

Communications - Cyclical Works - (COM-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
COM-CW 1	Adventure Play Project	Provide technical logistical marketing and communications input for the forthcoming 2019 Adventure Play Project.	Throughout the Year	Comms Officer	Outcomes B & C
COM-CW 2	Filming Events	Manage filming events on the Heath to ensure that there is no long-term damage to the landscape and minimise disruption to local communities.	Throughout the Year	Supervisor & Team Leader	Outcomes B & C
COM-CW 3	Across the Heath	Where possible publicise filming that is taking place to encourage others to use the Heath as a filming location.	Throughout the Year	Comms Officer	Outcomes B & C
COM-CW 4	Communications Utilising IT etc.	Liaise with IS for technical maintenance and provision of services across the Division, supporting local staff when required.	Throughout the Year	Comms Officer	Outcomes B & C
COM-CW 5	New Media	Lead on provision of social media – Twitter, Facebook and Instagram. Set up and populate social media planner to schedule campaigns.	Throughout the Year	Comms Officer	Outcomes B & C
COM-CW 6	Diary	Lead on review and update of the 2019 diary for the Division, learning from the diary review 2018.	Feb-19	Comms Officer	Outcomes B & C
COM-CW 7	Representation	Represent Division on Communications Improvement Group.	Quarterly	Comms Officer	Outcomes B & C
COM-CW 8	Representation	Act as secretary for the newly formed Divisional Leisure Filming & Communication Working Group. Organising, and taking minutes of meetings	Quarterly	Comms Officer	Outcomes B & C
COM-CW 9	Representation	Represent the Division on the GIAG Working Group to be responsible for the marketing element of the event.	Monthly	Comms Officer	Outcomes B & C
COM-CW 10	Internal communications	Lead on production of a staff e-newsletter for the Division.	Throughout the year	Comms Officer	Outcomes B & C
COM-CW 11		Provide communication support to staff across the Division to enable them to develop communications plans for projects when necessary.	Throughout the year	Comms Officer	Outcomes B & C

Communications - Projects - (COM-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
COM-PR 1	Communication Strategy	Develop a communications strategy for the Division.	2019	Leisure & Events Manager	Outcomes B & C
COM-PR 2	Management Strategy	Provide support for the launch of the 2018-2028 Management Strategy for Hampstead Heath.	2019	Comms Officer	Outcomes All
COM-PR 3	Ponds Project Conclusion	Keep public informed about restoration stage of Ponds Project using e-newsletter, twitter, Facebook, etc.	2019	Comms Officer	Outcomes B & C
COM-PR 4	Ponds Project Conclusion	Look at feasibility of a pamphlet or brochure to celebrate the Ponds Project.	2019	Comms Officer	Outcomes B & C
COM-PR 5	Signage	Replacement of the Heath's main signs (and maps) so that they meet the new identity. To be rolled out gradually starting with the D3 entrance signs.	Ongoing	Comms Officer	Outcomes B & C
COM-PR 6	Signage	Assist in creating clear and concise signage for projects across the Heath.	Ongoing	Comms Officer	Outcomes B & C
COM-PR 7	Diary	Annual events diary - create and procure and fund raise.	Dec 2018-March 2019	Comms Officer	Outcomes B & C
COM-PR 8	Representation	Represent the Division on Departmental Communications Improvement Group.	Quarterly	Comms Officer	Outcomes B & C
COM-PR 9	Representation	Act as secretary for the newly formed Divisional Leisure Filming and Communications Working Group.	Quarterly	Comms Officer	Outcomes B & C
COM-PR 10	Representation	Represent the Division on the GIAG working group to be responsible for marking the event.	Monthly	Comms Officer	Outcomes B & C
COM-PR 11	Internal Communications	Lead on production of staff e-newsletter for the Division.	Quartile	Comms Officer	Outcomes B & C
COM-PR 12		Provide communications support to staff across the Division to enable them to develop communications plans for projects when necessary.	Throughout the year	Comms Officer	Outcomes B & C

Management of Events - Cyclical Works - (EVT -CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
EVT- CE1	OEG Officer Event Group	To meet with OEG once a month and consider applications for Events in accordance with open spaces policy part two: Hampstead Heath.	Monthly	Leisure & Events Manager	Outcomes B & C
EVT- CE2	Events Programme	To prepare a yearly events programme providing sports cultural and wellbeing activities	Feb-19	Leisure & Events Manager	Outcomes B & C
EVT- CE3	Events Programme	To Manage events across Hampstead Heath in Line with Events Policy Part One and Part Two.	Throughout the Year	Leisure & Events Manager	Outcomes B & C
EVT- CE4	Events Report	To prepare and Write the annual Events report for Consultative and Hampstead Heath committees	Feb-19	Leisure & Events Manager	Outcomes B & C
EVT- CE5	Events Management	To manage the three Bank Holiday fairs through liaison with the showmen's guild and the independent ground condition inspector	Easter Whitsun & Summer Fairs	Leisure & Events Manager	Outcomes B & C
EVT- CE6	Events Management	To liaise with event organisers to ensure an understanding of the process for event applications and criteria for a license being granted	Throughout the year	Leisure & Events Manager	Outcomes B & C
EVT- CE7	Events Management	Liaise with event organisers of large major and minor events to ensure that events are safe and appropriate to the character of Hampstead Heath and align to our long-term vision	Throughout the year	Leisure & Events Manager	Outcomes B & C

Conservation Ecology - Cyclical Works - (CE-CW)

Ref	Location	Map Ref	Details of Proposed Work: Jan 2019 - Mar 2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Who is Responsible	Year	% done	Link to 2018 Mgmt. Strategy
CE-CW 1	Areas affected by the Ponds Project		Monitor and maintain areas affected by the Pond Project, including mowing spillways and dams as required; monitoring wetland vegetation, turf and seeded areas; addressing any failures, e.g. of planted trees; mending fences as required, removing fences from wetland vegetation, watering new shrubs and trees if required.	y	y	y	y	y	y	y	y	y	y	y	y	C/R	2019/20		Outcomes A & B
CE-CW 2	Hedgerows Heath-wide		Remove non-native tree seedlings	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 3	Hedgerows Heath-wide		Carry out any necessary management to promote trees which could grow into veterans	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 4	Conservation grassland Heath-wide		Remove invading tree seedlings and saplings	y	y	y	y	y	y	y	y	y	y	y	y	C/V	2019/20		Outcomes A & B
CE-CW 5	Conservation grassland Heath-wide		Maintain programme of cutting conservation grassland in a cycle of 1-3 years					y	y	y	y	y				C/E	2019/20		Outcomes A & B
CE-CW 6	Conservation grassland Heath-wide		Use green hay arisings from sparrow site on new donor sites across the Heath where appropriate						y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 7	All or several ponds		Continue dragonfly monitoring				y	y	y	y	y	y	y			E/V	2019/20		Outcomes A & B
CE-CW 8	Heathwide		Initiate an additional butterfly transect to covering a wider area. Record specific species numbers at set times, in particular Purple Emperor locations.					y	y	y	y	y				E/V	2019/20		Outcomes A & B
CE-CW 9	Heathwide		Extend moth recording programme to selected additional areas.					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 10	All or several ponds		Use a boat to check for and remove line & tackle & other debris.			y				y		y				C/R	2019/20		Outcomes A & B
CE-CW 11	All or several ponds		Continue to manage and improve marginal and emergent vegetation.			y	y	y	y	y	y					C	2019/20		Outcomes A & B
CE-CW 12	All or several ponds		Monitor ponds for general problems and algae scums, and ensure warning notices are promptly put up & taken down	y	y	y	y	y	y	y	y	y	y	y	y	ERC	2019/20		Outcomes A & B
CE-CW 14	All or several ponds		Monitor water oxygen					y	y	y	y	y				E	2019/20		Outcomes A & B
CE-CW 15	All or several ponds		Attempt to alleviate problems such as duckweed blooms and oxygen crashes when required					y	y	y	y	y	y			C/E	2019/20		Outcomes A & B
CE-CW 16	Several ponds, including Highgate no 1, Hampstead no 1, Vale of Health, Viaduct		Carry out work required by Supervising Engineer to reduce flood risk	y	y	y	y	y	y	y	y	y	y	y	y	C/R	2019/20		Outcomes A & B
CE-CW 17	Heath-wide		Control Himalayan balsam, Japanese knotweed, giant hogweed, Michaelmas daisy, sycamore and, where necessary, creeping thistle, bramble, common hogweed, ragwort and bracken					y	y	y	y	y				C/E	2019/20		Outcomes A & B
CE-CW 18	Selected locations Heath-wide		Maintain bramble at roughly current extent													C/V	2019/20		Outcomes A & B

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CE-CW 19	Selected locations Heath-wide		Monitor selected features, including certain invasive species, extent of bramble, Small Tumulus Field grassland, Tormentil slopes, Sparrows site, experimental cutting area, amphibians and reptiles.						y	y	y					E/C	2019/20		Outcomes A & B
CE-CW 20	Selected locations Heath-wide		Improve corridors for hedgehogs through opening up small gaps in selected fencing. Map current existing corridors	y	y	y	y	y	y	y	y	y	y	y	y	E/C	2019/20		Outcomes A & B
CE-CW 21	Selected locations Heath-wide		Review selected compartment management plans.	y	y	y	y	y	y	y	y	y	y	y	y	E	2019/20		Outcomes A & B
CE-CW 22	Heath-wide		Planning, facilitating and overseeing the work of Heath Hands	y	y	y	y	y	y	y	y	y	y	y	y	C/R/E	2019/20		Outcomes A & B
CE-CW 23	Heathwide		Maintain the Heath infrastructure such as paths, fencing and ditches	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 24	Vale-Upper Vale of Health		Cut bramble etc. round Pound to maintain views to it								y	y	y			C	2019/20		Outcomes A & B
CE-CW 25	Vale-Upper Vale of Health		Cut back bramble growing on the Belmore slopes by 5m	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 26	Vale-Upper Vale of Health		Mow majority of fertile grassland (including along paths) annually in September, removing arisings									y				C	2019/20		Outcomes A & B
CE-CW 27	Vale-Upper Vale of Health		Weed heather 2 to 3 times yearly as required and cut round existing patches to prevent encroachment	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 28	Vale-Upper Vale of Health		Cut areas of hogweed in rough grassland 2-3 times p.a. to prevent spreading						y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 29	Vale-Upper Vale of Health		Ensure trees & shrubs in bramble areas do not become more numerous	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 30	Vale-Upper Vale of Health		Skirt bramble carefully by hand on Atypus slopes, & remove tree & shrub seedlings. Cut back overhanging branches if they have extended from previous year.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 31	Vale-Upper Vale of Health		Coppice gorse on rotation. When zones are coppiced, remove trees and saplings but retain a few song-posts, e.g. hawthorn, elder. Cut bramble & remove.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 32	Vale-Upper Vale of Health		Cut and grub bramble from lower slopes of gorse patch to prevent encroachment onto the grassland	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 33	Vale-Upper Vale of Health		Control invasive species, e.g. sycamore, southern woodland, adjoining Vale of Health Approach Road								y	y	y			C	2019/20		Outcomes A & B
CE-CW 34	Vale-Upper Vale of Health		Coppice selected shrubs along edge of woodland and within gorse in year in which adjacent gorse is cut (every 12 years)	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 35	Vale of Health N of Approach Road		Cut triangle of grassland above Approach Road								y					C/R?	2019/20		Outcomes A & B
CE-CW 36	Vale of Health Valley		Flail toe of dam as required by the Supervising Engineer				y				y	y	y			C	2019/20		Outcomes A & B
CE-CW 37	Vale of Health Valley		Keep central area open, but retaining elder bushes at south-west edge. Retain nettle/comfrey area on south-west side. Mow south-eastern side as required to control bramble.					y	y	y	y					C	2019/20		Outcomes A & B
CE-CW 38	Fleet Stream Balsam Poplar section		Maintain marshy glade by removing sapling trees and sycamores along 30-50m section of streamline. Clear bramble 5m from stream edge. Leave fallen/standing dead trunks and Wild Service sapling. Keep open in future years. Dig out sediment from pool area.	y	y							y	y	y	y	C	2019/20		Outcomes A & B

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CE-CW 39	Fleet Stream-Viaduct pond area		Remove <i>Hedera colchica</i> from ground where possible. Cut ivy towards base where growing into tree canopies.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 40	Fleet Stream-Viaduct Glade to Viaduct slopes		Maintain open glade. Remove a minimum of 50% of willows growing in the glade, coppice the remainder. Coppice trees on the periphery of the glade. Place log weirs to encourage pooling of water. Dig out pools where possible.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 41	Catchpit- New sediment trap,		Check and remove sediment as required	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 42	Viaduct Pond		On south-west side of Viaduct pond, cut back hedge below bench to create view of pond.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 43	Viaduct Pond		Cut bramble and blackthorn suckers etc. in grassland by hedge	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 44	Viaduct Pond		Coppice alders along western bank every three years	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 45	Viaduct Pond		Coppice willow and silver birch and raise alder crowns along east bank if impeding growth of emergent vegetation	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 46	Viaduct Pond		Cut bramble and tree growth back from new emergent planting south of bridge	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 47	Viaduct Pond		Control Japanese knotweed in enclosed area.								y	y				C	2019/20		Outcomes A & B
CE-CW 48	Viaduct Pond		Pull Himalayan balsam from marsh area						y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 49	Viaduct Pond		Remove bramble and saplings from gorse area east of Viaduct. Coppice any degrading gorse, and consider planting more	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 50	Viaduct Pond		Weed planted heather on exposed east bank	y	y					y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 51	Viaduct Pond		Maintain kingfisher/invertebrate bank along sandy bank to south of bridge. Cut back scrub growth and weed if required	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 52	Viaduct Pond		Remove robinia suckers growing around pond edge	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 53	Springett's Wood		Cut grass/scrub 2-3 times avoiding bluebell leaves.				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 54	Springett's Wood		Clear & mow paths				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 55	Springett's Wood		Keep bramble in damp area near pond in check by cutting back, & remove sapling & seedling trees & shrubs & scrub	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 56	Springett's Wood		Coppice scrub near entrance to thicken them up	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 57	Springett's Wood		Remove & dispose of <i>Crassula helmsii</i> if present in pond					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 58	Springett's Wood		Maintain pond; reduce vegetation in pond if required.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 59	Springett's Wood		Check tree guards & tree ties, & clear scrub around young trees	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 60	Vale- Old Hockey Field wild flower area		Pull thistles before cutting						y	y						C	2019/20		Outcomes A & B

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CE-CW 61	Vale- Old Hockey Field wild flower area		Cut meadow late winter or Autumn		y	y						y	y	y		C	2019/20		Outcomes A & B
CE-CW 62	Vale of Health Pond		Maintain glade near pond inlets	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 63	Vale of Health Pond		Trim back bramble near bench above fishing pegs	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 64	Woodland south of Vale of Health Approach Road		Remove ivy from 20% of trees each year		y							y	y	y		C	2019/20		Outcomes A & B
CE-CW 65	Tormentil Slopes		Cut bramble and rosebay willow herb as necessary with view to eradicating	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 66	Tormentil Slopes		Cut areas of coarse grass repeatedly					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 67	Viaduct Pond and Vale toilets- path between		Open up and improve habitat by coppicing both sides, leaving major native trees. Treat one more Robinia annually but retain the best specimens	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 68	'Secret glade' W of path between Viaduct pond & Hollow Beech		Maintain glade through bramble/sapling removal	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 69	Pryor's Field		Check area where common spotted orchid grows to ensure it is not being outcompeted; manage appropriately if so. Remove Michaelmas daisy						y	y	y					E/C	2019/20		Outcomes A & B
CE-CW 70	Pryor's Field		Clear sycamore saplings and laurel if present from woodland strip along north edge	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 71	Pryor's Field		Pull any Himalayan balsam in damp patch. Pull Himalayan balsam in central bramble patch only if whitethroat not breeding.							y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 72	Pryor's Field		Cut 1/3rd of the scalloped eastern edge of Pryor's Field between the path and shrubs (excluding the area dominated by blackthorn) on a rotational basis	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 73	Pryors Field		Remove tree stakes from trees planted as part of the Ponds Project	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 74	Pryor's Field		Remove seedling/sapling trees as required in grassland and gorse along northern edge, and maintain gorse by clearing bramble. Replenish gorse as necessary.	y	y	y						y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 75	Pryor's Field		Reduce the extent of bramble in south-west of Field, near car park, cutting by hand as ant hills are present.									y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 76	Pryor's Field		Cut or remove any purple Michaelmas daisy, and white Michaelmas daisy not growing in main patch									y	y			C	2019/20		Outcomes A & B
CE-CW 77	Pryor's Field		Cut areas dominated by hogweed or remove flowers before seeding and take off site in all areas except that specified on map in management plan						y	y	y					C	2019/20		Outcomes A & B
CE-CW 78	Pryor's Field		Cut round large white Michaelmas daisy patch						y	y	y					C	2019/20		Outcomes A & B
CE-CW 79	Preacher's Hill		Cut cow parsley/ rough grassland and ash saplings alongside Willow Road after cow parsley has flowered. Cut saplings by hand if necessary (car parking)							y	y	y				C	2019/20		Outcomes A & B
CE-CW 80	Preacher's Hill		Control invasive bramble on edge of Willow Road near junction with Christchurch Hill.				y	y								C	2019/20		Outcomes A & B
CE-CW 81	Pitch 11		Coppice willows on rotation to increase light along section 5 of the butterfly transect	y	y								y	y	y		2019/20		Outcomes A & B

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CE-CW 82	Mixed Pond meadow		Cut grassland regularly, to keep back bramble encroachment					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 83	Mixed Pond		Remove ivy from selected oaks in the Mixed pond valley	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 84	Mixed Pond		Coppice tree regrowth from new emergent planting	y	y							y	y	y	y		2019/20		Outcomes A & B
CE-CW 85	Tumulus		Review Coppicing oaks surrounding Tumulus to increase light to understorey	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 86	Tumulus Field Pond		Cut vegetation surrounding pond	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 87	Small Tumulus Field		Mow most or all of large triangular area before ragwort flowers, preferably leaving some uncut						y							C	2019/20		Outcomes A & B
CE-CW 88	Small Tumulus Field		Control hogweed by cutting flowers off						y	y	y					C	2019/20		Outcomes A & B
CE-CW 89	Small Tumulus Field		Cut bays every third year in bramble over 9 year cycle, leaving bird perching posts									y	y			C	2019/20		Outcomes A & B
CE-CW 90	Small Tumulus Field		Remove tree seedlings/saplings from bramble edges	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 91	Small Tumulus Field		Coppice selected lengths of woody edges by hedge 3 & repeat as required to maintain edge habitat	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 92	Small Tumulus Field		Re-lay short but wide band of Hedge 3 to create better edge habitat	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 93	Small Tumulus Field		Coppice small oak tree near Hedge 2	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 94	Small Tumulus Field		Mow area of rosebay willowherb cut in 2016 until restored to grassland						y	y						C	2019/20		Outcomes A & B
CE-CW 95	Hedge No.2 western end		Lay or coppice shrubs near ditch-line to thicken up hedgerow and reduce disturbance	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 96	Hedge No.2		Remove Turkey oak saplings growing in the lower hedge line	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 97	Shrub island near café		Coppice and lay shrub island near Café to thicken it up. Plant in new native shrubs to reduce gaps.	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 98	Hedge from Lido northwards		Manage hedge on rotation to reduce obstruction of path and thicken up base, leaving plenty of stock to grow into standards. 1/3 at a time	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 99	Parliament Hill, near Dump		Mow close to fallen tree to prevent brambles growing up				y			y			y			C	2019/20		Outcomes A & B
CE-CW 100	Parliament Hill shrub islands		Lay one shrub island on western path and cut back sloe encroaching into grassland as necessary.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 101	Sparrows site		Cut alexanders to reduce spread				y										2019/20		Outcomes A & B
CE-CW 102	Highgate no 1 pond		Maintain 2 open viewing windows to the west bank and prevent shading of marginals by coppicing willows on 3 year rotation. Windows should be re-coppiced if required to maintain view.	y	y									y	y	C/R	2019/20		Outcomes A & B
CE-CW 103	South Meadow		Mow all grassy glades except large areas north of stream to allow access & maintain grassland. Retain strip of long grass round edges.						y	y						C	2019/20		Outcomes A & B
CE-CW 104	South Meadow		Pull or cut small balsam in Kenwood SSSI strip before it flowers						y	y						C	2019/20		Outcomes A & B
CE-CW 105	Orchard		Continue to coppice area of hazel/ash on a 7 year rotation. Plant additional hazel to fill gaps. Section 2 2019/20	y	y								y	y	y	C	2019/20		Outcomes A & B

Conservation Ecology - Cyclical Works - (CE-CW)

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CE-CW 106	Orchard		Clear around recently planted hazels						y	y						C	2019/20		Outcomes A & B
CE-CW 107	Orchard		Remove one large sycamore	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 108	Orchard		Raise crowns of selected beeches where shading coppice areas	y	y	y	y	y	y	y	y	y	y	y	y	C/JM/Arb/C	2019/20		Outcomes A & B
CE-CW 109	Cohen's Field ponds		Monitor for invasive species and remove as necessary					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 110	Cohen's Field ponds		Autumn or late winter cut to pond edges to maintain a grassy fringe.		y	y						y	y	y		C	2019/20		Outcomes A & B
CE-CW 111	Upper (western) Cohen's Field		Maintain ditch to upper new pond to retain nearby crossing point	y	y	y	y	y	y	y	y	y	y	y	y	C/R	2019/20		Outcomes A & B
CE-CW 112	Upper (western) Cohen's Field		Continue to control expanding patch blackthorn, centre of Field towards northern edge					y	y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 113	Lower (east) Cohen's Field		Grub out sapling trees from western fringe, transplant larger recently planted saplings.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 114	Model Farm Compartment: farm section		Eradicate knotweed and balsam.					y	y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 115	Model Farm Compartment: farm section		Yearly cut to 50% of area.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 116	Model Farm compartment: top meadow		Continue to manage as open grassland by cutting late. Collect arisings and compost in area											y		C	2019/20		Outcomes A & B
CE-CW 117	Model Farm compartment: top meadow		July cut to perimeter of meadow for monitoring access. Care should be taken of grass snakes.							y						C	2019/20		Outcomes A & B
CE-CW 118	Model Farm Compartment: Middle section		Maintain as rough meadow through autumn cut										y	y		C/E	2019/20		Outcomes A & B
CE-CW 119	Model Farm compartment: farm section		Assess safety of 2 sycamores in north-west of farm area	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 120	Model Farm compartment- top meadow		Create further hibernaculum at north end of meadow for grass snakes. Create egg laying (compost)sites in warm south facing locations.				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 121	Pipeline Triangle		Early summer cut to Triangle to reduce coarse grass vigour & encourage later-flowering knapweed & bedstraw					y								C	2019/20		Outcomes A & B
CE-CW 122	Cohen's Wood		Thin oaks selectively and use timber for projects around the Heath if required	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 123	Old Orchard Garden		On-going maintenance including planting, pruning, weeding & mowing	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 124	Ladies Pond Meadow		Reduce erosion caused by paths by cutting alternative desire lines adjacent to existing path in summer if required					y	y	y	y					C	2019/20		Outcomes A & B
CE-CW 125	Ladies pond enclosure		NW edge of pond: Continue to coppice sections of bankside to encourage emergent vegetation & reduce debris encroachment into the swimming area	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 126	Ladies pond enclosure		Cut northern wet meadow area to prevent scrub encroachment.		y	y						y	y			C	2019/20		Outcomes A & B

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CE-CW 127	Stock Pond		Continue to selectively thin & lift bankside trees to increase light levels & reduce leaf litter: remove dead elms	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 128	Stock Pond		Clear round wild service tree saplings	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 129	Stock Pond		Cut back scrub encroaching onto northern marsh area. Cut back to dead hedge.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 130	Bird Sanctuary		Control Himalayan balsam & giant hogweed						y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 131	Bird Sanctuary		Coppice/Pollard 10% of willows & alder along eastern edge.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 132	Bird Sanctuary		Regular coppice or removal of recent regrowth from large birch tree southwards on one-year rotation, to provide more light to water	y	y		y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 133	Bird Sanctuary		Continue to expand wet meadow E of pond through selective coppicing of trees and scrub encroachment	y	y									y	y	C/E	2019/20		Outcomes A & B
CE-CW 134	Bird Sanctuary		Coppice alder & dogwood S end of pond to maintain a minimum of 2 view points	y	y					y			y	y	y	C	2019/20		Outcomes A & B
CE-CW 135	Bird Sanctuary		Maintain channel N side of pond to increase wetness & habitat for reedbed	y	y	y	y							y	y	C	2019/20		Outcomes A & B
CE-CW 136	Bird Sanctuary		Remove selected trees and shrubs growing in reedbeds								y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 137	Bird Sanctuary		Reedbed cutting section 3		y	y										C	2019/20		Outcomes A & B
CE-CW 138	Bird Sanctuary		Western wet meadow. Late cut to area to maintain as wet meadow and prevent encroachment onto reedbed. Leave small refuges.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 139	Bird Sanctuary		Dig more pools in western wet meadow to prevent drying out	y	y	y	y							y	y	C	2019/20		Outcomes A & B
CE-CW 140	Bird Sanctuary		Continue to increase reedbed through selective felling of birch & willow along NW edge of pond	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 141	Bird Sanctuary		Cut eastern dry area to prevent scrub encroachment.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 142	Bird Sanctuary		Cut eastern wet meadow late winter		y	y										C	2019/20		Outcomes A & B
CE-CW 143	Bird Sanctuary		Cut north western rough meadow to prevent succession. Keep some rosebay willowherb and maintain a bramble fringe. Autumn cut followed by late spring and mid summer cut.					y		y		y	y	y		C	2019/20		Outcomes A & B
CE-CW 144	Bird Sanctuary		Cut rough meadow to the north of the reedbed late winter/early spring.		y	y										C	2019/20		Outcomes A & B
CE-CW 145	Bird Sanctuary		Late cut and early summer cut to grass area surrounding bird feeders to maintain as grassland					y	y			y	y	y		C	2019/20		Outcomes A & B
CE-CW 146	Bird Sanctuary		Open up viewing window again from corner nearest Millfield toilets	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 147	Bird Sanctuary		Open up 1-2 new sightlines from western section towards reeds.	y	y								y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 148	Bird Sanctuary		Create further amphibian and reptile hibernaculum to the east of the sanctuary. Exact location to be decided.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 149	Bird Sanctuary		Create further reptile egg laying sites through placement of vegetation/ compost in sunny areas	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 150	Bird Sanctuary		Continue to cut small channels linking the pools on the eastern edge with the main pond.				y	y	y	y	y	y	y			C	2019/20		Outcomes A & B

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CE-CW 151	Bird Sanctuary		Increase reedbed extent. Expand embayment in the West Meadow through edge excavation	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 152	Southern slopes of Parliament Hill		Continue experimental regime of cutting selected areas of thistle monthly in season						y	y	y	y				C/E	2019/20		Outcomes A & B
CE-CW 153	Heath Extension meadows		Development of scalloped edges between mown and long grass			y	y	y	y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 154	Near centre of north wall, Extension		Remove cherry suckers	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 155	North end of boundary between rugby and former rugby fields, Extension		Thin/coppice alder and hazel	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 156	Tree belt between two small meadows, Extension		Coppice young trees along northern edge to improve habitat & curtail further expansion into meadow	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 157	Extension, north-west corner of junior cricket field		Monitor ant populations				y	y	y	y	y	y	y			C/E	2019/20		Outcomes A & B
CE-CW 158	Extension, north-west corner of junior cricket field		Hand grub tree seedlings and saplings in uncut area & allow habitat to improve for meadow ants. Cut around hills	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 159	Extension, north-west corner of junior cricket field		Cut thistle areas to east and west in July to stop spread into area of ant hills							y						C	2019/20		Outcomes A & B
CE-CW 160	Extension		Lay up to 50m section of hedgerow. To be determined.	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 161	Ikin's Corner meadow		Selectively clear scrub and bramble	y	y	y										C	2019/20		Outcomes A & B
CE-CW 162	Wildwood Road edge		Remove or lay saplings from road edge to the east of the Extension to reduce pavement encroachment	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 163	Wildwood Road edge		Grub saplings from rear of gardens next to football pitch	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 164	New hockey pitch		Top 50% thistle along hedgerow on west of grassland						y	y	y					C	2019/20		Outcomes A & B
CE-CW 165	New hockey pitch		Maintain scalloped edge to bramble & close-mown grass	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 166	Meadow west of children's play area		Top 80% thistle along east hedge						y	y	y					C	2019/20		Outcomes A & B
CE-CW 167	Meadow Lower & Upper Wield Field (formerly Meadow 308)		Reduce peripheral bramble. Target encroachment along north edge & remove seedling tree encroachment into meadow.	y	y								y	y	y	C	2019/20		Outcomes A & B

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CE-CW 168	Meadow at North Point (far NE corner of Extension)		Hand pull or cut 80% thistle						y	y	y					C	2019/20		Outcomes A & B
CE-CW 169	Meadow at North Point (far NE corner of Extension)		Late annual cut leaving refuges								y	y				C	2019/20		Outcomes A & B
CE-CW 170	Meadow at North Point (far NE corner of Extension)		Cut & monitor three trial grassland management strips, cutting e.g. April/May; July; July then late				y	y		y		y	y			C&E	2019/20		Outcomes A & B
CE-CW 171	Extension Great Wall Lunzers Spinney		Thin some standards of Birch, Prunus and Alder to maintain as thick copse	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 172	Extension Great Wall Lunzers Spinney		Lay or coppice self-seeded saplings to maintain ant hills.	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 173	East end of Corringham Path		Maintain newly planted hedgerow through weeding and watering	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 174	Short hedge west of ponds		Investigate feasibility of layering old crab apple tree	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 175	Eastern edge of Extension		Maintain cut grass strip at base of privet hedges at rear of private gardens				y	y	y	y	y	y				C/R?	2019/20		Outcomes A & B
CE-CW 176	Hedge between cricket & football pitches		Retain wide bramble/grassland fringe to hedge	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 177	Cricket field		Maintain native black poplar saplings at lower north corner of field	y	y	y	y	y	y	y	y	y	y	y	y	C/R	2019/20		Outcomes A & B
CE-CW 178	Extension Ponds		Maintain damp meadow by autumn/winter cut & clear from W edge of ponds 2-7. See compartment management plan for location.										y	y	y	C	2019/20		Outcomes A & B
CE-CW 179	Extension Ponds		Cut/coppice scrub & grub bramble from edges of pond 1&2 to maintain low scrub & wildflower area & prevent encroachment into pond. See compartment management plan for location	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 180	Extension Ponds		Cut/coppice scrub & grub bramble for N, S & E edges of ponds 3&4 to maintain low scrub & wildflower area & prevent encroachment into pond. See compartment management plan for location	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 181	Extension Ponds		Cut/coppice scrub & grub bramble for N, S & E edges of ponds 5&6 to maintain low scrub & wildflower area & prevent encroachment into pond. See compartment management plan for location	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 182	Extension Ponds		Cut/coppice scrub & grub bramble for N, S & E edges of pond 7 to maintain low scrub & wildflower area & prevent encroachment into pond. See compartment management plan for location	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 183	Extension Ponds		Maintain shrub islands by laying shrubs along fence ponds 4-6 on 10 yr. rotation. See compartment management plan for location.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 184	Extension Ponds		Selectively coppice shrub islands/groups on 10 yr. cycle to maintain thick vegetation. Coppice 1 island/yr. See compartment management plan for location.	y	y									y	y	C	2019/20		Outcomes A & B

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CE-CW 185	Extension Ponds		Maintain open water by removing 50%-75% emergent vegetation from ponds 2-6 approx. every 10 years. Maintain minimum 50% open water.								y	y	y			C/E	2019/20		Outcomes A & B
CE-CW 186	Extension Ponds		Remove New Zealand Pigmyweed, Crassula helmsii, from pond 2+5 and any other ponds where it is present.					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 187	Extension Ponds		Monitor dragonflies					y	y	y	y	y				E/Cont.	2019/20		Outcomes A & B
CE-CW 188	Extension Ponds		Remove silt from ponds 1 & 7 by dredging sediment.							y	y	y	y			Eng./C	2019/20		Outcomes A & B
CE-CW 189	Extension Ponds		Maintain views to ponds in small sections of east and west sides through summer coppicing of vegetation.						y	y	y					R/E	2019/20		Outcomes A & B
CE-CW 190	Extension Ponds		Remove robinia suckers growing around pond edge	y	y	y	y	y	y	y	y	y	y	y	y	R	2019/20		Outcomes A & B
CE-CW 191	Extension streamline		Place log weirs to encourage pooling and slow water flow	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 192	Path edge near to Extension No.1 pond		Ensure marsh woundwort population west of Pond 1 is conserved. Coppice willow shading plants and maintain short section of path to west by cutting through nettle patch again.	y	y	y	y	y	y	y	y	y	y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 193	Extension, hedge on east side of horse ride at latitude of Children's Playground		Lay sections of hedge and plant up gaps	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 194	Flagstaff		Regular cut, but with midsummer window to allow flowering of wildflowers			y	y	y			y	y	y			C	2019/20		Outcomes A & B
CE-CW 195	Flagstaff		Maintain view from benches towards Harrow	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 196	Flagstaff gorse patch		Coppice a section of gorse on 12 year rotation and remove seedlings sycamore, oak and birch in compartment. Section 7 in 2019/20. Follow-up bramble removal in spring/summer if needed	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 197	Flagstaff gorse patch		Plant any open areas with gorse	y	y	y							y	y	y	C	2019/20		Outcomes A & B
CE-CW 198	Flagstaff gorse patch		Follow up management of recently coppiced/expanded area of gorse. Revisit section to remove any returning scrub or bramble growth. Replant any failed gorse. Section 6 in 2019/20	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 199	Heath lands, next to Jack Straws car park		Late annual cut, leaving refuges								y	y	y			C	2019/20		Outcomes A & B
CE-CW 200	Heathlands		Remove non-native Rhododendron and laurel from slopes.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 201	Heathlands		Lay hedge line behind carpark to thicken up and reduce gaps	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 202	Heather stand on slope by Hill garden middle gate (old section of Pergola)		Weed existing heather. Increase area of heather/acid grassland by cutting back scrub and bramble from the fringes particularly the lower slopes.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B

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CE-CW 203	Heather stand on slope by Hill garden middle gate (old section of Pergola)		High cut to lower heather section to maintain as low heath and prevent scrub encroachment								y	y	y			C	2019/20		Outcomes A & B
CE-CW 204	Heather stand on slope by Hill garden middle gate (old section of Pergola)		Control bracken					y	y	y						C	2019/20		Outcomes A & B
CE-CW 205	Heather stand on slope by Hill garden middle gate (old section of Pergola)		Remove gorse shading heather on slope	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 206	Hill garden wall		Remove Ghost bramble from path edge	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 207	Hill garden wall		Thin oaks by hazel copse below Hill garden wall	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 208	Area opposite Hill Garden main gate, adjacent to North End Way		Remove bramble & bracken encroaching on lily-of-the-valley & grassland	y	y	y	y	y					y	y	y	C	2019/20		Outcomes A & B
CE-CW 209	Inverforth Close/Hill Garden heather site		Weed and maintain heather. Lift pines where shading gorse.				y	y	y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 210	Inverforth Close/Hill Garden heather site		Increase area of heathland/acid grassland through selective tree and scrub removal from eastern edge.	y	y							y	y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 211	Inverforth Close/Hill Garden heather site		Trial heather expansion through selective pegging of mature heather to encourage rooting			y	y	y	y	y	y					C/E	2019/20		Outcomes A & B
CE-CW 212	Inverforth Close/Hill Garden heather site		Cut perimeter of area 2-3 times to prevent bramble and scrub encroachment.					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 213	Drying Ground		Coppice or lift gorse growing over heather surrounding gorse patch. Weed & maintain heather on slopes				y	y	y	y	y	y	y			C	2019/20		Outcomes A & B
CE-CW 214	Drying Ground		Thin saplings growing in gorse patch next to the drying ground	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 215	Drying Ground		Maintain open aspect under pines by bramble & scrub removal	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 216	Drying Ground		Continue to Increase area of Heathland/acid grassland through selective tree and scrub removal southern slopes towards hollow. Rake or scrape off heavy areas of leaf mulch.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 217	Drying Ground		Cut open area down to hollow to prevent scrub regrowth and establish grassland					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 218	Grass Square opposite Bull & Bush public house		Late cut to grass, removing cuttings. Cut away from road edge.									y	y			C	2019/20		Outcomes A & B

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CE-CW 219	Cuttings Path		Thin saplings along cuttings path pavement	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 220	Heather adjacent to main path leading through West Heath 50m in from Dump		Control bracken on slope adjacent to area					y	y	y						C	2019/20		Outcomes A & B
CE-CW 221	Heather adjacent to main path leading through West Heath 50m in from Dump		Weed heather 2 to 3 times yearly.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 222	Heather adj. main path leading through West Heath 50m in from Dump		Regular cuts of newly opened grass areas to prevent scrub encroachment					y	y	y	y	y				C/E	2019/20		Outcomes A & B
CE-CW 223	Leg of Mutton Pond		Cut back holly & coppice/pollard selective trees from pond banks, on 4-year rotation to allow light to penetrate marginal areas. Prevent regrowth in areas of good emergent vegetation. 1 side a year	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 224	Leg of Mutton Pond		Removal of tree and scrub cover shading out marginal vegetation, particularly on north side			y	y	y	y							C	2019/20		Outcomes A & B
CE-CW 225	Leg of Mutton Pond		Remove robinia suckers growing around pond edge	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 226	Leg of Mutton Pond		Cut reeds every 8 years		y	y										C	2019/20		Outcomes A & B
CE-CW 227	Main body of West Heath woodland		Develop & increase deadwood habitat piles. Place timber in bramble in shade.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 228	Main body of West Heath woodland		Maintain open glades through removal of sycamores	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 229	Main body of West Heath woodland		Increase size of main glade adjacent to West Heath Road to increase ground flora	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 230	Main body of West Heath woodland		Manage glade within woodland adjacent to Platts Lane	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 231	West Heath meadow		Late cut to lower part of meadow, leaving refuges								y	y	y			C	2019/20		Outcomes A & B
CE-CW 232	West Heath meadow		Coppice willow copse adjacent to the bog	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 233	West Heath valley mire (West Heath bog)		Try to expand sphagnum through pool re-creation & translocation	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 234	West Heath valley mire (West Heath bog)		Maintain low herbage through regular cutting. Monitor for development of sphagnum.				y	y	y	y	y	y				C	2019/20		Outcomes A & B

Conservation Ecology - Cyclical Works - (CE-CW)

Ref	Location	Map Ref	Details of Proposed Work: Jan 2019 - Mar 2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Who is Responsible	Year	% done	Link to 2018 Mgmt. Strategy
CE-CW 235	West Heath valley mire (West Heath bog)		Continue to cut of area between West Heath meadow & bog through removal of scrub & selective lifting & thinning of trees. This will increase area of acid-loving flora such as tormentil.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 236	West Heath valley mire (West Heath bog)		Continue to expand area around eastern seepage point towards Ironstone spring to encourage mire vegetation	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 237	West Heath valley mire (West Heath bog)		Increase light to higher seepage point through holly reduction between upper seepage point and West Heath Meadow	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 238	West Heath valley mire (West Heath bog)		Reduce and restrict desire lines through mire area to reduce sphagnum damage	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 239	West Heath valley mire streamline		Increase light to streamline through selective coppicing	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 240	Whitestone Pond		Maintain pond to specification outlined by City Surveyors Department. Cut reeds overhanging path in summer	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 241	Whitestone Pond		Cut reedbed in early spring if required			y										C	2019/20		Outcomes A & B
CE-CW 242	Lower corner West Heath road/ Branch Hill junction		Maintain sightlines for traffic on lower bend.				y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 243	Lower corner West Heath road/ Branch Hill junction		Cut back road edge from Branch Hill junction down to West Heath meadow to prevent road encroachment as required	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 244	Flat area at top of Judges Hollow, close to flagstaff		Early cut; top thistle within grassland area				y			y	y					C	2019/20		Outcomes A & B
CE-CW 245	Judges Hollow		Cut low bramble patches invading grassland				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 246	Judges Hollow small wooded area & steep slope		Late annual cut to half slope									y	y			C	2019/20		Outcomes A & B
CE-CW 247	Judges Hollow small wooded area & steep slope		An isolated & expanding area of thistle & nettle on edges of bank needs regular cut to prevent expansion into acid grassland				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 248	Judges Hollow lower section & gentle slope		Selective cut during May & July to reduce aggressive coarse grasses.					y		y						C	2019/20		Outcomes A & B
CE-CW 249	Judges Hollow lower section & gentle slope		Remove bramble & seedling trees encroaching on all open areas	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 250	Judges Hollow lime & chestnut avenue		Late cut of grass next to houses.									y	y			C	2019/20		Outcomes A & B

Conservation Ecology - Cyclical Works - (CE-CW)

Ref	Location	Map Ref	Details of Proposed Work: Jan 2019 - Mar 2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Who is Responsible	Year	% done	Link to 2018 Mgmt. Strategy
CE-CW 251	Judges Hollow		Liaise with Redington Fognal Neighbourhood Forum about possible restoration of Branch Hill pond	y	y	y	y	y	y	y	y	y	y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 252	Sandy Road		Continue cutting 2 coupes/year along ride in 5-year rotation. Sections 2b + 4b in 2019/20. See map.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 253	Sandy Road		Cut scalloped 2-5m strip along path edge during July							y						C	2019/20		Outcomes A & B
CE-CW 254	Turners firs		Remove ivy from pine trees.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 255	Cooling Track		Monitor & remove tree seedlings along ditch as necessary	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 256	Cooling Track		Glade opposite Extension top locking bar: late cut at end of season									y				C	2019/20		Outcomes A & B
CE-CW 257	Cooling Track		Thin hollies behind cooling track to encourage bluebells and other ground flora to develop	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 258	Old Sand Pit, behind Heath House		Remove seedling sycamores	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 259	Old Sand Pit, behind Heath House		Coppice ash and Sorbus saplings and remove one Turkey oak and one sycamore annually to increase ground flora	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 260	Woodland next path & horse chestnut avenue, south of end of North End		Late cut to the Lily of the Valley area to remove bramble & ivy encroachment								y	y	y	y		C	2019/20		Outcomes A & B
CE-CW 261	Sandy Heath ponds		Selectively coppice or remove tree/gorse and scrub cover from the edge of pond No.2 to prevent shading and establishment of large trees.	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 262	Sandy Heath ponds		Remove selected emergent vegetation + sediment to prevent succession & maintain area of open water.	y	y						y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 263	Sandy Heath ponds		Regular cut of grass adjacent pond 4 to establish & maintain acid grassland					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 264	Sandy Heath grassland		Remove bramble developing in acid grassland	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 265	Sandy Heath grassland		Remove turkey oaks from selected areas to increase the extent of acid grassland.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 266	Pitt's Garden		Weed & maintain heather plantings. Remove pine tree seedlings & saplings. Remove willow saplings.	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 267	Pitt's Garden		Keep bramble controlled in areas of gorse	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 268	Pitt's Garden		High cut of northern heather section to maintain as low heath and prevent scrub encroachment								y	y	y			C	2019/20		Outcomes A & B
CE-CW 269	Pitt's Garden		Cut around heather sections to prevent scrub encroachment					y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 270	Pitt's Garden		Review management of open area with possible conversion to an area of gorse	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 271	Pitt's Garden		Increase area of potential heathland through removal of selected shrubs and trees.	y	y							y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 272	Pitt's Garden		Keep listed wall adjacent to North End clear of vegetation.					y	y	y	y					C	2019/20		Outcomes A & B

Conservation Ecology - Cyclical Works - (CE-CW)

Ref	Location	Map Ref	Details of Proposed Work: Jan 2019 - Mar 2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Who is Responsible	Year	% done	Link to 2018 Mgmt. Strategy
CE-CW 273	Pitt's Garden		Remove some bramble & buddleia & coppice gorse along top of crib wall bank	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 274	Pitt's Garden		Maintain margins as grassland & prevent scrub encroachment on path by fence adjoining North End Way				y	y	y	y	y	y				C	2019/20		Outcomes A & B
CE-CW 275	Pitt's Garden		Remove Rhododendron growing to the north of the wall.	y	y								y	y	y		2019/20		Outcomes A & B
CE-CW 276	Paddock		Grub tree seedlings & bramble as necessary	y	y	y	y	y	y	y	y	y	y	y	y	C	2019/20		Outcomes A & B
CE-CW 277	Paddock		Reduce thistles						y	y	y					C	2019/20		Outcomes A & B
CE-CW 278	Paddock		Early spring cut to 80% of meadow, leaving refuges, & repeat cut in summer, to encourage scabious				y		y	y						C	2019/20		Outcomes A & B
CE-CW 279	Paddock		Plant scabious plugs around Paddock to encourage spread	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 280	Large (Summer) Meadow		Control majority of Canadian golden rod, Russian comfrey & Michaelmas daisy as required							y	y					C	2019/20		Outcomes A & B
CE-CW 281	Large (Summer) Meadow		Remove non-native tree seedlings in peripheral areas of meadow	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 282	Large (Summer) Meadow		Early spring cut (around March) to allow invertebrates to overwinter in dead stems			y										C	2019/20		Outcomes A & B
CE-CW 283	Large (Summer) Meadow		Cut back bramble edge on south side by 1-3m to maintain fringe but preventing meadow encroachment	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 284	Large (Summer) Meadow		Continue to remove saplings coming up through gorse	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 285	Sandy Gorse patch		Coppice/expand gorse on a 12 year rotation. Section 7 in 2019/20. Grub out seedling trees and remove bramble. Plant up any bare/dead patches with potted gorse	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 286	Sandy Gorse patch		Gorse expansion in section 1 where area has reverted to shrub	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 287	Sandy Gorse patch		Follow up management of recently coppiced area of gorse. Revisit section to remove any returning scrub or bramble growth. Replant any failed gorse.	y	y								y	y	y	C	2019/20		Outcomes A & B
CE-CW 288	Sandy Gorse patch		Control bracken					y	y	y						C	2019/20		Outcomes A & B
CE-CW 289	Wylde's farm access road		Selectively thin trees growing into road	y	y									y	y	C	2019/20		Outcomes A & B
CE-CW 290	Woodland near Wylde's Farm		Restore tumulus above Wylde's Farm	y	y								y	y	y	C/E	2019/20		Outcomes A & B
CE-CW 291	Postcard Project		Create interactive map for external viewing of the Heaths donated collection of old postcards	y	y	y	y	y	y	y	y	y	y	y	y	E	2019/20		Outcomes A & B

Conservation Ecology - Projects - (CE-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
CE-PR 1	Hampstead Heath	Pedestrian and cycle working group: Programme of shared use paths improvements/refurbishment to be rolled out 2019, following recommendation in LUCs 2018 Condition survey.	2019/20	Conservation Supervisor, Trees & Conservation Manager	Outcomes A & B
CE-PR 2	Hampstead Heath	Ponds and wetlands strategy: see Divisional Plan ref A-DP2.	2019/21	Ecology Team, Trees & Conservation Manager, City Surveyors	Outcomes A & B
CE-PR 3	Hampstead Heath	Post Card Project: volunteer assisted project with Ecologist creating data base of interactive old and new postcard views for Hampstead Heath.	2019/22	Ecology Team, Trees & Conservation Manager	Outcomes A & B

HH Constabulary - Cyclical Works - (HHC-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HHC-CW 1	Hampstead Heath Division	Targeted & intelligence led patrols in defined dog control areas across the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 2	Hampstead Heath Division	Promoting responsible dog ownership through engagement, education and enforcement throughout the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 3	Hampstead Heath Division	Targeted & intelligence led patrols in defined non cycle areas across the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 4	Hampstead Heath Division	Respond to cycling related incidents leading to successful prosecutions for cycling related offences.	Daily	Sgt	Outcomes C & D
HHC-CW 5	Hampstead Heath Division	Promoting responsible cycling across the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 6	Hampstead Heath Division	Targeted patrols in areas where high concentrations of school children and young adults will be assembled, encouraging a safe and secure environment.	Throughout the Year	Sgt	Outcomes C & D
HHC-CW 7	Hampstead Heath Division	Targeted engagement opportunities at youth events on Hampstead Heath.	Throughout the Year	Sgt	Outcomes C & D
HHC-CW 8	Hampstead Heath Division	Targeted engagement opportunities at schools surrounding Hampstead Heath.	Throughout the Year	Sgt	Outcomes C & D
HHC-CW 9	Hampstead Heath Division	Targeted patrols during periods where there will be high concentrations of visitors to the Lido and other bathing facilities.	May - Sept	Sgt	Outcomes C & D
HHC-CW 10	Hampstead Heath Division	Reducing instances of serious crime through targeted patrols and tasking throughout the Division.	Daily	Sgt	Outcomes C & D
HHC-CW 11	Hampstead Heath Division	Targeted patrols to reduce instances of anti-social behaviour, crime and litter throughout the Division.	May - Sept	Sgt	Outcomes C & D
HHC-CW 12	Hampstead Heath Division	Targeted patrols to reduce instances of anti-social behaviour, crime and litter throughout the Division.	Daily	Sgt	Outcomes C & D

HH Constabulary - Cyclical Works - (HHC-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HHC-CW 13	Hampstead Heath Division	Supporting Outreach work throughout the Division.	May - Oct	Sgt	Outcomes C & D

HH Constabulary - Projects - (HHC-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy	Total project cost est.	Funding Stream
HHC-PR 1	Division Constabulary Team	Introduction of Body Worn and Vehicle in Board Cameras	Apr-19	Sgts	Outcomes C & D	£10,000	Local Risk
HHC-PR 2	Division	Develop an enforcement strategy following the introduction of the City of London (Open Spaces) Act 2019 and the use of Fixed Penalty Notices for the enforcement of Byelaws	April to August 2019	Sgts	Outcomes C & D	£5,000	Local Risk
HHC-PR 3	Division	Review radio communications across the Division, investigate feasibility of upgrading the current system to reflect advancement in technology with expected capital costs	April to March 2019	Sgts	Outcomes C & D	£5,000	Local Risk
HHC-PR 4	Division	Scope the introduction of a remote reporting module / tablet which will allow Constabulary Officers to record incidents and occurrences whilst away from a fixed office	April to March 2020	Sgts	Outcomes C & D	£2,000	Local Risk

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 1	Heath Extension (H Ext) - Sports	Maintain 2 cricket squares and outfield, including mowing, preparation and re-instatement of individual wickets, rolling, fertilising and irrigation. Priority will be given to non-chemical control methods. Inspect and maintain cricket practice nets.	Early April to mid-September	Site Supervisor	Outcomes A & B
GHP-CW 2	H Ext - Sports	Maintain 3 football pitches, 3 rugby pitches, 1 school running track, 2 cricket nets grass sports areas which will include marking and setting out goal posts, mowing; preparation and re-instatement of individual areas and fertilising. Priority will be given to non-chemical control methods.	September to May	Site Supervisor	Outcomes A & B
GHP-CW 3	H Ext - Sports	Maintain working relationships with Sports & Leisure Administration Officer to bookings, usage and cancellations for pro-actively managed.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 4	H Ext - Sports	Renovation of grass pitches and grids to include aeration to overcome surface compaction, top-dressing and over-seeding centre circle and goal mouth areas. Repairing and checking goal posts, nets and sockets. Priority will be given to non-chemical control methods.	March to October	Site Supervisor	Outcomes A & B
GHP-CW 5	H Ext - Sports	Renovation of grass pitches to include aeration to overcome surface compaction and Plantain control. Top-dressing and over-seeding centre circle and goal mouth areas. Repairing and checking goal posts, nets and sockets. Organisation and management of School Sports Day, School / Club Training Sessions & Athletics Meetings	March to October	Site Supervisor	Outcomes A & B
GHP-CW 6	Heath Extension (H Ext) - Sports	Provide 8 changing rooms which are well-maintained for schools and sports clubs all year round. Facilities to be routinely cleaned.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 7	GHP / H Ex / Pergola /	Grass cutting of informal recreational areas a. Daily collection of litter, debris and dog faeces.	Minimum once every seven days	Site Supervisor	Outcomes A & B

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 8	GHP - Sports	Maintain 2 grass tennis courts, 2 croquet squares, 1 putting green, 2 table tennis tables to include twice weekly mowing, monthly verti-cutting, aeration, fertilising, disease, weed, moss control. Irrigation, divot repairs and marking out and rotation of individual courts. Priority will be given to non-chemical control methods.	May to September	Site Supervisor	Outcomes A & B
GHP-CW 9	GHP - Hard Tennis Courts	Maintain four hard tennis courts to include daily inspections for debris, vegetation, wear and tear. Daily checking of nets and fencing. Management of bookings using Club Spark online booking system. Priority will be given to non-chemical control methods for control of moss and algae.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 10	GHP - Sports	End of season renovation of grass tennis courts, putting green and croquet lawns to include scarification, aeration, topdressing, over seeding with bent & fescues mix. Disease, weed and moss control. Priority will be given to non-chemical control methods, for example, daily dew removal to discourage disease outbreaks and dispersal of worm casts.	September / October	Site Supervisor	Outcomes A & B
GHP-CW 11	GHP - Natural Grassland Areas	Management of natural grass areas (Orchard Meadow / Dell Area / Swan Pond) to encourage flora and fauna. Pathways cut through on a weekly basis and areas are "framed".to define the area.	April to November	Site Supervisor	Outcomes A & B
GHP-CW 12	Public Toilets - GHP	Ensure daily cleaning of toilets and regular checks. Replenish toilet rolls and soap on an hourly basis during peak times.	Daily	Site Supervisor	Outcomes A & B
GHP-CW 14	GHP / H Ext / Pergola	Routine patrolling and visual presence will be maintained by Keepers during opening hours. Staff will interface with the public, hand out information, answer queries and monitor bye-laws as necessary. Assist the HH Constabulary with emergency situations, for example lost children, managing lost dogs, vulnerable people etc.	Daily	Site Supervisor	Outcomes A & B
GHP-CW 15	Hill Garden Pergola Wedding Ceremonies	Assist the Business Manager with weddings and civil ceremonies.	As per Bookings	Business Manager / Site Supervisor	Outcomes A & B

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 16		Annual cut and collection - all grass cuttings to be re-cycled. Followed by three general maintenance cuts before end of November.	August to November	Site Supervisor	Outcomes A & B
GHP-CW 17	GHP - Sustainable Planting in Walled Garden	Maintain sustainable plantings to include lifting and dividing, irrigation, staking, pest, weed and disease control - priority will be given to non-chemical control methods. Maintain and update interpretation boards and other media	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 18	GHP / Hill Garden / Pergola / Kitchen Garden / Keats House: Specimen Tree Management	Maintain specimen trees to include irrigation, pruning for vigour, form, safety, pest, weed and disease control, checking of tree stakes. Priority will be given to non-chemical control methods.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 19	GHP / Hill Garden / Pergola, Kitchen Garden / Keats House	Maintain shrub beds to include mulching, routine formative and regenerative pruning. Non-chemical weed and disease control via hoeing and removal or pruning out dead plants or branches. Hand irrigation if necessary. Priority will be given to non-chemical control methods.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 20	GHP / Hill Garden, Pergola, Kitchen Garden / Keats House	Cut hedges to an appropriate height to encourage vigour, density and maintain views. Hedges include Privet, Hornbeam, Yew, Buxus, Holly, Copper Beech, and Lonicera. Priority will always be given to the bird nesting season.	August to April	Site Supervisor	Outcomes A & B
GHP-CW 21	GHP Hanging Baskets by Café / Planting Tubs / Spot planting in borders	Install hanging baskets and other seasonal planting areas maintenance to include weed & disease control, dead-heading, fertilising and daily irrigation. Priority will be given to non-chemical control methods.	May to November	Site Supervisor	Outcomes A & B
GHP-CW 22	GHP / H Ext Children's Play Areas	Daily visual inspections will be carried out by staff and all findings recorded.	Daily,	Site Supervisor	Outcomes A & B

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 23	GHP / H Ext Children's Play Areas	Children's play areas will be formally checked by qualified staff on a monthly basis.	Monthly	Site Supervisor	Outcomes A & B
GHP-CW 24	GHP / H Ext Children's Play Areas	Annual external playground inspections will be carried out by independent inspectors, with any recommendations actioned in the time specified	Annually	Site Supervisor	Outcomes A & B
GHP-CW 25	GHP Zoo	Recommendations from the London Borough of Barnet's licensing authority will be adhered to. Links will be pro-actively maintained through BIAZA (British and Irish Association of Zoos and Aquariums) and via the Zoo ethics committee which meets twice per year.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 26	GHP Zoo	Maintain all livestock and enclosures within the zoo to the animal welfare and husbandry standards as required by the Zoo licensing Act.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 27	GHP Zoo	Monitor and maintain all enclosures and housing infrastructure within the zoo, to ensure safety and continued suitability. Liaise regularly with the zoo veterinarian to ensure the health of all the livestock within the zoo.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 28	GHP Zoo	Ensure grass levels and general foliage within the animal enclosures are kept at a presentable level throughout the year. Areas left uncut to encourage natural animal behaviour e.g. foraging	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 29	GHP Zoo	Promote the zoo to members of the public through advertised feeds, talks, donkey walks and animal adoption scheme. Maintain interpretation boards and other media.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 30	GHP - Butterfly House	Full access to the Butterfly House will be available to the public during agreed opening hours. The facility will be maintained in accordance with good husbandry practice. Maintain interpretation boards and other media	April to end October	Site Supervisor	Outcomes A & B
GHP-CW 31	GHP / H Ext / Hill Garden / Pergola / Kitchen Garden	All areas to be litter picked daily. Litter bins to be emptied daily.	Throughout the Year	Site Supervisor	Outcomes A & B

Golders Hill Park - Cyclical Works - (GHP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-CW 32	GHP / H Ext / Hill Garden / Pergola / Kitchen Garden / Keats House	Footpaths, signage, fences will be checked on a daily basis and repairs carried out as and when required. Wooden edging boards repaired as necessary.	Daily	Site Supervisor	Outcomes A & B
GHP-CW 33	GHP - Christmas Tree	Maintain permanent planting. Ensure fertilizer and watering when needed	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 34	GHP/ Keats House	Provide a programme for Heath Hand volunteers for the horticulture projects and works undertaken at the various locations across the Park, Hill Garden and Kats House	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 35	GHP / H Ext Ditch Management	Maintain ditches and water courses. Grid clearance to be carried out during inclement weather. All ditches to be maintained as specified in Corporation of London hydrology policy.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 36	GHP / H Ext	Overseeing of children's education / interpretation , bandstand concerts etc.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 37	GHP - Ponds and Streams	Quarterly maintenance of pond pumps and filters. Daily inspection of overflows and safety equipment. Management of vegetation on pond edges.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-CW 38	GHP	Manage filming events in the GHP to ensure that there is no long-term damage to the landscape and minimise disruption to local communities.	Throughout the Year	Site Supervisor	Outcomes A & B

Golders Hill Park - Projects - (GHP-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
GHP-PR1	GHP Zoo & Queen's Park Farm	Continue to explore transformational management of the zoo in accordance with Zoo Licensing Act 1981. Phase 2 Deer enclosure improvements in accordance with the approved collection plan and 10 year redevelopment project.	Throughout the Year	Zoo & Farm Team Leader	Outcomes A & B
GHP-PR2	GH / H Ext / Pergola - Memorial Benches	Embed updated bench survey information and database into routine annual work programme and projects plan. Implement annual bench maintenance schedule with a target of 15 renewals to address benches reaching end of life. Liaise with Support Services for contacting of sponsors.	November to March 2019	Site Supervisor	Outcomes A & B
GHP-PR3	GHP Green Waste Management	Continue to review green waste recycling options for GHP.	Throughout the Year	Site Supervisor	Outcomes A & B
GHP-PR4	GHP - Log Garden	Plan and implement new planting plan for Log Garden.	Spring 2019 and Autumn 2019	Site Supervisor	Outcomes A & B
GHP-PR5	Hill Garden Pergola	Plan and implement new planting plan for identified areas (section from bottom of stairs to the Bothy and phase three of Winter Boarder) within the Hill Garden.	Spring 2019 and Autumn 2019	Site Supervisor	Outcomes A & B
GHP-PR6	GHP Accessible Car Park	Review access arrangements for weekend and bank holiday opening during park opening hours.	TBC	Operations Manager	Outcome C
GHP-PR7	Stumpery	Continuation of phase three of the Stumpery - agreed in principle more stumps can be obtained from Epping Forest.	Autumn 2019	Site Supervisor	Outcome A

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 1	East Heath	Litter picking and emptying fishing bins.	Daily	Heath Ranger	Outcomes A & B
HR-CW 2	East Heath	Patrolling -report to Supervisor /Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 3	East Heath	Play area checks (Preachers Hill and Vale of Health).	Weekly	Heath Ranger	Outcomes A & B
HR-CW 4	East Heath	Car Park parking control, give advice issue PCN's as required.	Daily	Heath Ranger	Outcomes A & B
HR-CW 5	East Heath	Toilets opening and closing (Vale of Health).	Daily	Heath Ranger	Outcomes A & B
HR-CW 6	East Heath	Signage-daily checks for swimming signage and life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Daily	Heath Ranger	Outcomes A & B
HR-CW 7	East Heath	Emergency tree works-liaise with Tree Team and SMT.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 8	East Heath	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 9	Heath Wide	Volunteer sessions (Heath Hands and Phoenix Futures).	Weekly	Heath Ranger	Outcomes A & B
HR-CW 10	East Heath	Wild life rescue/welfare response service-update the Swan sanctuary as to the welfare of Swans and Cygnets.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 11	East Heath	Event support: Traditional Fairs, AAF, Southern Cross Country, London Youth Games, Greater London Cross Country, Circus, Race for Life, British Heart Foundation, Park Run.	Throughout the Year	Heath Ranger Supervisor/ Events	Outcomes A & B
HR-CW 12	West Heath	Estate duties-cut back paths, repair steps, Whitestone pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 14	West Heath	Patrolling - report to Supervisor / Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 15	West Heath	Play area checks, including monthly inspection and annual external ROSPA report.	Daily	Heath Ranger	Outcomes A & B
HR-CW 16	West Heath	Car park parking control, give advice issue PCN's as required.	Daily	Heath Ranger	Outcomes A & B
HR-CW 17	West Heath	Toilets opening and closing, including regular cleaning.	Daily	Heath Ranger	Outcomes A & B
HR-CW 18	West Heath	Signage-daily checks for swimming signage and life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 19	West Heath	Emergency tree works-liaise with Tree Team and SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 20	West Heath	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 21	West Heath	Wild life rescue/welfare response service.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 22	West Heath	Event support.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 23	Sandy Heath	Estate duties-cut back paths, repair steps, pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 24	Sandy Heath	Litter picking.	Daily	Heath Ranger	Outcomes A & B
HR-CW 25	Sandy Heath	Patrolling -report to Supervisor / Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 26	Sandy Heath	Car park parking control at entrances.	Daily	Heath Ranger	Outcomes A & B
HR-CW 27	Sandy Heath	Toilets cleaning, opening and closing.	Daily	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 28	Sandy Heath	Signage-daily checks for swimming signage and life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 29	Sandy Heath	Emergency tree works-liaise with Tree Team / SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 30	Sandy Heath	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 31	Sandy Heath	Wild life rescue / welfare response service.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 32	Parliament Hill Fields	Estate duties-cut back paths, repair steps, pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 33	Parliament Hill Fields	Litter picking.	Daily	Heath Ranger	Outcomes A & B
HR-CW 34	Parliament Hill Fields	Patrolling -report to Supervisor / Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 35	Parliament Hill Fields	Car park parking control, give advice issue PCN's as required - Lido.	Daily	Heath Ranger	Outcomes A & B
HR-CW 36	Parliament Hill Fields	Toilets cleaning, opening and closing at Millfield Lane.	Daily	Heath Ranger	Outcomes A & B
HR-CW 37	Parliament Hill Fields	Signage-daily checks for swimming signage, life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 38	Parliament Hill Fields	Emergency tree works-liaise with Tree Team / SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 39	Parliament Hill Fields	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 40	Parliament Hill Fields	Wild life rescue / welfare response service.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 41	Parliament Hill Fields	Event support.	Throughout the Year	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 42	Heath Extension	Estate duties-cut back paths, repair steps, pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 43	Heath Extension	Litter picking.	Daily	Heath Ranger	Outcomes A & B
HR-CW 44	Heath Extension	Patrolling -report to supervisor/Constabulary.	Daily	Heath Ranger	Outcomes A & B
HR-CW 45	Heath Extension	Play area checks, including monthly inspection and annual external ROSPA report.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 46	Heath Extension	Car park parking control, give advice issue PCN's as required.	Daily	Heath Ranger	Outcomes A & B
HR-CW 47	Heath Extension	Toilets cleaning, opening and closing.	Daily	Heath Ranger	Outcomes A & B
HR-CW 48	Heath Extension	Signage-daily checks for swimming signage, life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 49	Heath Extension	Emergency tree works-liaise with Tree Team / SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 50	Heath Extension	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 51	Heath Extension	Wild life rescue/welfare response service.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 52	Heath Extension	Event support.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 53	Kenwood Beat	Estate duties-cut back paths, repair steps, pond maintenance, bench repair, replacement, seasonal works.	Throughout the Year	Heath Ranger	Outcomes A & B
HR-CW 54	Kenwood Beat	Litter picking.	Daily	Heath Ranger	Outcomes A & B
HR-CW 55	Kenwood Beat	Patrolling - report to Supervisor / Constabulary.	Daily	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 56	Kenwood Beat	Car park parking control, give advice issue PCN's as required.	Daily	Heath Ranger	Outcomes A & B
HR-CW 57	Kenwood Beat	Toilets cleaning, opening and closing.	Daily	Heath Ranger	Outcomes A & B
HR-CW 58	Kenwood Beat	Signage-daily checks for swimming signage, life rings. When required erect signage for OPM,KHV,ICE, NO SWIMMING etc.	Weekly	Heath Ranger	Outcomes A & B
HR-CW 59	Kenwood Beat	Emergency tree works-liaise with Tree Team / SMT.	As required	Heath Ranger	Outcomes A & B
HR-CW 60	Kenwood Beat	Conservation work-liaise with Conservation Supervisor / Ecologist.	Monthly	Heath Ranger	Outcomes A & B
HR-CW 61	Kenwood Beat	Wild life rescue / welfare response service.	Year round	Heath Ranger	Outcomes A & B
HR-CW 62	Kenwood Beat	Event support.	Daily	Heath Ranger	Outcomes A & B
HR-CW 63	Highgate Pond Chain	Outflows and culverts-report any issues.	Daily	Heath Ranger	Outcomes A & B
HR-CW 64	Highgate Pond Chain	Monitoring pond water levels.	Daily	Heath Ranger	Outcomes A & B
HR-CW 65	Highgate Pond Chain	Re coppicing according to AWP specification.	Quarterly	Heath Ranger	Outcomes A & B
HR-CW 66	Highgate Pond Chain	Water safety checks for fencing and gates.	Daily	Heath Ranger	Outcomes A & B
HR-CW 67	Highgate Pond Chain	Biosecurity measures for KHV.	Daily	Heath Ranger	Outcomes A & B
HR-CW 68	Highgate Pond Chain	Vegetation management of dams.	Quarterly	Heath Ranger	Outcomes A & B
HR-CW 69	Highgate Pond Chain	Wild life rescue / welfare response service.	As required	Heath Ranger	Outcomes A & B

Heath Ranger - Cyclical Works - (HR-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
HR-CW 70	Hampstead Pond Chain	Outflows and culverts-report any issues.	Daily	Heath Ranger	Outcomes A & B
HR-CW 71	Hampstead Pond Chain	Monitoring pond water levels.	Daily	Heath Ranger	Outcomes A & B
HR-CW 72	Hampstead Pond Chain	Re coppicing according to AWP spec	Quarterly	Heath Ranger	Outcomes A & B
HR-CW 73	Hampstead Pond Chain	Water safety checks for fencing and gates.	Daily	Heath Ranger	Outcomes A & B
HR-CW 74	Hampstead Pond Chain	Biosecurity measures for KHV.	Daily	Heath Ranger	Outcomes A & B
HR-CW 75	Hampstead Pond Chain	Vegetation management of dams.	Quarterly	Heath Ranger	Outcomes A & B
HR-CW 76	Hampstead Pond Chain	Wild life rescue / welfare response service.	As required	Heath Ranger	Outcomes A & B
HR-CW 77	Body of the Heath	Management of agreed filming and still photography.	As required	Heath Ranger	Outcomes A & B

Heath Ranger - Projects - (HR-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2019 Mgmt. Strategy
HR-PR 1	Mixed Pond	Installation of secure cycle parking, improvement to the public entering and exiting the facilities.	Winter – Spring 2019	Site Supervisor	Outcome B
HR-PR 2	East Heath Car Park	Assist City Surveyors Department with the management and control of contractors to implement drainage and car park surface works to agreed design.	Spring – Summer 2019	Site Supervisor	Outcome D
HR-PR 3	Tumulus	Renewal of adjacent memorial benches - working in partnership with MOLAS. Landscape area between railings and benches with the addition of grass seed.	Winter – Spring 2019	Site Supervisor	Outcome B
HR-PR 4	Willow Road play Area	Implement and oversee agreed design for improvement of existing equipment and introduction of natural play.	Autumn-Winter 2019	Site Supervisor	Outcomes B & C
HR-PR 5	Vale of Health Play Area	Implement and oversee agreed design for improvement of existing equipment and introduction of natural play.	Spring 2019	Site Supervisor	Outcomes B & C
HR-PR 6	Memorial Bench Project	Liaise with Support Services to implement memorial bench policy to include renewals, waiting list provision, repairs and maintenance.	Throughout the Year	Site Supervisor	Outcomes B & C
HR-PR 7	Waste and Recycling	To assist in the placement of recycling / waste stations, monitoring and reporting.	Throughout the Year	Site Supervisor	Outcome C & D
HR-PR 8	All excavation works	Any extensive excavation work, MOLAS to be informed and advice sought.	Throughout the Year	Site Supervisor	Outcomes A & D

Operational Services - Cyclical Works - (OP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-CW 1	Equipment Maintenance	Ensure non-vehicular powered equipment is maintained to manufacturers' standards, commensurate with use. Ensuring an annual service of all items. Repair equipment based on priority, and quarantine items uneconomic to repair.	Throughout the year	Fleet & Equipment Maintenance Operative	Outcome A
OS-CW 2		Procure replacement machinery in a structured manner with consideration for Divisional and Departmental need, in accordance with the Local Fleet and Plant Management Plan.	Throughout the year	Fleet & Equipment Maintenance Operative	Outcome A
OS-CW 3	Fleet Maintenance	Service and maintain fleet in adherence to manufacturers' standards, and in accordance with the Corporate Transport Policy. Ensure MOTs and Tax are up to date.	Six monthly	Fleet & Stores Operative	Outcome A
OS-CW 4		Liaise with Insurance team to report accidental damage and progress claims and repairs.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 5	Stores	Ensure sufficient stores are held to support daily operation of the Division.	Throughout the year	Fleet & Stores Operative	Outcome A
OS-CW 6		Ensure sufficient stocks of fuel are held for daily operation of fleet and equipment.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 7		Maintain fuel store and delivery equipment including test and calibrate pumps and gsm costs.	Mar/April	Operational Services Supervisor	Outcome A
OS-CW 8		Perform annual stocktake in March/April and forward report to the finance section.	Mar/April	Operational Services Supervisor	Outcome A
OS-CW 9		Liaise with IS for technical maintenance and provision of services across the Division, supporting local staff when required.	Throughout the year	Operational Services Supervisor	Outcome A

Operational Services - Cyclical Works - (OP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-CW 10		Lead on provision of IS infrastructure on Heath Extension - 4G hub and laptop.	May 2019	Operational Services Supervisor	Outcome A
OS-CW 11	Visitor Numbers	Lead on collection and collation of visitor counts across the Division, including maintenance of equipment.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 12	Events	Provide events technical and logistic support, temporary structures, lighting, moving display trailers and temporary toilet trailers.	Per events diary	Operational Services Team	Outcome A
OS-CW 14	Health & Safety	Lead on review and update of Risk Assessment for the Division.	July	Operational Services Supervisor	Outcome A
OS-CW 15		Represent Division on Open Spaces H&S Improvement Group	Quarterly	Operational Services Supervisor	Outcome A
OS-CW 16		Act as secretary for the Divisional H&S Working Group. Organising, and taking minutes of meetings	Quarterly	Operational Services Supervisor	Outcome A
OS-CW 17		Represent the Division on the Departmental H&S Sub Group.	Monthly	Operational Services Supervisor	Outcome A
OS-CW 18		Organise Divisional H&S peer audits.	Apr - Sep	Operational Services Supervisor	Outcome A
OS-CW 19		Validate H&S audits of other divisions of Open Spaces Department.	Oct	Operational Services Supervisor	Outcome A
OS-CW 20		Collate accident reports and support Supervisors and Managers with reporting and investigation.	On-going	Operational Services Supervisor	Outcome A

Operational Services - Cyclical Works - (OP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-CW 21		Liaise with Insurance Team to investigate and provide evidence relating to third party claims.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 22		Provide Events H&S support by reviewing RAMS and local procedures.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 23	Built Environment	Liaise with Property and Facilities Manager / Assistant Property and Facilities Manager / Property Service Desk to support Breakdown Repair and Maintenance (BRM) provision across the Division.	Throughout the year	Fleet and Stores Operative	Outcome A
OS-CW 24		Manage the Divisional permit to work system.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 25		Liaise with City Surveyors Department and contractors for delivering projects, including client funded and those contained in the Cyclical Works Program.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 26		Review Cyclical Works Program.	Jan-Apr	Operational Services Supervisor	Outcome A
OS-CW 27		Maintain headline built asset issues log for Division.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 28		Represent Division on BRM client group.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 29		Emergency local response for repairs.	Throughout the year	Operational Services Supervisor	Outcome A
OS-CW 30		Improvements to built assets not addressed by the Cyclical Works Program.	Throughout the year	Operational Services Supervisor	Outcome A

Operational Services - Cyclical Works - (OP-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-CW 31		Repairs and maintenance of built assets deemed out of scope of the BRM contract.	Throughout the year	Operational Services Supervisor	Outcome A

Operational Services - Projects - (OP-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
OS-PR 1	Built Assets	Assist in completion of Asset Management Plan & Asset Register.	Jun-19	Maintenance Team	Outcome A
OS-PR 2		Deliver farm project at Queens Park.	Jan-Mar 2019	Maintenance Team	Outcome A
OS-PR 3		Rebuild waste and recycling infrastructure.	2019/20	Maintenance Team	Outcome A
OS-PR 4		Install bicycle racks at East Heath & Queens Park.	2019/20	Maintenance Team	Outcome A
OS-PR 5	Fleet & Equipment	Replace diesel road going fleet (16 vehicles) - Electric/hybrid where possible. Vehicle replacement strategy is outlined in The Hampstead Heath Highgate Wood Keats House and Queens Park Fleet and Plant Management Plan.	2019/20	Maintenance Team	Outcome A
OS-PR 6		Ensure replacement pedestrian powered equipment is electric where possible, and in line with current investment.	2019/20	Maintenance Team	Outcome A
OS-PR 7	Sustainability	Support energy efficiency projects, and lead on implementation when funding is in place, including conversion of lighting to LEDs, and provision of photo electric power generation.	2019/20	OSS	Outcome A
OS-PR 8	H&S	Lead on the review and update of Departmental Risk Assessments.	2019/20	OSS	Outcome A

Support Services - Cyclical Works - (SS-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy	Total project cost est.
SS-CW 1	Division	To provide support to the Superintendent, Management Team and Division with respect to Finance, procurement and compliance.	Throughout the year	Business Manager	Outcome D	Local Risk
SS-CW 2	Division	To provide support to the Superintendent, Management Team and Division with respect to HR.	Throughout the year	Business Manager	Outcome D	Local Risk
SS-CW 3	Division	To provide support to the Superintendent, Management Team and Division with respect to Committee reporting.	Throughout the year	Business Manager	Outcome D	Local Risk
SS-CW 4	Division	To provide support to the Superintendent, Management Team and Division with respect to Corporate strategic issues.	Throughout the year	Business Manager	Outcome D	Local Risk

Support Services - Projects - (SS-PR)

Ref	Location / Activity	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy	Total project cost est.
SS-PR 1	Achieve a balanced budget	Support the Division in managing budgets in order to ensure that a balanced budget is delivered and that resources are managed effectively.	Monthly	Business Manager	Outcome D	
SS-PR 2	Governance	Develop and manage a Committee Agenda Plan to ensure deadlines are shared and met and reports are completed allowing sufficient time for consultation.	Quarterly	Business Manager	Outcome D	
SS-PR 3	Dashboard	Roll out dashboard to display management information on a monthly basis.	Monthly	Business Manager	Outcome D	
SS-PR 4	Install till at the Information office	To install and programme a new till for the Information Office. This Project is subject to the installation of a separate broadband service at this facility.	Oct	Business Manager	Outcome D	
SS-PR 5	Lodge Minor Improvements	Support the City Surveyors Department with the annual Lodge Inspections 2019.	Nov	Business Manager	Outcome D	
SS-PR 6	Planning Monitoring	To monitoring planning applications and development on a monthly basis.	Monthly	Business Manager	Outcome A	£26,000
SS -PR7	Benches	Support the bench sponsorship policy, ensuring that the waiting list is managed and maintained and liaising with sponsors and front line staff.	Monthly	Business Manager	Outcome B	
SS - PR8	Apprentices	Provide support to the Division and Open Spaces Department with to ensure that apprentices are successful and achieve the City of London's commitment to the Apprentice Levy.	Monthly	Business Manager	Outcome D	
SS - PR9	Weddings and Civil Ceremonies	Manage the Hampstead Heath Weddings and Civil Ceremonies service.	on-going	Business Manager	Outcome B	
SS - PR10	30th Anniversary - Hampstead Heath	Support and co-ordinate the programme to mark the 30th Anniversary of the City of London Corporation caring for Hampstead Heath. This will include events, displays and merchandise.	Sept	Business Manager	Outcomes A,B,C,D	

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 1	Lido Terraces North / South / Pool Surrounds	Maintain terraces and paddling pool clean and weed free (priority will be given to non-chemical control methods). Maintain plants on poolside terraces.	April 2019 then as required	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 2	Lido / Plant / Swimming Pool	Maintain Lido Plant, under the Management of Health and Safety at Work Regulations and manufactures guidance (filters clean and reduce risk of bacterial contamination. Swimming Pool maintenance: Cleaning of stainless steel liner and edges / vacuum pool bottom / clean grills and overflow channels / Chlorination and filtration.	Throughout the year	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 3	Lido Facilities	Provide clean facilities to customers and sports clubs. Facilities to be routinely cleaned and inspected daily. Daily cleaning of toilets and regular checks. Replenish toilet rolls and soap on an hourly basis during peak times.	Throughout the year	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 4	Lido Facility Public Toilets	Arrange for two deep cleans.	April/ September	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 5	Lido Sauna	Ensure daily cleaning of sauna and regular checks to the facility.	Daily	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 6	Lido Sauna	To refurbish the facility in September applying water resistant rendering, maintaining electrics, dealing with minor repairs.	September to October	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 7	Lido Sauna	Manage sauna season ticket administration and daily ticket sales through cash collection process.	Daily	Swimming Facilities Supervisor	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 8	Lido Facility Staffing	Provide a full complement of staff that reflects NOPs and EAPs. Staff will interface with the public, on call to undertake lifesaving rescues, hand out information, take money and answer queries. Assist the HH Constabulary with emergency situations. On Trigger Event Days lifeguard duties will be prioritised to manage the water and to undertake lifesaving rescues. Support staff across the Division will be called upon to assist when and where needed. Procure security personnel to assist with managing crowd control issues.	Daily	Swimming Facilities Supervisor / Heath Duty Managers and Supervisor	Outcomes C & D
SW-CW 9	Lido Events	Assist the Leisure and Events Manager with Duathlon, GIAG, cross country events and any leisure complementary activities.	As per bookings	Leisure and Events Manager	Outcomes C & D
SW-CW 10	Lido / PH Paddling Pools	Maintain paddling pools at Parliament Hill and the Lido to include weekly plant inspection and chemical control. Daily facility inspection and cleaning. To ensure at the Parliament Hill paddling pool a full complement of trained staff that reflects NOPs and EAPs.	May to September 2019	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 11	Water Safety Policy	Annual external safety audit inspections procured. To be carried out by independent inspectors, with any recommendations actioned in the time specified.	May-19	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 12	Lido / Ponds Filming	Manage filming events on water sites around the Heath to ensure that there is no long-term damage to the landscape, minimise risk and minimise disruption to local communities.	Throughout the year	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 13	Lido/Ponds Filming	Manage filming events on water sites around the Heath to ensure that there is no long-term damage to the landscape, minimise risk and minimise disruption to local communities.	All year	Swimming Facilities Supervisor	"Outcomes C & D"
SW-CW 14	Men's Pond Compound	Maintain Men's Pond compound which will include weeding, deep cleaning and minor repairs through outside contractors or handyman. Priority will be given to non-chemical control methods hoeing of weeds/mould etc. Inspect and maintain facility. All areas to be litter picked daily. Litter bins to be emptied daily. Liaise with User Groups, Lifebuoys and Men's Pond Association.	Throughout the year	Team Leader / Swimming Facilities Supervisor / Leisure and Events Manager	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 15	Men's Pond	Complete Health and Safety audit recommendations for the facility.	May-Oct 2019	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 16	Ladies Pond Compound	Maintain Ladies Pond compound which will include, deep cleaning and minor repairs through outside contractors or handyman. Priority will be given to non-chemical control methods hoeing of weeds/mould etc. Inspect and maintain facility liaise with user groups, KLPA.	Throughout the year	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 17	Ladies Pond	Complete Health and Safety audit recommendations for facility.	May-Oct 2019	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 18	Ladies Pond Enclosure Woodland / Grassland Area	Liaise with conservation team and maintain natural habitats.	Ongoing	Conservation Team / Team leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 19	Ladies Pond Woodland / Grassland area	Liaise with conservation team and maintain natural habitats.	Ongoing	Conservation team / Team leader / Swimming Facilities Supervisor	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 20	Mixed Pond Compound	Maintain Mixed Pond compound, which will include, deep cleaning and minor repairs through outside contractors or handyman. Priority will be given to non-chemical control methods hoeing of weeds/mould etc. Inspect and maintain facility and liaise with user groups, Mixed Pond Association.	Throughout summer season, May-Oct 2019	Team Leader/acting team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 21	Mixed Pond Compound	All areas within compound to be litter picked daily. Litter bins to be emptied daily.	Daily	Team Leader/acting team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 22	Mixed Pond	Complete Health and Safety audit recommendations for facility.	May to Oct 2019	Team Leader/acting team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 23	Men's, Ladies Facility Routine Lifeguarding	Ensure a full complement of staff, that reflects NOPs and EAPs, which will be maintained by lifeguard staff during opening hours throughout the year. Staff will interface with the public and be on call to affect Lifesaving rescues, hand out information, encourage payment, and answer queries. Assist the Hampstead Heath Constabulary with emergency situation, for example lost children, vulnerable people, Law and order situations such as assaults, abuse and crowd control both inside and outside the facility. However, on Trigger Events when customers increase, lifeguard duties will be prioritised to manage the water and effect Lifesaving rescues. Support staff across the Division will be called upon to assist.	Throughout the year	Team Leader / Swimming Facilities Supervisor	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 24	Mixed Pond Facility Routine Lifeguarding (Summer Season only)	This is a summer only facility and needs to ensure a seasonal compliment of staff that reflects NOPs and EAPs. This will be maintained by lifeguard staff during opening hours throughout the summer season by a full time lifeguarding complement plus an experienced casual workforce. Staff will interface with the public and be on call to affect Lifesaving rescues hand out information, encourage payment and answer queries. Assist the Hampstead Heath Constabulary with an emergency situation, for example lost children, vulnerable people, Law and order situations such as assaults, abuse and crowd control both inside and outside the facilities. However on Trigger Events when customers increase lifeguard duties will be prioritised to manage the water and effect Lifesaving rescues. Support staff across the Division will be called upon to assist.	May – Oct 2019	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 25	Ponds Events	Assist the Leisure & Events Manager with Duathlon, GIAG, Cross country events and any leisure complementary activities.	Throughout the year	Team Leader / Swimming Facilities Supervisor	Outcomes C & D
SW-CW 26	Annual Water Safety Inspection	Annual external safety audit inspections procured. To be carried out by independent inspectors, with any recommendations actioned in the time specified.	May-Oct 2019	Swimming Facilities Supervisor	Outcomes C & D
SW-CW 27	Ladies, Men's and Mixed: Signage / Litter Bins	Signage / litter bins /compounds will be checked on a daily basis and repairs carried out as and when required.	All year	Team Leader	Outcomes C & D
SW-CW 28	Body of Heath Water Safety Points	All other water safety signs and rescue equipment across NLOS should be checked and maintained by Ranger staff.	Daily	Swimming Facilities Supervisor / Ranger Supervisors	Outcomes C & D

Swimming - Cyclical Works - (SW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-CW 29	Ladies, Men's and Mixed Gates Fences and Barriers - Temporary & Permanent	Check and maintain gates and entrances / fence lines, repairing and/or replacing. Temporary fencing/barriers to be placed proximal to the hazard and in such a way as to minimise disruption to users. All temporary fencing is to have signage to explain reasons for erection and time scale for removal; this is to be placed at time of erection and checked by Ranger staff to ensure compliance.	Daily	Team Leader / Swimming Facilities Supervisor / Ranger Supervisors	Outcomes C & D
SW-CW 30	Heath Hands, Volunteers at the Ponds	Provide a programme for Heath Hand volunteers for the horticulture projects and works undertaken at the Ladies pond area.	Throughout the year	Team Leader / Swimming Facilities Supervisor	Outcomes C & D

Swimming - Projects - (SW-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-PR 1	Men's Pond	Accessibility and redesign of entrance/exit to include toilets, changing areas and entry to water. Project to include cycle parking and dog tethering areas.	Phased project from 2019	Swimming Facilities Supervisor / Leisure & Events manager / Superintendent	Outcomes C & D
SW-PR 2	Lido Security	Enhance security measures at entrance and exit of Lido building. Procure contractor to install improved entry/exit facilities and to enhance fencing to prevent illegal entry.	Jan -April 2019	Swimming facilities Supervisor / Leisure & Events Manager / City Surveyors	Outcomes C & D
SW-PR 3	Lido leak detection	To continue leak investigations and develop strategy and solutions to repair problem.	Jan-May 2019	Swimming Facilities Supervisor / Leisure & Events manager / City Surveyors	Outcomes C & D
SW-PR 4	Payment options at Swimming Facilities	Improve payment options at Ponds. Repair and Relocate donation posts, Implement online season ticket payment scheme, continue to procure contactless payment options and re-site ticket machines. Improve signage around payment options.	ongoing 2019	Swimming Facilities Supervisor / Leisure & Events Manager / IT Services	Outcomes C & D
SW-PR 5	Lido and Paddling Pool maintenance contract	Procurement of maintenance contract for the Lido and paddling pool. Contract to include upkeep of filtration and chlorination systems at all three plant rooms. Maintenance and repairs of pools and all mechanical faults. Regular servicing of plantroom equipment and delivery of chemicals.	ongoing 2019	Swimming Facilities Supervisor / City Surveyors	Outcomes C & D

Swimming - Projects - (SW-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
SW-PR 6	Cycle parking at Mixed Pond	Project to design and consult on cycle parking at Mixed Pond and Men's Pond.	2019	Operations Manager	Outcomes C & D

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Hampstead Heath	Veteran Tree Management: Specialist tree works to manage the conservation of the heaths ancient & veteran trees including; halo pruning surrounding trees, tethering unstable vets, propping, stability reduction, path moving, mulching & soil decompaction.	Year round	DH	Outcome A
Hampstead Heath	Veteran Tree Survey: Revisiting the 2002/2007 HH Veteran tree survey and reassessing current condition, plotting position on to new database map (Arbortrack/ArcGIS) & prioritising required work. Areas to be surveyed 2019 – Extension, South Meadow, Vale.	Year round	DH	Outcome A
Hampstead Heath	Tree Inspections: Undertaking visual inspection of all trees within the designated 32 risk sequence system (RSS) zones across the site. Prioritising inspection to trees within High & Medium risk zones annually & trees within low risk zone every 2/3 years.	Year round	DH	Outcome A
Hampstead Heath	Priority Tree Works List: Top 12 highest hazard trees required for safety works to reduce risk, reviewed monthly to reprioritise the list. Trees highlighted from RSS tree inspection, post storm drive by inspection and from site staff.	Year round	DH	Outcome A
Hampstead Heath	Massaria Management: Identification & removal of branches with the disease via inspection, (within the 4 London plane management areas (South End Green, Gospel Oak, Highgate Road, Hampstead Way).	Year round	DH	Outcome A
Hampstead Heath	OPM Management: Creating management maps of risk areas for contractor spraying in May. Identification of trees within high risk areas that have caterpillar processions & nests in June-August. Managing caterpillar & nest removal by contractors and inhouse Arb	May to August	DH	Outcome A

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Hampstead Heath	Highways Trees: Ensuring paths, & highways are kept cleared of low tree branches to statutory height regs. Ensuring traffic signage & street lights are clear of covering branches.	Year round	DH	Outcome A
Queen's Park	Emergency Tree work: When urgent tree work arises (example - post storm).	Year round	DH	Outcome A
Queen's Park	Veteran Tree Management: Specialist tree works to manage the conservation of the heaths ancient & veteran trees including; halo pruning surrounding trees, tethering unstable vets, propping, stability reduction, path moving, mulching & soil decompaction. (2 x trees).	Year round	DH	Outcome A
Queen's Park	Veteran Tree Survey: See Divisonal Plan.	N/A		Outcome A
Queen's Park	Tree Inspections: Undertaking visual inspection of all trees within the designated 32 Risk Sequence System (RSS) zones across the site. Prioritising inspection to trees within High & Medium risk zones annually.	Year round	DH	Outcome A
Queen's Park	Priority Tree Works List: Top 12 highest hazard trees required for safety works to reduce risk, reviewed monthly to reprioritise the list. Trees highlighted from RSS tree inspection, post storm drive by inspection and from site staff.	Year round	DH	Outcome A
Queen's Park	Massaria Management: Identification & removal of branches with the disease via. inspection.	Year round	DH	Outcome A

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Queen's Park	OPM Management: Creating management maps of risk areas for contractor spraying in May. Identification of trees within high risk areas that have caterpillar processions & nests in June-August. Managing caterpillar & nest removal by contractors and inhouse Arb	May to August	DH	Outcome A
Queen's Park	Highways Trees: Ensuring paths, & highways are kept cleared of low tree branches to statutory height regs. Ensuring traffic signage & street lights are clear of covering branches.	Year round	DH	Outcome A
Highgate Wood	Woodland Management: Supporting HW Team in planned woodland management (High Wood Woodland Management Plan 2017-2027).	Nov to Jan	JM/DH/CB	Outcome A
Highgate Wood	Emergency Tree work: When urgent tree work arises. (example - post storm).	Year round	DH/CB	Outcome A
Highgate Wood	Veteran Tree Management: Specialist tree works to manage the conservation of the heaths ancient & veteran trees including; halo pruning surrounding trees, tethering unstable vets, propping, stability reduction, path moving, mulching & soil decompaction.	Nov to Jan	DH/CB	Outcome A
Highgate Wood	Veteran Tree Survey: Revisiting the 2002/2007 HH Veteran tree survey and reassessing current condition, plotting position on to new database map (Arbortrack/ArcGIS) & prioritising required work. Areas to be surveyed 2019 – Extension, South Meadow, Vale.	N/A		Outcome A
Highgate Wood	Tree Inspections: RSS scheduled tree inspections.	N/A		Outcome A
Highgate Wood	Priority Tree Works: Generated from RSS HW schedule (HH Tree team to assist HW team where required).	Year round	CB/DH	Outcome A

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Highgate Wood	OPM Management: Creating management maps of risk areas for contractor spraying in May. Identification of trees within high risk areas that have caterpillar processions & nests in June-August. Managing caterpillar & nest removal by contractors and inhouse Arb	May to July	DH/FC	Outcome A
Highgate Wood	Highways Trees: Ensuring paths, & highways are kept cleared of low tree branches to statutory height regs. Ensuring traffic signage & street lights are clear of covering branches.	N/A		Outcome A
Keat's House	Emergency Tree work: When urgent tree work arises. (example - post storm).	Year round	DH	Outcome A
Keat's House	Veteran Tree Management: Specialist tree works to manage the conservation of the heaths ancient & veteran trees including; halo pruning surrounding trees, tethering unstable vets, propping, stability reduction, path moving, mulching & soil decompaction.	N/A		Outcome A
Keat's House	Veteran Tree Survey: See Divisional Plan.	N/A		Outcome A
Keat's House	Tree Inspections: Undertaking visual inspection of all trees within the designated 32 risk sequence system (RSS) zones across the site. Prioritising inspection to trees within High & Medium risk zones annually.	Year Round	DH	Outcome A
Keat's House	Priority Tree Works: Generated from RSS schedule.	Year round	DH	Outcome A
Keat's House	Massaria Management: Identification & removal of branches with the disease via inspection. (x1 tree).	Year round	DH	Outcome A

Tree Team - Cyclical Works - (TT-CW)

Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
Keat's House	Highways Trees: Ensuring paths, & highways are kept cleared of low tree branches to statutory height regs. Ensuring traffic signage & street lights are clear of covering branches.	Year round	DH	Outcome A
External Works	Compost Tea Treatment: Current Study program has finished.	N/A		Outcome A
External Works	Resistograph: Offering Arb Technical Services utilising decay micro drill for tree inspection to local LA's & Consultancies.	Year round	DH	Outcome A
External Works	Burnham Beeches (pollard restoration): Carrying out specialist reduction works on Ancient pollards, benefiting BB Ancient & Veteran Pollard work program & internal Arb Team development.	Feb	DH	Outcome A
External Works	LTOA seminars & Working Parties: Attending appropriate quarterly Tree management seminars - Continued Professional Development.	Year round	DH	Outcome A
External Works	TRP / CoL / ATF Biosecurity Groups: Sharing best practice regarding Pest & Disease development with external colleagues.	Bi-annually	DH	Outcome A
External Works	Arb Association Trade Show & Conference: Attending appropriate Tree management seminars - Continued Professional Development	Bi-annually	DH	Outcome A
External Works	ATF Regional Seminars / Visits: Attending appropriate Ancient & veteran Tree management seminars - Continued Professional Development.	Bi-annually	DH	Outcome A

Tree Team - Projects - (TT-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
TT-PR 1	Veteran Tree Management	To promote and develop the continuing management of the Veteran and Ancient trees on Hampstead Heath, Highgate Wood and Queen's Park.	Year round	Tree Management Officer & Trees and Conservation Manager	Outcome A
TT-PR 2	RPA and CoL Biosecurity Working Group	Working with colleagues in Royal Parks share expertise and provide mutual support on London's Biosecurity tree issues	Year round	Tree Management Officer & Trees and Conservation Manager	Outcome A
TT-PR 3	OPM Contract	Tender for new OPM contractor. Fast Track contract for spraying to commence 28.02.2019. Main OPM contract to start May 2019 divided into Lot 1 (Commons) Lot 2 (NLOS, Epping ands Cems and Crems	2019	Tree Management Officer & Trees and Conservation Manager	Outcome A
TT-PR 4	Views and Vistas	Identify views to retain and those to be abandoned. Ref HH Mgt Strategy: Outcome A, Priority 2, Commitment 7.	Year round	Tree Management Officer & Trees and Conservation	Outcome A

Tree Team - Projects - (TT-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
TT-PR 5	OPM IPM	Pilot project in HH Bird Sanctuary to identify presence of OPM Parasitoid, Carcelia iliaca.	April to June	Tree Management Officer & Trees and Conservation Manager	Outcome A

Waste Recycling - Cyclical Works - (WW-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
WW-CW 1	Hampstead Heath	General waste collection using Trilo unit or Ford Ranger Pickup.	Daily	Conservation Supervisor	Outcome A
WW-CW 2	Hampstead Heath	Dog waste collection.	Twice weekly	Conservation Supervisor	Outcome A
WW-CW 3	Hampstead Heath	Lodges waste collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 4	Hampstead Heath	Lido, Parliament Hill, and GHP cafe food waste collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 5	Hampstead Heath	Low volume recyclables (scrap metal, batteries, clothes, tyres, WEEE).	When required	Conservation Supervisor	Outcome A
WW-CW 6	Queen's Park	Periodic miscellaneous collections.	When required	Conservation Supervisor	Outcome A
WW-CW 7	Highgate Wood	Dog waste collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 8	Highgate Wood	Recyclables collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 9	Highgate Wood	Bulky items collection service.	Monthly	Conservation Supervisor	Outcome A
WW-CW 10	Highgate Wood	HW Pavilion Cafe food waste collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 11	Keat's House	Recyclables collection service.	Weekly	Conservation Supervisor	Outcome A
WW-CW 12	Keat's House	Bulky items collection service.	Weekly	Conservation Supervisor	Outcome A

Waste Recycling Projects - (WW-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
WW-PR 1	Waste and Recycling Review	To scope waste and recycling review. Three work strand have been identified.:- (1) public awareness campaign, (2) operational improvements and (3) cost savings. Update 15.01.2019 .Keep Britain Tidy appointed to draft Communication Strategy. To achieve cost savings through reducing waste volumes, we are launching a phased move to Eurobin collection service with recycled and non recycled waste streams, separate food waste collection service contract with Camden /Veolia starting January 2019.	2019/20	JM/RP	Outcomes A-D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 1	Cricket Square and Outfield	Maintain cricket square and outfield which will include mowing, preparation and re-instatement of individual wickets, rolling, fertilising and irrigation. Priority will be given to non-chemical control methods. Inspect and maintain cricket practice nets.	Early April to Mid-September	Site Supervisor	Outcomes A - D
PHF-CW 2	Cricket Enclosure - Woodland Planting	Pruning management of blackthorn, hawthorn, Rosa, buckthorn plantings along East and Southern boundary of cricket enclosure - outside of bird nesting season.	Late August-early April	Site Supervisor	Outcomes A - D
PHF-CW 3	Bowling Green / Croquet	Liaise with licensee of the bowling green and offer advice and support throughout the year. Arrange for irrigation and machinery servicing.	Playing season Apr - Sept	Site Supervisor	Outcomes A - D
PHF-CW 4	Formal Grass Sports Areas	Maintain pitches and training grids (1 football pitches, 4 rugby training grids, 6 schools training grids, 1 soft ball area , 5 rounder areas, 4 mini football grids) which will include marking out, setting out goal posts, mowing; preparation and re-instatement of individual areas and fertilising. Routine checking of goal post will be completed by daily inspections. Priority will be given to non-chemical control methods. Maintain and foster close working relationships with neighbouring schools and encouraging usage of facilities.	Winter sports: Sept - Apr. Summer sports: Apr - Sept	Site Supervisor	Outcomes A - D
PHF-CW 6	Formal Grass Sports Areas	Renovation of above pitches and grids to include aeration to overcome surface compaction, top-dressing and over-seeding centre circle and goal mouth areas. Repairing and checking goal posts, nets and sockets. Priority will be given to non-chemical control methods.	Mid-April	Site Supervisor	Outcomes A - D
PHF-CW 5	Stakeholder Liaison	Host athletics track forum with key stakeholders.	Quarterly	Superintendent	Outcomes CA - D
PHF-CW 7	Meadow Grass Areas / Café / Cricket Enclosure	Management of meadow grass areas to encourage flora and fauna. Non-chemical weed and disease control via hoeing and removal of arisings. Annual cut and collection.	April to November	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 8	Class A Certified Athletics Track	Organisation and management of athletics meetings, school sports day, school and club training sessions and corporate events. Daily inspection of track (including hammer cage / pole vault, long jump and javelin run-ups / high jump fan / shot putt landing area / throwing areas etc. to check for debris and wear and tear. Check sand depth and quality and replace as necessary. Keep abreast with current UKA regulation changes. Routine checking of hurdles / landing mats / hammer wires / throwing equipment / pole fault and high jump stands and bars / judges stand / starting blocks / flags / relay batons. Replacement and repair as necessary. Setting out of track for meetings and training events (including schools). Ensuring the changing facilities including toilets are checked and cleaned on a daily basis. Maintain grass centre area and routinely replace divots.	Athletics meeting season: April-September. Training sessions, Sports days & Corporate events: All year	Site Supervisor	Outcomes A - D
PHF-CW 9	Petanque	Daily checking of Petanque area to include debris removal, raking and replacement of topdressing material as necessary. Continual monitoring of weed and moss growth. Priority will be given to non-chemical control methods.	All year	Site Supervisor	Outcomes A - D
PHF-CW 10	Hard Tennis Courts	Maintain 10 courts to include daily inspections for debris, vegetation, wear and tear. Daily checking of nets and fencing. Management of bookings using of Club Spark online booking system. Priority will be given to non-chemical control methods for the control of moss and algae.	All Year	Site Supervisor	Outcomes A - D
PHF-CW 11	Male / Female / Accessible Public Toilets	Ensure regular cleaning and checks of toilets. Replenish toilet rolls and soap on an hourly basis during peak times.	All Year	Site Supervisor	Outcomes A - D
PHF-CW 12	Male / Female / Disable Public	Arrange for two deep clean.	March & April	Site Supervisor	Outcomes A - D
PHF-CW 13	Natural Grassland Areas Parliament Hill	Management of existing natural grass areas to encourage flora and fauna and extend the natural aspects of the Heath into this formal area. Lido café area pathways cut on a weekly basis and areas framed.	All Year	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 14	Natural Grassland Areas Parliament Hill	Cut and collection of designated areas on a three yearly cycle. All cut grass to be baled and removed.	Mid-September to Early October	Site Supervisor	Outcomes A - D
PHF-CW 15	Specimen Tree Management: Swains Lane, Dukes Field, Bull Path.	After care and monitor growth of new and establishing trees. Maintain specimen trees to include irrigation, pruning for vigour, form, safety, pest, weed and disease control and checking of tree stakes. Priority will be given to non-chemical control methods.	All year	Site Supervisor	Outcomes A - D
PHF-CW 16	Mixed Borders: Bowling Green	Maintain borders to include mulching, routine, formative and regenerative pruning. Non-chemical weed and disease control via hoeing and removal or pruning out dead plants or branches. Hand irrigation if necessary. Priority will be given to non-chemical control methods.	All year	Site Supervisor	Outcomes A - D
PHF-CW 17	Hedge Rows: Highgate Road, Tennis Courts, Lido Wall, Bull Path and Bowling Green	Cut native hedges (outside of bird nesting season) to an appropriate height to encourage vigour, density and maintain views.	Late August-early April	Site Supervisor	Outcomes A - D
PHF-CW 18	PHF: Signage / Litter bins / Tennis Hut Shelter / Tennis Hut	Signage / Litter bins / Tennis Hut Shelters / Tennis Hut will be checked on a daily basis and repairs carried out as and when required.	All year	Site Supervisor	Outcomes A - D
PHF-CW 19	PHF: Paths, Roadways & Entrances	Check and maintain pathways in line with specifications to include top finishes. Carryout checks for potholes, cracks and deformations, making patch repairs where needed. Maintain sightlines at junctions, crossroads, adjoining gateways and entranceways for safe access and egress. Grass edging will be carried out during the growing season and wooden edging boards repaired as necessary. Manage traffic movements in line with risk assessment and safe systems of work.	Daily	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 20	PHF: Gates, Fences and barriers, temporary and permanent	Check and maintain gates and entrances in good working order to include locks and padlocks. Check and maintain fence lines repairing and or replacing a needed. Temporary fencing/barriers to be placed proximal to the hazard and in such a way as to minimise disruption to users. All temporary fencing is to have signage to explain reasons for erection and time scale for removal; this is to be placed at time of erection.	Daily	Site Supervisor	Outcomes A - D
PHF-CW 21	Traditional Play, 1 O'clock club, Adventure play & Children's Enclosure	Daily visual inspections will be carried out by staff and all findings recorded.	Daily	Site Supervisor	Outcomes A - D
PHF-CW 22	Outdoor Gym: Trim Trail	Daily visual inspections will be carried out by staff and all findings recorded.	Daily	Site Supervisor	Outcomes A - D
PHF-CW 23	Children's Play Facilities	Children's play areas will be formally checked by qualified staff on a monthly basis.	Monthly	Site Supervisor	Outcomes A - D
PHF-CW 24	Children's Play Facilities	Annual external playground inspections will be carried out by independent inspectors, with any recommendations actioned in the time specified	Annually	Site Supervisor	Outcomes A - D
PHF-CW 25	PHF: Ditches, drains, gullies and grids.	Maintain ditches and water courses. Grid clearance to be carried out during inclement weather. All ditches to be maintained debris free.	All year	Site Supervisor	Outcomes A - D
PHF-CW 26	PHF: Routine Patrolling	Visual presence will be maintained by Keeping staff during opening hours. Staff will interface with the public and hand out information answer queries and monitor by-laws as necessary. Assist the Hampstead Heath Constabulary with emergency situation, for example lost children, lost dogs and vulnerable people.	All year	Site Supervisor	Outcomes A - D
PHF-CW 27	Highgate Road Entrance: Christmas Tree	Sighting and later, dismantling of Christmas Tree	December-January	Site Supervisor	Outcomes A - D
PHF-CW 28	Heath Hands Volunteers	Provide a programme for Heath Hand volunteers for the horticulture projects and works undertaken at the Parliament Hill area.	All Year	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Cyclical Works - (PHF-CW)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-CW 29	Filming	Manage events to ensure that there is no long-term damage to the landscape and minimise disruption to local communities and visitors.	All Year	Site Supervisor	Outcomes A - D

Parliament Hill Fields - Projects - (PHF-PR)

Ref	Location	Details of Proposed Work: Jan 2019 - Mar 2020	Timing of work	Who is Responsible	Link to 2018 Mgmt. Strategy
PHF-PR 1	Nassington Road, Savernake Road Bridge & Hive	Landscaping works to create a more welcoming and natural rural gateway to the Heath. Link to the 2018 Hampstead Heath Management Strategy.	Winter 2019 to Spring 2020	Site Supervisor	Outcome A
PHF-PR 2	PHF- Adventure Playground	Assist in landscaping aspect of development project for Adventure playground and One O'clock club exterior areas. To plant trees, shrubs and vegetation in line with landscape plan.	Winter 2019-spring 2020	Site Supervisor, Education Supervisor	Outcome A
PHF-PR 3	Memorial Benches	Implement target of 15 renewals to address benches reaching end of life. Tag and monitor 15 further bench sites for renewal in 2020-2021. Support Services to update if sponsors not found. Support the wider Memorial Bench Project for the main body of the Heath.	Throughout the year	Site Supervisor	Outcome A
PHF-PR 4	PHF - Electronically Controlled Entrance Gates to Tennis Courts	Plan and implement a project to install coded gates to manage access to the tennis courts.	Quarterly updates	Constabulary & Queen's Park Manager	Outcome A
PHF-PR 5	PHF - Public Toilet Refurbishment	Support the City Surveyors Department with planned refurbishment of the public toilets.	May-19	CSD	Outcome C
PHF-PR 6	Track Resurfacing Works	Keep key stakeholders of the track resurfacing programme.	Throughout the year	Site Supervisor	Outcomes B & D
PHF-PR 7	Traditional Playground	Repair and replace worn equipment on a like for like basis.	Mar-19	Site Supervisor	Outcome D