

## Corporate Asset Sub-Committee – Carry Forward Public Actions

	<b>Date</b>	<b>Item and Action</b>	<b>Officer responsible</b>	<b>To be completed/ progressed to next stage</b>	<b>Progress update</b>
P04/2019	04.04.19	<p><u>Inadequate Baby Changing Facilities at Guildhall</u></p> <p>New baby changing facility installed 6 June 2019. Located in West Wing lower ground floor Accessible Toilet</p>	Dorian Price		<p>COMPLETE: Update given at CASC 25/9/29.</p> <p>Agreed information would be circulated regarding number and location of facilities. Information circulated 26.9.19</p> <p>COMPLETE – Information circulated 26.9.19.</p>
P05/2019	05.06.19	<p><u>Sub Committee Terms of Reference</u></p>	Peter Young	At time of AMSBR amendments to terms of reference	<p>ONGOING:</p> <p>Officers to report back on whether the terms of reference provide for advising on all bids for Heritage Lottery funding – noted that any clarification of Sub Committee terms of reference could be made at time of other future amendments arising from outcome of AMSBR.</p> <p>UPDATE: Report on CASC agenda 7.11.19 relating to National Lottery Funding. Finance Court Order 2019 states CASC as being responsible for monitoring and advising on bids for Heritage Lottery funding.</p>
P06/2019	05.06.19	<p><u>Audit on Accessible Environments</u></p> <p><u>UPDATE</u></p>	Dorian Price	25.09.19	<p>COMPLETE</p> <p>Guildhall Complex Accessibility Report on</p>

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		<ol style="list-style-type: none"><li>1. Centre for Accessible Environments completed their access audit (June 2019) for the external areas of the Guildhall complex. A report has now been provided (July 2019) that highlights 3 areas;<ol style="list-style-type: none"><li>a. Signage and Wayfinding</li><li>b. Facilities Management and housekeeping</li><li>c. Disability equality and awareness</li></ol></li><li>2. A programme of works to survey and review all Guildhall automated doors has been undertaken during July. Remedial works have been carried out to any doors with faults in order to comply with DDA and maintain systems.</li><li>3. A review of the accessible toilets in the Guildhall Complex was completed in April 2019 to ensure they meet compliance and they are fit for purpose. Any works that have been identified as required have been actioned and will be completed as soon as reasonably practical.</li></ol>			<p>CASC agenda 7.11.19.</p> <p>The Sub Committee asked that more regular planned audits be introduced to identify problem areas such as highlighted with baby changing facilities (see above).</p> <p>City Surveyor to provide a Guildhall Accessible update report to November 2019 Corporate Asset Sub-committee.</p>
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P07/2019	05.06.19	<u>Water Leak at Parliament Hill Fields Lido</u>	Chris Hartwell	07.11.19	<p>COMPLETE</p> <p>Work progress update included within Cyclical Works Programme update on CASC agenda 7.11.19.</p> <p>Update at CASC on 19.9.19 that pulse meters now installed to assist in identifying where leak is coming from. Update to follow at next meeting.</p>
P08/2019	25.9.19	<u>Cyclical Works Programme Scoring</u> List to be re-issued and circulated between meetings with the scoring shown.	Alison Bunn	7.11.19	<p>COMPLETE</p> <p>Scoring matrix circulated 8.10.19</p>
P09/2019	25.9.19	<u>City Surveyor's Department Risk Register</u> SLA between City Surveyor's ad Department of Built Environment regarding management of Bridges. City Surveyor to confirm at meeting on 7.11.19 that a service agreement is in place  Officers to consider mitigating factors to manage the risk around security and to report back to this Sub-committee.	John Galvin	7.11.19	<p>COMPLETE</p> <p>Final version of the document being completed and to be recommended to respective Chief Officers for agreement, with a 1.11.19 start date.</p> <p>Operations Group report on CASC agenda 7.11.19 includes security. Head of Security will be able to explain how security risk will be managed for departments going forward.</p>

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P10/2019	25.9.19	<u>Exceptional Weather</u> Report back on how the exception rain recently experienced had affected the operational property estate and what lessons had been learned to prevent repetition I subsequent years.	Paul Wilkinson	7.11.19	ONGOING. Report expected to be ready mid-November.
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