

**FINANCE GRANTS OVERSIGHT AND PERFORMANCE SUB COMMITTEE
TUESDAY, 13 NOVEMBER 2018**

Minutes of the meeting of the Finance Grants Oversight and Performance Sub
Committee held at Guildhall at 3.45 pm

Present

Members:

Simon Duckworth (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Jamie Ingham Clark
Oliver Lodge
Jeremy Mayhew
Mark Wheatley

Officers:

David Farnsworth	-	Chief Grants Officer, Director of City Bridge Trust, Town Clerk's Department
Jack Joslin	-	Central Grants Unit, Town Clerk's Department
Scott Nixon	-	Central Grants Unit, Town Clerk's Department
Anne Pietsch	-	Comptroller and City Solicitor's Department
Emily Rimington	-	Comptroller and City Solicitor's Department
Karen Atkinson	-	Chamberlain's Department
John Cater	-	Town Clerk's Department
Chloe Rew	-	Town Clerk's Department

1. APOLOGIES

There were no apologies.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Deputy Jamie Ingham Clark declared a non-pecuniary interest in Item 4 (Central Grants Programme – City's Cash Grants Budget) by virtue of being a churchwarden of St. Lawrence Jewry and Member of Guild Church Council (ex-officio).

3. MINUTES

RESOLVED – That the public minutes and summary of the meeting held on 10 April 2018 be approved as a correct record, subject to the deletion of "Karen Atkinson – Town Clerk's Department" under the list of officers who attended the last meeting.

4. CENTRAL GRANTS PROGRAMME – CITY'S CASH GRANTS BUDGET

Members received a report of the Chief Grants Officer which provided an update on the City's Cash Grants Budget Allocations, the Central Grants Unit underspend in 2018/19 period and the surplus which had been carried over.

It was noted that King Edwards School Witley was misspelled in the report.

RESOLVED – That the subcommittee receive the report and note its contents.

5. **CENTRAL GRANTS PROGRAMME - UPDATE AND NEXT STEPS**

Members received a report of the Chief Grants Officer which provided an update on the Central Grants Programme (CGP), including: outcomes of the four CGP grant rounds delivered in 2018/19; a monitoring and evaluation update of the CGP; and, an outline of the next steps for 2018/19.

The Chief Grants Officer advised that it is expected that the CGP will spend its budget for 2018/19.

Members were informed that any underspends on other grant budgets outside the CGP and held within City's Cash can be transferred to the CGU for equal allocation to the three City's Cash funding theme. This can be approved by delegated authority to the Town Clerk, in consultation with the Chairman and Deputy Chairman of the Finance Committee.

With regards to the Enjoying Green Spaces programme, Members were informed that in 2017 there was a lack of take-up in the programme as the deadline was too early. Officers carried out workshops with individuals, communities and interested parties to develop capacity to create applications for grants. As a result, there has been an increase in applications in 2018. This has been a learning curve for officers unfamiliar with grant-giving.

Members were informed that the Chief Grants Unit (CGU) continues to monitor organisations which previously received funding from the City Corporation but are either no longer eligible under the new CGP or which may require assistance in framing suitable applications.

RESOLVED – That the sub-committee receive the report and note its contents.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED – That Under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act

Item Nos	Para no
9-10	3

9. **NON-PUBLIC MINUTES**
RESOLVED – That the non-public minutes and summary of the meeting held on 10 April 2018 be approved as a correct record.
10. **UPDATES ON THE BENEFITS IN KIND POLICY**
Members received a report of the Chief Grants Officer relative to an update on Benefits in Kind and volunteer hours reported by officers.
11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no questions.
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were no items of urgent business.

The meeting ended at 16:25 pm

Chairman

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