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Project Coversheet

[1] Ownership & Status														
<p>UPI: 11782</p> <p>Core Project Name: Guildhall West Wing Barriers</p> <p>Programme Affiliation: N/A</p> <p>Project Manager: Simon Collins, Senior Principal Engineer, City Surveyor's Dept.</p> <p>Definition of need: To provide improved access control to Guildhall West Wing.</p> <p>Key measures of success:</p> <ol style="list-style-type: none">1. Enhanced physical security for Guildhall West Wing Reception in line with Counter Terrorism Security Advisers report July 2015.2. Works completed with minimal impact on Guildhall operations. <p>Expected timeframe for the project delivery: Project inception was in September 2016, the barriers were operational in early May 2017 iaw the programme established at GW5.</p> <p>Key Milestones:</p> <table><tbody><tr><td>• Gateway 1/2</td><td>September 2016</td></tr><tr><td>• Requirement finalised</td><td>December 2016</td></tr><tr><td>• Gateway 5</td><td>December 2016</td></tr><tr><td>• Order placed</td><td>December 2016</td></tr><tr><td>• Manufacturing complete</td><td>April 2017</td></tr><tr><td>• Installation</td><td>April 2017</td></tr><tr><td>• Completion</td><td>May 2017</td></tr></tbody></table> <p>Are we on track for completing the project against the expected timeframe for project delivery? Y</p> <p>Has this project generated public or media impact and response which the City of London has needed to manage or is managing?</p> <p>No</p>	• Gateway 1/2	September 2016	• Requirement finalised	December 2016	• Gateway 5	December 2016	• Order placed	December 2016	• Manufacturing complete	April 2017	• Installation	April 2017	• Completion	May 2017
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[2] Finance and Costed Risk																						
<p>Headline Financial, Scope and Design Changes:</p> <table border="1"><tr><td colspan="2">'Project Proposal' G 1/2 report (as approved by PSC 7 Sep, PRC 8 Sep, CASC 23 Sep 2016)</td></tr><tr><td>• Total Estimated Cost (excluding risk):</td><td>Under £250,000</td></tr><tr><td>• Resources to reach next Gateway (excluding risk)</td><td>£3,750</td></tr><tr><td>• Spend to date:</td><td>Nil</td></tr><tr><td>• Costed Risk Against the Project:</td><td>N/A</td></tr><tr><td>• CRP Requested:</td><td>N/A</td></tr><tr><td>• CRP Drawn Down:</td><td>N/A</td></tr><tr><td>• Estimated Programme Dates:</td><td></td></tr><tr><td> 1. Gateway Report 1/ 2 to PSC</td><td>7th September 2016</td></tr><tr><td> 2. Gateway 5</td><td>October 2016</td></tr><tr><td> 3. Completion</td><td>December 2016</td></tr></table> <p>Scope/Design Change and Impact: N/A</p>	'Project Proposal' G 1/2 report (as approved by PSC 7 Sep, PRC 8 Sep, CASC 23 Sep 2016)		• Total Estimated Cost (excluding risk):	Under £250,000	• Resources to reach next Gateway (excluding risk)	£3,750	• Spend to date:	Nil	• Costed Risk Against the Project:	N/A	• CRP Requested:	N/A	• CRP Drawn Down:	N/A	• Estimated Programme Dates:		1. Gateway Report 1/ 2 to PSC	7th September 2016	2. Gateway 5	October 2016	3. Completion	December 2016
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‘Authority to start Work’ G5 report (as approved by Chief officer) <ul style="list-style-type: none">• Total Estimated Cost (excluding risk): £110,310• Resources to reach next Gateway (excluding risk) £110,310• Spend to date: £0• Costed Risk Against the Project: £0• CRP Requested: £0• CRP Drawn Down: Nil• Estimated Programme Dates:<table border="0"><tr><td>1. Place order</td><td>20 December 2016</td></tr><tr><td>2. Approve Drawings for manufacture</td><td>2 January 2017</td></tr><tr><td>3. Manufacture complete</td><td>16 April 2017</td></tr><tr><td>4. Installation</td><td>22-30 April 2017</td></tr><tr><td>5. Completion</td><td>May 2017</td></tr></table>	1. Place order	20 December 2016	2. Approve Drawings for manufacture	2 January 2017	3. Manufacture complete	16 April 2017	4. Installation	22-30 April 2017	5. Completion	May 2017
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Scope/Design Change and Impact: Extended stakeholder consultation and clarification of the operational requirement delayed finalisation of the specification. Original GW1/2 project timescale did not allow for 13 week delivery lead-time from the chosen manufacture.										
Total anticipated on-going commitment post-delivery [£]: Nil Programme Affiliation [£]: N/A										