

# CHB FIB Detailed risk register EXCLUDING COMPLETED ACTIONS

Report Author: James Graham

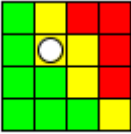
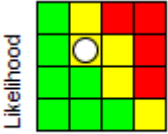

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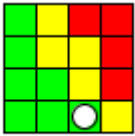
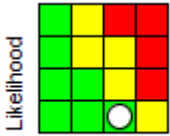

Rows are sorted by Risk Score

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
<b>CHB FIB 01</b> <b>Insufficient assets - Pension Fund, City's Cash and Bridge House Estates</b>  08-Mar-2018 Peter Kane	<p><b>Cause:</b> The asset allocation of each investment portfolio (Pension Fund, City's Cash and Bridge House Estates) are unable to fund long term liabilities and expenditure requirements due to market movements.</p> <p><b>Event:</b> There are insufficient assets to meet liabilities or expenditure requirements.</p> <p><b>Effect:</b> Employers of the Pension Fund are required to provide further funding through contributions to finance liabilities. City's Cash and Bridge House Estates would be required to sell financial assets to fund expenditure requirements.</p>	<p>Likelihood</p> <p>Impact</p>	8	The Pension Fund's Investment Strategy review carried out in October 2017 required no changes to the Fund's existing asset allocation. It was agreed to amend the Pension Fund's absolute return target to 5.7% from 1st April 2018. City's Cash and Bridge House Estates' Investment Strategy review was carried out in March 2018 and it was agreed to amend both Fund's return target to CPI+4% from 1st April 2018. As at 28 February 2019, all funds are outperforming their absolute return targets over three years. The Pension Fund and City's Cash are ahead of the target over five years whilst Bridge House Estates is marginally behind.  <b>02 May 2019</b>	<p>Likelihood</p> <p>Impact</p>	8	20-May-2019	  Constant




Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CHB FIB 01a	The Investment strategy of the Pension Fund, Bridge House Estates and City's Cash is reviewed at least every three years by the Financial Investment Board.	The Pension Fund's triennial liability valuation is carried out by the Fund's actuary as required by statute every three years and this serves as foundation for the Pension Fund's Investment Strategy, which in turn provides the basic themes and framework for the City's Cash and Bridge House Estates' Investment Strategy reviews. The Pension Fund's Investment Strategy review was completed in October 2017. The Investment Strategy review for City's Cash was completed in May 2018. Changes to Bridge House Estates strategy have been deferred until the governance review is completed. For the Bridge House Estates, whilst initial work as part of the governance review has been completed further work is to be undertaken to review the investment strategy of the Charity as a whole with the support of an external consultant and this expected to be completed next year.	Caroline Al-Beyerty; Kate Limna	02-May-2019	20-May-2019
CHB FIB 01b	The investment performance of the Pension Fund, City's Cash and the Bridge House Estates is measured against absolute return targets required to meet long term objectives. This is reported to the Financial Investment Board throughout the year and is supplemented by market insight from the Corporation's investment consultants which will assist any strategic decisions required in between the three-year formal strategy reviews.	Individual Fund Investment performance is brought to each Financial Investment Board for consideration.	Kate Limna, James Graham;	02-May-2019	20-May-2019

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
<b>CHB FIB 02 Targeted returns –</b> Pension Fund, City's Cash and Bridge House Estates 08-Mar-2018 Peter Kane	<b>Cause:</b> Fund managers fail to achieve the targeted investment returns because <ul style="list-style-type: none"> <li>the Board appoints unsuitable fund managers,</li> <li>individual fund managers underperform against the benchmarks agreed by the Board,</li> <li>aggregate fund manager performance fails to achieve the Board's long-term targets</li> </ul> <b>Event:</b> Failure to be seen to manage the funds responsibly. <b>Effect:</b> Supervisory intervention over management of the Funds.	 Likelihood	6	The performance of fund managers and their aggregate performance is reported against target to each Financial Investment Board. Two underperforming managers have been replaced in 2018.	 Likelihood	6	20-May-2019	  Constant
				02 May 2019				

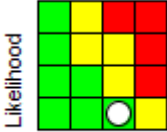
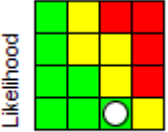

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CHB FIB02a	Investment manager performance and their aggregate is measured against appropriate benchmarks and monitored by the Financial Investment Board throughout the year. It is supplemented by market insight from the Corporation's investment consultants which provides peer group comparisons, checks on movement of key officers and reviews on the incorporation of ESG considerations in implementing their investment strategies. Fund Managers are invited to meet with Officers and Members to account for their performance as and when the Board deem this necessary/as required.	Alongside officers, investment consultant Mercer provide quarterly performance reviews of the Funds	Kate Limna, James Graham	02-May-2018	20-May-2019

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
<b>CHB FIB 03 Service provider failure</b>  Pension Fund, City's Cash and Bridge House Estates 08-Mar-2018 Peter Kane	<b>Cause:</b> Corporate, financial or economic threats result in service provision withdrawal or liquidation of partner organisations. <b>Event:</b> Failure of fund manager, investment consultant or other service provider without notice. <b>Effect:</b> Pension Fund, City's Cash or Bridge House Estates' asset valuations at risk or a period of time without service provision.	 Likelihood  Impact	4	Officers meet regularly with fund managers, investment consultants and other service providers. Officers writing to all counterparties requesting latest internal control report from fund managers and custodian ahead of the closure of accounts.  <b>02 May 2019</b>	 Likelihood  Impact	4	20-May-2019	  Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CHB FIB03a	Detailed due diligence is carried out when new fund managers, investment consultant or other service provider are appointed.	New manager due diligence undertaken in consultation with investment consultant. Investment consultant appointed via the National LGPS procurement framework in 2015.	Kate Limna, James Graham	02-May-2019	20-May-2019
CHB FIB03b	Review of internal control reports on annual basis.	Corporate Treasury compile an archive of the most up to date relevant annual internal control reports issued by all issuing fund managers and custodian as part of statement of account compilation across Funds.	Kate Limna, James Graham	02-May-2019	20-May-2019
CHB FIB03c	Monitor markets regularly through financial publications and seek advice of managers and investment consultant when appropriate.	Officers regularly monitor financial press and industry publications particularly in search of any news regarding entities that have an existing relationship across the Corporation's Funds.	Kate Limna, James Graham	02-May-2019	20-May-2019

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
<b>CHB FIB 04 Counterparty failure –</b>  Treasury Management 08-Mar-2018 Peter Kane	<b>Cause:</b> External events threaten the solvency of counterparties the Corporation has lent to. <b>Event:</b> Failure of counterparty to fulfil obligation to the Corporation, i.e. default on repayments. <b>Effect:</b> Asset valuations at risk.	 Likelihood	4	Treasury Management Strategy Statement was agreed at Court of Common Council on 8 <sup>th</sup> March 2018 7 <sup>th</sup> March 2019.  <b>02-May-2019</b>	 Likelihood	4	20-May-2020	  Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CHB FIB04a	Detailed due diligence is carried out when new counterparties are onboarded.	Independent analysis and consultation with treasury investment advisor when adding additional counterparties; most recent additions are L&G and Royal London.	Kate Limna, James Graham	02-May-2019	20-May-2019
CHB FIB04b	When lending directly to counterparties, ensure they meet the minimum credit criteria as set out in the most recent Treasury Management Strategy Statement.	Treasury Management Strategy Statement agreed by Court of Common Council on 8 <sup>th</sup> March 2018 7 <sup>th</sup> March 2019.	Kate Limna, James Graham	02-May-2019	20-May-2019
CHB FIB04c	Monitor markets regularly through credit rating updates and financial publications, plus seeking the advice of treasury investment advisors when appropriate	Officers continually monitor for credit rating updates, also financial press and industry publications in search of any news regarding the Corporation's counterparties. Treasury investment advisors provide rating agency credit watches and other market data including Credit Default Swap prices on money market participants.	Kate Limna, James Graham	02-May-2019	20-May-2019

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
<b>CHB FIB 05 Insufficient Cash –</b>  Treasury Management 08-Mar-2018 Peter Kane	<b>Cause:</b> Inaccurate cash flow modelling for Corporation as a whole. <b>Event:</b> There is insufficient cash available to meet day to day obligations. <b>Effect:</b> Overdrawn position incurs unnecessary expenditure and missed payments damages the Corporations reputation.	 Likelihood Impact	4	Officers have built <b>continue to maintain</b> a cash flow model projecting the Corporation's combined known and unknown cash flow requirements for the forthcoming year on an on-going basis.  <b>08 Mar 2018</b>	 Likelihood Impact	4	20-May-2019	  Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CHB FIB 05a	Combined cashflow daily forecast maintained to project inflows and outflows over the year forward to ensure a sufficient level of on-going liquidity. Cashflow requirement is the fundamental consideration when agreeing duration of fixed term deposits or placing capital in money market funds.	Cash flow model maintained daily, incorporating known flows and estimating payments and income of uncertain timing based on the cash flow profiles of the previous 12 months.	Kate Limna, James Graham	02-May-2019	20-May-2019



CHB FIB 06d	External professional advice sought where required.	Investment consultants provide focused training session as and when required.	Kate Limna, James Graham	02-May- 2019	20-May- 2019
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