



Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee

Date: THURSDAY, 10 JULY 2025

Time: 3.00 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Tijs Broeke, Police Authority Board	Deputy Benjamin Murphy, Projects and Procurement Sub-Committee
Deputy Henry Colthurst, Finance Committee	Deputy James Thomson CBE, Policy and Resources Committee
Jason Groves, Police Authority Board	James Tumbridge, Digital Services Committee
Deputy Christopher Hayward, Policy and Resources Committee	Philip Woodhouse, Projects and Procurement Sub-Committee
Deputy Andrien Meyers, Finance Committee	Deputy Dawn Wright, Digital Services Committee

Enquiries: Raquel Pinto
Raquel.Pinto@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **ORDER OF THE COURT OF COMMON COUNCIL**

To receive the Order of the Court of Common Council dated 25th April 2025, appointing the Committee and setting its Terms of Reference.

For Information
(Pages 5 - 6)

4. **ELECTION OF CHAIRMAN**

To elect a Chairman in accordance with Standing Order No. 28

For Decision

5. **ELECTION OF DEPUTY CHAIRMAN**

To elect a Deputy Chairman in accordance with Standing Order No. 29.

For Decision

6. **PUBLIC MINUTES**

To agree the public minutes and non-public summary of the meeting held on the 22 January 2025.

For Decision
(Pages 7 - 8)

7. **PUBLIC REPORT OF ACTION TAKEN**

Report of the Town Clerk.

For Information
(Pages 9 - 12)

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

9. **ANY OTHER BUSINESS RELATING THE CHAIRMAN CONSIDERS URGENT**

10. **EXCLUSION OF THE PUBLIC**

MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

11. **NON-PUBLIC MINUTES**

To approve the non-public minutes of the meeting held on 22 January 2025.

For Decision
(Pages 13 - 14)

12. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE - REGULAR PROGRAMME PROGRESS NOTE**

Report of the Commissioner.

For Information
(Pages 15 - 50)

13. **NON-PUBLIC REPORT OF ACTION TAKEN**

Report of the Town Clerk.

For Information
(Pages 51 - 54)

14. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

15. **ANY OTHER NON PUBLIC BUSINESS THE CHAIR CONSIDERS URGENT**

This page is intentionally left blank

KING, Mayor	RESOLVED: That the Court of Common Council holden in the Guildhall of the City of London on Friday 25 th April 2025, doth hereby appoint the following Committee until the first meeting of the Court in April, 2026.
-------------	---

FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE PROCUREMENT COMMITTEE

1. **Constitution**

A non-ward committee comprising:

- Chair and Deputy Chair of City of London Police Authority Board
- Chair and Deputy Chair of Policy and Resources Committee
- Chair and Deputy Chair of Finance Committee
- Chair and Deputy Chair of the Projects and Procurement Sub (Finance) Committee
- Chair and Deputy Chair of Digital Services Committee

The above Committees may also propose additional individuals from their membership where they believe they will bring relevant expertise and experience to the Committee's deliberations (limited to one nomination per Committee).

2. **Quorum**

The quorum consists of any three Members.

3. **Membership 2025/26**

The Members referred to in paragraph 1, above.

4. **Terms of Reference**

For the duration of the project from April 2021 up to and including formal 'Go Live' date, to be responsible for oversight of all matters relating to the procurement of the Next Generation Fraud and Cyber Crime Reporting and Analysis Service, including the extension and maintenance of the existing service.

This page is intentionally left blank

**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE
PROCUREMENT COMMITTEE
Wednesday, 22 January 2025**

Minutes of the meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 22 January 2025 at 2.00 pm

Present

Members:

Deputy Dawn Wright (Chair)
Deputy James Thomson CBE
Eamonn Mullally

Officers:

Richard Riley CBE	- Town Clerk's Department
Oliver Bolton	- Town Clerk's Department
Kezia Barrass	- Town Clerk's Department

City of London Police:

Chris Bell	- City of London Police
Ian Finch	- City of London Police
Alaistair Cook	- City of London Police
Christien Chaperlin	- City of London Police
Emma Cunnington	- City of London Police
Titilope Osuntuyi	- City of London Police

1. APOLOGIES

Apologies were received from Tijs Broke, Deputy Randall Anderson and Deputy Rehana Ameer.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. PUBLIC MINUTES

RESOLVED, - that the public minutes and non-public summary of the meeting held on 10 December 2024 were approved as an accurate record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS RELATING THE CHAIRMAN CONSIDERS URGENT

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that

they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act

7. **NON-PUBLIC MINUTES**

RESOLVED, - that the non-public minutes of the meeting held on 10 December 2024 were approved as an accurate record.

8. **FCCRAS - REGULAR PROGRAMME PROGRESS REPORT**

The Committee received a report of the Commissioner which provided Members a short summary update on the progress of the programme of transformation of the Next Generation Service of the Fraud and Cyber Crime Reporting and Analysis Service (FCCRAS) has occurred since the 10th of December 2024 Committee.

9. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

10. **ANY OTHER NON PUBLIC BUSINESS THE CHAIR CONSIDERS URGENT**

One item was raised.

The meeting ended at 2:43 pm

Chairman

Contact Officer: Kezia Barrass
Kezia.Barrass@cityoflondon.gov.uk

Committee(s)	Dated:
Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee	10 July 2025
Subject: Decisions taken under delegated authority or urgency procedures	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	See background papers
Does this proposal require extra revenue and/or capital spending?	See background papers
If so, how much?	£n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of: The Town Clerk	For Information
Report author: Raquel Pinto, Governance Officer	

Summary

This report advises Members of action taken by the Town Clerk outside of the Committee's meeting schedule, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

Recommendation(s)

That Members note the report.

Main Report

Decision Under Standing Order 41(a) Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee – Proposed Amendments to the Terms of Reference

BACKGROUND:

The next generation Fraud and Cyber Crime Reporting and Analysis Service (FCCRAS) is designed to replace Action Fraud, the national fraud reporting service, which is a key component of the City of London Police's (COLP) function as National Lead Force for Fraud.

COLP is leading the new service procurement, but it is mainly funded by the Home Office and must follow their governance requirements. Since the project costs over £100m, it also falls under HM Treasury governance and the Infrastructure and Project Authority's (IPA) gateway process.

At the time of its inception, the project would have had to report to various City of London Corporation Committees and Sub-Committees due to the then-reporting requirements of the City Corporation Governance arrangements. Following discussion with the IPA and the Home Office Finance and Investment Committee

regarding the necessity of streamlining these approval mechanisms, the Court agreed in April 2021 to establish the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee (FCCRASPC) as a single dedicated Committee with sole responsibility for approvals related to the project, to oversee the procurement of the next generation Fraud and Cyber Crime Reporting and Analysis Service.

The Committee would be time limited to a period of three years (from April 2021 to April 2024) to cover the duration of the procurement of this service and would take on the responsibilities of those Committees and Sub-Committees who would otherwise been required to oversee this project – significantly reducing the burden on Members. The composition therefore takes into account the relevant Chairs and Deputy Chairs from these committees.

The procurement of the new Action Fraud Service remains underway. It was evident in early 2024, that this would not be complete by April 2024, as originally scheduled. The sunset clause on the Committee's existence therefore needed revisiting.

The Committee therefore proposed a change to their Terms of Reference, to extend the Committee's oversight of the procurement until such a time that the work is delivered. After the Service has 'gone live', oversight of the new Service will rest with the City of London Police Authority Board.

The Court of Common Council agreed to changes to the Committee's Terms of Reference in April 2024, which would enable the Committee to remain active "for the duration of the project from April 2021 up to and including formal 'Go Live' date".

At the Court's meeting in April 2025, a Member raised a query with regards to the membership of this committee, specifically the demands on some of the ex-officio Members and asked that consideration be given to a change to allow for ex-officio Members to nominate a representative for each of the Committee's represented in the membership of the FCCRASPC Committee.

The following options are therefore available to Members:

1. Option 1 - Maintain the current Governance arrangements
2. Option 2 – Amend the Committee's Terms of Reference to include a 'representative' for the Committee's which are represented
3. Option 3 – consider the potential early transfer of the project to the City of London Police Authority Board

For detail on these options, including risks and the rationale for the recommendation, this can be found in the background papers. Members were asked to agree to Option 2, to amend the Committee's Terms of Reference to include a 'representative' for the Committee's which are represented there. This option captured the concerns raised by Members whilst mitigating any risks to the governance process.

REASON FOR URGENCY DECISION:

This report was presented seeking a decision via urgency procedures as the Fraud and Cyber Crime Reporting and Analysis Service Procurement (FCCRASP) Committee does not meet until 10th July 2025. Approval to implement these changes are required by this Committee, Policy and Resources Committee and finally by the Court of Common Council. Policy and Resources Committee meets on the 3rd of July, which is before this Committee is due to meet. Approval is therefore being sought to speed the process along, in order to enact any changes before the Committee meets.

As such the Town Clerk, in consultation with the Chairman and Deputy Chairman of Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee resolved to:-

- Note options 1-3;
- Agree to Option 2, to alter the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee's Terms of Reference to include the addition of a nominee for each Committee that is represented in the membership.

Conclusion

Copies of background papers concerning these decisions are available from Raquel Pinto on request.

Contact:

Raquel Pinto

Governance Officer, Town Clerk's Department

Email: Raquel.Pinto@cityoflondon.gov.uk

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3, 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank