

Corporate Asset Sub-Committee –Work Programme 2018

Committee Date	05/09/2018	01/11/2018	30/01/2019	04/04/2019	05/06/2019	11/07/2019
Sustainable Management of the Corporation's Operational Property Portfolio						
Corporate Property Asset Management Strategy		Asset Management SBR report Accommodation and Ways of Working	New strategy for 2018-23 report		Asset Management SBR update report	
City Surveyor's Business Plan	Business Plan 2018/19 Q1 outcome report		Business Plan 2018/19 Q2 outcome report Proposed Draft Business Plan for 2019/2024	Business Plan 2018/19 Q3 outcome report Proposed Business Plan for 2019/2024		Business Plan 2018/19 Q4 outcome report
City Surveyor's Risk Register	Risk Register 2018/19 Q1 report		Risk Register 2018/19 Q2 report	Risk Register 2018/19 Q3 report		Risk Register 2018/19 Q4 report
Facilities Management	Corporate FM General update report Backlog of Cyclical Maintenance for operational property portfolio report City Surveyor's Service Based Review (SBR) Target and Realisation			Corporate FM General update report		FM SBR update report
Portfolio management information	Annual report on changes to portfolio Annual report on third parties and income from portfolio	Proposed major capital projects across operational property portfolio				Annual report on changes to portfolio Annual report on third parties and income from portfolio
Operational Property Review (note individual assets will be reported as declared surplus by service committees) and other disposals	Potential disposal report	OPR overall programme update report				
Upkeep, maintenance and furnishing of operational properties not within the remit of another Service Committee.						
	Barbican Centre Capital Cap report	GSMD Capital Cap completion report AWP Progress Report	AWP Q3 Progress Report 2018/19		AWP Q4 Progress Report 2018/19 CWP Q4 Progress Report 2018/19	
To monitor major capital projects relating to operational assets						

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	<p>Guildhall – Great Hall Event Chairs Gateway 3-4 report</p> <p>20/21 Aldermanbury options – Gateway 3 report</p> <p>Walbrook Wharf – Electrical infrastructure upgrade – Gateway 1-2</p> <p>Guildhall Projects update</p>	<p>Guildhall Yard Refurbishment/Replacement of Paviments and Drainage</p> <p>Guildhall Admin Budget</p> <p>Guildhall Events Chairs</p> <p>Mansion House External Cleaning and Lighting</p> <p>Rights of Light Claim Progress – Bernard Morgan House, EC1</p> <p>Letting of 2nd – 5th Floor – 78-83 Upper Thames Street EC4</p> <p>Temple Bar – Delegated Authority request</p> <p>Holloway Estate – Islington Arts Factory</p>				
Recommending the annual programme of repair and maintenance works						
	CWP for 2019/20 bid report	CWP Progress Report				
Responsibility for strategies, performance and monitoring initiatives in relation to energy						
	<p>Guildhall – Sub metering Gateway 5 report</p> <p>Citigen Options Update</p> <p>CHP Expansion Strategy HNDU Round 8 Application</p>	Energy Performance 2018/19 Q1 report	Energy Performance 2018/19 Q2 report	Energy Performance 2018/19 Q3 report	Energy Performance 2018/19 Q4 report	Energy Performance 2019/20 Q1 report
Monitoring and advising on bids for Heritage Lottery Funding						
				<p>National Lottery Funding Monitoring report</p> <p>Heritage at Risk Register Annual Report</p>		