

**Corporate Asset Sub-Committee –Work Programme 2018/2019**

Committee Date	05/09/2018	01/11/2018	30/01/2019	04/04/2019	05/06/2019	11/07/2019
<b>Sustainable Management of the Corporation's Operational Property Portfolio</b>						
Corporate Property Asset Management Strategy			Asset Management SBR report	New strategy for 2018-23 report	Asset Management SBR update report	
City Surveyor's Business Plan	Business Plan 2018/19 Q1 outcome report		Business Plan 2018/19 Q2 outcome report  Proposed Draft Business Plan for 2019/2024	Business Plan 2018/19 Q3 outcome report  Proposed Business Plan for 2019/2024		Business Plan 2018/19 Q4 outcome report
City Surveyor's Risk Register	Risk Register 2018/19 Q1 report		Risk Register 2018/19 Q2 report	Risk Register 2018/19 Q3 report		Risk Register 2018/19 Q4 report
Facilities Management	Corporate FM General update report  Backlog of Cyclical Maintenance for operational property portfolio report  City Surveyor's Service Based Review (SBR) Target and Realisation			Corporate FM General update report		FM SBR update report
Portfolio management information	Annual report on changes to portfolio  Annual report on third parties and income from portfolio	Proposed major capital projects across operational property portfolio				Annual report on changes to portfolio  Annual report on third parties and income from portfolio
Operational Property Review ( note individual assets will be reported as declared surplus by service committees) and other disposals	Potential disposal report	OPR overall programme update report				
<b>Upkeep, maintenance and furnishing of operational properties not within the remit of another Service Committee.</b>						
	Barbican Centre Capital Cap report	GSMD Capital Cap completion report	AWP Q3 Progress Report 2018/19		AWP Q4 Progress Report 2018/19  CWP Q4 Progress Report 2018/19	
<b>To monitor major capital projects relating to operational assets</b>						

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	Guildhall – Great Hall Event Chairs Gateway 3-4 report  20/21 Aldermanbury options – Gateway 3 report  Walbrook Wharf – Electrical infrastructure upgrade – Gateway 1-2  Guildhall Projects update	Guildhall submetering Gateway 3-4 report	Guildhall - Justice rooms switch room damp proofing and relocation of electrical services Gateway 3-4 report  Walbrook Wharf – main depot roof Gateway 3-4 report			
<b>Recommending the annual programme of repair and maintenance works</b>						
	CWP for 2019/20 bid report					
<b>Responsibility for strategies, performance and monitoring initiatives in relation to energy</b>						
	Guildhall – Sub metering Gateway 5 report  Citigen Options Update  CHP Expansion Strategy HNDU Round 8 Application	Energy Performance 2018/19 Q1 report	Energy Performance 2018/19 Q2 report	Energy Performance 2018/19 Q3 report	Energy Performanace 2018/19 Q4 report	Energy Performance 2019/20 Q1 report
<b>Monitoring and advising on bids for Heritage Lottery Funding</b>						
				National Lottery Funding Monitoring report  Heritage at Risk Register Annual Report		