

<b>Committee:</b>		<b>Date:</b>
Corporate Asset Sub Committee	For Information	1 November 2018
<b>Subject:</b>		<b>Public</b>
Additional Repairs & Maintenance Programme – Quarterly Progress Report		
<b>Report of:</b>		<b>For Information</b>
City Surveyor		
Report ref CS 423/18		
<b>Summary</b>		
<p>The report provides an overview of the progress and expenditure of the three-year 2016/17 Additional Repairs &amp; Maintenance Programme (AWP) at the end of the second quarter of financial year 2018/19.</p> <p>The programme for 2016/17 totals 269 projects with a budget of £5.332m over the life of the programmes. This programme is due to be completed in the 2018/19 financial year</p> <p>Progress on the 2016/17 programme is on track to complete this financial year as planned with £3.95m spent or committed which is 74% of the total programme since April 2016.</p>		
<b>Recommendation</b>		
Members are asked to note the report.		

## **Main Report**

### **Background**

1. The Additional Repairs & Maintenance Programmes (AWP) have been derived from the Forward Maintenance Plans to maintain the Corporation's operational estate in "fair to good" condition. Each AWP programme has a three-year delivery window. This report covers the remaining year of the 2016/17 programme at the end of the second quarter of financial year 2018/19.
2. The AWP has been replaced by the Cyclical Works Programme (CWP) from 2017/18. Progress on the CWP is reported half-yearly.
3. This report is based on spend figures as at 30/09/2018. An analysis of the overall programme to date is set out in the appendix to this report.

### **Current Position**

4. The position on the current AWP programme is provided in the tables below. Progress against the 2018/19 targets and overall progress are presented separately. A breakdown based on fund and area of service can be found in the appendix.

**TABLE 1: TOTAL PROGRAMME PROGRESS AT 30/09/2018**

Fund / Service	Total Budget	Total Actual Spend	Further Committed	Total Cost	Balance Un-committed	Total Progress
	£000's	£000's	£000's	£000's	£000's	%
<b>2016/17 Programme</b>						
City's Cash	2,905	1,532	342	1,874	1,031	64
City Fund	1,574	1,128	129	1,257	317	80
Guildhall Admin*	843	716	105	821	22	97
<b>TOTAL</b>	<b>5,322</b>	<b>3,376</b>	<b>576</b>	<b>3,952</b>	<b>1370</b>	<b>74</b>

\* £203,784 budget transferred to Capital from AWP

**TABLE 2: SPEND AGAINST 2017/18 TARGETS AT 30/09/2018**

Fund / Service	Total Budget	Budget 2018/19	Actual Spend 2018/19	Spend Against Target
	£000's	£000's	£000's	%
<b>2016/17 Programme</b>				
City's Cash	2,905	1,629	295	18
City Fund	1,574	565	99	18
Guildhall Admin	843	147	16	11
<b>TOTAL</b>	<b>5,322</b>	<b>2,335</b>	<b>410</b>	<b>18</b>

### 2016/17 Programme

- The 2016/17 AWP programme consists of 269 projects with a total value of £5.332m. The current position is that 74% of the target actual spend for the programme has been achieved or committed and so the overall programme is broadly on track, having progressed about 42% of the target for the year. (£410k spent + £576k committed = £986k of £2.335m remaining on the programme)
- Actual spend has increased approximately three-fold over the figure for Q1 and a further £576,000 has been committed. Maintaining this rate of progress will complete the programme by the end of the financial year.
- There are just three projects on the programme with balances of greater than £50,000:

Project	Description	Left to Spend	Comment
C017AW019L	Mansion House CCTV Replacement	£95,000	Held to support over-arching security project
C037AW006L	Main Market, General, Metalwork Maintenance Finishes (Ornate)	£195,881	Order imminent
C037AW014L	Main Market, East Meat Trader, Drainage & Flooring Replacement (Service Corridors)	£65,000	Order imminent

- Delivery on this programme has improved but that improvement will need to be maintained to complete the programme as scheduled. Most projects that

remain are either well in hand or are relatively low value and straightforward to deliver so confidence in successful completion is high. The programme for Guildhall is virtually complete.

9. The status of the 2016/17 AWP programme is summarised in the table below.

<b>TABLE 4 Project Status</b>			
<b>Complete</b>	<b>In Hand</b>	<b>Not Started</b>	<b>Total</b>
167	72	30	269

### **Corporate & Strategic Implications**

10. The Additional Works Programme sets out to deliver three of the key objectives in the Corporate Property Asset Management Strategy.
- SO.1 – Operational assets remain in a good, safe and statutory compliant condition.
  - SO.2 – Operational assets are fit for purpose and meet service delivery needs.
  - SO.3 – Capital and supplementary revenue programmes are affordable, sustainable and prudent and that the limited available resources are directed to the highest corporate priorities.

### **Conclusion**

11. Progress on the 2016/17 programme is regaining track, and the remaining budget provision will be prioritised to ensure completion in 2018/19 financial year.

### **Appendix**

- 2016/17 Additional Works Programme

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## APPENDIX

### ADDITIONAL WORK PROGRAMME 2016/17

CITY'S CASH 2016/17	Budget	Spent	Committed	Total	Left to spend
Mayor & Shrievalty, The Monument	£9,288	£7,430	£0	£7,430	£1,858
Mansion House	£529,140	£373,740	£15,000	£388,740	£140,400
Magistrates Court	£314,527	£183,426	£24,194	£207,620	£106,907
London Central Markets	£733,393	£349,506	£30,324	£379,830	£353,563
Epping Forest & City Commons	£332,171	£112,578	£82,788	£195,366	£136,805
West Ham Park & Bunhill Fields	£196,300	£125,369	£34,013	£159,382	£36,918
Hampstead Heath, Highgate Wood & Queen's Park	£672,585	£370,143	£155,434	£525,577	£147,008
Keats House	£41,000	£9,627	£0	£9,627	£31,373
Savings	£76,396			£0	£76,396
<b>TOTAL</b>	<b>£2,904,800</b>	<b>£1,531,819</b>	<b>£341,753</b>	<b>£1,873,572</b>	<b>£1,031,228</b>

CITY FUND 2016/17	Budget	Spent	Committed	Total	Left to spend
Central Criminal Court, Mayor's Court, Roman Bath House	£443,500	£354,098	£44,849	£398,947	£44,553
Culture Heritage & Libraries, City Info Centre	£99,765	£93,119	£0	£93,119	£6,646
Planning & Transportation	£458,804	£294,343	£14,416	£308,759	£150,045
Port Health	£451,773	£367,293	£65,869	£433,162	£18,611
Other Open Spaces	£70,000	£19,020	£4,297	£23,317	£46,683
Savings	£50,408			£0	£50,408
<b>TOTAL</b>	<b>£1,574,250</b>	<b>£1,127,873</b>	<b>£129,431</b>	<b>£1,257,304</b>	<b>£316,946</b>

GUILDHALL ADMIN 2016/17	Budget	Spent	Committed	Total	Left to spend
Guildhall Complex	£832,695	£716,093	£104,637	£820,730	£11,965
Savings	£10,521			£0	£10,521
<b>TOTAL</b>	<b>£843,216</b>	<b>£716,093</b>	<b>£104,637</b>	<b>£820,730</b>	<b>£22,486</b>