

<b>Committee:</b> Board of Trustees of the City of London Academies Trust	<b>Date:</b> 5 September 2019
<b>Subject:</b> COLAT Scheme of Delegation and LGBs Terms of Reference Review	<b>Public</b>
<b>Report of:</b> Mark Emmerson, CEO	<b>For Decision</b>
<b>Summary</b>	
<p>The Trust's Scheme of Delegation and Terms of Reference template for local governing bodies are due for review by Trustees. Both documents are provided as appendices.</p>	
<b>Recommendations</b>	
<p>Trustees are asked to:</p> <ol style="list-style-type: none"> <li>1. Consider both documents.</li> <li>2. Propose any amendments to be made to both documents.</li> </ol>	

### **Main Report**

#### **Current Position**

1. The Trust's Scheme of Delegation and Terms of Reference template for local governing bodies are due for review by Trustees.
2. The CEO suggests that both documents are reviewed in line with Trust policies to ensure consistency at all levels.
3. In considering Item 5: Governor Appointments at the meeting of the Education Board on 8 November 2018, Members suggested that for reasons of clarity, the Board of Trustees consider replacing the word 'nature' with 'composition' within the Terms of Reference template for local governing bodies where the wording referred to a CoLAT Local Governing Body being varied in exceptional circumstances to allow for addition of missing skill sets. Trustees are requested to consider this recommendation in reviewing the Terms of Reference template for local governing bodies.

#### **Recommendations**

4. Trustees are asked to:
  - a) Review the Scheme of Delegation and Terms of Reference template.
  - b) Agree any changes to be made to both documents.

## **Appendices**

- Appendix 1 – COLAT Scheme of Delegation.
- Appendix 2 – Terms of Reference template for Local Governing Bodies.

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