



Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee

Date: THURSDAY, 16 OCTOBER 2025

Time: 4.00 pm

Venue: COMMITTEE ROOM 4 - 2ND FLOOR WEST WING, GUILDHALL

Members:

Deputy Dawn Wright (Chair)	Deputy Andrien Meyers
Tijs Broeke (Deputy Chair)	Deputy Benjamin Murphy
Deputy Henry Colthurst	Deputy James Thomson CBE
Jason Groves	James Tumbridge
Deputy Christopher Hayward	Philip Woodhouse

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Ian Thomas CBE
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **PUBLIC MINUTES**

To consider minutes as follows: -

- a) To agree the public minutes and non-public summary of the Fraud and Cyber Crime Reporting and Analysis Procurement Committee meeting on 22 January 2025 (Pages 5 - 6)
- b) To note a public note of the informal meeting of the Fraud and Cyber Crime Reporting and Analysis Services Procurement Committee meeting on 10 July 2025 (Pages 7 - 10)

4. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY PROCEDURES**

Report of the Town Clerk.

For Information
(Pages 11 - 12)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

6. **ANY OTHER BUSINESS RELATING THE CHAIRMAN CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

8. **NON PUBLIC MINUTES**

To consider minutes as follows: -

- a) To agree the non-public minutes of the Fraud and Cyber Crime Reporting and Analysis Procurement Committee meeting on 22 January 2025 (Pages 13 - 14)
- b) To note a non-public note of the informal meeting of the Fraud and Cyber Crime Reporting and Analysis Services Procurement Committee meeting on 10 July 2025 (Pages 15 - 16)

9. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE - REGULAR PROGRAMME PROGRESS NOTE**

Report of the Commissioner.

For Decision
(Pages 17 - 26)

10. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE - REGULAR PROGRAMME PROGRESS NOTE.**

Report of the Commissioner.

For Information
(Pages 27 - 64)

11. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER NON PUBLIC BUSINESS THE CHAIR CONSIDERS URGENT**

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**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE
PROCUREMENT COMMITTEE
Wednesday, 22 January 2025**

Minutes of the meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 22 January 2025 at 2.00 pm

Present

Members:

Deputy Dawn Wright (Chair)
Deputy James Thomson CBE
Eamonn Mullally

Officers:

Richard Riley CBE	- Town Clerk's Department
Oliver Bolton	- Town Clerk's Department
Kezia Barrass	- Town Clerk's Department

City of London Police:

Chris Bell	- City of London Police
Ian Finch	- City of London Police
Alaistair Cook	- City of London Police
Christien Chaperlin	- City of London Police
Emma Cunnington	- City of London Police
Titilope Osuntuyi	- City of London Police

1. APOLOGIES

Apologies were received from Tijs Broke, Deputy Randall Anderson and Deputy Rehana Ameer.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. PUBLIC MINUTES

RESOLVED, - that the public minutes and non-public summary of the meeting held on 10 December 2024 were approved as an accurate record.

4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

5. ANY OTHER BUSINESS RELATING THE CHAIRMAN CONSIDERS URGENT

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that

they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act

7. **NON-PUBLIC MINUTES**

RESOLVED, - that the non-public minutes of the meeting held on 10 December 2024 were approved as an accurate record.

8. **FCCRAS - REGULAR PROGRAMME PROGRESS REPORT**

The Committee received a report of the Commissioner which provided Members a short summary update on the progress of the programme of transformation of the Next Generation Service of the Fraud and Cyber Crime Reporting and Analysis Service (FCCRAS) has occurred since the 10th of December 2024 Committee.

9. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

10. **ANY OTHER NON PUBLIC BUSINESS THE CHAIR CONSIDERS URGENT**

One item was raised.

The meeting ended at 2:43 pm

Chairman

Contact Officer: Kezia Barrass
Kezia.Barrass@cityoflondon.gov.uk

**FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE
PROCUREMENT COMMITTEE
Thursday, 10 July 2025**

Non-public note of the **informal** meeting of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 10 July 2025 at 3.00 pm

Present

Members:

Deputy Dawn Wright
Deputy James Thomson

In Attendance:

Jason Groves (Online)
Deputy Benjamin Murphy (Online)

Officers:

Oliver Bolton	- Town Clerk's Department
Preet Desai	- Town Clerk's Department
Richard Riley	- Town Clerk's Department
Raquel Pinto	- Town Clerk's Department
Chris Bell	- City of London Police
Alistair Cook	- City of London Police
Ian Finch	- City of London Police
Tony Gordon	- City of London Police

The Town Clerk noted that a quorum had not been achieved within 10 minutes of the scheduled start of the Committee and as result, in accordance with Standing Order 35 (2), the formal meeting was dissolved. Members present agreed to informally consider the items on the agenda with a note of points. Any items requiring decision would be submitted to the next Board meeting or dealt with using urgency procedures.

1. APOLOGIES

Apologies were received from Tijs Broeke, Deputy Christopher Hayward, James Tumbridge.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were none.

3. ORDER OF THE COURT OF COMMON COUNCIL

The Order of the Court of Common Council dated 25th April 2025 appointing the Committee and setting its Terms of Reference was noted.

4. **ELECTION OF CHAIRMAN**
Members requested that considering the Election of Chairman was unopposed, that this be submitted to the Town Clerk to be approved under urgency procedures.
5. **ELECTION OF DEPUTY CHAIRMAN**
Members requested that considering the Election of Deputy Chairman was unopposed, that this be submitted to the Town Clerk to be approved under urgency procedures.
6. **PUBLIC MINUTES**
Members asked that the minutes be submitted for approval for at the next committee meeting.
7. **PUBLIC REPORT OF ACTION TAKEN**
Members noted the report of the Town Clerk relating to action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and 41(b) since the last meeting.
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
9. **ANY OTHER BUSINESS RELATING THE CHAIRMAN CONSIDERS URGENT**
No other business.
10. **EXCLUSION OF THE PUBLIC**
RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
11. **NON-PUBLIC MINUTES**
Members asked that the non-minutes be submitted for approval at the next committee meeting.
12. **FRAUD AND CYBER CRIME REPORTING AND ANALYSIS SERVICE - REGULAR PROGRAMME PROGRESS NOTE**
Members received a report of the Commissioner with a short summary update on the progress of the programme of transformation of the Next Generation Service of the Fraud and Cyber Crime Reporting and Analysis Service (FCCRAS) has occurred since the May 2025.
13. **NON-PUBLIC REPORT OF ACTION TAKEN**
Members noted the report of the Town Clerk relating to action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and 41(b) since the last meeting.
14. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were none.

15. **ANY OTHER NON PUBLIC BUSINESS THE CHAIR CONSIDERS URGENT**
There was no urgent business.

The meeting ended at 3:35pm

Chairman

Contact Officer: Raquel Pinto
Raquel.Pinto@cityoflondon.gov.uk

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Committee(s)	Dated:
Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee	September 2025
Subject: Decisions taken under delegated authority or urgency procedures	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	See background papers
Does this proposal require extra revenue and/or capital spending?	See background papers
If so, how much?	£n/a
What is the source of Funding?	n/a
Has this Funding Source been agreed with the Chamberlain's Department?	n/a
Report of: The Town Clerk	For Information
Report author: Raquel Pinto, Governance Officer	

Summary

This report advises Members of action taken by the Town Clerk outside of the Committee's meeting schedule, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

Recommendation(s)

That Members note the report.

Main Report

Decision Under Standing Order 40(A) Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee – Election of Chair and Deputy Chair (Standing Order 28 and 29).

BACKGROUND:

The Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee was due to meet on the 10th of July, with this being its first meeting since the Court of Common Council approved its Terms of Reference in April 2025.

With this being its first meeting of the civic year, the Committee was due to elect its Chair and Deputy Chair.

However, a quorum was not achieved within ten minutes of the scheduled start of the Committee and as result, in accordance with Standing Order 35 (2), the formal meeting was dissolved. Members present agreed to informally consider the items on the agenda.

As per Standing Order 28 (4) and 29 (4), expressions of interest were sought ahead of this meeting. For the role of Chair, only one expression of interest was received by Deputy Dawn Wright. For the role of Deputy Chair, only one expression of interest was received by Tijs Broeke.

The Members that were present agreed that, given that both the role of Chair and Deputy Chair were unopposed, and that had the meeting been quorate the roles would have been filled, that a decision to ratify the formal appointment to these roles be submitted to the Town Clerk for approval under Standing Order 40 (A), rather than wait until the next meeting.

A draft note of the inquorate meeting was shared which showed Member support for the decisions items to be approved by the Town Clerk in consultation with the Chairman and Deputy Chairman of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee.

REASON FOR URGENCY DECISION: This report was presented seeking a decision via urgency procedures as the Fraud and Cyber Crime Reporting and Analysis Service Procurement (FCCRASP) Committee does not meet until the 10th of September 2025. Given that there was no contest for either the role of Chair and Deputy Chair and should further decisions be required under urgency until the Committee meets again in September, approval is therefore being sought in the interest of efficiency should any further urgent decisions be required before the next Committee meeting. The views of all Members of the Committee will be sought via email to confirm the proposed approach is supported, prior to any decision being executed.

As such the Town Clerk, in consultation with the Town Clerk the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee resolved to:-

- Appoint Deputy Dawn Wright as Chair of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee
- Appoint Tijs Broeke as Deputy Chair of the Fraud and Cyber Crime Reporting and Analysis Service Procurement Committee

Conclusion

Copies of background papers concerning these decisions are available from Raquel Pinto on request.

Contact:

Raquel Pinto
Governance Officer, Town Clerk's Department
Email: Raquel.Pinto@cityoflondon.gov.uk

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