

<b>Committee(s)</b>	<b>Dated:</b>
Open Spaces & City Gardens Committee	15 July 2019
<b>Subject:</b> Revenue Outturn 2018/19 – Open Spaces & City Gardens	<b>Public</b>
<b>Report of:</b> The Chamberlain & the Director of Open Spaces	<b>For Information</b>
<b>Report author:</b> Derek Cobbing – Chamberlains Department	

### Summary

This report compares the revenue outturn for the services overseen by your Committee in 2018/19 with the final agreed budget for the year. In total, there was a worse than budget position of £59,000 for the services overseen by your Committee compared with the final agreed budget for the year as set out below.

	<b>Final Agreed Budget £000</b>	<b>Revenue Outturn £000</b>	<b>Increase/ (Decrease) £000</b>
<b>Local Risk</b>			
Director of Open Spaces			
<i>Expenditure</i>	(2,618)	(2,557)	61
<i>Income</i>	864	654	(210)
Director of the Built Environment(City Gardens)	(132)	(117)	15
City Surveyor	(66)	(62)	4
<b>Total Local Risk</b>	<b>(1,952)</b>	<b>(2,082)</b>	<b>(130)</b>
<b>Cyclical Works Programme</b>	<b>(201)</b>	<b>(101)</b>	<b>100</b>
<b>Central Risk</b>	<b>(194)</b>	<b>(135)</b>	<b>59</b>
<b>Recharges</b>	<b>146</b>	<b>58</b>	<b>(88)</b>
<b>Total</b>	<b>(2,201)</b>	<b>(2,260)</b>	<b>(59)</b>

Details of the net £149,000 worse than budget position for the Director of Open spaces can be found under 4a)

Details of the £100,000 better than budget position within the Cyclical Works Programme can be found under 4b).

Details of the £59,000 better than budget position in Central Risk can be found under 4c).

Details of the £88,000 worse than budget position under Recharges can be found under 4d).

The Director of Open Spaces had a worse than budget position of £149,000 (Local Risk), this Outturn position has been aggregated with budget variations on services overseen by other committees, which produces across all Open Spaces a City's Cash overall worse than budget position of £83,000 (Local Risk) excluding the learning programme, and a better than budget Local Risk position of £207,000 for City Fund (the majority of which is an increase in income generated at the Cemetery).

### **Recommendation(s)**

It is recommended that this revenue outturn report for 2018/19 is noted.

### **Main Report**

#### **Budget Position for 2018/19**

1. The 2018/19 latest agreed budget for the services overseen by your Committee received in December 2018 was £2.096M. This budget was endorsed by the Court of Common Council in March 2019 and subsequently updated for approved adjustments. Movement of the original Local Risk budget to the final agreed budget is provided in Appendix A.

#### **Revenue Outturn 2018/19**

2. Actual net expenditure for your Committee's services during 2018/19 totalled £2.260M, an adverse budget variance of £59,000 compared with the final agreed budget.
3. A summary comparison with the final agreed budget for the year is tabulated below. In the tables, income, increases in income and reductions in expenditure are shown as positive balances, whereas brackets are used to denote expenditure, increases in expenditure, or shortfalls in income.

**City Gardens, Bunhill Fields & The Open Spaces**  
**Directorate**  
**Comparison of 2018/19 Revenue Outturn with Final Agreed**  
**Budget**

		Original Budget £000	Final Agreed Budget £000	Revenue Outturn £000	(Increase) Decrease £000	Reason*
<b>LOCAL RISK</b>						
<b>Director of Open Spaces</b>						
<b>City Gardens</b>	Expenditure	(1,509)	(1,722)	(1,697)	25	
	Income	415	563	557	(6)	
<b>Bunhill Fields</b>	Expenditure	(116)	(117)	(127)	(10)	
	Income	-	-	-	-	
<b>Directorate</b>	Expenditure	(453)	(459)	(444)	15	
	Income	-	-	-	-	
<b>Learning Programme</b>	Expenditure	(382)	(320)	(289)	31	
	Income	363	301	97	(204)	
<b>Total Director of Open Spaces Local Risk</b>	<b>Expenditure</b>	<b>(2,460)</b>	<b>(2,618)</b>	<b>(2,557)</b>	<b>61</b>	4a)
<b>Total Director of Open Spaces Local Risk</b>	<b>Income</b>	<b>778</b>	<b>864</b>	<b>654</b>	<b>(210)</b>	4a)
Director of the Built Environment (City Gardens)		(132)	(132)	(117)	15	
City Surveyors Local Risk		(30)	(66)	(62)	4	
<b>TOTAL LOCAL RISK</b>		<b>(1,844)</b>	<b>(1,952)</b>	<b>(2,082)</b>	<b>(130)</b>	
<b>Cyclical works Programme</b>		<b>(301)</b>	<b>(201)</b>	<b>(101)</b>	<b>100</b>	4b)
<b>CENTRAL RISK</b>						
City Gardens		-	(29)	-	29	
Bunhill Fields		-	(48)	(48)	-	
Directorate		-	(30)	-	30	
Learning Programme		-	(87)	(87)	-	
<b>TOTAL CENTRAL RISK</b>		<b>-</b>	<b>(194)</b>	<b>(135)</b>	<b>59</b>	4c)
<b>RECHARGES</b>						
Insurance		(20)	(17)	(15)	2	
Admin Buildings		(78)	(74)	(80)	(6)	
Support Services		(209)	(303)	(306)	(3)	
Surveyor's Employee Recharge		(61)	(64)	(92)	(28)	
I.S. Recharge		(105)	(111)	(116)	(5)	
Capital Charges		(36)	(29)	(28)	1	
Recharges Within Fund (Directorate, Democratic Core, & Learning)		425	538	507	(31)	
Recharges Across Fund (Directorate Recharges)		185	206	188	(18)	
<b>TOTAL RECHARGES</b>		<b>101</b>	<b>146</b>	<b>58</b>	<b>(88)</b>	4d)
<b>OVERALL TOTAL</b>		<b>(2,044)</b>	<b>(2,201)</b>	<b>(2,260)</b>	<b>(59)</b>	

## **Reasons for Significant Variations**

4. a) The Director of Open Spaces net worse than budget position of £149,000 is mainly due to a shortfall in income within the Learning programme. It had already been agreed by Policy & Resources in November 2016 that any net loss on the Learning Programme should be found either from departmental underspends or if necessary from City Cash Reserves.

b) The City has the programme of cyclical maintenance works to maintain its operational properties in fair to good condition. This is delivered in a number of overlapping three-year programmes of works, and is delivered by the relevant departments, principally the City Surveyor, the Barbican Centre, and the Director of Built Environment. In 2018/19 the overall agreed budget for these three-year programmes was £13.420m including £2.254m additional funding for City Fund projects, of which £6.851m was spent. The programme is monitored by the Corporate Asset Sub Committee and the carrying forward of the £6.569m unspent balance (i.e. £3,471m City Fund and £3.098m City's Cash/Guildhall) is subject to separate arrangements as each programme is phased over a number of years and generally not expected to be fully spent within year. In 2018/19 the final agreed budget for these programmes overseen by your Committee was £201,000, of which £101,000 was spent and the £100,000 unspent balance will be carried forward to 2019/20

c) The £59,000 better than budget position under Central Risk is due to the £29,000 transformation project being deferred as the original I.S. budget was inaccurate, the budget will be rolled forward to 2019/20 and alternate quotes sought by the City Gardens Manager. There was also an underspend of £30,000 in relation to the Fundraising Officer post not being filled during the period, the budget will be transferred into 2019/20.

d) The £88,000 worse than budget position under Recharges is mainly due to a decrease in rechargeable income (£49,000) by the Directorate (both within fund and across funds). This reduction in income is due to an underspend in the Directorate's Local and Central Risk budgets which are both rechargeable to other Open Spaces committees, with the Central Risk underspend relating to an unspent balance on the Fundraising Officer post. There was also an increase in Surveyors employee recharges (£28,000) and other smaller variances (£11,000).

## **Local Risk Carry Forward to 2019/20**

5. Chief Officers can generally request underspends of up to 10% or £500,000 (whichever is the lesser) of the final agreed local risk budget to be carried forward, so long as the underspending is not fortuitous and the resources are required for a planned purpose. Such requests are subject to the approval of the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resources Allocation Sub Committee.
6. Overspends are carried forward in full and are met from the agreed 2019/20 budgets.

7. The Director's worse than budget position of £149,000 (Local Risk) has been aggregated with budget variations on services overseen by other committees which for City's Cash produce an overall worse than budget position of £83,000 (Local Risk) across all Open Spaces excluding the learning programme, and consequently the Director of Open Spaces has not requested a carry forward in relation to this fund. However, the Director of Open Spaces has requested a carry forward (£19,000) for City Gardens (City Fund) representing a contribution towards ULEZ compliant vehicles as City Fund had a better than budget position of £207,000 (Local Risk).

## **Appendices**

- Appendix A - Movement between the Original 2018/19 Budget and the final 2018/19 agreed Budget
- Appendix B - Outturn Report 2018/19 (Hampstead Heath, Highgate Wood & Queen's Park Committee)
- Appendix C - Outturn Report 2018/19 (Epping Forest – Epping Forest & Commons Committee)
- Appendix D - Outturn Report 2018/19 (The Commons – Epping Forest & Commons Committee)
- Appendix E – Outturn Report 2018/19 (West Ham Park Committee)

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