

Committee(s): Corporate Asset Sub (Finance) Committee – For information Property Investment Board – For information	Date(s): 05 June 2019 12 June 2019
Subject: City Surveyor's Departmental Risk Register 2018/19 Quarter 4	Public
Report of: The City Surveyor (CS 197/19)	For Information
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Summary

This report has been produced to provide your Committee with a quarterly update on the management of risks within the City Surveyor's Department.

Currently the department has zero red risks and five amber risks on its Departmental Risk Register (Appendix A). Since the last report to this Committee, the key changes to the departmental risks are as follows:

- **SUR SMT 004** – Inability to deliver savings required by the Service Based Reviews (SBR)
Current risk score 2 (green)
Budgets have now been adjusted to account for all SBR activity, therefore this risk has been removed.
- **SUR SMT 005** – Recruitment and retention of property professionals
Current risk score 8 (Amber)
This score has decreased from the previous period due to the department's ability to provide Market Forces Supplements (MFS) to some staff.
- **SUR SMT 011** – Management of City Bridge and River Wall Risks
Current risk score 6 (Amber)
This risk has been newly identified and reflects the possibility that some risks are not being accurately identified or managed.

The City Surveyor's Department also manages the repairs and maintenance risks associated with the City Bridges. This register (Appendix B) notes the three red risks, which are:

- **SUR CB 003** – City Bridges: Substantial Vessel Strike -
Current risk score 16 (Red)
- **SUR CB 006** – City Bridges: Wanton Damage / Terrorism
Current risk score 16 (Red)
- **SUR CB 007** – City Bridges: Tunnelling for the Thames Tideway Tunnel
Current risk score 16 (Red)

Recommendation(s)

Members are asked to note the report, and the actions taken within the City Surveyor's Department to effectively monitor and manage risks arising from our operations.

Main Report

Background

1. The Risk Management Framework of the City of London Corporation requires each Chief Officer to report regularly to Committee the key risks faced in their department. The Property Investment Board (PIB) and Corporate Asset Sub (Finance) Committee (CASC) has determined that they will receive the City Surveyor's risk register on a quarterly basis.

Current Position

2. The City Surveyor's risks are managed through a hierarchy of three levels. These are Corporate Risks, Departmental Risks, and Group Risks. Currently the department does not have any risks on the Corporate Risk Register.
3. Both Departmental and Group Risks are reviewed regularly. This includes consideration of emerging risks or any change in risk score. Key changes to the Departmental level risks have been noted below.
4. The City Surveyor's Departmental Risk Register currently contains zero red risks and five amber risks. The details of each of these are included in Appendix A.
5. The department also manages the repairs and maintenance risks associated with the City Bridges, of which there are currently three red risks. The details for these risks are included in Appendix B. The three red risks relating to the City Bridges are as follows:
 - SUR CB 003 – City Bridges: Substantial Vessel Strike
Current risk score 16 (Red)
 - SUR CB 006 – City Bridges: Wanton Damage / Terrorism
Current risk score 16 (Red)
 - SUR CB 007 – City Bridges: Tunnelling for the Thames Tideway Tunnel
Current risk score 16 (Red)

Red Risks

6. The three red risks currently being managed all relate to the City Bridges. Mitigation actions are largely in place for these risks. This includes a process of regular monitoring, maintenance and follow-up on actions as these are identified.
7. The City Surveyor's Department continues to work with colleagues in the Department of the Built Environment (DBE) with quarterly meetings scheduled. We are currently in the process of finalising a formal Service Agreement in order to better manage the information flows between the two departments. The finalisation of this agreement has been delayed due to the support that DBE has been providing to the on-going inquest into the 2017 London Bridge attack.

Changes since last review

8. The key changes since the last review was presented to Committee:

- A. **SUR SMT 004** – Inability to deliver savings required by the Service Based Reviews
 - Current risk score 2 (green)
 - Budgets have now been adjusted to account for the Service Based Review savings. This risk has now been removed.
- B. **SUR SMT 005** – Recruitment and retention of property professionals
 - Current risk score 8 (Amber)
 - This score has decreased from the previous period due to the department's ability to provide Market Forces Supplements (MFS) to some staff, and letters have been sent to impacted individuals. Whilst this has reduced the likelihood risk, it is still being closely monitored. Two members of staff have recently left the Corporate Property Group for private practice and this supports the continued amber rating on this item.
- C. **SUR SMT 011** – Management of City Bridge and River Wall Risks
 - Current risk score 6 (Amber)
 - The City Bridge Trust and Bridge House Estates are undertaking a governance review through an officer Task and Finish Group. This will also consider the appropriate location for risk ownership. In the interim this department continues to work with the Department of the Built Environment to improve our management of these risks.
 - However, until a high-performing relationship is in place between the two departments there is an increased possibility that risks associated with both the City Bridges and the River Walls are not accurately identified or efficiently managed. This risk has been created to reflect this potential event.
 - As noted in bullet 7 above, work is on-going to finalise the Service Agreement between both departments. This has been agreed in principle, but the finalisation of the document has been delayed due to resource constraints.

Conclusion

9. Members are asked to note the recent changes to the Departmental Risk Register. The department continues to ensure that it manages its risks in line with best practice as described within the City Corporation's Risk Management Framework.

Appendices

- Appendix A – City Surveyor's Departmental Risk Register
- Appendix B – City Bridge top risks

Background Papers

- The City Surveyor – Risk Update (CS 353/18)
- The City Surveyor – Risk Update (CS104/19)

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