



## Corporate Services Committee

**Date:** WEDNESDAY, 18 JUNE 2025  
**Time:** 1.45 pm  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:**

|  |                                     |
|--|-------------------------------------|
| Florence Keelson-Anfu (Chair)            | Sandra Jenner                       |
| Anthony David Fitzpatrick (Deputy Chair) | Gregory Lawrence                    |
| Alderman Sir Charles Bowman              | Charles Edward Lord, OBE JP         |
| Simon Burrows                            | Alderman Professor Michael Mainelli |
| Deputy Henry Colthurst                   | Deputy Alastair Moss                |
| Steve Goodman OBE                        | David Sales                         |
| Deputy Christopher Hayward               | Mandeep Thandi                      |
| Stephen Hodgson                          | James Tumbridge                     |
| Adam Hogg                                | Philip Woodhouse                    |

**Enquiries:** Chris Rumbles  
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### Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

**Ian Thomas CBE**  
**Town Clerk and Chief Executive**

# **AGENDA**

## **Part 1 - Public Agenda**

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
  - a) To agree the public minutes and summary of the Corporate Services Committee meeting held on 7 May 2025. (Pages 5 - 12)
  - b) To note the public minutes of the Joint Consultative Committee meeting of on Thursday 6 February 2025 (Pages 13 - 16)
4. **TEMPORARY AGENCY WORKFORCE USER GUIDE**

Report of the Chief People Officer and Executive Director, HR.

**For Information**  
(Pages 17 - 44)
5. **GENDER, ETHNICITY AND DISABILITY PAY GAPS (MARCH 2024 SNAPSHOT)**

Report of the Executive Director of Human Resources and Chief People Officer.

**For Information**  
(Pages 45 - 72)
6. **HEALTH & SAFETY UPDATE**

Report of the Deputy Town Clerk.

**For Information**  
(Pages 73 - 78)
7. **COMMITTEE'S FORWARD PLAN**

Report of the Executive Director of Human Resources & Chief People Officer.

**For Information**  
(Pages 79 - 80)
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
9. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

**10. EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

**11. NON-PUBLIC MINUTES**

- a) To agree the non-public minutes of the Corporate Services Committee meeting held on Wednesday 7 May 2025 (Pages 81 - 82)
- b) To note the non-public minutes of the Joint Consultative Committee meeting on 6 February 2025 (Pages 83 - 84)

**12. VALUES SUPPLIER PROCUREMENT AND NEXT STEPS**

Report of the Chief People Officer, People and HR.

**For Information**  
(Pages 85 - 96)

**13. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

**14. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Confidential Agenda**

**15. CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the Corporate Services Committee meeting held on 7 May 2025.

**For Decision**

**16. ORGANISATIONAL RESTRUCTURE OF THE MAJOR WORKS TEAM (HRA), DCCS**

Report of the Director of Community and Children's Services.

**For Decision**

17. **CORONERS PAY 2025**

Report of the Executive Director of HR & Chief People Officer.

**For Decision**

18. **CITY OF LONDON CORPORATION'S UNITED STATES OFFICE - UPDATE**

Report of the Executive Director of Innovation & Growth.

**For Decision**

19. **AMBITION 25**

Town Clerk to be heard.

20. **TOWN CLERK'S UPDATE**

The Town Clerk to be heard.