

<b>Committee:</b> Police Committee	<b>Date:</b> 28 February 2019
<b>Subject:</b> Annual Review of Terms of Reference and Frequency of Meetings	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report author:</b> Alistair MacLellan	

## **Main Report**

### **Review of Terms of Reference**

1. Each grand committee of the Court of Common Council is obliged to review its terms of reference annually and in good time for any changes to be considered before committees are reappointed by the Court in April each year.
  
2. The terms of reference of the Police Committee are attached as an appendix for your consideration. Members will note some tracked changes representing proposed amendments that are in line with the governance changes agreed at your meeting in January 2019. The main substantive change is the planned change of name of the Committee to 'Police Authority Board' and removal of named sub-committees/boards in order to give the Committee greater latitude in appointing sub-committees/boards for 2019/20.
  
3. Members are will note that further planned work on Police Authority Board governance agreed at your January 2019 meeting (e.g. review of Special Interest Areas, review of terms of reference of Police Authority Board sub-committees) will be the subject of a separate report submitted to your May 2019 meeting.
  
4. It is proposed that the approval of any further changes to the Committee's terms of reference be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

### **Frequency of Meetings**

5. The Committee is also required to review the frequency of its meetings. At present the Committee meets eight times a year, in late January, late February, early April, mid-May, mid-July, late September, late October and late November.

### **Recommendation(s)**

- That, subject to any comments, the terms of reference of the Committee be approved for submission both the Policy and Resources Committee and the Court of Common Council, as set out at Appendix 1, and that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman; and

- Members consider whether any change is required to the frequency of the Committee's meetings.

## **Appendices**

- Appendix 1 – Police Committee Terms of Reference

**Alistair MacLellan**

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## POLICE COMMITTEEPOLICE AUTHORITY BOARD

### 1. Constitution

A non-ward ~~committee board~~ consisting of:

- 11 Members elected by the Court of Common Council including:
  - a minimum of one Member who has fewer than five years' service on the Court at the time of his/her appointment; and,
  - a minimum of two Members whose primary residence is in the City of London;
- 2 external members (i.e. non-Members of the Court of Common Council) appointed in accordance with the terms of the Police ~~Committee Authority Board~~ Membership Scheme

### 2. Quorum

The quorum consists of any five Members.

### 3. Membership 2018/19

9	(4)	Douglas Barrow, Deputy
13	(4)	James Henry George Pollard, Deputy
4	(4)	James Michael Douglas Thomson, Deputy
17	(3)	Simon D'Olier Duckworth, O.B.E., D.L.
3	(3)	Christopher Michael Hayward
17	(3)	Ian David Luder, J.P., Alderman
4	(2)	Nicholas Michael Bensted-Smith, J.P.
3	(2)	Keith David Forbes Bottomley, Deputy
10	(2)	Alison Jane Gowman, Alderman
1	(1)	Tijs Broeke
2	(1)	Emma Edhem

together with two non-City of London Corporation Members:-

Lucy Sandford (*appointed for a four-year term to expire in May 2019*)

Andrew Lentin (*appointed for a four-year term to expire in September 2021*)

### 4. Terms of Reference

To be responsible for:-

- (a) securing an efficient and effective police service in both the City of London and, where so designated by the Home Office, nationally, and holding the Commissioner to account for the exercise of his/her functions and those persons under his/her direction and control;
- (b) agreeing, each year, the objectives in the Policing Plan, which shall have regard to the views of local people, the views of the Commissioner and the Strategic Policing Requirement;

- (c) any powers and duties vested in the Court of Common Council as police authority for the City of London by virtue of the City of London Police Act 1839, the Police and Criminal Evidence Act 1984, the Police Acts 1996 (as amended) and 1997, the Criminal Justice and Police Act 2001, the Police Reform Act 2002, the Police Reform and Social Responsibility Act 2011 and any other Act or Acts, Statutory Instruments, Orders in Council, Rules or byelaws etc. from time to time in force, save the appointment of the Commissioner of Police which by virtue of Section 3 of the City of London Police Act 1839 remains the responsibility of the Common Council;
- (d) making recommendations to the Court of Common Council regarding the appointment of the Commissioner of the City of London Police;
- (e) the handling of complaints and the maintenance of standards across the Force;
- (f) monitoring of performance against the City of London Policing Plan;
- (g) appointing such sub-committees as are considered necessary for the better performance of its duties, ~~including an Economic Crime Board, a Performance and Resource Management Sub-Committee and a Professional Standards and Integrity Sub-Committee.~~