

BOARD OF TRUSTEES OF THE CITY OF LONDON ACADEMIES TRUST

Thursday, 13 December 2018

Minutes of the meeting of the Board of Trustees of the City of London Academies Trust held at the Guildhall EC2 at 9.00 am

Present

Members:

Andrew McMurtrie (Chairman)	Ann Holmes
Roy Blackwell (Vice-Chair)	Deputy Clare James
Peter Bennett	Eamon Martin
Dawn Elliott	
Lucas Green	

Officers:

Alistair MacLellan	- Clerk
Mark Emmerson	- Chief Executive Officer
Claire Hersey	- Chief Financial Officer
Katyryna Zamulinskyj	- Director of Human Resources
Martin Simpson	- Director of Information Communication Technology
Gerald Mehrtens	- Director of Academy Development (Sponsor)

1. APOLOGIES

There were no apologies.

2. DECLARATIONS

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 5 September 2018 be approved as a correct record.

4. QUESTIONS

There were no questions.

5. ANY OTHER BUSINESS

There was no other business.

6. EXCLUSION OF THE PUBLIC

RESOLVED, that the public be excluded from the following items of business.

7. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 5 September 2018 be approved as a correct record.

8. APPOINTMENT OF CO-OPTED TRUSTEE

The Chairman was heard regarding the appointment of a co-opted Trustee.

9. **REPORT ON ACTION TAKEN**

Trustees considered a report of the Clerk regarding action taken between meetings.

10. **APPOINTMENT OF LOCAL GOVERNING BODY MEMBERS**

Governors considered a report of the Clerk regarding the appointment of Local Governing Body Members.

11. **COLAT SCHOOLS SAFEGUARDING**

Trustees considered a report of the Chief Executive Officer regarding safeguarding in City of London Academies Trust schools.

11.1 **Appointment of Safeguarding Trustee**

Trustees considered the appointment of a Safeguarding Trustee.

12. **GROWTH STRATEGY - RECONSIDERATION OF STRATEGY OPTIONS**

Trustees considered a report of the Chief Executive Officer regarding Growth Strategy and a Reconsideration of Strategy Options.

13. **SOUTHWARK GOVERNANCE - UPDATE AND INTERIM REVIEW**

Trustees considered a report of the Chief Executive Officer regarding an update and interim review of Southwark Governance.

14. **CITY OF LONDON ACADEMIES TRUST ACADEMIES DEVELOPMENT PROGRAMME - UPDATE**

Trustees considered a report of the Sponsor regarding the City of London Academies Trust Development Programme.

15. **CEO EXECUTIVE SUMMARY**

Trustees considered an Executive Summary of the Chief Executive Officer.

16. **IMPACT VISITS - AUTUMN TERM SUMMARIES**

Trustees considered a report of the Chief Executive Officer regarding Autumn Term IMPACT visits.

17. **PROPOSED CLUSTER SUPPORT STRUCTURES**

Trustees considered a report of the Chief Executive Officer regarding proposed Cluster Support Structures.

18. **CFO UPDATE - REPORT ON FINANCE AUDIT AND RISK COMMITTEE**

Trustees considered an update report of the Chief Financial Officer regarding the Finance, Audit and Risk Committee.

19. **2018 YEAR-END FINANCIAL STATEMENTS AND EXTERNAL AUDIT**

Trustees considered a report of the Chief Financial Officer regarding the 2018 year-end financial statements and external audit.

20. **COLAT SCHOOLS INFORMATION AND COMMUNICATION TECHNOLOGY**
Trustees considered a report of the Director of Information and Communication Technology (ICT) regarding ICT in City of London Academies Trust schools.

21. **HUMAN RESOURCES UPDATE**

The Chief Executive Officer left the meeting for the duration of this item.

Trustees considered an update report of the Director of Human Resources.

22. **CENTRAL EXECUTIVE TEAM PAY REGULARISATION**

The Chief Executive Officer returned to the meeting for this item.

All other officers except the Chief Executive Officer and the Clerk left for the duration of this item.

Trustees agreed to vary the order of items on the agenda so the confidential report on Central Executive Team Pay Regularisation could be considered next.

Trustees considered a confidential report of the Chief Executive Officer regarding Central Executive Team Pay Regularisation.

23. **QUESTIONS**

There were no questions.

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED**

There were two items of other business.

The meeting closed at 10.50 am

Chairman

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