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| Committee: | Date: |
| City of London Academies Trust Board of Trustees | 3 September 2020 |
| Subject: Policies for the Trust | Public |
| Report of: Chief Financial Officer | For Decision |
| Report Author: Claire Hersey, CFO | |

Summary

The Trust has a suite of key policies which should be reviewed regularly to ensure they remain appropriate for the Trust's current operations and provide consistency across the Trust where possible.

Recommendations

The Board of Trustees is asked to approve the following policies:

- Expenses, Travel and Subsistence Policy (new); and,
- Safeguarding and Child Protection Policy

Main Report

Overview

The Trust has a suite of key policies which should be reviewed regularly to ensure they remain appropriate for the Trust's current operations and provide consistency across the Trust where possible.

The documents have been written with the aim of providing policies only (i.e. what should be done) at a Trust level so that processes and procedures (i.e. how it should be done) can be determined locally according to the needs, resources and structure in each of the individual academies.

Safeguarding and Child Protection Policy

Trustees must ensure that arrangements are made to safeguard and promote the welfare of children in all Trust Academies in line with their duty as 'proprietors' under the Education (Independent School Standards) Regulations 2014. With this in mind, the overall responsibility for the Trust's safeguarding policy sits with the Board of Trustees. However, each academy must have their own local safeguarding and child protection policy, outlining how the academy delivers safeguarding at a local level, which is reviewed on an annual basis by the Local Governing Body. This means that each academy can tailor its safeguarding approach to meet the needs of its pupils (e.g. differences between primary and secondary) and to comply with the guidance and the arrangements and procedures agreed and published by the 3 safeguarding partners in the local authority where it's located.

Appendices

- Appendix 1 - Expenses, Travel and Subsistence Policy (new)
- Appendix 2 – Safeguarding and Child Protection Policy