

POLICE COMMITTEE
Thursday, 28 February 2019

Minutes of the meeting of the Police Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 28 February 2019 at 11.00 am

Present

Members:

Douglas Barrow (Chairman)
Deputy James Thomson (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Keith Bottomley
Tijs Broeke
Simon Duckworth
Alderman Emma Edhem
Alderman Alison Gowman
Christopher Hayward
Alderman Ian Luder
Deborah Oliver (External Member)
Deputy Henry Pollard

City of London Police Authority:

John Barradell	- Town Clerk & Chief Executive (Chief Executive of Police Authority)
Simon Latham	- Head of Town Clerk's Office (Deputy Chief Executive of City of London Police Authority)
Alex Orme	- Head of Police Authority Team
Oliver Bolton	- Deputy Head of Police Authority Team
Alistair MacLellan	- Town Clerk's Department
Carl Locsin	- Town Clerk's Department
Dr Peter Kane	- Chamberlain (Police Authority Treasurer)
Alistair Cook	- Chamberlain's Department
Jaysen Sharpe	- Remembrancer's Department
Richard Jeffrey	- Comptroller & City Solicitor's Department
Ola Obadara	- City Surveyor's Department
Warren Back	- City Surveyor's Department
Ian Hughes	- Department of the Built Environment

City of London Police:

Ian Dyson	- Commissioner of City of London Police
Karen Baxter	- Commander (Economic Crime)
Cecilie Booth	- Interim Financial Services Director
Hayley Williams	- City of London Police

1. APOLOGIES

Apologies were received from Andrew Lentin. The Town Clerk noted that Deputy Henry Pollard would be arriving late.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

RESOLVED, that the public minutes and non-public summary of the meeting held on 24 January 2019 be approved as a correct record.

4. **OUTSTANDING REFERENCES**

Members considered a report of the Town Clerk regarding outstanding references from previous meetings and the following points were made.

3/2018/P – Annual Review of Fees and Charges

- The Commissioner noted that an internal review of the application of fees and charges was underway and that a report would be submitted to Members in May 2019.

7/2018/P – Stop and Search Training

- The Chairman noted that this reference would remain open until it had been completed in April 2019.

8/2018/P – Stop and Search Update

- The Chairman requested that joint-working take place between Communications Team from both the Authority and the Force to ensure that Members could effectively communicate community engagement patrols to City businesses.
- In response to a question from a Member, the Commissioner noted that the Force Communications Strategy would be submitted to the Committee in May 2019.

15/2018/P – Outstanding References

- The Chairman noted that this reference was due for completion in March 2020.

16/2018/P – Special Interest Area Update

- The Chairman requested that figures for the Employers' Initiative on Domestic Abuse be submitted to the April 2019 meeting.

21/2018/P – Questions

- The Chairman noted the review of terms of office for Police Committee Members would be factored into the wider review of Police Authority of governance and was scheduled for completion in May 2019.

2/2019/P – Quarterly Community Engagement Update

- The Chairman requested that a case study of the Mental Health Triage be included in the forthcoming Quarterly Community Engagement update.

3/2019/P – Quarterly Community Engagement Update

- The Commissioner noted that he would provide a review of Operation Luscombe in May 2019.

5/2019/P – Quarterly Community Engagement Update

- The Commissioner noted that an update would be provided to Members covering both the potential expansion of CyberGriffin and the recent CyberGriffin Team visit to Singapore accompanying the Lord Mayor.

6/2019/P – Quarterly Equality and Inclusion Update- future of CSG and IAG

- The Chairman requested that a report be submitted to Committee in order to close this reference.

RESOLVED, that the report be received.

5. SUB-COMMITTEE AND BOARD MINUTES

1a. Economic Crime Board - 21 January 2019

RESOLVED, that the draft public minutes and non-public summary of the Economic Crime Board meeting held on 21 January 2019 be received.

2a. Police Pensions Board - 25 January 2019

RESOLVED, that the draft public minutes and non-public summary of the Police Pensions Board meeting held on 25 January 2019 be received.

3a. Performance and Resource Management Sub-Committee - 6 February 2019

RESOLVED, that the draft public minutes and non-public summary of the Performance and Resource Management Sub-Committee meeting held on 6 February 2019 be received.

6. ANNUAL REVIEW OF TERMS OF REFERENCE AND FREQUENCY OF MEETINGS

Members considered a report of the Town Clerk regarding the annual review of the Committee's terms of reference and frequency of meetings and the following points were made.

- The Town Clerk noted that the proposed changes outlined within the report resulted from the governance changes agreed by the Committee at its January 2019 meeting.
- Members agreed that the terms of reference should include reference to the appointment of the Chairman of the Police Pensions Board.
- In response to a comment, the Town Clerk agreed to review whether the late January meeting of the Committee could be reconvened to take place earlier that months.

RESOLVED, that subjects to comments made, the terms of reference of the Committee be approved for submission both the Policy and Resources Committee and the Court of Common Council, as set out within the report, and that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

7. **REVENUE BUDGET MONITORING REPORT TO DECEMBER 2018**

Members considered a report of the Commissioner of Police regarding Revenue Budget Monitoring to December 2018 and the following points were made.

- The Commissioner noted that work to implement planned mitigations of £3.1 was continuing. The Treasurer added that the Authority had provided the Force with an additional £1.9m towards the predicted overspend that nevertheless left a gap of £400,000 that needed to be addressed.
- In response to a question, the Treasurer confirmed he was confident that the projected grant income would be realised.
- In response to a comment, the Interim Financial Services Director noted that she was developing a new budget reporting template that would better enable Members to interpret year-to-date budget performance. This would be in place for the next Budget Monitoring Report due for Q1 19/20 **(9/2019/P)**.
- In response to a question, the Commissioner confirmed that rail travel scheme deductions were made from staff salaries on a monthly basis and not at end of year.
- In response to a request, the Commissioner agreed to provide Members with a summary of the financial and operational impact of Deferred Weekly Leave (DWL) / Time Off In Lieu (TOIL) and the implications these had on the Medium-Term Financial Plan **(10/2019/P)**. The Commissioner noted that the Force was conscious of the operational impact of DWL and it was an operational pressure that was monitored at the Force-level Performance Group with a view to introducing mitigation measures.

- In response to a question, the Commissioner confirmed that spending on Action Fraud was on track and was expected to remain on budget.

RESOLVED, that the report be received.

8. REVENUE AND CAPITAL BUDGETS - 2019/20

Members considered a report of the Commissioner regarding Revenue and Capital Budgets 2018/19 and 2019/20 and the following points were made.

- The Commissioner noted that the report before Members was the result of a considerable amount of work given that the original 2018/19 budget had been severely understated. A further report would be submitted to Members outlining how the Force would deliver against operational commitments, whilst mapping existing vacancies against budgets **(11/2019/P)**.
- The Commissioner added that further mapping work would be undertaken to clarify what items should be included in the Revenue Budgets e.g. Action Know Fraud.
- The Treasurer noted that, from an Authority perspective, the Force budgets for 2019/20 were in a stronger position compared to previously, in part due to the £4.1m increase arising from the Business Rate Premium increase, and additional receipt. Nevertheless, the budgets before Members remained challenging, with no revenue provision for Capital works.
- In response to a question from a Member, the Commissioner agreed that the budget would pose a challenge for existing resources, but that there was ample time for the Force to plan for and deliver its services against the budgets – particularly given a Force Demand paper was forthcoming.
- In response to a question from a Member, the Commissioner noted that the expenditure on Employees from £91.2m in the Original Budget 2018/19 to £98.9m in the Proposed Budget 2019/20 was due an underestimate in staffing costs. Members were mindful that there was limited value in comparing the current budget to the original budget given the errors in the latter, but that it was important for Members to have a clear baseline figure on which to monitor ongoing Revenue and Capital Budgets.
- A Member commented that the £2m pension contribution outlined within the report was a one-off and requested that staffing figures going forward be broken down into police, civilian, and Economic Crime Directorate staff. It was important to ensure that this level of evidence was available to wider Members of the Authority as and when Force Demands were put forward.

- In response to a request from a Member, the Interim Financial Services Director agreed to provide high-level commentary on variances in future reporting.
- In response to a comment from a Member, the Commissioner agreed to review why the original budget did not factor in vacancies. The Commissioner reminded Members that the budgetary material before Members had been compiled by persons who were no longer with the Force, but that he had confidence in the staff now in place to provide Members with robust financial reporting going forward.
- The Treasurer noted that the Force's ability to demonstrate savings in both 2018/19 and 2019/20 would address any concerns that were likely to be raised by the Authority's Finance Committee.

RESOLVED, that Members

- Note the latest projected outturn position for the 2018/19 revenue budget
- Review the provisional 2019/20 revenue budget,
- Note that a business case for additional resources will be submitted to a future committee meeting.

9. **DRAFT POLICING PLAN 2017-2020 (YEAR 3 2019/20)**

Members considered a report of the Commissioner regarding the draft Policing Plan 2017-2020 (Year 3 2019/20) and the following points were made.

- In response to a comment from a Member, the Commissioner agreed to review the language used within the plan to ensure that messaging regarding Policing Plan activity was consistent e.g. the Force's approach to combating fraud **(12/2019/P)**.
- In response to a comment from a Member, the Commander (Economic Crime) confirmed that the reduction in time taken between reporting of fraud and the fraud being dealt with was one of the Force's priorities. The Commander noted that the Force's national remit in this area entailed liaising across 43 national Forces to assess and deal with 800,000 reports.
- In response to a question from a Member, the Commissioner noted that the Force survey was reported to the Performance and Resource Management Sub (Police) Committee for scrutiny.
- A Member commented that the plan could benefit from including some wording around communications and engagement.

RESOLVED, that Members

- approve the Draft Policing Plan 2017-20 (updated for the 2019/20 financial year) as the Policing Plan for the City of London, subject to comments made by Members and the Commissioner;
- Following approval, agree that the plan be published on the internet by 31st March 2019.

10. LORD MAYOR'S SHOW 2019

Members considered a joint report of the Town Clerk and Director of the Built Environment regarding the Lord Mayor's Show 2019 and the following points were made.

- In response to a comment from a Member, the Commissioner assured Members that City of London Police officers would continue to provide a significant and visible presence along the route of the Show.

RESOLVED, that the report be received.

11. THE COUNTER-TERRORISM AND BORDER SECURITY ACT 2019 AND THE CRIME (OVERSEAS PRODUCTION ORDERS) ACT 2019

Members considered a report of the Remembrancer regarding the Counter-Terrorism and Border Security Act 2019 and the Crime (Overseas Production Orders) Act 2019.

RESOLVED, that the report be received.

12. SPECIAL INTEREST AREA UPDATES

The Town Clerk noted that a Special Interest Area Update regarding Independent Custody Visits would be provided in non-public session.

13. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

International Engagement and Partnerships

In response to a question from a Member, the Commissioner agreed to provide a report at a future meeting regarding a strategy for the Force's international engagement and partnership work **(13/2019/P)**.

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was one item of other business that the Chairmen considered urgent.

14a. Resolution of the Licensing Committee

Members considered a resolution of the Licensing Committee regarding the Late-Night Levy and noted that the Licensing Committee had requested further detail on how the Force allocated spending arising from the Levy. In response to a request from Members, the Commissioner in consultation with the Town Clerk agreed to provide further detail to the Licensing Committee on the receipt of Levy monies versus spend. The Chairman noted that a holistic overview of Levy spend covering both Police and Licensing would be helpful **(14/2019/P)**.

15. **EXCLUSION OF THE PUBLIC**
RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
16. **NON-PUBLIC MINUTES**
RESOLVED, that the non-public minutes of the meeting held on 24 January 2019 be approved as a correct record.
17. **NON-PUBLIC OUTSTANDING REFERENCES**
Members considered a report of the Town Clerk regarding non-public outstanding references.

RESOLVED, that the report be received.
18. **SUB-COMMITTEES AND BOARD NON-PUBLIC MINUTES**
- 1a. **Economic Crime Board - 21 January 2019**

RESOLVED, that the non-public minutes of the Economic Crime Board meeting held on 21 January 2019 be received.
- 2a. **Police Accommodation Working Party - 24 January 2019**

RESOLVED, that the minutes of the Police Accommodation Working Party meeting held on 24 January 2019 be received.
- 3a. **Police Pensions Board - 25 January 2019**

RESOLVED, that the non-public minutes of the Police Pensions Board meeting held on 25 January 2019 be received.
- 4a. **Performance and Resource Management Sub-Committee - 6 February 2019**

RESOLVED, that the non-public minutes of the Performance and Resource Management Sub-Committee meeting held on 6 February 2019 be received.
19. **COMMISSIONER'S UPDATES**
The Commissioner was heard regarding recent activity undertaken by the Force.
20. **CITY OF LONDON POLICE- BREXIT UPDATE**
Members considered an update report of the Commissioner regarding Brexit.
21. **RAIL DELIVERY GROUP**
Members considered a report of the Commissioner regarding Rail Delivery Group (RDG) Concessionary Travel Arrangement – Officer Contributions 2019/20.

At this point of the meeting, two hours having elapsed, Members agreed to extend the meeting in line with Standing Order 40.

22. REQUEST FOR DELEGATED AUTHORITY - WOOD STREET AND SNOW HILL POLICE STATIONS - DECLARATION OF SURPLUS TO REQUIREMENTS

Members considered a joint report of the Commissioner and the City Surveyor regarding Wood Street and Snow Hill Police Stations – Declaration of Surplus to Requirements.

23. ACTION AND KNOW FRAUD PROJECT

Members considered a report of the Commissioner regarding the Action and Know Fraud Project.

24. WAIVER REPORT - CLARITY INFORMATION SOLUTIONS

Members considered a report of the Commissioner of Police regarding a Non-Compliant Waiver (Rule 25 Procurement Code) for Clarity Information Solutions.

25. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

26. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was one item of other business regarding a Special Interest Area Update for Independent Custody visits.

The meeting ended at 1.02 pm

Chairman

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