

# Corporate Asset Sub-Committee

## Work Programme September 2020 - January 2021

COMMITTEE DATE	15/09/2020	18/11/2020	tbc/01/2021
<b>SUSTAINABLE MANAGEMENT OF THE CORPORATION'S OPERATIONAL PROPERTY PORTFOLIO</b>			
Corporate Property Asset Management Strategy		Draft Strategy for 2020-25	
City Surveyor's Business Plan	Business Plan 2020/21 Q1 outcome report		Business Plan 2020/21 Q2 outcome report
City Surveyor's Risk Register	Risk Register 2020/21 Q1 report		Risk Register 2020/21 Q2 report
Facilities Management	Security update	Security update	Security update
Portfolio management information		Annual report on Operational Property Portfolio	
Operational Property Review <i>(note individual assets will be reported as declared surplus by service committees) and other disposals</i>		Woodredon Farm disposal update	
Sustainability			
<b>UPKEEP, MAINTENANCE AND FURNISHING OF OPERATIONAL PROPERTIES NOT WITHIN THE REMIT OF ANOTHER SERVICE COMMITTEE</b>			
	CWP Q1/2 2020/21 progress report		

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<b>TO MONITOR MAJOR CAPITAL PROJECTS RELATING TO OPERATIONAL ASSETS</b>			
<b>RECOMMENDING THE ANNUAL PROGRAMME OF REPAIR AND MAINTENANCE WORKS</b>			
	Cyclical Works Programme for 2021/22 Bid report  Cyclical Works Programme - options for improvement		
<b>RESPONSIBILITY FOR STRATEGIES, PERFORMANCE AND MONITORING INITIATIVES IN RELATION TO ENERGY</b>			
	Citigen update report  Energy Performance 2019/20 Q4 report  Energy Performance Q1 2020/21 report	Citigen update report  Energy Performance Q2 2020/21 Report	
<b>MONITORING AND ADVISING ON BIDS FOR HERITAGE LOTTERY FUNDING</b>			
	Heritage Estate Review		

**Peter Young**  
7 September 2020