

Projects Sub (Policy and Resources) Committee

Public Actions Sheet

Approved Projects

Action Number	Date	Action	Responsible Officer	Progress Update
4/2019/P	18 January 2019	City Procurement to provide quarterly framework reports to demonstrate value for money.	Chris Bell (City Procurement)	June 2019: First quarterly report to be submitted in July following anticipated implementation of framework in March.
6/2019/P	18 January 2019	Delegated authority provided to Town Clerk in consultation with Chairmen and Deputy Chairmen of relevant committees to approve costed risk of Gateway 5 Issue Avondale Square Windows	Paul Murtagh (Department of Community and Children's Services)	June 2019: Members confirmed they were content for this delegated authority to continue until such time it was ready for submission to the Town Clerk for decision. Delegated in February but yet to be utilised.
8/2019/P	20 February 2019	Town Clerk to liaise with Deputy Chairman to develop standardised risk management approach for projects.	Rohit Paul (Town Clerk's Department)	March 2019: Requested that henceforth all officers report against the Corporate risk categories.

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9/2019/P	20 February 2019	Member training in project management to be convened and raised with Member Development Group as appropriate.	Alistair MacLellan (Town Clerk's Department)	March 2019: Action in progress – raised with Principal Committee and Member Services Manager(s) with a view to including in Member Development activities.
13/2019/P	20 February 2019	Director of Built Environment to confirm remit of Diocese of London in Greening Cheapside project.	Clarisse Tavin (Department for the Built Environment)	March 2019: The Diocese involvement in Greening Cheapside project was related to the Phase 2 of the project. Phase 2 will be delivered through the Churchyard Programme, of which St Peter Cheap is a high priority, and City officers are working closely with the Diocese in the delivery of this programme. The Diocese will therefore have no more involvement with Greening Cheapside project.

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14/2019/P	20 February 2019	Town Clerk to submit Tower Bridge Re-Decking project to Project Management as case study and provide note to Sub-Committee how case study will be utilised in practice.	Rohit Paul (Town Clerk's Department)	March 2019: HR are liaising with the PPG Director as to how this can be integrated with the PM Academy in the future.
16/2019/P	22 March 2019	Delegated authority to Town Clerk to agree go-live date of costed-risk provision.	Alistair MacLellan / Rohit Paul (Town Clerk's Department)	April 2019: Date to be reviewed subject to revised programme timeline from HR.
17/2019/P	22 March 2019	Members to be provided with link to online learning modules for Project Management Academy.	Janet Fortune (Town Clerk's Department)	April 2019: Online learning modules not yet ready for circulation.
18/2019/P	22 March 2019	Delegated authority to Town Clerk to approve procurement waiver for Wanstead Park Ponds Project.	Paul Monaghan (Department of the Built Environment)	May 2019: This project is awaiting a decision following the Fundamental Review.

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19/2019/P	22 March 2019	City of London Freeman's School to provide Family of City Schools with feedback on City's Project Procedure with regards to GW1/2/3/4 IT Managed Infrastructure Project.	Paul Hykin (City of London Freeman's School)	May 2019: Responsible Officer will share, discuss and potentially offer this managed infrastructure service with City independent schools and City of London Academies Trust.
21/2019/P	22 March 2019	Themed report regarding digital solutions to charging to be submitted to Digital Services Sub (Finance) Committee	Sean Green (Chamberlain's Department)	May 2019: Town Clerk has notified Chamberlain of Sub-Committee's request for a themed report.
24/2019/P	22 March 2019	Property Projects Director to advise of deadline for further report on Sydenham Hill Housing Estate	Ola Obadara (City Surveyor's Department)	June 2019: Update presented to DCCS and 2 options approved. This is now being progressed with the design team. Reduced number of units and possible MMC.

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25/2019/P	24 April 2019	Town Clerk to liaise with Member regarding potential for project approval thresholds to be reviewed in line with Fundamental Review.	Rohit Paul (Town Clerk's Department)	May 2019: Email sent offering further discussions.
25/2019/P	24 April 2019	Director of Open Spaces to liaise with Commercial Manager regarding finance for shared facilities with Orion Harriers at Chingford Golf Course.	Chris Bell (Chamberlain's Department) / Colin Buttery (Director of Open Spaces)	May 2019: The Commercial Director is liaising with Comptrollers to assess whether the proposed works falls under the Public Contract Regulations, as this may determine how such works are procured.
26/2019/P	24 April 2019	Actions Sheet to be restructured and updated in light of Fundamental Review.	Alistair MacLellan / Rohit Paul (Town Clerk's Department)	May 2019: Completed.

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28/2019/P	24 April 2019	Updated project timeline for Gateway 3 Issue Bank Junction Improvements Project: All Change at Bank to be circulated to Members.	Leah Coburn (Department of the Built Environment)	May 2019: A report has been submitted to RASC, to consider funding for the project to Gateway 4, following the consideration of the S&W Resolution. Verbal update on progress to be provided at Committee.
29/2019/P	29 May 2019	Amended terms of reference to be put to Policy and Resources Committee for approval.	Alistair MacLellan (Town Clerk's Department)	June 2019: Completed – updated terms of reference to be put to Policy Committee in July 2019
30/2019/P	29 May 2019	Co-Opted Ballot results to be circulated to Projects Sub-Committee and co-opted candidates.	Alistair MacLellan (Town Clerk's Department)	June 2019: Completed – email to Members on 29 May 2019 at 1.35pm
31/2019/P	29 May 2019	Note on All Change at Bank to Chairman for sign off covering (1) financials (2) project milestones/critical path. Note to be submitted to Policy Chair/Chairman of Finance.	Simon Glynn (Department of the Built Environment)	June 2019: Reported approved by RASC via urgency on 5 th June. Funding to next report agreed. Update expected in early 2020.

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32/2019/P	29 May 2019	Next Museum of London Public Realm project gateway report to include graphic/grid of project milestones for project and associated projects i.e. Museum, Market.	Helen Kearney (Department of the Built Environment)	June 2019: Action to note.

Projects Subject to Review

Action Number	Date	Action	Responsible Officer	Progress Update
1/2018/P	7 November 2018	Decision of final option for Mansion House External Cleaning to be considered at Gateway 5.	Ola Obadara (City Surveyor's Department)	April 2019: Gateway 5 report originally due at May 2019 meeting. This project is on hold.
27/2019/P	24 April 2019	Gateway 3 Finsbury Circus Garden Reinstatement report to be deferred subject to a note being submitted to Projects Sub-Committee outlining funding implications including the cost of the interim scheme along with how long that scheme would be in place.	Mark Lowman (City Surveyor's Department)	June 2019: Update received and project is now on hold.