

Committee(s) Markets Committee	Dated: 25.11.2020
Subject: Markets Committee Risk Update – November 2020	Public
Which outcomes in the City Corporation’s Corporate Plan does this proposal aim to impact directly?	1. People are safe and feel safe. 7. We are a global hub for innovation in finance and professional services, commerce and culture.
Does this proposal require extra revenue and/or capital spending?	N
Report of: Director of Markets & Consumer Protection	For Information
Report author: Donald Perry, Markets & Consumer Protection	

Summary

This report has been produced to provide the Markets Committee with assurance that risk management procedures in place within the Department of Markets and Consumer Protection are satisfactory and that they meet the requirements of the corporate Risk Management Framework.

Risk is reviewed regularly by the departmental Senior Management Team as part of the on-going management of operations within the Department of Markets and Consumer Protection. In addition to the flexibility for emerging risks to be raised as they are identified, a process exists for in-depth periodic review of the risk register.

The Department of Markets and Consumer Protection has identified a number of departmental risks. Of these, the most significant risks for this Committee to consider are:

- MCP-BG 001– Workplace Traffic Management, Billingsgate (Current Risk: AMBER)
- MCP-BG 002 Building maintenance-management, Billingsgate (Current Risk: AMBER)
- MCP-NS 001 – Workplace Traffic Management, New Spitalfields (Current Risk: AMBER)
- MCP-NS 003 Building maintenance-management, New Spitalfields (Current Risk: AMBER)
- MCP-SM 012 Building maintenance-management, Smithfield (Current Risk: Amber)
- MCP-SM 001 – HGV Unloading Operations, Smithfield (Current Risk: AMBER)
- MCP-SM 011 Brexit - impact of no-deal Brexit on traders and imports, Smithfield (Current Risk: AMBER)

- MCP-WM 001 Wholesale Markets Consolidation Project (Current Risk: AMBER)
- MCP-SM 014 Glass Canopy Failure, Smithfield (Current Risk: AMBER)
- MCP-SM 013 East Poultry Avenue Canopy Failure, Smithfield (Current Risk: GREEN constant)

Recommendation(s)

Members are asked to:

- Note the report and the actions taken in the Department of Markets and Consumer Protection to monitor, and manage effectively, risks arising from our operations.

Main Report

Background

1. The Risk Management Framework of the City of London Corporation (the City) requires each Chief Officer to report regularly to Committee the key risks faced in their department.

Current Position

2. This report provides an update of the key risks that exist in relation to the operations of the wholesale markets within the Department of Markets and Consumer Protection. The report also outlines the processes adopted for the on-going review of risk and mitigating actions.

Risk Management Process

3. The Department of Markets and Consumer Protection risk management is a standing agenda item at the regular Departmental Senior Management Group (SMG) meeting, over and above the suggested quarterly review. SMG receives the risk register for review, together with a briefing note highlighting any changes since the previous review. Consideration is also given as to whether any emerging risks exist for inclusion in the risk register as part of Divisional updates on key issues from each of the Superintendents and Assistant Directors, ensuring that adequate consideration is given to operational risk.
4. Between each SMG meeting, risk and control owners are consulted regarding the risks for which they are responsible, with updates captured accordingly.
5. Regular risk management update reports are provided to this Committee in accordance with the City's Risk Management Framework.

Identification of New Risks

6. New and emerging risks are identified through a number of channels, the main being:
 - Directly by SMG as part of the regular review process.
 - In response to regular review of delivery of the departmental Business Plan; slippage against key deliverables, for example.
 - Annual, fundamental, risk register review, undertaken by the tier of management below SMG.

The risk register may be refreshed over and above the stated process for review and oversight, in response to emerging issues or changing circumstances.

7. As part of the City Corporation's response to the threat of the Covid-19 virus affecting the operation of services and support for its stakeholders, a command and control structure has been implemented with Gold, Silver and Bronze levels to manage the on-going situation.

Gold requested that all Silver Groups should develop Covid-19 risks that may affect the departments that report to these groups. These risks are now recorded on the Pentana Risk system.

Guidance has been issued to all Chief Officers to report relevant Silver Group risks to their appropriate service/Grand Committee with the regular risk update reports that committee would receive. These risks are attached as Appendix B. Members are asked to note that no target date has been included for the mitigation of each risk given the current uncertainty of the duration of this pandemic.

This approach enables Members to question and seek assurance that departmental Covid-19 risks, held at Silver Group, are being managed and mitigated effectively.

Summary of Key Risks

8. The Department of Markets and Consumer Protection's Risk Register for Markets, attached as Appendix A to this report, contains ten risks, nine AMBER and one GREEN risk.

MCP-BG 001– Workplace Traffic Management, Billingsgate (Current Risk: AMBER)

An accident involving a pedestrian and a vehicle which resulted in a serious or life changing injury could result in prosecution, a fine, reputational damage for the City and have an adverse impact on the operation and sustainability of the service.

As all of these activities are undertaken in an area under the direct control of the City, an accident involving a pedestrian and a vehicle which resulted in a serious or life changing injury could result in prosecution, a fine, reputational damage for the City.

This risk has been reviewed and is being temporarily increased to Amber as there is a perception by City staff that there has been a recent increase in non-compliance with our traffic management policies.

MCP-BG 002 Building maintenance-management, Billingsgate (Current Risk: AMBER)

The deterioration of physical assets due to the lack of adequate maintenance could cause partial collapse or failure of building structures.

This could result in the following:

Serious harm to building occupiers and members of the public by exposure to various physical hazards

Loss of use of physical assets through accident investigations and enforcement authority prohibitions, etc

Financial losses through potential Health and Safety Executive (HSE) fees for intervention, prosecution, civil claims and reputational damage to the City.

MCP-NS 001 – Workplace Traffic Management, New Spitalfields (Current Risk: AMBER)

Over 200 forklift trucks are in operation on the New Spitalfields Market site.

An accident involving a pedestrian and a vehicle which resulted in a serious or life changing injury could result in prosecution, a fine, reputational damage for the City and have an adverse impact on the operation and sustainability of the service.

As all of these activities are undertaken in an area under the direct control of the City, an accident involving a pedestrian and a vehicle which resulted in a serious or life changing injury could result in prosecution, a fine, reputational damage for the City.

MCP-NS 003 Building maintenance-management, New Spitalfields (Current Risk: AMBER)

The deterioration of physical assets due to the lack of adequate maintenance could cause partial collapse or failure of building structures.

This could result in the following:

Serious harm to building occupiers and members of the public by exposure to various physical hazards

Loss of use of physical assets through accident investigations and enforcement authority prohibitions, etc

Financial losses through potential Health and Safety Executive (HSE) fees for intervention, prosecution, civil claims and reputational damage to the City.

MCP-SM 012 Building maintenance-management, Smithfield (Current Risk: Amber)

The deterioration of physical assets due to the lack of adequate maintenance could cause partial collapse or failure of building structures.

This could result in the following:

Serious harm to building occupiers and members of the public by exposure to various physical hazards

Loss of use of physical assets through accident investigations and enforcement authority prohibitions, etc
Financial losses through potential Health and Safety Executive (HSE) fees for intervention, prosecution, civil claims and reputational damage to the City.

MCP-SM 001 – HGV Unloading Operations, Smithfield (Current Risk: AMBER)

A lack of suitable and sufficient training and adequate management controls in relation to Heavy Goods Vehicle banksman activities, undertaken by staff employed by Smithfield Market tenants, on an area under the overall control of the City, could result in a serious or life changing injury to pedestrians, caused by uncontrolled or unguided reversing vehicles.
An accident involving a pedestrian and a vehicle which resulted in a serious or life changing injury could result in prosecution, a fine, reputational damage for the City and have an adverse impact on the operation and sustainability of the service.

MCP-SM 011 Brexit - impact of no-deal Brexit on traders and imports, Smithfield (Current Risk: AMBER)

The outcome of Brexit negotiations between the UK government and the EU fails to secure continuity of contracts and/or security of supply chains.

If the market tenants fail to prepare appropriately for the end of the Brexit transition period on 31 December 2020, this could lead to delays and disruption in the food supply chain, and shortages of product over a prolonged period. There is a risk, albeit unlikely, that this could impact the financial viability of some tenants' businesses. This in turn could lead to business failures and vacant premises at the markets but given the current position this seems highly unlikely.

MCP-WM 001 Wholesale Markets Consolidation Project (Current Risk: AMBER)

Should the City of London Corporation be unable or decide not to complete the markets consolidation project or, determines an alternative use for proposed location on the Barking site, three wholesale food markets, New Spitalfields, Smithfield and Billingsgate would be unable to relocate to the Barking site.

This could result in the following:

Tenant claims against City of London Corporation for loss of earnings and other incurred costs.

Continuing losses from market operations affecting departmental budget
Relationships with tenants being adversely affected resulting in adverse publicity and possibly leading to reputational damage to the City.

Markets begin to decline possibly to the point where they are irrecoverable.

MCP-SM 014 Glass Canopy Failure, Smithfield (Current Risk: AMBER)

A spontaneous failure of overhead glazing panel could result in lacerations, fractures and/or impact injuries to pedestrians who may be showered with glass fragments.

MCP-SM 013 East Poultry Avenue Canopy Failure, Smithfield (Current Risk: GREEN)

A lack of condition survey and maintenance could result in sections of concrete canopy failing and collapsing following extreme weather.

This could lead to the following:

Serious harm to building occupiers and members of the public by exposure to various physical hazards.

Loss of use of physical assets through accident investigations and enforcement authority prohibitions, etc.

Financial losses through potential Health and Safety Executive (HSE) fees for intervention, prosecution, civil claims and reputational damage to the City.

A combination of extreme weather and lack of maintenance inspections could result in a failure of overhead masonry or structures at Smithfield Market.

An adverse impact on the operation and sustainability of the service.

Conclusion

9. Members are asked to note that risk management processes within the Department of Markets and Consumer Protection adhere to the requirements of the City Corporation's Risk Management Framework. Risks identified within the operational and strategic responsibilities of the Department of Markets and Consumer Protection are proactively managed.

Appendices

- Appendix A – Markets Risk Register Summary
- Appendix B – Markets Covid-19 Risk Summary

Background Papers

Department Business Plan
Department Risk Review
Department Business Plan Progress Report
Risk Management Strategy

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Markets Committee Risk Report Appendix A

Report Author: Donald Perry

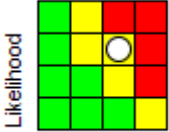
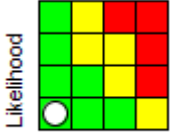
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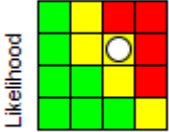
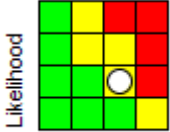

Rows are sorted by Risk Score

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-BG 001 Workplace Transport 26-Apr-2017 Daniel Ritchie	<p>Cause: A lack of suitable and sufficient training and adequate management controls in relation vehicle movements at Billingsgate Market.</p> <p>Event: There is a risk of a life changing injury to a pedestrian if vehicle movements including forklift trucks are not appropriately managed and controlled.</p> <p>Effect: An accident involving a pedestrian and a vehicle which resulted in a serious or life changing injury could result in prosecution, a fine, reputational damage for the City.</p>	<p>Likelihood</p> <p>Impact</p>	12	<p>This risk has been reviewed and is being held at Amber until we have total compliance with our traffic management policies</p> <p>05 Nov 2020</p>	<p>Likelihood</p> <p>Impact</p>	8	31-Dec-2020	<p>Constant</p>

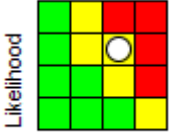
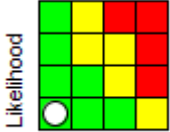
Action no	Action description	Latest Note			Action owner	Latest Note Date	Due Date
MCP-BG 001e	Respond to recommendations and agree an action plan.	An action plan has been put in place to deal with the highest risk factors			Daniel Ritchie	05-Nov-2020	31-Dec-2020
MCP-BG 001f	Complete actions and record evidence with a view to reducing the risk rating (if appropriate).	Actions are currently being addressed in order of priority.			Daniel Ritchie	05-Nov-2020	31-Dec-2020

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-BG 002 Building maintenance-management 29-Sep-2020 Jon Averbs	Cause: The deterioration of physical assets due to the lack of adequate maintenance Event: Partial collapse or failure of structure. Effect: Serious harm to building occupiers and members of the public by exposure to various physical hazards Loss of use of physical assets through accident investigations and enforcement authority prohibitions, etc Financial losses through potential Health and Safety Executive (HSE) fees for intervention, prosecution, civil claims and reputational damage to the City.	 Likelihood	12	The Superintendent will liaise with the City Surveyor's department to arrange for a condition survey to be carried out. 05 Nov 2020	 Likelihood	1	31-Dec-2020	Constant

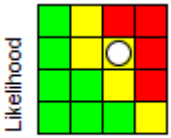
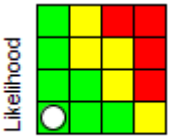

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
MCP-BG 002a	Condition survey to be carried out.	The Superintendent is liaising with the City Surveyor's department to arrange for a condition survey to be carried out.	Daniel Ritchie	05-Nov-2020	31-Dec-2020

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-NS 001 Workplace Traffic Management 24-Feb-2015 Sean Benton; Debbie Howard	Cause: Over 200 forklift trucks operate on the New Spitalfields Market site. Event: There is a serious risk of life changing injury to a pedestrian if vehicle movements in this constrained space are not appropriately managed and controlled. Effect: An accident involving a pedestrian and a vehicle which resulted in a serious or life changing injury could result in prosecution, a fine, reputational damage for the City and have an adverse impact on the operation and sustainability of the service.	 Likelihood Impact	12	Barrier works are still not complete. An upgrade to software is planned for 15 November which it is anticipated will enable the barrier to be fully operational by the end of December 2020. 05 Nov 2020	 Likelihood Impact	8	31-Dec-2020	 Constant


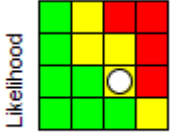

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
MCP NS-001m	Risk will be reviewed on a monthly basis.	This risk will be kept under review until the project is completed.	Debbie Howard	05-Nov-2020	31-Dec-2020
MCP-NS 001i	A member of staff from all tenants to be nominated and trained in FLT safety procedures.	All but four have complied and taken the training. These tenants will receive an enforcement notice under the enforcement policy until they are compliant	Sean Benton; Debbie Howard	05-Nov-2020	31-Dec-2020

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-NS 003 Building maintenance-management 29-Sep-2020 Jon Averbs	Cause: The deterioration of physical assets due to the lack of adequate maintenance Event: Partial collapse or failure of structure. Effect: Serious harm to building occupiers and members of the public by exposure to various physical hazards Loss of use of physical assets through accident investigations and enforcement authority prohibitions, etc Financial losses through potential Health and Safety Executive (HSE) fees for intervention, prosecution, civil claims and reputational damage to the City.	 Likelihood	12	The Superintendent will liaise with the City Surveyor's department to arrange for a condition survey to be carried out. 05 Nov 2020	 Likelihood	1	31-Dec-2020	Constant

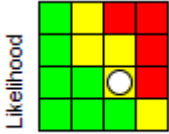
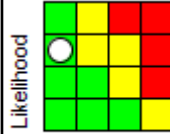
Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
MCP-NS 003a	Condition survey to be carried out.	Liaise with the City Surveyor's department to arrange for a condition survey to be carried out.	Debbie Howard	05-Nov-2020	31-Dec-2020

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-SM 012 Building maintenance-management 29-Sep-2020 Jon Avern	<p>Cause: The deterioration of physical assets due to the lack of adequate maintenance</p> <p>Event: Partial collapse or failure of structure.</p> <p>Effect: Serious harm to building occupiers and members of the public by exposure to various physical hazards Loss of use of physical assets through accident investigations and enforcement authority prohibitions, etc Financial losses through potential Health and Safety Executive (HSE) fees for intervention, prosecution, civil claims and reputational damage to the City.</p>	 <p>Likelihood</p> <p>Impact</p>	12	<p>No change to current rating. This will be reviewed upon receipt of condition surveys.</p> <p>New condition surveys are currently being scoped and contracts placed by CSD. The funding will come from the MCP programme budget. It is expected that the surveys and recommendations will be available in the Spring of 2020 and they will form the basis of revised and accelerated CWP programmes where appropriate.</p> <p>05 Nov 2020</p>	 <p>Likelihood</p> <p>Impact</p>	1	30-Apr-2021	 Constant

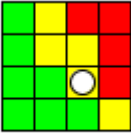
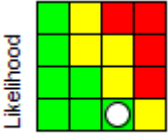

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
MCP-SM 012a	Condition survey to be carried out.	Liase with the City Surveyor's department to arrange for a condition survey to be carried out.	Mark Sherlock	05-Nov-2020	31-Dec-2020

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-SM 001 HGV Unloading Operations 24-Feb-2015 Mark Sherlock	Cause: A lack of suitable and sufficient training and adequate management controls in relation to Heavy Goods Vehicle banksman activities undertaken by staff employed by Smithfield Market tenants. Event: Serious or life changing injury to members of the public, market staff and other service users caused by uncontrolled or unguided reversing vehicles. Effect: Realisation of this risk could result in a prosecution, fine and reputational damage for the City.	 Likelihood Impact	8	Assessment reviewed and unchanged. 05 Nov 2020	 Likelihood Impact	8	31-Dec-2020	 Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
MCP-SM 001k	Keep the risk under review.	This risk is being kept under review and monitored by means of regular HGV audits	Mark Sherlock	05-Nov-2020	31-Dec-2020

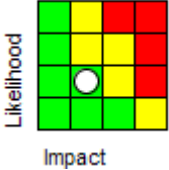
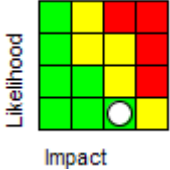

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-SM 011 Brexit - impact of Brexit on traders and imports 06-Sep-2019 Mark Sherlock	Cause: The outcome of Brexit negotiations between the UK government and the EU fails to secure continuity of contracts and/or security of supply chains. Event: The market tenants fail to prepare appropriately for the end of the Brexit transition period on 31 December 2020. Uncertainty around the potential outcomes until it is too late to react. Effect: Delays and disruption in the food supply chain, and shortages of product over a prolonged period. There is also a risk, albeit unlikely, that this could impact the financial viability of some tenants' businesses. This in turn could lead to business failures and vacant premises at the markets but given the current position this seems highly unlikely.	 Likelihood	8	The risk remains unchanged pending outcomes of ongoing trade talks running currently until the 6th November. Mitigation measures are still being progressed. 05 Nov 2020	 Likelihood	3	31-Dec-2020	Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
MCP-SM 011a	Review the possibility of establishing HGV parking / holding areas in the vicinity of the market to cope with the anticipated increased volume of traffic, including the suspension of some on-street parking bays for this purpose. Other suggestions were West Poultry Avenue, where there is currently an contractors compound, and Giltspur Street, which is apparently used for parking buses overnight at present.	A review of bays currently suspended due to MoL works and the Poultry Market roof project is underway in consultation with DBE. 8 bays are currently fully suspended which removes the opportunity for 12 HGVs to park. The aim is to get some of these reviewed and where at all possible, returned to Market use.	Mark Sherlock	05-Nov-2020	31-Dec-2020
MCP-SM 011b	Reschedule working hours for market staff to cover possible extended trading hours.	There is now an annual leave moratorium in place for all staff for at least the whole of January. This will be reviewed once the outcome of current trade negotiations is known and removed or extended where necessary. Rosta and staffing levels are also reviewed regularly. Additional 3rd party resource is available on a man-hour basis.	Mark Sherlock	05-Nov-2020	31-Dec-2020
MCP-SM 011c	Extend parking permissible on-street parking periods. Be prepared to be flexible in response to demand possibly up to 1pm each day.	A review of the extension of the enforcement hours for on-street parking is in progress with DBE. The Superintendent has also written a Markets Committee paper for November committee advocating concessionary parking in the rotunda car park during Market hours for the month of January as a mitigation measure to control traffic volumes on-street.	Mark Sherlock	05-Nov-2020	31-Dec-2020
MCP-SM 011d	Open Charterhouse Street and Long Lane to two-way traffic.	Long lane is now two way from the junction of Lindsey Street. The Superintendent has also recently made representation to DBE for the temporary removal of the 'ring of steel' barrier in Giltspur St to enable HGVs to access the Market from an additional route.	Mark Sherlock	05-Nov-2020	31-Dec-2020

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-WM 001 Wholesale Markets Consolidation Project 17-Mar-2020 Jon Avern	<p>Cause: The City of London Corporation is unable or decides not to complete the markets consolidation project or, determines an alternative use for proposed location on the Barking site</p> <p>Event: The City's three wholesale food markets, New Spitalfields, Smithfield and Billingsgate are unable relocate to the Barking site.</p> <p>Effect: This could result in the following: Tenant claims against City of London Corporation for loss of earnings and other incurred costs. Continuing losses from market operations affecting departmental budget Relationships with tenants being adversely affected resulting in adverse publicity and possibly leading to reputational damage to the City. Markets begin to decline possibly to the point where they are irrecoverable.</p>	Likelihood  Impact	8	M&CP is working with the City Surveyor to progress building condition surveys. 05 Nov 2020	Likelihood  Impact	4	31-Dec-2026	 Constant

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
MCO-WM 001b	A maintenance strategy has been agreed to ensure that appropriate levels of maintenance will ensure that the markets will not be forced to close due to failing infrastructure.	A maintenance strategy has been agreed to ensure that appropriate levels of maintenance continue to be carried out until there is more certainty about the markets' move. This will cover the risk that the markets cannot operate due to failing infrastructure	Jon Avern	05-Nov-2020	17-Dec-2026
MCP-WM 001a	Keep risk under regular review	This risk will be reviewed and updated on a quarterly basis until such a time that more frequent reviews are required.	Jon Avern	05-Nov-2020	31-Dec-2026

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-SM 014 Glass Canopy Failure 07-Oct-2020	<p>Cause: spontaneous failure of overhead glazing panel. Event: Failure of the toughened glass overhead canopy panel/s. Effect: Lacerations, fractures and/or impact injuries to pedestrians who may be showered with glass fragments.</p>	<p>Likelihood</p> <p>Impact</p>	<p>6</p>	<p>The south west elevation has been fenced off, using Heras fencing and Chapter 8 barriers. Loading bays are managed under full hard hard conditions to ensure carcass deliveries can safely continue.</p> <p>SFM have been appointed with resource to add an additional layer of security to ensure full health and safety compliance is maintained to the site and ongoing carcass deliveries on that elevation.</p> <p>Signage is now in place across the Market, informing members of the public that the footpaths are closed. to reduce the risk of people walking under the glass canopy on East and West Markets. Temporary cones and barrier tape is used from 8am - 8pm to indicate that the pavements are closed. Market Constabulary are responsible for installing and cones and tape daily, addressing any failings throughout the day while on patrol.</p> <p>The CSD have been regularly communicating with Market management and agreeing the way forward in tandem with the corporate H&S dept.</p> <p>A full RA has now been created by the H&S dept and has been adopted and will reviewed weekly by Market management.</p> <p>05 Nov 2020</p>	<p>Likelihood</p> <p>Impact</p>	<p>1</p>	<p>20-Dec-2020</p>	<p>↓</p> <p>Decreasin</p>

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
MCP-SM 013 EPA Canopy Failure 17-Aug-2020 Mark Sherlock	Cause: Lack of condition survey and maintenance. Event: Sections of concrete canopy fail and collapse following extreme weather. Effect: Serious harm to building occupiers and members of the public by exposure to various physical hazards Loss of use of physical assets through accident investigations and enforcement authority prohibitions, etc Financial losses through potential Health and Safety Executive (HSE) fees for intervention, prosecution, civil claims and reputational damage to the City.		4	Demolition works have been completed and preventative further works are in progress. Access control measures around the site are maintained. It is currently expected that EPA will safely and fully re-open on the 29th November 2020. 05 Nov 2020		4	31-Dec-2020	 Decreasing

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
MCP -SM 013a	Survey and review all existing canopies in East Poultry & West Poultry Ave. Erect crash mats and support props to secure remaining structure.	To date AKTII have undertaken a condition report and have found further investigation is required. Keltbray are currently onsite and have successfully removed the existing concrete canopy.	Mark Sherlock	02-Nov-2020	31-Dec-2020