

<b>Committee:</b>  <b>Governance &amp; Effectiveness Committee of the Guildhall School of Music &amp; Drama</b>	<b>Date:</b>  28/10/2019
<b>Subject:</b> Draft role descriptor for a co-opted member of the Board	<b>Public</b>
<b>Report of:</b> Principal, Guildhall School	<b>For Decision</b>
<b>Report author:</b> Secretary & Dean of Students	

### **Summary**

A recruitment strategy for the Board of Governors is due to be presented to the next meeting of the Remuneration & Nominations Committee with a view to advertising co-opted vacancies on the Board in the future.

Advertising a role will require a “job pack” about the School and the Board and will need to include a role descriptor and person specification. The Governance & Effectiveness Committee of the Board is asked to review the first draft of a role descriptor to ensure that it encompasses relevant expectations about the role of a governor in a higher education institution.

The draft draws on examples used elsewhere in the HE sector and the CUC Higher Education Code of Governance.

References to the City of London will be checked with the Town Clerk’s Office before a final draft is presented to the Remuneration & Nominations Committee

### **Recommendation**

Members are asked to:

- Consider: the draft role descriptor and provide advice on its appropriateness

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