

## Board of Governors Annual plan rolling

Meeting	Item description (excludes usual minutes and other housekeeping etc)	Strategic	Statutory/ regulatory	CUC Code and good practice	Other committees where a requirement or expectation
<b>September BoG</b>	<b>Main theme: under 18s</b>				
	Strategic plan and Business plan updates (could be included in Principal's report)	x			
	Principal's public and private reports (to include NSS/WSS results and update on enrolments)	x		x	
	Safeguarding public and non public and revisions to policy		x		
	Carbon reduction KPI and revised strategy		x		
	Chairmanship of Audit & Risk			x	Governance & Effectiveness
	School's Risk Register		x		Audit & Risk
	Period 4 financial forecast				
	Short report on Barbican Guildhall Creative Alliance		x		
	Waiver report (SITS)				
<b>November BoG</b>	<b>Main theme: Higher Education - academic and other assurances</b>				
	Strategic Plan and/or business case update (could be included in Principal's report)	x			
	Principal's public and private reports	x		x	
	Academic Assurances: Academic Board annual report and Academic Assurance Working Group report			x	Academic Assurance Working Group
	Compliance with the CUC Code of Governance (for inclusion in the annual assurance statement)			x	To be seen by Governance & Effectiveness Committee first
	"Single conversation" with OfS (financial statements for previous academic year, audit assessment, assurances etc) -		x		Audit & Risk, and Finance & Resources
	Budget for City of London	x		x	Ideally Finance & Resources first
	Equality update		x	x	
	International strategy		x		
	Space (could be included in Principal's report)?		x		
	Remuneration Annual report		x	x	Remuneration & Noms Committee
	BoG Recruitment strategy (including role descriptors)			x	Remuneration & Noms Committee
	Circulation only: update on statutory returns				
	Circulation only: note on 5 year Access Plan				
<b>February BoG</b>	<b>Main theme: Research, Knowledge Exchange (&amp; Barbican Alliance)</b>				
	Strategic Plan update (could be included in Principal's report)	x			

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	Principal's public and private reports (to include student number snapshot)	x		x	
	Research & Knowledge Exchange annual report and short presentation			x	
	Prevent: report to Board following annual monitoring report to OfS for previous year (for info) -		x		
	Access Agreement/Participation Plan: report on monitoring for previous year (for discussion)		x		Senior Management Team first
	Widening Participation Strategy (for approval)				Academic Board/SMT first
	TRAC report (for info)		x		To Finance & Resources Committee in Jan
	Equality scheme & action plan (to include BoG diversity)			*	School Committees first
<b>Late May/ early</b>	<b>Theme: general business</b>				
	Strategic Plan update (could be included in Principal's report)	x			
	Principal's public and private reports (to include forecast on enrolments)	x		x	
	Assurances: promotion of equality and diversity to include the results of the monitoring and the action taken			x	
	Academic Assurances: actions to enhance to student experience			x	
	Financial forecasts for OfS (this year Sept but might revert back to summer)		x		Finance & Resources first
	Approval of tuition fees for next recruitment cycle		x		Senior Management Team first
	Nominations for honorands			x	Senior Management Team first, then Nominations Committee
	Safeguarding update - potentially - to be discussed with Alison				
	Annual waivers report (Procurement)t			x	Grand Committees
<b>2 March away day</b>	Business plan and KPI performance				
	New projects				
	Artistic plan for the following academic year				
	Afternoon: joint meeting with Barbican, poss Creative Alliance bridging document and C4M				

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<b>To be decided</b>	Development and fundraising annual report			x	Finance Committee?
	SU annual reporting			x	
	Cycle of general financial reporting				

Yet to be placed

Item description (excludes usual minutes and other housekeeping etc)	Details	Proposed Committee date	Strategic	Statutory/ regulatory	CUC Code and good practice	Other committees
Teaching & Learning Strategy	Current one expired 2017 - new one needs to be approved by the Board	Awaiting new Associate Dean of Teaching & Learning - May earliest, possibly Sept 20	x		x	Academic Board
Strategic goal 2 - project 2	Jointly developing an evaluation and research strategies / frameworks, in particular by exploring the impact of Barbican Guildhall Programmes in society	[not clear - this was requested by members]				
Widening Participation Strategy	Includes access and equality and diversity	Feb-20	*			Academic Board/SMT
International strategy		Nov-19	*			SMT?