

PERFORMANCE AND RESOURCE MANAGEMENT COMMITTEE

OUTSTANDING REFERENCES

No.	Meeting Date & Reference	Action	Owner	Status
25/2019/P	15 November 2019 Item 9 – Human Resources Monitoring Information	Recruitment projections to be embedded in Medium-Term Financial Plan	Human Resources Director in consultation with Finance Director / Head of Police Authority Finance	COMPLETE - detail included in MTFP report on agenda.
1/2020/P	7 February 2020 Item 5 – Budget Monitoring Q3	Force to review non-pay budget elements to ensure parity of understanding with pay elements in final version of MTFP.	Head of PA Finance/ COFO	COMPLETE - detail included in MTFP report on agenda.
2/2020/P	7 February 2020 Item 5 – Budget Monitoring Q3	Force Reserves (Finance) Policy to be developed.	Chief Operating and Finance Officer / Treasurer	COMPLETE - Reserves Policy is included in the MTFP report on the agenda.

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4/2020/P	7 February 2020 Item 5 – Budget Monitoring Q3	Final version of MTFP to include explicit workforce assumptions, given high vacancy factor in Uniform policing.	Chief Operating and Finance Officer / Treasurer	COMPLETE- details included in MTFP report on agenda.
5/2020/P	7 February 2020 Item 8 – Internal Audit Update	Internal Audit function to be benchmarked against peer Forces/Authorities.	Head of Audit and Risk Management	IN PROGRESS Update on reference and timeline was provided at October 2020 meeting. The 2021/22 Internal Audit plan preparation process will include benchmarking with other Forces. This process commences in November each year, with a draft plan presented to Committee in January and a final plan presented before 31 March.
10/2020/P	16 October 2020 Terms of Reference	Include frequency of meetings and amend reference to Finance Committee Member as Chairman of Finance Committee or their nominee	Town Clerk	COMPLETE – amended Terms of Reference included under item 4 on agenda.
11/2020/P (arising from closed 6/2020/P)	16 October 2020 References – Sector Policing	Update report on review of Sector Policing Model to be submitted to Committee from May 2021.	Assistant Commissioner	Due May 2021 onwards.

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12/2020/) (arising from closed 7/2020/P)	16 October 2020 References – Staff Survey	Staff Survey 2020 report to be submitted to Committee from February 2021.	Assistant Commissioner	Due February 2021.
13/2020/P	16 October 2020 Q1 Budget Report	Link to City of London Police memorabilia to be circulated to Committee and Board	Town Clerk	COMPLETED Emailed to Members on 16 October 2020 at 4.23pm.
14/2020/P	16 October 2020 Q1 Budget Report	Various comments regarding formatting, presentation to be reviewed and incorporated into quarterly reporting.	Chief Operating and Chief Financial Officer	COMPLETE - COFO has ensured that all comments on the Q1 report have been taken into account in the Q2 report.
15/2020/P	16 October 2020 Policing Plan Performance Q1	Member workshop to be convened to deliver briefing on Policing Plan measures, and the governance and compliance measures underpinning them.	Town Clerk / Head of Governance and Assurance	IN PROGRESS - date to be fixed.
16/2020/P	16 October 2020 AOB – Reporting Request(s)	Reports to be submitted to Committee covering: (a) City of London Police IT Programme Update (b) Discrete accounts for non-core Force funding	Sean Green/ Jonathan Chapman Head of PA Finance/Treasurer	Report on this due to December PAB. In Progress- Head of PA Finance updates this report which will be submitted to the February 2021 P&RMC.

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		received from City of London Corporation (c) <i>Added post-meeting:</i> Quarterly Update – CIPFA recommendations	COFO	COMPLETE- this is on the agenda for November P&RMC and will report quarterly hereafter.
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