

POLICE AUTHORITY BOARD
Thursday, 16 May 2019

Minutes of the meeting of the Police Authority Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Thursday, 16 May 2019 at 11.00 am

Present

Members:

Douglas Barrow
Deputy James Thomson
Nicholas Bensted-Smith
Tijs Broeke
Simon Duckworth
Alderman Emma Edhem
Alderman Alison Gowman
Christopher Hayward
Alderman Ian Luder
Andrew Lentin (External Member)
Deborah Oliver (External Member)
Deputy Henry Pollard

In Attendance:

Deputy Tom Hoffman – Chief Commoner

City of London Police Authority:

John Barradell	- Town Clerk & Chief Executive of City of London Police Authority
Simon Latham	- Deputy Chief Executive of City of London Police Authority
Alex Orme	- Head of City of London Police Authority Team
Oliver Bolton	- Deputy Head of City of London Police Authority Team
Craig Spencer	- Town Clerk's Department
Alistair MacLellan	- Town Clerk's Department
Peter Kane	- Chamberlain & Treasurer to City of London Police Authority
Alistair Cook	- Head of Police Authority Finance
Paul Chadha	- Comptroller & City Solicitor's Department

City of London Police:

Ian Dyson	- Commissioner
Alistair Sutherland	- Assistant Commissioner
Karen Baxter	- Commander (Economic Crime)
David Evans	- Temporary Commander (Operations)
Cecilie Booth	- Chief Operating and Chief Financial Officer
Martin O'Regan	- City of London Police
Hayley Williams	- City of London Police
Teresa La Thangue	- City of London Police

1. **APOLOGIES**

Alderman Alison Gowman was in the Chair.

Apologies were received from Deputy Keith Bottomley.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

RESOLVED, that the Order of the Court of Common Council dated 25 April 2019 appointing the Police Authority Board for the ensuing year be received.

4. **ELECTION OF CHAIRMAN**

An election of Chairman was conducted in line with Standing Order 29. Doug Barrow, being the only Member willing to serve, was elected Chairman for the ensuing year.

The Chairman thanked Members for their support and welcomed the Chief Commoner to the meeting.

5. **ELECTION OF DEPUTY CHAIRMAN**

An election of Deputy Chairman was conducted in line with Standing Order 30. Deputy James Thomson, being the only Member willing to serve, was elected Deputy Chairman for the ensuing year.

The Deputy Chairman thanked Members for their support.

6. **MINUTES**

RESOLVED, that the public minutes and non-public summary of the meeting held on 4 April 2019 be approved as a correct record.

7. **OUTSTANDING REFERENCES**

Members considered a joint report of the Town Clerk and Commissioner regarding outstanding references from previous meetings and the following points were made.

6/2019/P – Report on IAG/CSG

- The Chairman noted that adverts for both the IAG/CSG should be appropriately worded to ensure they were as inclusive as possible.

9/2019/P – Budget Monitoring Template Refresh

- In response to a comment from a Member, the Commissioner agreed to provide a budget monitoring report for Q1 to the July 2019 meeting, with the fully refreshed budget monitoring template being reported to the September 2019 meeting.

RESOLVED, that the report be received.

8. **MINUTES - ECONOMIC CRIME BOARD**

RESOLVED, that the draft public minutes and non-public summary of the Economic Crime Board meeting held on 5 April 2019 be received.

9. **APPOINTMENT OF COMMITTEES 2019/20, APPOINTMENTS TO OTHER BODIES, TERM LIMITS AND CITY OF LONDON POLICE AUTHORITY MAPPING EXERCISE**

Members considered a report of the Town Clerk regarding the appointment of Committees 2019/20, appointments to other bodies, term limits and City of London Police Authority mapping exercise and the following points were made.

Appointment of Co-Opted Members to Committees of the Board

- In response to a comment, the Town Clerk agreed to ensure that when vacancies were advertised, they took into account any protected characteristics of the wider composition of the Committee in question.

Term Limits for Police Authority Board Members

- The Chairman noted that other Grand Committees of the City of London Corporation had introduced term limits.
- The Town Clerk noted that other Police Authorities, namely the MOD Police and British Transport Police, were considering the introduction of term limits of up to ten years.
- A Member expressed concern that term limits would limit the effectiveness of experienced Members e.g. past Chairmen acting in a non-executive director fashion. For example, assuming a Member served as Deputy Chairman for four years, Chairman for four years, and exercised their right to act as Deputy Chairman for a further year, this would leave little scope for them to continue serving on and contributing to the work of the Board.
- Members felt that the introduction of term limits should not be retrospective.
- Given the issues raised by Members, the Town Clerk agreed to bring a further options paper on term limits back to the Board at a future meeting **(17/2019/P)**.

City of London Police Authority Bodies with remit over Police Authority Matters

- Members were supportive of the proposal that a summary report of the Town Clerk be submitted to each meeting of the Board detailing Police Authority business considered at other City of London Corporation Committees and Sub-Committees.

RESOLVED, that Members,

Frequency of Meetings

- Agree that the current schedule of meetings of the Police Authority Board per year was adequate.

Economic Crime Committee

- Appoint Simon Duckworth, Deputy Keith Bottomley, Alderman Emma Edhem, Andrew Lentin and Nick Bensted-Smith to the Economic Crime Committee.
- Agree that the co-option of external Members be delegated to the Economic Crime Committee and its terms of reference amended accordingly.
- Appoint Nick Bensted-Smith Chairman of the Economic Crime Committee for 2019/20.
- Approve the Committee's terms of reference and composition subject to comments made.

Performance and Resource Management Committee

- Appoint Tijs Broeke, Nick Bensted-Smith, Andrew Lentin, Deputy Keith Bottomley, Deputy James Thomson (in addition to his ex-officio appointment) and Deborah Oliver to the Performance and Resource Management Committee, amending its composition accordingly.
- Note the appointment by the Authority's Audit and Risk Management Committee of Kenneth Ludlam and Caroline Mawhood to the Performance and Resource Management Committee
- Agree that the co-option of one Member to the Committee be delegated to the Performance and Resource Management Committee and its terms of reference amended accordingly.
- Appoint Deputy James Thomson Chairman of Performance and Risk Management Committee for 2019/20.
- Approve the Committee's terms of reference and composition subject to comments made.

Professional Standards and Integrity Committee

- Appoint Tijs Broeke, Nick Bensted-Smith, Alderman Alison Gowman, Alderman Emma Edhem and Deborah Oliver to the Professional Standards and Integrity Committee.

- Agree that the co-option of two Common Councilmen and one external Member be delegated to that Committee and its terms of reference amended accordingly.
- Appoint Alderman Alison Gowman as Chairman of Professional Standards and Integrity Committee for 2019/20.
- Approve the Committee's terms of reference and composition subject to comments made.

Police Pensions Board

- Appoint Alderman Ian Luder as Chairman of the Police Pensions Board for 2019/20 and note its terms of reference and composition.

Police Accommodation Working Party

- Agree the terms of reference and composition of the Police Accommodation Working Party.

Medium-Term Financial Plan Working Party

- Appoint Tijs Broeke, Nick Bensted-Smith and Andrew Lentin to the Medium-Term Financial Plan Working Party.
- Amend its terms of reference to reflect its ongoing role of providing scrutiny of the Force's response to the Medium-Term Financial Plan.

Appointments to Other Bodies

- Appoint Alderman Alison Gowman to the Streets and Walkways Sub (Planning and Transportation) Committee
- Appoint Deputy Keith Bottomley to the Digital Services Sub (Finance) Committee
- Appoint Tijs Broeke to the Homelessness and Rough Sleeping Sub (Community and Children's Services) Committee with one vacancy carried over **(17A/2019/P)**.
- Appoint Doug Barrow to the Safer City Partnership.
- Note the appointment of Doug Barrow and Deputy James Thomson to the Capital Buildings Committee.
- Note the appointment of Doug Barrow and Deputy James Thomson to the Crime and Disorder Scrutiny Committee.

- Appoint Simon Duckworth to the Association of Police and Crime Commissioners.

Term Limits for Police Authority Board Members

- Request that the Town Clerk bring an options paper on term limits for Police Authority Board Members to a future meeting.

City of London Police Authority Bodies with remit over Police Authority Matters

- Agree the proposal that a summary report the Town Clerk be submitted to each meeting of the Board detailing Police Authority business considered at other City of London Corporation Committees and Sub-Committees **(18/2019/P)**.

10. DRAFT ANNUAL REPORT 2018-19

Members considered a report of the Commissioner regarding the Annual Report 2018/19.

RESOLVED, that Members approve the Annual Report 2018/19 subject to any further comments being communicated to the Force by 23 May 2019 **(19/2019/P)**, and any substantive changes being approved by the Town Clerk under delegated authority in consultation with the Chairman and Deputy Chairman.

11. HMICFRS INTEGRATED PEEL ASSESSMENT 2018-19

Members considered a report of the Commissioner regarding the HMICFRS Integrated PEEL Assessment 2018/19 and the following points were made.

- The Assistant Commissioner noted that, in response to the conclusion of the inspector that a lack of external scrutiny was a major problem for the Force mainly owing to the City demographic, an action plan had been developed that had been shared with the Chairman and Deputy Chairman outside of the meeting.
- Members agreed that it would be a useful exercise to invite the Inspector of Constabulary to a future meeting to discuss the report and clarify any points within it **(20/2019/P)**.
- The Chairman noted that the Board would receive an update on the Force response to the AFIs at its July 2019 meeting **(20/2019/P)** and that the Action Plan would in the meantime be submitted to the Performance and Resource Management Committee with the Legitimacy aspects also being submitted to the Professional Standards and Integrity Committee for scrutiny **(21/2019/P)**.
- The Commissioner noted that the issues requiring improvement identified by the Inspector of Constabulary related to the use of police powers that had the potential to prove sensitive to certain communities

and/or groups. The Force was therefore expected to take feedback on the use of such powers from those groups to ensure their use was proportionate.

RESOLVED, that the report be received.

12. **INDEPENDENT CUSTODY VISITING SCHEME ANNUAL REPORT 2018/19**
Members considered a report of the Town Clerk regarding the Independent Custody Visiting Scheme Annual Report 2018/19. In response to a comment from a Member, the Town Clerk agreed to review whether the time windows within which visits took place could be reviewed **(22/2019/P)**.

RESOLVED, that the report be received.

13. **LAUNCH OF NATIONAL AND LOCAL PROTOCOLS ON THE ROLE OF THE POLICE AND CRIME COMMISSIONERS IN THE CRIMINAL JUSTICE SYSTEM**

Members considered a report of the Commissioner regarding the launch of National and Local Protocols on the role of Police and Crime Commissioners in the Criminal Justice System. In response to a comment, the Temporary Commander (Operations) agreed to liaise with a Member outside of the meeting to clarify the Authority's role with regards to the London Criminal Justice Board **(23/2019/P)**.

RESOLVED, that the report be received.

14. **CITY OF LONDON POLICE CORPORATE COMMUNICATIONS STRATEGY UPDATE**

Members considered a report of the Commissioner regarding the City of London Police Corporate Communications Strategy. In response to a request from the Chief Executive of the Authority, the Commissioner agreed to liaise with the Director of Communications at the Authority on the drafting both the Internal and External Communications plans prior to bringing updated versions for information to the Board at its July 2019 meeting **(8/2018//P)**.

RESOLVED, that the report be received.

1a. Internal Communications Strategy 2010-2024

RESOLVED, that the Internal Communications Strategy 2010-2024 be received.

2a. External Communications Strategy 2019-2024

RESOLVED, that the External Communications Strategy 2019-2024 be received.

15. **DRAFT ALCOHOL STRATEGY 2019-23**

Members considered a report of the Director of Community and Children's Services regarding the draft Alcohol Strategy 2019-23.

RESOLVED, that the draft Alcohol Strategy 2019-23 be received and the plan for consultation noted.

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

Police Accommodation - Middlesex Street

In response to a question from a Member, the Town Clerk agreed to review whether there was scope for the cost of charges for the Force at Middlesex Street could be borne by the Authority **(24/2019/P)**.

Lifetime Offender Management Unit

In response to a question, the Acting Commander (Operations) confirmed that the Lifetime Offender Management Unit pursued a twin-track approach of penalties for persistent wrongdoing, and rehabilitation.

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Member Visits

The Chairman noted that he had undertaken a series of visits to the Force over the past month which had proved a good opportunity to see at first hand some of the operational issues facing the Force. The Chairman encouraged fellow Members to undertake Force visits. In response to a comment, it was noted that the invitation to the wider Court of Common Council for patrol visits is to be included in the Authority's quarterly police briefings on a rolling basis.

British Police Symphony Orchestra

The Chairman noted that he had been privileged to attend the Charity Gala Concert of the British Police Symphony Orchestra on 11 May 2019 and encouraged Members of the Board to attend future events.

18. **EXCLUSION OF THE PUBLIC**

RESOLVED, that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

19. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 4 April 2019 be approved as a correct record.

20. **NON-PUBLIC OUTSTANDING REFERENCES**

Members considered a joint report of the Town Clerk and Commissioner regarding non-public outstanding references.

RESOLVED, that the report be received.

21. **NON-PUBLIC MINUTES - ECONOMIC CRIME BOARD**

RESOLVED, that the draft non-public minutes of the Economic Crime Board meeting held on 5 April 2019 be received.

22. **NON-PUBLIC MINUTES - POLICE ACCOMMODATION WORKING PARTY RESOLVED**, that the non-public minutes of the Police Accommodation Working Party meeting held on 4 April 2019 be received.
23. **COMMISSIONER'S UPDATES**
The Commissioner was heard regarding updates on current issues and events regarding the Force.
24. **DELIVERY OF OPERATIONAL COMMITMENT WITHIN BUDGET 19/20**
Members considered a report of the Commissioner regarding delivering on operational commitments 2019/20, and financial management and controls review for the City of London Police.
25. **BREXIT UPDATE**
The Commander (Economic Crime) was heard regarding Brexit.
26. **VARIATION TO THE MEMORANDUM OF AGREEMENT FOR THE POLICE NATIONAL ENABLING PROGRAMME BETWEEN CITY OF LONDON CORPORATION AND POLICE ICT COMPANY**
Members considered a report of the Commissioner regarding a variation to the Memorandum of Agreement for the Police National Enabling Programme between City of London Corporation and Police ICT Company.
27. **WAIVER REPORT FOR THE POLICE FLEET MAINTENANCE SUPPLY CHAIN**
Members considered a report of the Commissioner regarding a waiver report for the Police Maintenance Supply Chain.
28. **21 NEW STREET AND 6-7 COCK HILL - OPTIONS FOR CONTINUED OCCUPATION BEYOND MARCH 2025**
Members considered a report of the City Surveyor regarding 21 New Street and 6-7 Cock Hill – options for continued occupation beyond March 2025.
29. **GATEWAY 5 ISSUE - ACTION AND KNOW FRAUD CENTRE - PROGRAMME TEAM**
Members considered an issue report of the Commissioner regarding the Action and Know Fraud Centre – Programme Team.
30. **GATEWAY 2 ISSUE - THE EMERGENCY SERVICES MOBILE COMMUNICATION PROGRAMME (ESMCP)**
Members considered a Gateway 2 Issue report of the Commissioner regarding the Emergency Services Mobile Communication Programme.
31. **GATEWAY 3/4 ISSUE - DIGITAL INTERVIEW RECORDING SOLUTION**
Members considered a Gateway 3/4 Issue report of the Commissioner regarding a Digital Interview Recording Solution.

32. S22A AND S23 COLLABORATION AGREEMENT - FIRST CONTACT - PROVISION OF SERVICES

Members considered a report of the Commissioner regarding s22A and s23 Collaboration Agreements – First Contact Provision of Services.

33. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no non-public questions.

34. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There were no items of non-public urgent business.

The meeting ended at 1.08 pm

Chairman

Contact Officer: Alistair MacLellan / alistair.maclellan@cityoflondon.gov.uk