

**Outstanding Actions List
Barbican Centre Board and Finance Committee**

	Action	Notes	Officer/body responsible	Date added & meeting	To be completed/ progressed to next stage
1	Performance Review 2018-19	Members to receive an update on the Civil and National Strategies.	Director of Creative Learning / Artistic Director	Sept 2019 – <u>BCB for BCB</u>	To update at January and March Board meetings respectively
2	Retail Review	Members to receive information concerning stock levels.	Chief Operating & Financial Officer	Nov 2019 – <u>FC for FC</u>	To update at January FC meeting
3	Music Annual Presentation	Members to receive further information concerning the PRS gender balance initiative.	Head of Music	Nov 2019 – <u>BCB for BCB</u>	To update at January Board meeting
4	Business Review – Sept 2019 (P6)	Members to receive an update concerning tax reliefs.	Chief Operating & Financial Officer	Nov 2019 – <u>BCB for BCB</u>	To update at January Board meeting
5	Non-Compliant Waiver Report: Media Works	The accuracy of the final circa spend figure to the supplier (£600k) to be reviewed and confirmed.	Chief Operating & Financial Officer	Nov 2019 – <u>BCB for BCB</u>	To update at January Board meeting
6	Business Review – Sept 2019 (P8)	Kingston Smith to be contacted re: tax reliefs and the Chairman to follow-up with Chamberlains if there is no progress in 7 days.	Chief Operating & Financial Officer / Chairman	Jan 2020 - <u>FC for BCB</u>	To update at January Board meeting
7		Members to be provided information on the demographic oversight of the LSO grant.	Town Clerk	Jan 2020 - <u>FC for BCB</u>	Done
8		Unstar report for full discussion at BCB meeting.	Town Clerk	Jan 2020 - <u>FC for BCB</u>	Done

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9	Fundamental Review / Governance Review	External Members to be sent any Member briefings/updates concerning the Fundamental Review and Governance Review.	Town Clerk	Jan 2020 - <u>FC for FC and BCB</u>	Ongoing
10	CWP/Projects update	A discussion to take place with the Corporate Asset Sub Committee Chairman concerning process issues and delays to urgent works.	Chairman / WH	Jan 2020 - <u>FC for FC and BCB</u>	To update at January Board meeting