

# EPPING FOREST JOINT CONSULTATIVE COMMITTEE

Tuesday, 8 October 2019

**Minutes of the meeting of the Epping Forest Joint Consultative Committee held at the Guildhall EC2 at 1.45 pm**

## **Present**

### **Members:**

Graeme Doshi-Smith (Chairman)  
Deputy Philip Woodhouse (Deputy Chairman)  
Sylvia Moys  
Anthony Thomas (FSC representative)  
Jennifer White (FSC representative)  
Peter Anderson (FSC representative)

### **Officers:**

Richard Holt	- Town Clerk's Department
Paul Thomson	- Superintendent Epping Forest
Jo Hurst	- Open Spaces Department
Jacqueline Eggleston	- Open Spaces Department
Helen Robertson	- Centre Manager, FSC
Simson Ward	- Head of East Region, FSC
Mark Bolland	- Director of Infrastructure, FSC

#### **1. APOLOGIES**

Apologies were received from Gregory Lawrence.

#### **2. DECLARATIONS OF INTEREST IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

#### **3. MINUTES**

The Committee considered the minutes of the previous meeting of the Epping Forest Joint Consultative Committee.

**RESOLVED-** The minutes of the previous meeting of the Epping Forest Joint Consultative Committee were agreed as an accurate record.

#### **4. FSC EPPING FOREST REPORT JANUARY – AUGUST 2019**

The Committee received a report of the Forest Skills Centre (FSC) Manager on the work undertaken by the FSC Epping Forest between January and September 2019. The FSC Manager explained that the Epping Forest FSC was on target to surpass the targeted 19,500 learners and highlighted a number of specialist events held to engage with a wider range of learners. In addition, the FSC Manager noted that as the Epping Forest FSC approached its 50<sup>th</sup> anniversary Officers would be considering the how best to commemorate this date.

The FSC Director of Infrastructure explained that issues of sustainability, both financial and environmental, were central to the FSC's future planning noting that the centre aimed to be carbon neutral by 2030. The FSC Manager thanked Officers from the City of London Corporation for their role in facilities management of the Centre. Following a question from the Chairman the Director of Infrastructure confirmed that the FSC would be moving toward zero single use plastics by the end of 2020. A Member of the Committee commented that the use of energy was still too high across the FSC noting that education and training were the best method for combating this in the long term.

Replying to a question from a Member the FSC Manager explained that a new website for the FSC, which was due to be completed in November 2019, would improve the booking system for learners and provide the Epping Forest Centre with a position of prominence within the website.

**RESOLVED-** That the report be noted.

5. **FSC EPPING FOREST: 2018-2020 FINANCIAL PERFORMANCE REPORT**

The Committee received a report of the FSC Manager on the FSC Epping Forest 2018-2020 Financial Performance Report. The FSC Manager explained to Members the effect that investments made on the financial figures provided.

Members discussed if the Committee should receive detailed financial reports going forward and whether the report should be considered in the non-public section of the Committee. The Chairman commented that Members found the financial reports helpful and would be appreciate if the Committee could continue to receive similar reports provided that the impact on Officers time was not counterproductive.

**RESOLVED-** That the report be noted.

6. **FSC EPPING FOREST: 2020 PLAN**

The Committee received a report of the FSC Manager on the FSC Epping Forest 2020 plan. The FSC Manager highlighted the engagement with the Open Spaces learning strategy and the planned 50-year anniversary commemoration events. A Member of the Committee commented that the promotion of wellbeing was a key element of the FSC plan.

**RESOLVED-** That the report be noted.

7. **QUESTIONS**

There were no public questions received.

8. **ANY OTHER BUSINESS**

There was no urgent public business considered.

9. **EXCLUSION OF THE PUBLIC**

**RESOLVED –** That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds

that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

**Item No.**  
10

**Paragraph No.**  
3

10. **THE EPPING FOREST FIELD STUDIES CENTRE - HEADS OF TERMS**  
The Committee considered a report of the Director of Open Spaces regarding the Heads of Terms for the Epping Forest Field Studies Centre.
- RESOLVED-** That the report be agreed.
11. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no questions received in the non-public session.
12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was no urgent business considered in the non-public session.

**The meeting closed at 2.18 pm**

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Chairman

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