning/Winter (Junior)	£	1.40	£	1.44	£	1.40
Lido 3-hour Session (Adult)	£	8.20	£	8.42	£	8.40
Lido 3-hour Session (Concession)	£	4.90	£	5.03	£	5.00
Lido 3-hour Session (Junior)	£	2.50	£	2.57	£	2.60
Lido 1-month Season Ticket (Adult)	£	56.20	£	57.72	£	58.00
Lido 1-month Season Ticket (Concession)	£	33.70	£	34.61	£	34.60
Lido 6-month Season Ticket (Adult)	£	159.50	£	163.81	£	164.00
Lido 6-month Season Ticket (Concession)	£	95.60	£	98.18	£	98.00
Lido 12-month Season Ticket (Adult)	£	234.30	£	240.63	£	241.00
Lido 12-month Season Ticket (Concession)	£	141.00	£	144.81	£	145.00

SAUNA (Parliament Hill Lido)	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Lido Sauna Ticket (Single session)	£	3.50	£	5.00	£	5.00

**Proposed to increase to £5.00 per session to reflect benchmarked costs and running costs of sauna*

SWIMMING (PARLIAMENT HILL LIDO and BATHING PONDS)	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Lido & Bathing Ponds 6-month Season Ticket (Adult)	£	180.50	£	185.37	£	185.00
Lido & Bathing Ponds 6-month Season Ticket (Concession)	£	108.50	£	111.43	£	111.00
Lido & Bathing Ponds 12-month Season Ticket (Adult)	£	260.50	£	267.53	£	268.00
Lido & Bathing Ponds 12-month Season Ticket (Concession)	£	156.50	£	160.73	£	161.00
Lido & Bathing Ponds 6-month Season Ticket (Free Morning Swim before 9.30AM - U16's)	£	0	£	0	£	0
Lido & Bathing Ponds Season Ticket (Free Morning Swim before 9.30AM - Over 60's)	£	0	£	0	£	0

SWIMMING (BATHING PONDS)	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Bathing Pond Session (Adult)	£	4.70	£	4.83	£	4.80
Bathing Pond Session (Concession)	£	2.80	£	2.88	£	2.90
Bathing Pond Session (Junior)	£	1.40	£	1.44	£	1.40
Bathing Ponds 6-month Season Ticket (Adult)	£	77.30	£	79.39	£	79.50
Bathing Ponds 6-month Season Ticket (Concession)	£	46.40	£	47.65	£	47.70
Bathing Ponds 12-month Season Ticket (Adult)	£	146.50	£	150.46	£	150.00
Bathing Ponds 12-month Season Ticket (Concession)	£	87.80	£	90.17	£	90.00

FOOTBALL	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Reserved Match Pitch	£	105.50	£	108.35	£	108.00
Reserved Match Pitch (Junior)	£	63.30	£	65.01	£	65.00
School Session Hire	£	63.30	£	65.01	£	65.00
Private Changing Room Hire	£	53.90	£	55.36	£	55.50
Private Changing Room Hire (incl cleaning)		N/A	£	61.31	£	61.50
Private Changing Room Key Deposit	£	27.60	£	28.35	£	28.40
Cleaning Charge	£	5.80		now included in Hire Fee		now included in Hire Fee
Goal Net Hire	£	17.60	£	18.08	£	18.10
Goal Net Damage Charge		Cost +20% admin fee		Cost +20% admin fee		Cost +20% admin fee

**Cleaning charge is now included in the Private Changing Room Hire fee*

RUGBY	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Reserved Match Pitch (1:00pm Kick Off)	£ 105.50	£ 108.35	£	108.00
Junior Reserved Match Pitch	£ 63.30	£ 65.01	£	65.00
School Session Hire	£ 63.30	£ 65.01	£	65.00
Private Changing Room Hire	£ 53.90	£ 55.36	£	55.50
Private Changing Room Hire (incl cleaning)	N/A	£ 61.50	£	61.50
Private Changing Room Key Deposit	£ 27.60	£ 28.35	£	28.40
Cleaning Charge	£ 5.80	now included in Hire Fee	£	now included in Hire Fee

*Cleaning charge is now included in the Private Changing Room Hire fee

** Private changing room hire cost for Rugby now aligned with Football

CRICKET	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Reserved Match Pitch, Heath Extension (Mon-Sun) & Parliament Hill (Mon-Fri)	£ 112.50	£ 115.54	£	116.00
Reserved Match Pitch, Parliament Hill (Weekends)	£ 123.00	£ 126.32	£	126.00
Junior Pitch, Heath Extension (Mon-Sun) & Parliament Hill (Mon-Fri)	£ 67.50	£ 69.32	£	69.50
Cricket Net Hourly Hire	£ 9.40	£ 9.65	£	9.70
Private Changing Room Hire	£ 53.90	£ 55.36	£	55.50
Private Changing Room Hire (incl cleaning)	N/A	£ 61.50	£	61.50
Private Changing Room Key Deposit	£ 27.60	£ 28.35	£	28.40
Cleaning Charge	£ 5.80	now included in Hire Fee	£	now included in Hire Fee

*Cleaning charge is now included in the Private Changing Room Hire fee

** Private changing room hire cost for Cricket now aligned with Football

TENNIS	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Annual Membership	£ 34.80	£ 35.74	£	35.70
Hourly Court Hire - Adult	£ 10.80	£ 11.09	£	11.10
Hourly Court Hire - Concession	£ 6.50	£ 6.68	£	6.70
Junior Group Coaching – Beginners/Improvers (5x 1-hour weekly lessons)	£ 63.70	£ 65.42	£	65.50
Group Coaching – Beginners/Improvers (5x 1-hour weekly lessons)	£ 69.70	£ 71.58	£	71.50
Group Coaching – Beginners/Improvers (5x 1.5-hour weekly lessons)	£ 105.00	£ 107.84	£	108.00
Group Coaching – Beginners/Improvers (5x 2-hour weekly lessons)	£ 139.00	£ 142.75	£	143.00

CROQUET	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Hourly Hire (Adult)	£ 10.00	£ 10.27	£	10.30
Hourly Hire (Concession)	£ 6.00	£ 6.16	£	6.20

BOWLS	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Hourly Hire (Adult)	£ 10.00	£ 10.27	£	10.30
Hourly Hire (Concession)	£ 6.00	£ 6.16	£	6.20
Bowls Hire Deposit	£ 22.10	£ 22.70	£	22.70

PETANQUE	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Hourly Rink Hire	£ 4.70	£ 4.83	£	4.80
Boules Hire Deposit	£ 22.00	£ 22.59	£	22.60

PARLIAMENT HILL ATHLETICS TRACK	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Meetings – Full Day Hire, Mon-Fri (excluding Bank Holidays)	£	309.00	£	317.34	£	317.00
Meetings – AM or PM Hire, Mon-Fri (excluding Bank Holidays)	£	155.00	£	159.19	£	159.00
Meetings – Full Day Hire, Weekends & Bank Holidays	£	385.00	£	395.40	£	395.00
Meetings – AM or PM Hire, Weekends & Bank Holidays	£	192.00	£	197.18	£	197.00
Club Booking – Hourly Hire, Mon-Fri (excluding Bank Holidays)	£	27.80	£	28.55	£	28.60
School Use – Full Day Hire, Mon-Fri (excluding Bank Holidays)	£	185.00	£	190.00	£	190.00
School Use – AM or PM Hire, Mon-Fri (excluding Bank Holidays)	£	93.10	£	95.61	£	95.50
Corporate Event Hire		Price on Application		Price on Application		Price on Application
Session Ticket – Adult	£	5.30	£	5.44	£	5.40
Session Ticket – Concession	£	3.20	£	3.29	£	3.30
12-month Season Ticket – Adult	£	92.60	£	95.10	£	95.10
12-month Season Ticket – Concession	£	55.50	£	57.00	£	57.00
12-month Season Ticket – Adult (Club Rate)	£	65.80	£	67.58	£	67.50
12-month Season Ticket – Concession (Club Rate)	£	38.90	£	39.95	£	40.00
1-month Season Ticket – Adult	£	26.40	£	27.11	£	27.10
1-month Season Ticket – Concession	£	15.80	£	16.23	£	16.20
Changing room individual use	£	-	£	3.00	£	3.00
Officer time setting up/breaking down equipment for hire	£	0.00		Officer Time Fee		Officer Time Fee

LICENSED ACTIVITIES	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Angling	£	11.70	£	12.02	£	12.00
Professional Dog Walking License	£	331.00	£	339.94	£	340.00
Professional Dog Walking License (ID replacement)	£	22.10	£	22.70	£	22.70
Forest Schools		5% of advertised fees		5% of advertised fees		5% of advertised fees
Commercial guided walks and tours		N/A		10% of advertised fees		10% of advertised fees

*Commercial guided walks fee introduced given increase in occurrence

GOLDERS HILL PARK ZOO EXPERIENCES	FY'2024-25		FY'2025-26			
	Current rate		New in FY'2025-26	ROUNDED		
Keeper experience (1 participant)		N/A	£	140.00	£	140.00
Keeper experience (2 participants)		N/A	£	210.00	£	210.00
Feeding experience (1 participant)		N/A	£	45.00	£	45.00
Feeding experience (2 participants)		N/A	£	80.00	£	80.00
Feeding experience (Family - 3 people)		N/A	£	100.00	£	100.00

WEDDINGS & CIVIL CEREMONIES	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Hill Garden Shelter (Monday - Thursday)	£	3,229.00	£	3,316.18	£	3,316.00
Hill Garden Shelter (Friday)	£	3,864.00	£	3,968.33	£	3,968.00
Hill Garden Shelter (Saturday and Sunday)	£	4,494.00	£	4,615.34	£	4,615.00
Pergola (Monday - Thursday)	£	2,977.00	£	3,057.38	£	3,057.00
Pergola (Friday)	£	3,229.00	£	3,316.18	£	3,316.00
Pergola (Saturday and Sunday)	£	3,614.00	£	3,711.58	£	3,712.00

SOFTBALL/ROUNDERS	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Reserved Match Pitch	£	79.80	£	81.95	£	82.00

BANDSTAND HIRE	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Parliament Hill (3-hour hire)	£	72.00	£	73.94	£	74.00
Golders Hill Park (3-hour hire)	£	72.00	£	73.94	£	74.00

COMPOUNDS	FY'2024-25		FY'2025-26			
	Current rate		2.7%	ROUNDED		
Daily charge for the placement of skips, scaffolding, etc. within a fenced area.		Price on Application		Price on Application		Price on Application

	FY'2024-25	FY'2025-26	
CAR PARKING	Current rate	2.7%	ROUNDED
0-2 hours	£ 6.50	Charging framework amended as per below	
2-4 hours	£ 13.00		
Per hour (up to 4 hours)	N/A	£ 3.34	£ 3.30
Additional hourly charge over 4 hours	£ 11.00	£ 11.30	£ 11.30

*Minimum charging time increment amended to one-hour as discussed in Committee report

	FY'2024-25	FY'2025-26	
MEMORIAL BENCHES	Current rate	2.7%	ROUNDED
Engraved Bench (Hampstead Heath)	£ 3,005	£ 3,086.14	£ 3,086.00
Engraved Bench (Pergola & Hill Garden)	Cost + 20% admin fee	£ 5,555.14	£ 5,555.00

*The memorial bench programme is under review as noted in the Committee report

** Bench cost for Pergola & Hill Garden is corrected to reflect increase at inflation from FY'2023-24, as "cost + 20% admin fee" from FY'2024-25 was a typographical error.

	FY'2024-25	FY'2025-26	
LEGAL COSTS	Current rate	2.7%	ROUNDED
Costs incurred to prepare agreements, contracts, licenses, etc.	N/A	Cost + 20% admin fee	Cost + 20% admin fee

	FY'2024-25	FY'2025-26	
OFFICER TIME FEE	Current rate	2.7%	ROUNDED
Costs incurred for Officer time (1-hour min) when not already included in rate for	N/A	Cost + 20% admin fee	Cost + 20% admin fee

	FY'2024-25	FY'2025-26	
EVENTS, FILMING, and PHOTOGRAPHY	Current rate	2.7%	ROUNDED
Application Fee - Community	£ 27.60	£ 28.35	£ 28.40
Application Fee - Commercial	£ 55.10	£ 56.59	£ 56.60
Electricity - Daily connection charge	£ 60.30	N/A	N/A
Electricity - Unit Charge	Unit Charge	Cost + 20% admin fee	Cost + 20% admin fee
Water - Daily connection charge	£ 60.30	N/A	N/A
Water - Unit Charge	Unit Charge	Cost + 20% admin fee	Cost + 20% admin fee
Waste & Recycling (Collection cost)	Cost + 20% admin fee	Cost + 20% admin fee	Cost + 20% admin fee
Waste & Recycling (Disposal cost)	Cost + 20% admin fee	Cost + 20% admin fee	Cost + 20% admin fee
Event Ground Hire Charge	Price on Application	Price on Application	Price on Application
Filming Ground Hire Charge	Price on Application	Price on Application	Price on Application
Photography Ground Hire Charge	Price on Application	Price on Application	Price on Application
Event/Filming/Photography Site Restoration Charge	Price on Application	Price on Application	Price on Application
Event/Filming/Photography Environmental Impact Charge	Price on Application	Price on Application	Price on Application
Traditional Fairs	5% increase	Price on Application	Price on Application
Use of multiple car park spaces / base unit parking	Price on Application	Price on Application	Price on Application
Use of charity's equipment (euro bins, fencing, tables and chairs, etc.)	£ -	Price on Application	Price on Application
Damage deposit (when determined necessary)	£ -	Price on Application	Price on Application

*Electricity and water usage fees updated to reflect unit cost + 20% admin fee, rather than unit fee + daily connection fee

**Waste & Recycling costs modernised to reflect officer costs in performing service + 20% admin fee

	FY'2024-25	FY'2025-26	
ROOM HIRE	Current rate	2.7%	ROUNDED
Parliament Hill Meeting Room	£ 35.10	N/A	N/A
Bowles Pavilion Meeting Room	£ 35.10	N/A	N/A
Cleaning charge	£ 5.80	N/A	N/A
Parliament Hill Meeting Room (incl cleaning charge)	N/A	£ 42.00	£ 42.00
Bowles Pavilion Meeting Room (incl cleaning charge)	N/A	£ 42.00	£ 42.00
Golders Hill Park Meeting Room (incl cleaning charge)	N/A	£ 28.00	£ 28.00

*Hire charge updated to include cleaning charge

Agenda Item 9

Committee(s): Hampstead Heath Consultative Committee	Dated: 14 th January 2025
Hampstead Heath, Highgate Wood, Queens Park Committee	4 th February 2025
Subject: Project Prioritisation Process	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	<ul style="list-style-type: none"> • Diverse engaged communities • Dynamic economic growth • Vibrant thriving destination • Flourishing public spaces • Providing excellent services • Leading sustainable environment
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	£ N/A
What is the source of Funding?	
Has this Funding Source been agreed with the Chamberlain’s Department?	N/A
Report of: Katie Stewart, Executive Director Environment	For Discussion
Report authors: Emily Brennan, Natural Environment Director	

Summary

The purpose of the report is to propose a project prioritisation process for Hampstead Heath, Highgate Wood and Queen’s Park Committee which will inform the development and implementation of the five-year business plan. The project prioritisation process will enable production of a prioritised project list by applying a set of agreed prioritisation criteria. A prioritisation process is needed as the Corporation’s natural environment charities have limited resources (both monetary and staff) and do not have sufficient capacity to deliver everything on their ‘wish lists’.

Recommendation(s)

Members are asked to:

- Discuss the proposed project prioritisation criteria and process for Hampstead Heath, Highgate Wood and Queen’s Park Committee.

Main Report

Current Position

One of the key priorities for the Hampstead Heath, Highgate Wood and Queen's Park charities and for the wider Natural Environment Division is to develop and implement a more strategic and joined-up approach to business planning and project prioritisation. This is needed to ensure that charity objectives are being delivered and that charity resources are being used effectively and efficiently. It is also necessary to align with the Corporation's strategic priorities, business planning and project management processes.

The Corporation currently operates on annual Departmental business plans which, for the Natural Environment charities, typically combine 'business as usual' (BAU) activities with projects. Projects with a value of greater than £50,000 must follow the Corporation's Project Gateway Process (Appendix 1), however this process does not apply to BAU activities or to projects with a value of less than £50,000. There is currently no central process for prioritising projects therefore business plans are typically a combination of essential BAU plus a 'wish list' of projects, which can result in unrealistic expectations and/or inability to deliver some activities.

Some projects are essential, for example those which relate to compliance and health and safety, whilst others are not. Capacity to deliver BAU and projects is limited but there is currently no clear way of assessing and deciding which activities can be delivered within existing capacity and budget, and which activities will require additional capacity and/or budget. The Corporation is seeking to address this by including in its new five-year Departmental Business Plans an estimation of the resources required to deliver each high-level activity. The proposed project prioritisation process for the Hampstead Heath, Highgate Wood and Queen's Park Charities also seeks to address this by agreeing and applying a list of priority criteria to each activity, thereby enabling production of a prioritised list of activities. This prioritised list can then be assessed against available staff and monetary resources to decide which activities will be included in the business plan for each charity.

The proposed project prioritisation process for Hampstead Heath, Highgate Wood and Queen's Park Charities will feed into the Corporation's comprehensive refresh of its project procedures which is due to begin in September 2024. By cutting down on bureaucracy, the Corporation aims to significantly quicken project delivery pace, whilst upholding its commitment to transparency and control. This streamlined approach will not only accelerate processes but also set a new standard for project management within the organisation.

The project prioritisation process will be applied to each of the charities for which the HH, HW & QP Committee has authority to act for and on behalf of the City Corporation as charity trustee. Members are being asked to take the decisions on the recommendations in the report for each of the charities separately, i.e., for and on behalf of the City Corporation in its separate capacity as Trustee of the following charities: Hampstead Heath (charity number 803392), Highgate and Queen's Park (charity number 232986). Charity law obliges Members to ensure that the decisions they take in relation to a charity are taken in the best interests of that charity.

The legislation referred to in this report includes the various governing documents for the charities and charity law and guidance. Projects will be considered in light of the charities' objects and governing documents as appropriate and relevant; for example, whether they are compatible with and in furtherance of the charity's objects. That will be relevant to the consideration in the matrix of whether the project is essential for operations. The inclusion of the charity objects category in the matrix helps to clarify which, and how many, of the objects are engaged; the analysis will be specific to each charity and its relevant objectives.

HH, HW & QP Committee will be asked, as part of the decision, for authorisation to the Executive Director Environment to make minor amendments to the prioritisation matrix to take on board comments/feedback arising from its consideration by the different management committees.

Proposed Prioritisation Criteria and Weighting

Each activity will be scored against the criteria listed below. Scores have been weighted according to the relative importance of the criteria: those shown in bold font have been allocated greater weight.

Criteria description	Scoring options
Is the project essential for operations (as opposed to desirable)?	Yes=4 / No=0
Will the project support one or more of the Corporate Plan Outcomes? (Diverse, engaged communities; Leading Sustainable Environment; Providing Excellent Services; Dynamic Economic Growth; Vibrant, Thriving Destination; Flourishing Public Spaces)	None =0, 1 outcome=1, 2 outcomes=2 etc (max=6)
Will the project support delivery of one or more of the Natural Environment Strategies: (Nature Conservation and Resilience; Community and Engagement; Access and Recreation; Culture, Heritage and Learning)	None=0, 1 strategy=1 etc (max=4)
Will the project support Hampstead Heath, Highgate Wood and Queen's Park charity objects? (Exercise, recreation and enjoyment of the public)	None=0, 1 object=1 etc (max=5)
Will the project generate income (over and above the cost of delivery)?	Yes=4 / No=0
Has funding been secured?	Above 75% =4 51-75% =3 26-50% =2 Up to 25% =1 No=0
Will the project's deliverables be sustainable in the longer-term?	
<ul style="list-style-type: none"> • Financially sustainable 	Yes=1 / No=0
<ul style="list-style-type: none"> • Operationally sustainable 	Yes=1 / No=0
<ul style="list-style-type: none"> • Environmentally sustainable 	Yes=1 / No=0
Will the project deliver service improvement?	Yes=2 Partial=1 No=0
Will the project address a risk on the charity's risk register?	Red risk=4 Amber risk=2 Green or No=0
What is the level of risk associated with the project? <i>Consider failure to deliver the project's outcomes, reputational risk etc</i>	Low=2 Medium=1 High=0
Will delivery of the project result in positive publicity and/or reputational benefit?	Yes=2 Possibly=1 No=0
Can the project be delivered within existing 'business as usual' capacity?	Yes=2 / No=0
Is the project to be delivered in partnership with another organisation/group?	Yes=2 / No=0
	MAXIMUM = 44

Conclusion

A project prioritisation process is urgently needed to inform the development, approval and implementation of effective and affordable five year business plans for Hampstead Heath, Highgate Wood and Queen's Park Charities. The proposed process outlined in this paper identifies criteria which include delivery against Charity objectives. It is recommended that the process and criteria are discussed by Hampstead Heath Consultative Committee and any proposed changes will need to be reviewed and approved by the Hampstead Heath, Highgate Wood and Queen's Park Committee. This process will enable the production of a prioritised list.

Appendices

Appendix 1: CoL Project Gateway Process

Appendix 2: Hampstead Heath, Highgate Wood and Queen's Park Project Prioritisation Spreadsheet

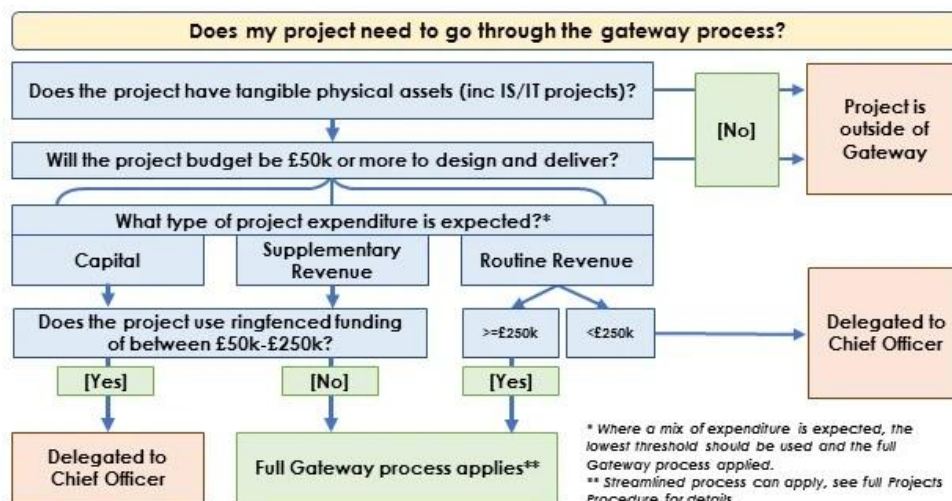
Contact

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Appendix 1: Project Gateway Process

Entering the Gateway Process

The Projects Procedure and Gateway Process applies to projects that result in tangible, physical deliverables or assets, including Information Systems / Technology projects where the assets are 'digital' in nature.



The difference between Capital, Supplementary Revenue and Routine Revenue is an accounting distinction and can be guided by Chamberlain's.

Capital: Major schemes (>£50,000) relating to the acquisition, creation or enhancement of an asset which yields benefits to the authority and the services it provides for a period of more than one year. Basic definition taken from the CIPFA Code of Practice on Local Authority Accounting, which has the force of law. Further conditions e.g. in relation to enhancements. Excludes regular or cyclical repairs, but includes cyclical replacement of major components, e.g. new windows etc.

Supplementary Revenue: (>£50,000) Project expenditure of a substantial or major nature which was previously classified as capital but is now revenue so as to conform to current accounting regulations, such as a major repair.

Routine Revenue: Traditional revenue project expenditure which is met from local risk budgets. e.g. cyclical painting and repairs.

Ringfenced funds: Designated Sales Pools, Cyclical Works Programme, Housing Revenue Account, Section 278, Section 106, and Area Strategies. Ringfenced funds also includes activities where the external funder (i.e. TFL) is providing funding for a restricted purpose.

Gateway Routes

Risk, Complexity and Uniqueness

	Low	Medium	High
Estimated Cost (£50k<£250k)	Light	Light	Regular
Estimated Cost (£250k~£5m)	Regular	Regular	Complex
Estimated Cost (£5m+)	Regular	Complex	Complex

Project prioritisation process and criteria for scoring

Please complete the 'PROJECTS' tab as explained below.

COLUMN A: Add a the name/description of the project

COLUMN B: Is the project a statutory requirement or necessary for compliance (including health and safety)?
Select 'yes' or 'no' from the drop down box in column B.
If 'yes', there is no need to complete the remaining columns - notes can be added in column W.
If 'no', proceed to score the project against the criteria in columns C-T

COLUMNS C-T: Each column represents a criteria against which the project should be scored.
The scoring options are shown in row 3, and there is a drop down box in each row to choose from.
Scores have been weighted according to the relative importance of the criteria. Those in columns C-K (in red font) have been allocated greater weight than those in columns L-T.

COLUMN U: This will automatically sum the total score of each project. Once each project has been scored, the list can be ordered using this column to show the highest scored projects first.

COLUMN V: The estimated cost will then be added and the prioritised list assessed and selected for delivery in terms of available budget.

COLUMN W: Notes can be added in this column for further consideration.

Column	Criteria description	Scoring options
	Essential	
C	Is the project essential for operations (as opposed to desirable)?	yes=4 / no=0
D	Will the project support one or more of the Corporate Plan Outcomes?	yes=4 / no=0
E-H	Will the project support delivery of one or more of the Natural Environment Strategies:	(max=8)
	Nature Conservation and Resilience Strategy	yes=2 / no=0
	Community and Engagement Strategy	yes=2 / no=0
	Access and Recreation Strategy	yes=2 / no=0
	Culture, Heritage and Learning Strategy	yes=2 / no=0
I	Will the project support the individual charity's objects?	yes=4 / no=0
J	Will the project generate income (over and above the cost of delivery)?	yes=4 / no=0
K	Has funding been secured	Above 75%=4 / 51-75%=3 / 26-50%=2 / Up to 25%=1 / No=0
L-N	Will the project's deliverables be sustainable in the longer-term?	(max=3)
	Financially sustainable	yes=1 / no=0
	Operationally sustainable	yes=1 / no=0
	Environmentally sustainable	yes=1 / no=0
O	Will the project deliver service improvement?	yes=2 / partial=1 / no=0
P	Will the project address a risk on the charity's risk register?	Red risk=4 / Amber risk=2 / Green or No=0
Q	What is the level of risk associated with the project? <i>Consider failure to deliver the project's outcomes, reputational risk etc</i>	low=2 / medium=1 / high=0
R	Will delivery of the project result in positive publicity and/or reputational benefit?	yes=2 / possibly=1 / no=0
S	Can the project be delivered within existing 'business as usual' capacity?	yes=2 / no=0
T	Is the project to be delivered in partnership with another organisation/group?	yes=2 / no=0
		MAXIMUM SCORE = 45

City of London Corporation Committee Report

<p>Committee(s):</p> <p>Hampstead Heath Consultative Committee (for Discussion)</p> <p>Hampstead Heath, Highgate Wood, and Queen’s Park Committee (for Decision)</p>	<p>Dated:</p> <p>14 January 2025</p> <p>4 February 2025</p>
<p>Subject:</p> <p>Hampstead Heath dog swimming and pesticide introduction</p>	<p>Public report:</p> <p>For Discussion</p>
<p>This proposal:</p> <ul style="list-style-type: none"> • delivers Corporate Plan 2024-29 outcomes 	<ul style="list-style-type: none"> -Diverse engaged communities -Leading sustainable environment -Vibrant thriving destination -Providing excellent services -Flourishing public spaces
<p>Does this proposal require extra revenue and/or capital spending?</p>	<p>No</p>
<p>If so, how much?</p>	<p>£0</p>
<p>What is the source of Funding?</p>	<p>N/A</p>
<p>Has this Funding Source been agreed with the Chamberlain’s Department?</p>	<p>N/A</p>
<p>Report of:</p>	<p>Executive Director, Environment Department</p>
<p>Report author:</p>	<p>Adrian Brooker, Senior Ecologist, North London Open Spaces</p>

Summary

This report provides Hampstead Heath Consultative Committee Members with a summary of a recent scientific study undertaken and its subsequent publication, supported by North London Open Spaces, focused on the link between dog swimming and pesticide introduction into Hampstead Heath ponds.

The study identifies that many flea and tick treatments applied to dogs contain pesticides and that dog swimming is the likely source of chemical contamination into

ponds in which dog swimming occurs. The study also found that dog owners were generally unaware of the environmental risks associated with the flea and tick treatments they used on their pets. The levels of chemicals found could be harmful to pond life.

Potential options are outlined which could reduce the impact of these pesticides to Hampstead Heath ponds.

Recommendation(s)

Members are asked to:

- Note the report and make representations to the Grand Committee about the potential future options which, in the opinion of the Consultative Committee, affects or are likely to affect the Heath lands.

Main Report

Background

1. There are 13 larger ponds located on the City of London Corporation-managed area of Hampstead Heath. North London Open Spaces (NLOS) has designated areas in three of these ponds for dog swimming.
2. Dog walking is a much-loved and well-established activity on Hampstead Heath that provides health benefits to both the dog and their owners. Many dog walkers bring their dogs to the ponds where dog swimming is currently permitted.
3. Various veterinary products are used to protect pets from fleas and ticks. Many of these products are classed as insecticides, which are pesticides that target insects. However not all owners use these products and there is considerable variation in the type of product used.
4. The chemicals used in flea and tick treatments have been shown to have a detrimental impact on invertebrate species that are not specifically targeted by them (i.e. fleas and ticks).
5. High concentrations of these chemicals are already associated with both treated and untreated wastewater sources in London waterways.

Previous examination of Heath ponds

6. It was hypothesised that dogs may be introducing chemicals associated with flea treatment products to Hampstead Heath ponds through dog swimming.

7. In partnership with the Heath and Hampstead Society, an initial investigation was undertaken in 2021 to determine the possible presence of these chemicals in the Hampstead Heath ponds.
8. Samples taken from two of the most frequented dog swimming ponds revealed the presence of chemicals (Imidacloprid and Fipronil) at levels which could be harmful to aquatic life. Both were banned in Britain for agricultural use in 2018 largely due to their detrimental impacts on bees.
9. It was unclear whether these chemicals were widespread across Hampstead Heath waterbodies and whether they were linked to dog-swimming activities.
10. Alongside this initial sampling, the City Corporation and the Heath and Hampstead Society collaborated with a small group of veterinarians, pharmacists and scientists to assist with developing information for dog walkers about the potential environmental risks of chemical contamination of ponds. A webpage called 'Safe Dog Swimming' was produced and hosted by the independent organisation Veterinary Prescriber.

Current position and research

11. To establish the source of the chemicals that were identified in the two dog-swimming ponds, a master's student from the Royal Veterinary College (RVC) was engaged in February 2023 to assist with this project.
12. The investigation compared chemical concentrations in ponds frequently used for dog swimming with those where dog swimming does not occur. Samples from streams that connect to these ponds were also collected to check for other sources of possible contamination.
13. The study results indicated that the chemical contamination in ponds was strongly correlated to dog-swimming activities and that the majority of dog owners were unaware of the potential environmental impacts of the products used.

Research findings

14. Using the data collected in 2023, the City Corporation, Heath and Hampstead Society, RVC, and scientists from Imperial College and the University of Sussex, collaborated to produce a scientific paper.
15. The research findings corroborated the correlation between dog-swimming activities and contamination of Heath ponds by the pesticides imidacloprid

and fipronil and these chemicals were likely to be having a negative impact on pond life.

16. As these products have low toxicity to dogs and humans, they are very unlikely to pose any risk to human or dog health as they were found at very small concentrations (nanograms per litre).
17. The study also found that 86% of the dog owners surveyed were found to be unaware of the potential environmental impact of the products they used, but 94% of respondents indicated that the protection of nature would be an important consideration when selecting veterinary products.
18. There was considerable variation in the type of products used and the mode of application with some respondents not using any flea and tick products. Therefore, any potential risks and impacts could vary greatly depending on the particular dog visiting and swimming in the pond.
19. Another master's student from the Centre of Alternative Technology was engaged by the City Corporation and the Heath and Hampstead Society earlier in 2024 to investigate the potential impacts of these chemicals on invertebrates and data from this project is still being analysed.

Potential future options

20. Officers are now considering what the future options are to reduce the risk and impacts of chemical contamination of the ponds. The options are to:
 - a. Update the 'Hampstead Heath Ponds and Wetlands Plan' to include the impact of dog swimming on pesticide introduction;
 - b. Review the recommendations from the Ponds and Wetlands Conservation Plan (2020) with regards to dog swimming in ponds to determine areas where additional action is needed to reduce the risk and impacts of chemical contamination of the ponds;
 - c. Review access to Heath ponds for dog swimming once the results of the remaining analyses have been obtained and reviewed;
 - d. Raise public awareness of the potential environmental impacts of dog swimming on Hampstead Heath through various communications media, including social media and on-site interpretation;
 - e. Consider stakeholder consultation to develop a risk reduction strategy concerning dog swimming;
 - f. Continue to assist and support research projects on Hampstead Heath to increase knowledge of the likely impacts of chemical contamination

of the ponds and to monitor the effectiveness of any mitigation measures implemented;

- g. Continue to liaise and work alongside appropriate external institutions to understand current research and mitigation proposals and plans.

Corporate & strategic implications

- 21. This work has implications for the aims set out in the City of London's Corporate Plan 2024-2029, and contributes to the strategic outcomes 'Leading Sustainable Environment' and 'Flourishing Public Spaces', with the performance measure of an increase in natural environment biodiversity.
- 22. Relevant themes in the Natural Environment Division's Nature Conservation and Resilience Strategy include: Theme 1: To protect and enhance the biodiversity of our open spaces, and; Theme 2: To increase the resilience of our open spaces within a wider, interconnected natural landscape.
- 23. The paper also has implications for the Hampstead Heath Management Strategy 2018-2028: Strategic Outcome A: The Heath is maintained as a flourishing green space and historic landscape.

Financial implications

- 24. No implications.

Resource implications

- 25. No implications.

Legal implications

- 26. In taking forward any proposals under paragraph 20 a balance must be struck between the competing requirements to preserve the natural aspect and state of the Heath (including its environment and ecology) and provide a public open space for the recreation and enjoyment of the public.

Risk implications

- 27. Almost all the imidacloprid and fipronil concentrations in the dog swimming ponds exceeded a range of established measures for environmental-toxicity thresholds. On this basis, it is likely that their presence poses a risk to aquatic biodiversity. Failing to seek solutions to this issue will cause reputational damage to the City Corporation.

Equalities implications

- 28. No implications.

Climate implications

29. A key part of the City of London's Climate Action Strategy is conserving and enhancing biodiversity. These findings show that dog swimming may be having an impact on Heath biodiversity. The ongoing local study in this area will assist with analysing the potential impacts and guide future proposals and actions on Hampstead Heath.

Security implications

30. No implications.

Conclusion

31. This report provides Consultative Committee Members with the background to, and the findings of, a scientific paper on chemical contamination of ponds published in the international journal 'Science of the Total Environment' [Volume 955](#), 10 December 2024, 176686.

32. The report identifies dog swimming as the likely source of pesticide contamination into ponds in which dog swimming occurs.

33. The report identifies a number of potential future options for reducing and monitoring the extent and impact of pesticide contamination of Hampstead Heath ponds. Members are asked to consider the report findings and potential options and to make representations to the Grand Committee about these findings and options.

Appendices

- Dog swimming and ectoparasiticide water contamination in urban conservation areas: A case study on Hampstead Heath, London'. <https://www.sciencedirect.com/science/article/pii/S0048969724068426?via%3Dihub>

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City of London Corporation Committee Report

<p>Committee(s): Hampstead Heath Consultative Committee</p> <p>Hampstead Heath, Highgate Wood, and Queen’s Park Committee</p>	<p>Dated: 14 January 2025 (For Discussion)</p> <p>4 February 2025 (For Decision)</p>
<p>Subject: Re-opening of former tennis hut at Parliament Hill</p>	<p>Public report:</p>
<p>This proposal:</p> <ul style="list-style-type: none"> delivers Corporate Plan 2024-29 outcomes 	<p>-Vibrant Thriving Destination -Providing Excellent services -Diverse Engaged Communities</p>
<p>Does this proposal require extra revenue and/or capital spending?</p>	<p>Yes</p>
<p>If so, how much?</p>	<p>Up to £8,500</p>
<p>What is the source of Funding?</p>	<p>Cyclical Works Programme</p>
<p>Has this Funding Source been agreed with the Chamberlain’s Department?</p>	<p>Yes</p>
<p>Report of:</p>	<p>Katie Stewart, Executive Director of Environment</p>
<p>Report author:</p>	<p>Colin Houston, Volunteer Coordinator, North London Open Spaces</p>

Summary

This report provides Members with an overview of the pilot re-opening of the former tennis booking hut at Parliament Hill as a weekend visitor engagement and interpretation base.

Recommendation(s)

Members are asked to:

- Hampstead Heath Consultative Committee: Review the report and provide any sought representations.

- Hampstead Heath, Highgate Wood, and Queen's Park Committee: Review the report and authorise officers to effectuate an agreement with Heath Hands to occupy and reactivate the Tennis Hut as described herein.

Main Report

Background

1. The former 'Tennis Booking Hut' at Parliament Hill, referred to as the 'Hut' in this report, is a small building (9 sqm) that was previously used to facilitate tennis bookings at Parliament Hill's tennis courts, among other public information functions (Appendix 1).
2. Tennis bookings are now managed online via Club Spark, and therefore the Hut is no longer required for its original purpose. The building was last staffed by City of London Corporation staff in 2016, and the nearby public information window was closed by the City Corporation in 2023 due to staffing reductions. The Hut is currently used as a storage space and for various other operational purposes by officers.
3. The overall condition of the building is good, with some decoration and weatherproofing required. Repairs are needed to its windows to enable them to open properly and facilitate public engagement from inside the Hut.

Heath Hands

4. Heath Hands (charity number: 1173419) is a charity that delivers a range of conservation, public engagement, community, learning and wellbeing programmes across North London Open Spaces (NLOS), Keats House and the Kenwood Estate. Heath Hands operates on Hampstead Heath pursuant to a Partnership Agreement with the City Corporation, which will be amended as necessary to reflect the content of this report and permit occupation of the Hut by Heath Hands.

Reactivation of Former Tennis Hut

5. Heath Hands have been successfully delivering a weekend interpretation programme on the Heath (formerly the RSPB's Wild About Hampstead Heath project) since 2016. Their volunteer Wildlife Interpreter, and interpretation tricycles, engage on average over 3,000 visitors a year about nature conservation and the community programmes on Hampstead Heath.
6. Heath Hands has proposed to pilot a reactivation of the Hut for a broader use of the space, including to create a weekend visitor engagement point in Parliament Hill. It will provide free information and resources to Heath visitors and act as a base for their nature interpretation programme.

7. There is currently £8,500 funding available in the City Surveyor's Department's (CSD) Cyclical Work Programme for targeted repairs to the interior and exterior of the Hut. NLOS officers will liaise with CSD on implementing these improvements in parallel with finalising plans with Heath Hands to reopen and reactivate the Hut.
8. After a period of repair and redecoration, led by the CSD and with additional work by Heath Hands, the Hut would reopen from late spring to early summer 2025, during limited hours on weekends, currently anticipated to be three hours each on Saturday and Sunday. There is the potential to expand to bank holidays in the future, though the ability to open is dependent on availability of Heath Hand's staff and volunteers.
9. Visitors will be able to ask questions, pick up maps and resources, and discover more about NLOS's management of the Heath and about the Heath's programme of community events, volunteering, wildlife conservation and campaigns, enabling better engagement of visitors. This will improve the overall visitor experience and also return to a limited degree a visitor service that was previously offered pre-TOM.
10. The building will also be utilised as a staff and volunteer base by City Corporation officers during community events and sports events at Parliament Hill.
11. In addition, Heath Hands and City Corporation staff set up a retail stall outside the Hut, nearby the Farmers' Market, between October and December. This allows Heath Hands to sell its annual Hampstead Heath calendar, the proceeds of which are used to further Heath Hands' mission on the Heath. In addition to the other benefits of reactivating the Hut as described herein, its reopening will allow for a more secure and reliable location for these holiday calendar sales.
12. The opening is being resourced by Heath Hands staff, with the support of their dedicated volunteers. The Heath Hands staff and volunteers will also support NLOS officers as needed and as capacity permits.

Financial implications

13. No implications. Up to £8,500 in available Cyclical Work Programme funding will be used to make necessary repairs to the Hut.

Resource implications

14. Existing staff at NLOS can absorb any additional duties created in providing oversight of the Hut.

Legal implications

15. The use of the Hut must be in the best interests of the Hampstead Heath charity and in accordance with the charitable objects (to preserve Hampstead Heath for the recreation and enjoyment of the public) and the other available powers. The objects of the Heath Hands charity are generally aligned. As outlined in the

report, Heath Hands focuses on the conservation and protection of green spaces, education, ecological monitoring and community outreach. The Partnership Agreement must also outline the terms and conditions of use by Heath Hands and clarify the roles and responsibilities of each party.

Risk implications

16. Risks are monitored and recorded through the Departmental Risk Register. Pursuant to its agreement with the City Corporation, Heath Hands carries appropriate insurance coverage as directed by the Chamberlain's Insurance Office.

Equalities implications

17. No implications.

Climate implications

18. No implications.

Security implications

19. Security implications are monitored and recorded through the Departmental Risk register.

Conclusion

20. This report summarises the work being done to reopen and reactivate the former Tennis Booking Hut at Parliament Hill as a visitor engagement and interpretation base.

Appendices

- Appendix 1: Photos of former 'Tennis Booking Hut'

Colin Houston

Volunteer Coordinator

North London Open Spaces

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APPENDIX 1: Former 'Tennis Booking Hut' at Parliament Hill





City of London Corporation Committee Report

Committee(s): Hampstead Heath Consultative Committee	Dated: 14 January 2025
Subject: Hampstead Heath Fees and Charges FY'2025-26 (1 April 2025 – 31 March 2026)	Public report For Discussion
This proposal: <ul style="list-style-type: none"> • delivers Corporate Plan 2024-29 outcomes • provides business enabling functions 	-Diverse engaged communities -Leading sustainable environment -Vibrant thriving destination -Providing excellent services -Flourishing public spaces
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of:	Katie Stewart, Executive Director Environment
Report author:	Bill LoSasso, Superintendent, North London Open Spaces

Summary

This report proposes a procedure to guide the annual review of fees and charges on Hampstead Heath and proposes fees and charges for financial year 2025-26 (1 April 2025 – 31 March 2026).

Recommendation(s)

Members are asked to:

- Hampstead Heath Consultative Committee: Review the report and provide any representations.

Main Report

Background

1. North London Open Spaces (NLOS) charges for a wide range of services and recreation and sporting activities provided across the four public open spaces that it oversees (Hampstead Heath, Highgate Wood, Queen's Park, and West Ham Park). These fees and charges are reviewed annually to ensure that fees and charges remain relevant and appropriate.
2. The income generated from fees and charges contributes towards the cost of managing and maintaining Hampstead Heath and to providing sports and recreational facilities across Heath. Sports fees and charges are not currently based on full cost recovery and continue to be subsidised by the charity to promote participation in formal and informal recreation, and to support health and wellbeing for Heath visitors.

Procedure for Reviewing Fees and Charges

3. In addition to proposing fees and charges for financial year 2025-26, the Superintendent also proposes to document a procedure to guide NLOS's annual review of fees and charges that ensures consistency and transparency, as outlined below.
4. Officers will review the fees and charges at Hampstead Heath on an annual basis, with any changes to be implemented at the beginning of each financial year (1 April). Any further proposed amendments to fees and charges would be brought to committee during the year if and as needed.
5. Unless circumstances warrant otherwise, Officers will submit proposed fees and charges for the forthcoming financial year to the Hampstead Heath, Highgate Wood, and Queen's Park Committee for approval at that committee's final scheduled meeting of the financial year (4 February 2025 for financial year 2024-25).
6. Officers will consult on the proposed fees and charges with the bodies below prior to submission to the Committee:
 - a. Hampstead Heath Sports & Wellbeing Forum.
 - b. Hampstead Heath Consultative Committee.
7. Any approved changes to fees and charges will be implemented to take effect at the start of the forthcoming financial year on 1 April.

Inflation

8. The rate of inflation in the preceding year regularly informs decisions on fees and charges. To ensure consistency, and in alignment with past practice, Officers will use the 12-month Retail Price Index (RPI) as reported by the Office of National Statistics to measure the rate of inflation.¹ To further ensure consistency of analysis, Officers propose to use the September 12-month rate each year in their review of fees and charges.
9. Although any changes to fees and charges would not occur until 1 April, it is necessary to use the September rate because this allows Officers sufficient time to: 1) complete fees and charges analyses, 2) develop recommendations on any proposed changes for the forthcoming financial year, and 3) consult with the bodies noted in paragraph 6, which often meet several months in advance of this committee, and 4) ensure this committee can meet a number of months prior to the beginning of the financial year as is the case this year. Officers believe that using the September inflation rate will also allow for a reliable data point to be used annually given the delay of the Office of National Statistics in calculating and reporting the inflation rate for any given month.

Review of Fees and Charges

10. In reviewing the fees and charges and in developing a recommendation for the Hampstead Heath, Highgate Wood, and Queen's Park Committee, factors that Officers will consider include:
 - a. Inflation: The 12-month RPI rate of inflation as measured in September of the current year.
 - b. Financial position: The past, present, and future-projected financial position of the charity.
 - c. Benchmarks: Where available, benchmarked local rates for similar fees, charges, and services.
 - d. Service and charity needs: The specific needs of the charity and Hampstead Heath, including the need for investments, repairs, new and existing services and programmes, and staffing needs.
 - e. Representations of the bodies that are consulted as noted in paragraph 6.
 - f. Other relevant factors as reported to this Committee.

¹ [RPI All Items: Percentage change over 12 months: Jan 1987=100 - Office for National Statistics \(ons.gov.uk\)](https://www.ons.gov.uk/indicatorsmeasures/percentagechangeover12months)

Rounding

11. For administrative ease, the following rounding conventions will be observed when proposing fees and charges for adoption by the Hampstead Heath, Highgate Wood, and Queen's Park Committee:
- a. Under £50: rounded to the nearest £0.10.
 - b. Between £50 and £100: rounded to the nearest £0.50.
 - c. Over £100: rounded to the nearest £1.00.

Benchmarking

12. In recent years, Officers have performed benchmarking to similar local providers where it has been possible. This helps ensure that fees and charges remain relevant and appropriate to local communities. This practice will continue.

Annual recommendations for committee

13. In communicating a recommendation to the Hampstead Heath, Highgate Wood, and Queen's Park Committee, Officers will:
- a. Present the relevant fees and charges for the current fiscal year.
 - b. Present the proposed fees and charges for the forthcoming fiscal year, both before and after rounding as noted in paragraph 11.
 - c. Include a concise narrative of the underlying reasoning for the proposed fees and charges, noting exceptions or items for specific consideration where applicable.
14. Officer recommendations on fees and charges will be for one fiscal year (1 April to 31 March) and will take effect on 1 April each year.

Recommendation for Financial Year 2025-26 (1 April 2025 – 31 March 2026)

15. Officers have given considerable thought to the fees and charges on Hampstead Heath. While raising additional revenue remains an important and necessary objective of the charity, Officers also seek to ensure that the charity continues to promote access to and the benefits of open spaces, the natural environment, and recreation.
16. Accordingly, Officers propose to increase the majority of fees and charges only in line with the September 2024 RPI 12-month inflation rate of 2.7%, except for limited exceptions as noted in Appendix 1.
17. For reference, in 2023-24 an increase of 5% was adopted by the Hampstead Heath, Highgate Wood, and Queen's Park Committee (the rate of inflation

was 9.2%). In 2024-25, an increase of 5% was again adopted by the Committee (the rate of inflation was broadly the same).

18. Officers have again undertaken benchmarking to ensure charges remain in line with local providers (Appendix 2).
19. The proposed fees and charges continue to include concessionary rates, which offer a 40% discount on the standard adult charge, except as indicated in Appendix 1. Officers believe that this concessionary rate is competitive and helps to further the charity's objective to promote participation in formal and informal recreation and support health and wellbeing for Heath visitors.

Car parking

20. Following local benchmarking, and in alignment with environmental goals, Officers propose to increase car parking charges in financial year 2025-26 in alignment with inflation. Free parking will continue to be provided for Blue Badge holders.
21. In addition, car parking charges are currently incurred in two-hour minimum increments for the first four hours of parking (i.e., the first charging increment is 0-2 hours, and the second charging increment is 2-4 hours). Charges then occur in one-hour increments thereafter.
22. In March 2024, Officers were granted authorisation by the Hampstead Heath, Highgate Wood, and Queen's Park Committee to amend this charging framework, if sought, to shorten the minimum charging period and apply the existing charging framework pro rata.
23. Such a change would allow more flexibility for visitors, and in some cases would minimise unintended effects where visitors are paying more for parking than the service they visit the Heath to use. For example, under the current car parking charging framework, a visitor must pay a minimum of £6.50 to park for the two-hour period even if they are visiting the Heath for a one-hour swim that costs £4.70. The same is true if the visitor is visiting the Heath for a one-hour running session at the athletics track that costs £5.30.
24. While the car parking charging framework is intended to, among other things, encourage and incentivise more sustainable forms of transit to and from the Heath, Officers believe that this updated approach will permit more flexibility among Heath users and support the charity in achieving its objectives as outlined in the Hampstead Heath Management Strategy. Officers will continue to monitor car parking use to understand the impact of this change and will instruct our car parking payment and enforcement contractors (RingGo and APCOA, respectively) to effectuate the change.

Memorial benches

25. Memorial benches have been available for purchase/sponsorship on Hampstead Heath for many years. In summary, the scheme allows individuals to fund the cost of a new bench, which covers the cost of purchase, installation, memorial inscription, and ten years of maintenance by Officers.
26. This programme has had a long waiting list for many years, and the programme has not been reviewed in some time due to the impact of staffing shortages, staff turnover, and the pandemic. In 2025, officers will review the existing memorial bench programme at Hampstead Heath - reviewing available records and waiting lists, benchmarking costs at other open spaces, reviewing locations for placement of benches on the Heath, and updating existing data related to the assets within the existing memorial bench programme. Officers will submit a report on this to committee in 2025.
27. In the intervening time before the review is completed and a report is prepared, Officers propose to increase the cost of existing memorial benches and plaques by the rate of inflation should a space on the waiting list become available.

Consultation

28. The Hampstead Heath Sports & Wellbeing Forum was consulted on the fees related to sporting activities via email, but any representations of the Forum were not available at the time of submission of this support.
29. Representations received by the Forum will be shared with the Hampstead Heath Consultative Committee at the committee meeting on 14 January 2025.

Corporate & Strategic Implications

30. No implications.

Strategic implications

31. The proposed fees and charges directly support the Hampstead Heath Management Strategy 2018-2028. This also contributes towards the achievement of the three strategic outcomes outlined in the City of London Corporate Plan 2024-29 and the four Natural Environment Strategies (2024-29).

Financial implications

32. The City's Financial Regulations require all Departments to recover full costs when setting charges to persons or external organisations or submit reasons to the appropriate service Committee when that objective is not met. It is therefore at the discretion of individual spending Committees to determine the actual level of fees and charges relative to the services they provide, after taking into account local considerations and priorities.

Resource implications

33. Officers are currently operating in an environment of significant resource constraint. Fees and charges are a critical means for Hampstead Heath Charity to retain and generate resources needed to deliver services and manage Hampstead Heath.

Legal implications

34. Hampstead Heath (Charity No. 803392) is a registered charity and the City of London Corporation is the corporate trustee. Members are reminded that any decision they take in respect of the Charity must be in the best interests of that Charity. The City of London Corporation has statutory powers to charge for a wide range of facilities and services.

Risk implications

35. Risks are recorded in the Hampstead Heath Risk Register.

Equalities implications

36. A Test of Relevance has been completed in relation to the proposed fees and charges in the past. A full Equality Analysis is not recommended.

Climate implications

37. No implications.

Security implications

38. No implications.

Conclusion

39. Hampstead Heath continues to provide excellent value for money sports and recreational opportunities. The income generated through fees and charges contributes towards the cost of providing services and sports and recreational facilities, and to the significant cost of maintaining Hampstead Heath.

40. It is proposed that the majority of charges are increased by 2.7%, or increased otherwise as set out in Appendix 1, as noted herein.

Appendices

- Appendix 1: Proposed Fees and Charges (FY'2025-26)
- Appendix 2: Fees and Charges Benchmarking (FY'2025-26)

Background Papers

None

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**Proposed fees and charges for Hampstead Heath
FY'2025-2026 (1 April 2025 - 31 March 2026)**

SWIMMING (PARLIAMENT HILL LIDO)	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Lido Early Morning/Evening/Winter (Adult)	£ 4.70	£ 4.83	£	4.80
Lido Early Morning/Evening/Winter (Concession)	£ 2.80	£ 2.88	£	2.90
Lido Early Morning/Winter (Junior)	£ 1.40	£ 1.44	£	1.40
Lido 1-hour Session (Adult)	£ 4.70	£ 4.83	£	4.80
Lido 1-hour Session (Concession)	£ 2.80	£ 2.88	£	2.90
Lido 1-hour Session (Junior)	£ 1.40	£ 1.44	£	1.40
Lido 3-hour Session (Adult)	£ 8.20	£ 8.42	£	8.40
Lido 3-hour Session (Concession)	£ 4.90	£ 5.03	£	5.00
Lido 3-hour Session (Junior)	£ 2.50	£ 2.57	£	2.60
Lido 1-month Season Ticket - Adult	£ 56.20	£ 57.72	£	58.00
Lido 1-month Season Ticket (Concession)	£ 33.70	£ 34.61	£	34.60
Lido 6-month Season Ticket (Adult)	£ 159.50	£ 163.81	£	164.00
Lido 6-month Season Ticket (Concession)	£ 95.60	£ 98.18	£	98.00
Lido 12-month Season Ticket (Adult)	£ 234.30	£ 240.63	£	241.00
Lido 12-month Season Ticket (Concession)	£ 141.00	£ 144.81	£	145.00

SAUNA (Parliament Hill Lido)	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Lido Sauna Ticket (Single session)	£ 3.50	£ 3.59	£	3.60
Lido Sauna Ticket (Season)	£ 73.40	£ 75.38	£	75.50

SWIMMING (PARLIAMENT HILL LIDO and BATHING PONDS)	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Lido & Bathing Ponds 6-month Season Ticket (Adult)	£ 180.50	£ 185.37	£	185.00
Lido & Bathing Ponds 6-month Season Ticket (Concession)	£ 108.50	£ 111.43	£	111.00
Lido & Bathing Ponds 12-month Season Ticket (Adult)	£ 260.50	£ 267.53	£	268.00
Lido & Bathing Ponds 12-month Season Ticket (Concession)	£ 156.50	£ 160.73	£	161.00
Lido & Bathing Ponds 6-month Season Ticket (Free Morning Swim before 9.30AM - U16's)	£ 0	£ 0	£	0
Lido & Bathing Ponds Season Ticket (Free Morning Swim before 9.30AM - Over 60's)	£ 0	£ 0	£	0

SWIMMING (BATHING PONDS)	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Bathing Pond Session (Adult)	£ 4.70	£ 4.83	£	4.80
Bathing Pond Session (Concession)	£ 2.80	£ 2.88	£	2.90
Bathing Pond Session (Junior)	£ 1.40	£ 1.44	£	1.40
Bathing Ponds 6-month Season Ticket (Adult)	£ 77.30	£ 79.39	£	79.50
Bathing Ponds 6-month Season Ticket (Concession)	£ 46.40	£ 47.65	£	47.70
Bathing Ponds 12-month Season Ticket (Adult)	£ 146.50	£ 150.46	£	150.00
Bathing Ponds 12-month Season Ticket (Concession)	£ 87.80	£ 90.17	£	90.00

FOOTBALL	FY'2024-25	FY'2025-26		
	Current rate	2.7%	ROUNDED	
Reserved Match Pitch	£ 105.50	£ 108.35	£	108.00
Reserved Match Pitch (Junior)	£ 63.30	£ 65.01	£	65.00
School Session Hire	£ 63.30	£ 65.01	£	65.00
Private Changing Room Hire	£ 53.90	£ 55.36	£	55.50
Private Changing Room Hire (incl cleaning)	N/A	£ 61.31	£	61.50
Private Changing Room Key Deposit	£ 27.60	£ 28.35	£	28.40
Cleaning Charge	£ 5.80	now included in Hire Fee	now included in Hire Fee	
Goal Net Hire	£ 17.60	£ 18.08	£	18.10
Goal Net Damage Charge	Cost +20% admin fee	Cost +20% admin fee	Cost +20% admin fee	

*Cleaning charge is now included in the Private Changing Room Hire fee

FY'2024-25	FY'2025-26
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RUGBY	FY'2024-25	FY'2025-26	2.7%	ROUNDED
	Current rate			
Reserved Match Pitch (1:00pm Kick Off)	£ 105.50	£ 108.35	£	108.00
Junior Reserved Match Pitch	£ 63.30	£ 65.01	£	65.00
School Session Hire	£ 63.30	£ 65.01	£	65.00
Private Changing Room Hire	£ 53.90	£ 55.36	£	55.50
Private Changing Room Hire (incl cleaning)	N/A	£ 61.50	£	61.50
Private Changing Room Key Deposit	£ 27.60	£ 28.35	£	28.40
Cleaning Charge	£ 5.80	now included in Hire Fee		now included in Hire Fee

*Cleaning charge is now included in the Private Changing Room Hire fee

** Private changing room hire cost for Rugby now aligned with Football

CRICKET	FY'2024-25	FY'2025-26	2.7%	ROUNDED
	Current rate			
Reserved Match Pitch, Heath Extension (Mon-Sun) & Parliament Hill (Mon-Fri)	£ 112.50	£ 115.54	£	116.00
Reserved Match Pitch, Parliament Hill (Weekends)	£ 123.00	£ 126.32	£	126.00
Junior Pitch, Heath Extension (Mon-Sun) & Parliament Hill (Mon-Fri)	£ 67.50	£ 69.32	£	69.50
Cricket Net Hourly Hire	£ 9.40	£ 9.65	£	9.70
Private Changing Room Hire	£ 53.90	£ 55.36	£	55.50
Private Changing Room Hire (incl cleaning)	N/A	£ 61.50	£	61.50
Private Changing Room Key Deposit	£ 27.60	£ 28.35	£	28.40
Cleaning Charge	£ 5.80	now included in Hire Fee		now included in Hire Fee

*Cleaning charge is now included in the Private Changing Room Hire fee

** Private changing room hire cost for Cricket now aligned with Football

TENNIS	FY'2024-25	FY'2025-26	2.7%	ROUNDED
	Current rate			
Annual Membership	£ 34.80	£ 35.74	£	35.70
Hourly Court Hire - Adult	£ 10.80	£ 11.09	£	11.10
Hourly Court Hire - Concession	£ 6.50	£ 6.68	£	6.70
Junior Group Coaching – Beginners/Improvers (5x 1-hour weekly lessons)	£ 63.70	£ 65.42	£	65.50
Group Coaching – Beginners/Improvers (5x 1-hour weekly lessons)	£ 69.70	£ 71.58	£	71.50
Group Coaching – Beginners/Improvers (5x 1-hour weekly lessons)	£ 105.00	£ 107.84	£	108.00
Group Coaching – Beginners/Improvers (5x 1-hour weekly lessons)	£ 139.00	£ 142.75	£	143.00

CROQUET	FY'2024-25	FY'2025-26	2.7%	ROUNDED
	Current rate			
Hourly Hire (Adult)	£ 10.00	£ 10.27	£	10.30
Hourly Hire (Concession)	£ 6.00	£ 6.16	£	6.20

BOWLS	FY'2024-25	FY'2025-26	2.7%	ROUNDED
	Current rate			
Hourly Hire (Adult)	£ 10.00	£ 10.27	£	10.30
Hourly Hire (Concession)	£ 6.00	£ 6.16	£	6.20
Bowls Hire Deposit	£ 22.10	£ 22.70	£	22.70

PETANQUE	FY'2024-25	FY'2025-26	2.7%	ROUNDED
	Current rate			
Hourly Rink Hire	£ 4.70	£ 4.83	£	4.80
Boules Hire Deposit	£ 22.00	£ 22.59	£	22.60

PARLIAMENT HILL ATHLETICS TRACK	FY'2024-25	FY'2025-26	2.7%	ROUNDED
	Current rate			
Meetings – Full Day Hire, Mon-Fri (excluding Bank Holidays)	£ 309.00	£ 317.34	£	317.00
Meetings – AM or PM Hire, Mon-Fri (excluding Bank Holidays)	£ 155.00	£ 159.19	£	159.00
Meetings – Full Day Hire, Weekends & Bank Holidays	£ 385.00	£ 395.40	£	395.00
Meetings – AM or PM Hire, Weekends & Bank Holidays	£ 192.00	£ 197.18	£	197.00
Club Booking – Hourly Hire, Mon-Fri (excluding Bank Holidays)	£ 27.80	£ 28.55	£	28.60
School Use – Full Day Hire, Mon-Fri (excluding Bank Holidays)	£ 185.00	£ 190.00	£	190.00
School Use – AM or PM Hire, Mon-Fri (excluding Bank Holidays)	£ 93.10	£ 95.61	£	95.50

	Price on Application	Price on Application	Price on Application
Corporate Event Hire			
Hourly Session Ticket – Adult	£ 5.30	£ 5.44	£ 5.40
Hourly Session Ticket – Concession	£ 3.20	£ 3.29	£ 3.30
12-month Season Ticket – Adult	£ 92.60	£ 95.10	£ 95.10
12-month Season Ticket – Concession	£ 55.50	£ 57.00	£ 57.00
12-month Season Ticket – Adult (Club Rate)	£ 65.80	£ 67.58	£ 67.50
12-month Season Ticket – Concession (Club Rate)	£ 38.90	£ 39.95	£ 40.00
1-month Season Ticket – Adult	£ 26.40	£ 27.11	£ 27.10
1-month Season Ticket – Concession	£ 15.80	£ 16.23	£ 16.20
Changing room individual use	£ -	£ 3.00	£ 3.00
Officer time setting up/breaking down equipment for hire	£ 0.00	Officer Time Fee	Officer Time Fee

	FY'2024-25	FY'2025-26	
LICENSED ACTIVITIES	Current rate	2.7%	ROUNDED
Angling	£ 11.70	£ 12.02	£ 12.00
Professional Dog Walking License	£ 331.00	£ 339.94	£ 340.00
Professional Dog Walking License (ID replacement)	£ 22.10	£ 22.70	£ 22.70
Forest Schools	5% of advertised fees	5% of advertised fees	5% of advertised fees
Commercial guided walks and tours	N/A	10% of advertised fees	10% of advertised fees

	FY'2024-25	FY'2025-26	
GOLDERS HILL PARK ZOO EXPERIENCES	Current rate	New in FY'2025-26	ROUNDED
Keeper experience (1 participant)	N/A	£ 140.00	£ 140.00
Keeper experience (2 participants)	N/A	£ 210.00	£ 210.00
Feeding experience (1 participant)	N/A	£ 45.00	£ 45.00
Feeding experience (2 participants)	N/A	£ 80.00	£ 80.00
Feeding experience (Family - 3 people)	N/A	£ 100.00	£ 100.00

	FY'2024-25	FY'2025-26	
WEDDINGS & CIVIL CEREMONIES	Current rate	2.7%	ROUNDED
Hill Garden Shelter (Monday - Thursday)	£ 3,229.00	£ 3,316.18	£ 3,316.00
Hill Garden Shelter (Friday)	£ 3,864.00	£ 3,968.33	£ 3,968.00
Hill Garden Shelter (Saturday and Sunday)	£ 4,494.00	£ 4,615.34	£ 4,615.00
Pergola (Monday - Thursday)	£ 2,977.00	£ 3,057.38	£ 3,057.00
Pergola (Friday)	£ 3,229.00	£ 3,316.18	£ 3,316.00
Pergola (Saturday and Sunday)	£ 3,614.00	£ 3,711.58	£ 3,712.00

	FY'2024-25	FY'2025-26	
SOFTBALL/ROUNDERS	Current rate	2.7%	ROUNDED
Reserved Match Pitch	£ 79.80	£ 81.95	£ 82.00

	FY'2024-25	FY'2025-26	
BANDSTAND HIRE	Current rate	2.7%	ROUNDED
Parliament Hill (3-hour hire)	£ 72.00	£ 73.94	£ 74.00
Golders Hill Park (3-hour hire)	£ 72.00	£ 73.94	£ 74.00

	FY'2024-25	FY'2025-26	
COMPOUNDS	Current rate	2.7%	ROUNDED
Daily charge for the placement of skips, scaffolding, etc. within a fenced area.	Price on Application	Price on Application	Price on Application

	FY'2024-25	FY'2025-26	
CAR PARKING	Current rate	2.7%	ROUNDED
0-2 hours	£ 6.50	Charging framework amended as per below	
2-4 hours	£ 13.00		
Per hour (up to 4 hours)	N/A	£ 3.34	£ 3.30
Additional hourly charge over 4 hours	£ 11.00	£ 11.30	£ 11.30

*Minimum charging time increment amended to one-hour as discussed in Committee report

FY'2024-25	FY'2025-26
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MEMORIAL BENCHES	Current rate	2.7%	ROUNDED
Engraved Bench (Hampstead Heath)	£ 3,005	£ 3,086.14	£ 3,086.00
Engraved Bench (Pergola & Hill Garden)	Cost + 20% admin fee	£ 5,555.14	£ 5,555.00

**The memorial bench programme is under review as noted in the Committee report*

*** Bench cost for Pergola & Hill Garden is corrected to reflect increase at inflation from FY'2023-24, as "cost + 20% admin fee" from FY'2024-25 was a typographical error.*

	FY'2024-25	FY'2025-26	
LEGAL COSTS	Current rate	2.7%	ROUNDED
Costs incurred to prepare agreements, contracts, licenses, etc.	N/A	Cost + 20% admin fee	Cost + 20% admin fee

	FY'2024-25	FY'2025-26	
OFFICER TIME FEE	Current rate	2.7%	ROUNDED
Costs incurred for Officer time (1-hour min) when not already included in rate fo	N/A	Cost + 20% admin fee	Cost + 20% admin fee

	FY'2024-25	FY'2025-26	
EVENTS, FILMING, and PHOTOGRAPHY	Current rate	2.7%	ROUNDED
Application Fee - Community	£ 27.60	£ 28.35	£ 28.40
Application Fee - Commercial	£ 55.10	£ 56.59	£ 56.60
Electricity - Daily connection charge	£ 60.30	N/A	N/A
Electricity - Unit Charge	Unit Charge	Cost + 20% admin fee	Cost + 20% admin fee
Water - Daily connection charge	£ 60.30	N/A	N/A
Water - Unit Charge	Unit Charge	Cost + 20% admin fee	Cost + 20% admin fee
Waste & Recycling (Collection cost)	Cost + 20% admin fee	Cost + 20% admin fee	Cost + 20% admin fee
Waste & Recycling (Disposal cost)	Cost + 20% admin fee	Cost + 20% admin fee	Cost + 20% admin fee
Event Ground Hire Charge	Price on Application	Price on Application	Price on Application
Filming Ground Hire Charge	Price on Application	Price on Application	Price on Application
Photography Ground Hire Charge	Price on Application	Price on Application	Price on Application
Event/Filming/Photography Site Restoration Charge	Price on Application	Price on Application	Price on Application
Event/Filming/Photography Environmental Impact Charge	Price on Application	Price on Application	Price on Application
Traditional Fairs	5% increase	Price on Application	Price on Application
Use of multiple car park spaces / base unit parking	Price on Application	Price on Application	Price on Application
Use of charity's equipment (euro bins, fencing, tables and chairs, etc.)	£ -	Price on Application	Price on Application
Damage deposit (when determined necessary)	£ -	Price on Application	Price on Application

**Electricity and water usage fees updated to reflect unit cost + 20% admin fee, rather than unit fee + daily connection fee*

***Waste & Recycling costs modernised to reflect officer costs in performing service + 20% admin fee*

	FY'2024-25	FY'2025-26	
ROOM HIRE	Current rate	2.7%	ROUNDED
Parliament Hill Meeting Room	£ 35.10	N/A	N/A
Bowles Pavilion Meeting Room	£ 35.10	N/A	N/A
Cleaning charge	£ 5.80	N/A	N/A
Parliament Hill Meeting Room (incl cleaning charge)	N/A	£ 42.00	£ 42.00
Bowles Pavilion Meeting Room (incl cleaning charge)	N/A	£ 42.00	£ 42.00
Golders Hill Park Meeting Room (incl cleaning charge)	N/A	£ 28.00	£ 28.00

**Hire charge updated to include cleaning charge*

APPENDIX 2

Benchmarking: FY'2025-26 (1 April 2025 - 31 March 2026) Fees and Charges

FOOTBALL, RUGBY, CRICKET	ORG NAME (owner -or- operator)	BOROUGH	ADULT (pitch rental)		JUNIOR (pitch rental)		NOTES	DATE CHECKED	LINK
			PEAK	OFF PEAK	PEAK	OFF PEAK			
			Football						
New River Sport & Fitness	Haringey Council	Haringey	£ 100.00	£ 35.00	£ 100.00	£ 35.00	Hourly Rate/They have changing room facilities	Dec-24	NEW RIVER SPORT AND FITNESS - Site Profile Football Foundation
Muswell Hill Playing Fields	Haringey Council	Haringey	£ 137.76	£79.70*	£ 60.90		*Pitch 1 - Lower Pitch	Dec-24	Football Haringey Council
O.R Tambo Recreation Ground	Haringey Council	Haringey	£			137.76	Nets and Flags not provided.	Dec-24	Football Haringey Council
Bull Lane Playing Fields	Haringey Council	Haringey	£ 117.06		£ 50.00		Adult Changing Rooms x 1: £70.30, Junior Changing Room x 2: £35.15 and £17.60	Dec-24	https://haringey.gov.uk/leisure-parks-culture/sport-physical-activity/a-to-z-sport-physical-activity/football
Markfield Park	Haringey Council	Haringey			£ 28.80	£137.76*	*Non Affiliated Clubs - Junior Pitches Only	Dec-24	Football Haringey Council
Brunswick Park/Waterfall Park	Barnet Council	Barnet	£	128.70	£	63.91		Dec-24	Sport pitches Barnet Council
New Southgate Recreation Ground	Barnet Council	Barnet	£	128.70	£	63.91	Free Parking, Showers, Changing Rooms	Dec-24	Sport pitches Barnet Council
Whittington Park Football Ptich	Grenwich Leisure Ltd (Better)	Camden	£			113.10	Only 60min bookings are available, 3G Astrotrurf, Pay and Display Parking System available.	Dec-24	Whittington Park Football Pitch Islington Parks Better
Coles Park Stadium	Haringey Borough FC	Haringey	£			600.00	Car park available (Pay and display - £1). Can only be booked for 2 hours.	Dec-24	Hire Pitch – Haringey Borough FC
The Paulin Ground	Winchmore Hill Sports Club	Enfield	£			165.00	Has a clubhouse with changing room/showers.	Dec-24	Facility Hire Winchmore Hill Sports Club
Hazelwood Recreation Ground	Enfield Council	Enfield	£	147.00	£	72.00	Their Grade 1 pitch comes with a changing room.	Dec-24	Booking prices for sports facilities Enfield Council
Regents Park	The Royal Parks	Westminster / Camden	£110				2 x Changing Room = £40, Football Goals, Nets, Poles etc = £15	Dec-24	Winter sports pitch enquiry form The Royal Parks
Hackney Marshes	Better Leisure	Hackney	£ 110.60	£ 86.70	£ 53.30	£ 44.30		Dec-24	Our Prices Hackney Marshes Centre Hackney Better
King Edward VII Recreation Ground	Brent Council	Brent	£	90.00	£	55.00	All Football Pitches in Brent are the same price.	Dec-24	Football pitches Brent Council
Clapham Common	Lambeth Council	Lambeth	£	99.50	£	52.50	11-Aside 90 Minutes Use	Dec-24	https://www.lambeth.gov.uk/parks-sports-leisure/parks/sports-facilities-parks-open-spaces/facility-hire-charges

Rugby									
Regents Park	The Royal Parks	Westminster / Camden	£			120.00	Includes post protectors and corner flags	Dec-24	Winter sports pitch enquiry form The Royal Parks
New River Sport & Fitness	Haringey Council	Haringey	£			100.00	They provide corner flags	Dec-24	Prices at New River Haringey Council
Downhills Park	Haringey Council	Haringey	£			76.90		Dec-24	Bookteq - Hosted widget
Gladstone Park	Brent Council	Brent	£	98.00	£	57.00		Dec-24	
Copthall Playing Field	Barnet Council	Barnet	£	63.17	£	32.88		Dec-24	Sport pitches Barnet Council
Glebe Fields	Barnet Council	Barnet	£	63.17	£	32.88		Dec-24	Sport pitches Barnet Council
Hackney Marshes	Better Leisure	Hackney	£97.04	£80.30	£48.23	£40.02		Dec-24	Our Prices Hackney Marshes Centre Hackney Better
South Park	Hammersmith & Fulham Council	Hammersmith & Fulham	£	121.40	£	75.90		Dec-24	Rugby bookings London Borough of Hammersmith & Fulham
Hurlingham Park	Hammersmith & Fulham Council	Hammersmith & Fulham	£ 121.40		£ 75.90			Dec-24	Rugby bookings London Borough of Hammersmith & Fulham
The Walker Ground	Southgate RFC	Enfield	£	160.00	£	120.00	Changing Rooms are available, the cost of the junior pitch can vary depending on the size, but the base is £120	Dec-24	Venue hire North London The Walker Ground
Ealing Central Sports Ground	Ealing Council	Ealing	£			79.84	Price Does not include VAT 50 Car Park Spaces available	Dec-24	https://stignatius-college.s3.amazonaws.com/uploads/document/Lettings-Charges-January-2024-updated-06-03-2024-2.pdf?t=1735258426?ts=1735258426
St Ignatius College Sports Ground	St Ignatius College	Enfield	£			67.00		Dec-24	

Cricket Pitches (Turf)									
Wray Crescent Cricket Pitch	Better Leisure	Islington	£	115.35	£	48.50	Cricket Ptich Hire - 1pm - Dusk	Dec-24	
Eton Grove	Brent Council	Brent	£	130.00	£	68.00	Prices for all cricket Pitches in Brent are the Same	Dec-24	Cricket pitches Brent Council
Church Street Recreation Ground	Enfield Council	Enfield	£ 146.00	£122*			*Grade 2 pitch	Dec-24	Booking prices for sports facilities Enfield Council
South Park	Hammersmith & Fulham Council	Hammersmith & Fulham	£			163.50		Dec-24	Cricket London Borough of Hammersmith & Fulham
Ealing Central Sports Ground	Ealing Council	Ealing	£ 91.61	72.62*			*Cost for 2.5 Hours/Peak is cost for 6 hours	Dec-24	Cricket pitches - Ealing Central Sports Ground Ealing Council
The Regents Park & Primrose Hill	The Royal Parks	Camden	£ 150.00	£ 138.00			Peak is for Weekend Matches, and Off Peak is for matches during the week. Changing rooms are available on request.	Dec-24	

London Benchmarking	Westminster City Council	Westminster	£ 190.05	£126.70*			*The price for Twenty20 Matches. Changing Rooms are not available.	Dec-24	
Cottenham Park	Merton Council	Merton	£	135.20	£	92.65	Changing Room and Showers Available for Adults, only Changing room available for Juniors. Customers need to Specify wicket size. Price is per 7 hour block	Dec-24	https://www.merton.gov.uk/leisure-recreation-and-culture/pitches-and-courts/cricket

TENNIS	ORG NAME (owner -or- operator)	BOROUGH	SEASON TICKETS				SEASON TICKETS				SEASON TICKET / PASS				NOTES	DATE CHECKED
			Adult	Senior	Junior	Concession	Adult	Senior	Junior	Concession	Adult	Senior	Junior	Concession		
Tennis																
Waterlow Park (Camden Active)	Camden Council	Camden					£ 10.15	£ 5.40	£ 5.40	£ 5.40	N/A					Dec-24
Lincoln's Inn Fields Tennis Courts	Camden Council	Camden	N/A				£ 13.50	£		5.40	N/A				3 Courts	Dec-24
Victoria Park	Barnet Council	Barnet	N/A				£ 8.00	£ 4.00	£ 4.00	£ 4.00	£35	£15	£15	£15	Annual Season Ticket Holders can make 2 bookings weekly for 1 hour at no extra charge. Ticket Prices are per hour. Barnet Offer free to play sessions from Monday-Fri 10-11am, 4-5pm and 5-6pm across all courts	Dec-24
Tuftnell Park Playing Firelds	Better Leisure	Islington	£ 12.15	10.45*	£ 4.35		£ 12.15	£ 10.45	£ 5.40					Tufnell Park Peak Times : Mon - Fri (8am-6pm), All Day Saturday and Sunday. During Off Peak times 60+ Members can go for free.	Dec-24	
New River Sport & Fitness	Haringey Council	Haringey	Free	Free	Free	Free	£ 6.20				£330			4 Outdoor Courts	Dec-24	
Finsbury Park Tennis	The Access to Sports Project	Haringey	N/A				£7*	£7	Free*	Free					*Offers two prices for adults, £7 during peak hours and £4 during off peak hours, this also applies to Senior rates. However, they offer a free of charge session for 60+ from Mon-Thurs 10-12pm. Juniors (Under 18s) can use the court free of charge from Mon - Thurs 10am-12pm, 4-6pm and Saturday - Sunday 9am - 4pm. Floodlights are available for an extra £5 per booking.	Dec-24
OR Tambo Recreation Ground	Pavillion Tennis	Haringey	£5.50				£ 10.00				£50			No mention of Junior or Concession Prices. Floodlights are £4ph	Dec-24	
Cumberland Lawn Tennis Club	Cumberland Lawn Tennis Club and Hampstead Heath CC	Camden	N/A				N/A				£545/£1015*	N/A	£165/£310	N/A	Tennis Adults: 21-29/30+ Tennis Juniors: 8-15/16-20. Changing Rooms and Showers usage included. 12 Tennis Courts. No fees found for Pay as you go.	Dec-24
Broomfield Park	Enfield Council	Enfield	£5.50	N/A			N/A				N/A	N/A	N/A	N/A	Standard Rate across Enfield Borough. The Courts are free of charge from 8am until 5pm (Monday to Friday) and then cost £5.50 after 5pm during the week and all day on weekends. Floodlights are available at Broomfield for an additional £2.90 per hour. No Changing Room allowed.	Dec-24
Regent Park	Park Sports	Westminster	N/A				£15.65	Free	Free	Free	N/A	N/A	N/A	N/A	No memberships Offered, the courts are only available through Pay and Play and Courses which can be bought via their website. 12 (8 Floodlit) Courts	Dec-24
Brondesbury Tennis Club	Brondesbury Sports Club	Barnet	N/A				£ 10.00			5.00	£385		£120/£92	The season tickets include a Joining Fee of £50 for Adults/Seniors and £10 for Juniors. Junior Fee is split in two. £120 for Ages 14-23 or 25 if they're still a Student and £92 if they're under 14. One off usage is available but the non-member must be accompanied by a member.	Dec-24	
Chingford School Tennis	Chingford School Of Tennis	Waltham Forest	£10.00 (Peak) £8.00 (Off-Peak)				£3.00 for (2/3 players) £4.00 for 4 players				£ 204.00	N/A	£ 38.00 £ 55.00	Full Membership Prices Not Included: Two Persons (Spouse/Partner) £400 Family (2 adults + 2 Juniors) £400 19 - 23 yr old £117 Associate Members (Mon - Fri) Adult £102 Two Persons (spouse/partner) £179 6 Floodlight Courts in Summer Showers and changing facilities available Pay as you go Fees are for Indoor Courts	Dec-24	
London Fields Park	Hackney Tennis	Hackney	N/A				£ 4.90		£ 3.65		£ 5.00		£ 5.00	Hackney Membership grants you a lifetime membership. Benefits are unclear however.	Dec-24	

Wimbledon Park	Merton Council	Merton	N/A	£13.25 (Peak Times) £10.20 (Off-Peak Times)			£ 9.20	£ 35.00	Free	Free	Free	<p>Annual Membership</p> <p>The only other membership on offer is the Family Membership: £60 for up to five members.</p> <p>Concession Membership allows members to book other courts in Merton for £6.20</p> <p>Monday - Friday 5pm onwards & Weekends: Peak Times</p> <p>Monday Friday 8am - 5pm: Off-Peak Times</p> <p>Wimbledon Park has 20 Courts</p>	Dec-24
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CROQUET, BOWLES, PETANQUE, PITCH & PUTT	ORG NAME (Owner -or- Operator)	BOROUGH	Single Play (Pay as you go)				SEASON TICKET / PASS				NOTES	DATE CHECKED
			Adult	Senior	Junior	Concession	Adult	Senior	Junior	Concession		
Croquet												
West London Croquet Club	West London Bowling Club	Kensington and Chelsea	N/A				£ 120.00		£60*		*Junior Membership = 18 - 25 year olds. Membership Fee for both Croquet and Bowling	Dec-24
Ealing Croquet Club	Ealing Croquet Club	Ealing	£ 8.00	£ 4.00		£ 150.00		£20.00	£ 65.00	Membership fee for both Croquet and Bowling	Dec-24	
Finchley Victoria Bowling & Croquet Club	Finchley Victoria Bowling & Croquet	Barnet	£			5.00	£ 195.00		£40	Clubhouse and Bar available	Dec-24	
Barnet Bowls and Croquet Club	Barnet Bowls and Croquet Club	Barnet	N/A				£ 180.00					Dec-24

Bowling

Paddington Bowling Club	Paddington Sports Club	Westminster	N/A				£ 240.00	£ 121.00	£93.00	£ 147.00	Concession Price is their Young Person price (18-24) Changing room, Showers and use of Bar included.	Dec-24
Finchley Victoria Bowling & Croquet Club	Finchley Victoria Bowling & Croquet	Barnet	£			5.00	£ 195.00		£40	Clubhouse and Bar available	Dec-24	
Friary Park Bowling Club	Friary Park Bowling Club	Barnet	£			5.00	£ 170.00		£50.00	£ 100.00	Dec-24	
Finsbury Park Bowls Club	Finsbury Park Bowls Club	Haringey	N/A				£ 100.00	N/A			Club House and Changing Room available.	Dec-24
Muswell Hill Bowls Club	Muswell Hill Bowls Club	Haringey	N/A				£ 150.00		£30.00		Club house and Bar available	Dec-24
Pétanque												
West London Bowling Club	West 10 Pétanque	Kensington and Chelsea	N/A				£ 195.00		£40.00		Clubhouse and Bar available	Dec-24
Alexandra Palace Pétanque Area	Hornsey Pétanque Club	Haringey	N/A				£			20.00	The Pétanque Court is free for the public to use. However, the clubs mostly plays between 10am and Noon on Monday, Wednesday and Friday Mornings.	Dec-24
Bush Hill Park Club	Bush Hill Pétanque Section	Enfield	N/A				£ 100.00				The membership entitles you to other sports such as bowls, Tennis, Darts, Snooker and All Social Events. Clubhouse and Bar Available	Dec-24
Vauxhall Pleasure Gardens	London Pétanque Club	Lambeth	N/A				£			15.00	In a Public Park	Dec-24

ATHLETIC TRACK	ORG NAME (Owner -or- Operator)	BOROUGH	Single Visit (Pay as you go)				SEASON TICKET / PASS/MEMBERSHIP				NOTES	DATE CHECKED
			Adult	Senior	Junior	Concession	Adult	Senior	Junior	Concession		
Lea Valley	Better Leisure	Enfield	£ 10.50		£ 5.00	£ 6.30	£ 420.00	£ 284.00	£238.50	£ 284.00	The Track is closed between Wednesday - Thursday The membership includes Gym use and classes 8-Lane 400m Synthetic Outdoor Track, Plus a 600m Bark Trail and 200m indoor track with 130 Sprint Straight	Dec-24
Mile End Stadium	Be Well	Tower Hamlets					£ 510.00		£252.00	£ 394.80	Memberships allow for use at all 6 Leisure centres within Tower Hamlets. Unlimited Gym usage and other facilities available. 400m All weather Track with 8 Lanes. For use of just the Athletics Track it costs £150	Dec-24
Battersea Park Millennium Arena	Enable Leisure	Wandsworth	£ 4.20				£233.00				400m 8-Lane Synthetic track	Dec-24
Willisden Sports Centre	1 Life	Brent	£ 2.85		£ 1.50		£ 130.00		£ 82.50			Dec-24
Hillingdon Sports & Leisure Complex	Better Leisure	Hillingdon	£ 4.75		£ 2.25		£ 585.00	£ 480.00	£225.00	£ 410.00	400m-8-lane synthetic track, floodlight	Dec-24

SWIMMING (LIDOS)	ORG NAME (Owner -or- Operator)	BOROUGH	SINGLE SWIM				SEASON TICKET / PASS				NOTES	DATE CHECKED	
			Adult	Senior	Junior	Concession	Adult	Senior	Junior	Concession			
Brockwell	Fusion Lifestyle	Lambeth	£ 8.00	£ 5.00	£ 5.00	£ 5.00	£ 128.00					Price for the Winter Season Ticket	Dec-24
Tooting Road	Places Leisure	Wandsworth	£ 9.40		£ 5.20							Adults (16+)	Dec-24
Park Road Pools & Fitness	Haringey Council	Haringey	£ 8.50		£ 4.40							50M Heated Pool	Dec-24
Charlton Lido	Better Leisure	Greenwich	£ 11.50	£ 5.50	£ 5.50	£ 6.65	£ 410.00		£ 290.00	£ 260.00		Heated Pool Adult Membership Price allows for members to use Better Leisure Swimming Facilities throughout the Country	Dec-24
Hillingdon (formerly Uxbridge) Lido	Better Leisure	Hillingdon	£ 11.00		£ 5.50	£ 7.25/£ 4.40*	£ 400.00		£ 225.00*			*Adult and Junior Concession Rate *Junior Membership allows the Junior to use all Better Leisure facilities within the borough of Hillingdon.	Dec-24
London Fields	Better Leisure	Hackney	£ 6.00		£ 3.50	£ 4.30	£ 410.00	£ 450.00	£ 400.00	£ 286.00		50m Heath Outdoor Pool Changing Rooms and Toilets available Adult Membership Allows members to use Better Leisure Swimming facilities throughout the Country. The Other memberships allow for Members to use all Better Leisure Centres in the borough.	Dec-24
Hampton Lido	Hampton Pool Trust	Richmond Upon Thames	£ 9.00		£ 6.00	£ 6.50	£ 650.00		£ 350.00	£ 455.00		36M Heated Pool Concession Price : Children Aged 12 to 15 Years, Students in full time education 16-18, 66+ Junior Price (3 - 11)	Dec-24

SAUNAS	ORG NAME (Owner -or- Operator)	BOROUGH	SINGLE VIST (Non Member)				SEASON TICKET / PASS				NOTES	DATE CHECKED	
			Adult	Senior	Junior	Concession	Adult	Senior	Junior	Concession			
Park Road Pools & Fitness	Haringey Council	Haringey	£ 8.85										Dec-24
Hillingdon (formerly Uxbridge) Lido	Better Leisure	Hillingdon	£ 6.80			£ 4.45	£ 700.00	£ 480.00	£ 225.00*	£ 410.00		Adult Rate allows the member to visit all Better Leisure centres in the UK. *Junior Membership allows the Junior to use all Better Leisure facilities within the borough of Hillingdon.	Dec-24
Brockwell	Fusion Lifestyle	Lambeth	£ 8.00	£ 5.00	N/A	£ 5.00	£ 128.00					Outdoor Sauna (Winter Only)	Dec-24
Archway Lesiure Centre	Better Leisure	Islington	£ 11.80			£ 8.80	£ 466.50	£ 240.00	£ 191.00	£ 353.00		Pay as you go Adult Members pay £9.60 (They've signed up with Better Leisure)	Dec-24

Islington Tennis Centre And Gym	Better Leisure	Islington	£ 11.80				£ 466.50	£ 240.00	£ 191.00	£ 240.00	Alongside Non-Member Prices Better Leisure also offer Pay as you Go Memberships for various rates. The fee to visit on a Pay as you go membership are: Pay as you go Adult : £9.60 (Peak and Off Peak) Pay as you go Concession Peak: £9.60, Off Peak £6.00 Pay as you go Over 60s £3.60	Dec-24
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SWIMMING (NATURAL WATERS / PONDS)	ORG NAME (Owner -or- Operator)	BOROUGH	SINGLE SWIM				SEASON TICKET / PASS				NOTES	DATE CHECKED
			Adult	Senior	Junior	Concession	Adult	Senior	Junior	Concession		
Canary Wharf	Love Open Water (Nowca)	Tower Hamlets	£			9.00	£ 15.00				Single Swim Fee with Nowca Membership	Dec-24
Millwall Dock	Docklands Sailing & Watersports Centre	Tower Hamlets	£			8.00	£			150.00	Changing Room and Hot Showers available 500 Meteres Swimming Course Saftey staff on and around the water Free on Site Parking	Dec-24
London Royal Docklands	Love Open Water (Nowca)	Tower Hamlets	£			9.50	£			15.00	Different Sizes for Swimming Course (150 - 750m) Depndng on Session Times Limited Parking available Single Swim Fee with Nowca Membership	Dec-24
Luxborough Lake	BE (Nowca)	Essex County Council/ Epping Forest District Council	£ 11.00		£ 8.50		£			15.00	250,500 or 750m Course Single Swim Fee with Nowca Membership	Dec-24
Denham Waterski Club	Denham Waterski Club (Nowca)	Buckinghamshire Council	£			8.00	£			15.00	1000m Course Available Clubhouse facilities include changing rooms with showers and a large Bar. Guest fee without membership is £10 (Adult Price is with Nowca membership)	Dec-24
Swim Heron	Swim Heron (Nowca)	Windsor and Maidenhead	£			7.00	£			15.00	Single Swim Fee with Nowca Membership Parking available Cafeteria on Site	Dec-24
Swim Lakeside	Aqua Park Group LTD (Nowca)	Thurrock Council	£			8.50	£			15.00	Single Swim Fee with Nowca Membership Free Parking Available Changing rooms and hot showers available 200M & 400M course available	Dec-24
West Reservoir	Better Leisure	Hackney	£			12.30	£ 410.00	£ 450.00	£ 129.65	£ 286.00	Minimum 14 Years Old to Swim Adult Membership Is UK Swim National (Can Swim in any Better Leisure Pool throughout the country) Senior membership allows the member to use any Better Leisure Centre in the Borough. Junior Membership is specifically for West Reservoir Concessionary Membership allows the member to use any Better Leisure facility in the borough during Off Peak times. Better Leisure all offer Pay as you Go membership prices: Adult £7.90 Concession £5.90 Lockers are not available for open swimmers	Dec-24

Serpentine Lido	The Royal Parks	Westminster	£ 7.50		£ 3.75	£ 4.30				N/A	Alongside the other full day Prices, Serpentine Lido also offer Family Rates £16.30 (2 Adults and up to 4 Children) Rates for Sessions (10:00 - 13:00 and 14:00 - 18:00) Adult £5.95 Child: £2.30 Family £14.00 (2 Adults + 2 Children) Off Peak - Adult £4.30 Off Peak £1.75 Off Peak Family £10.75 Concessions £3.25 Lockers £2.00	Dec-24
Merchant Taylors	Active Training World	Hertfordshire County Council	£							8.50	Changing room and showers available Couldn't find a great deal of information	Dec-24
Redrick	Redrick Lakes	Hertfordshire County Council/ East Hertfordshire District Council	£							10.00	£7.50 swim for member (Have to email to confirm the price)	Dec-24
Haven	LoveOpenWater	Hounslow								£ 15.00	Swimmers require a Nowca Membership to Book Was unable to confirm the cost of pay as you go visits however.	Dec-24
Shepperton	Shepperton Open Water Swim	Surrey County Council / Spelthorne Borough Council									They've moved over to their Winter Site Shepperton Splash Unsure of Pricing (They require you to email)	Dec-24
Greenwich Dock	Southwark Leisure	Southwark	£							9.00	N/A	Dec-24

LICENSED ACTIVITIES	ORG NAME (Owner -or- Operator)	BOROUGH	DATE FEE LAST UPDATED	LICENCE FEE				NOTES	DATE CHECKED
				1 - 2 Dogs	3-4 Dogs	5-6 Dogs	Other?		
Professional Dog Walking License									
Battersea Park	Wandsworth Council	Wandsworth		£ 74.00	£ 150.00	£ 300.00		You can select different numbers of dogs for different sites, however the fee you pay will be based on the maximum number of dogs you will be walking at any site. All fees are excluding VAT. Pro-Rata Fees will be applied to applications for a new licence made after 1st May. Public liability insurance of £2 million	Dec-24
Bishops Park	Hammersmith and Fulham	Hammersmith and Fulham			£ 210.00			Only allowed up to 4 dogs per walk Non-borough Businesses will be charged £410 per year The license applies to the majority of parks and green spaces within the borough. For example, Brook Park, Brook Green, Cathnor Park etc	Dec-24
Arcbishop Park	Lambeth	Lambeth		£ 65.26	£ 130.53	£ 391.58		Minimum Public liability policy of £2 million but £5 million preferred Risk Assesment required also required to receive a licence. Dog Walking is not allowed in all open spaces/areas within open spaces. Gardens and around Playgrounds seem to be off limits. The First purchase is full price but additional costs will be 20% off.	Dec-24
Royal Parks	The Royal Parks	Camden		£300 for all except Richmond and Bushy, which are £225				Evidence of Public Liability Insurance of £2 Million A signed and dated risk assessment and method statement required. Customer and Vet reference Scheme is open all year round, so Pro-Rata payment will apply depending on when the application is processed. Armbands/Licenses can be transferred within the Coman Permit Vehicle cost £100 but only available at Richmond Park and Bushy Park	Dec-24
Thames Bank	Richmond Upon Thames Council	Richmond Upon Thames		£			166.00	The License Period lasts three years then dog walkers need to re-apply. License is Valid up to 6 Dogs - No change in price regardless of the number of dogs. Fees will be calculated from start date on Pro-rata basis Dog walking is not allowed near playgrounds	Dec-24

LICENSED ACTIVITIES	ORG NAME (Owner -or- Operator)	BOROUGH	DATE FEE LAST UPDATED	LICENCE REPLACEMENT FEE		NOTES	DATE CHECKED
					FEE		

Replacement Dog Walking License ID

Battersea Park	Wandsworth Council	Wandsworth		£	50.00	VAT not included	Dec-24
Bishops Park	Hammersmith and Fulham Council	Hammersmith and Fulham		£	50.00	VAT not included	Dec-24
Hanger Hill Park	Ealing Council	Ealing Council		£	20.00		Dec-24
Thames Bank	Richmond Upon Thames Council	Richmond Upon Thames		£	21.30		Dec-24

LICENSED ACTIVITIES	ORG NAME (Owner -or- Operator)	BOROUGH	POST CODE	DATE FEE LAST UPDATED	LEAD BY FOREST LEARNING TEAM		SELF LED		NOTES	DATE CHECKED
					State	Private	State	Private		
Forest Schools										
Holland Park Ecology Centre	Kensington and Chelsea Council	Kensington and Chelsea	W8 6LU		£ 431.00	£ 574.00	£3.50 per child	£4.50 per child	Lead by Learning Team: Total Charge for a 6-week Forest School Programme (20 Children Maximum). The same group returns each Week. Self Led: Attendance charge for using Wildlife Area (per Pupil) - Up to 2 hours. Also offer Taster Sessions - Up to 2 hours (Up to 20 children). Charge for one - Off Sessions	Dec-24
Tower Hamlets Cemetery Park	The Friends of Tower Hamlets Cemetery Park	Tower Hamlets	E3 4PX		£150.00 per Class		35.00 per class		Class = Maximum 30 Children Sessions Led by Staff are £90 Minutes Long and include the use of Lodge Toilets and Storage Facilities Self Led Classes which cost £30 Do not include the use of toilet/storage facilities. They also offer a Bespoke Forest School Session for Children up to 16 years which are available on request. Sessions are between 2 and 3 hours long.	Dec-24

CAR PARKING	Charges	BOROUGH	Notes	
Camden	£3.84 (1 hour, non-diesel) £4.92 (1 hour, diesel)	Camden		Dec-24
Your Parking Space	£3.75 - £28.75 (per hour)	Camden	Shirlock Road, NW3. Various locations available ranging in price.	Dec-24
Just Park (reservable private driveways)	£5 - £21 (per hour)	Camden	Various locations	Dec-24
Just Park (Premier Inn)	£40.00 per 24-hour day (regardless of duration)	Camden	NW3 4RB	Dec-24
Hyde Park	Monday to Saturday: 70p per 15 mins / £2.80 per hour / £11.20 for the maximum stay of 4 hours. Sunday (and Bank Holidays): 50p per 15 mins / £2.00 per hour / £20.00 for the maximum stay of 10 hours."	Westminster		Dec-24
Regents Park	Monday to Saturday: 70p per 15 mins / £2.80 per hour / £11.20 for the maximum stay of 4 hours. Sunday (and Bank Holidays): 50p per 15 mins / £2.00 per hour / £19.00 for the maximum stay of 9.5 hours	Westminster / Camden		Dec-24
London Zoo	£17.50 weekends, bank holidays, school holidays £16 term time weekdays £70: non-zoo visitors or overnight parking	Westminster	Members are free	Dec-24
Alexandra Palace	0-30 mins: Free 30mins to 1 hour the charge is £1.75 and then £1.75 for every hour thereafter up till 48 hours.	Haringey		Dec-24

Royal Free Hospital	Up to one hour: £3.30 Up to two hours: £6.50 Up to three hours: £9.80 Up to four hours: £13.20 Up to five hours: £16.40 Up to six hours: £19.60 Up to seven hours: £23.00 Up to 24 hours: £26.00	Camden		Dec-24
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