

**Housing Management and Almshouses Sub Committee (HMASC)  
Action Tracker**

<b>Date Added</b>	<b>Subject</b>	<b>Action Agreed</b>	<b>Responsible Officer</b>	<b>Target Meeting Date - HMASC</b>	<b>Update</b>
22/07/19	Tenancy Visits	Members requested a themed report, setting out how the data was being used and where improvements had been made.	Liam Gillespie/ Dean Robinson	March 2020	
16/09/19	New Portsoken Community Centre	A report to HMASC setting out recommendations for governance.	Carol Boswarthack / Simon Cribbens	March/May 2020	
20/11/19	Fire Safety	Update on progress with sprinklers and other fire safety measures.	Paul Murtagh	November 2020	Included in agenda for 30 November meeting.
20/11/19	Member Estate Visits	Members to visit North and South Estates preferably before or after HMASC meeting.	Liam Gillespie / Town Clerk	As soon as possible after May 2021	Following election of new HMASC Members.
20/11/19	Great Arthur House – Cladding Works	Members to receive report on next stages in legal process including, legal costs to date and potential future costs.	City Surveyor / Comptroller / Paul Murtagh	As soon as possible after Court of Appeal hearing	Court of Appeal Hearing expected in January 2021 but, likely delayed due to Covid-19.
20/11/19	Housing Policies – Renewal Timetable	Report listing out all Housing Policies and, their respective renewal dates.	Liam Gillespie	November 2020	
20/11/19	Pets Policy - HRA	In light of the findings of research into social isolation, Pets Policy to be reviewed and submitted to HMASC for approval.	Liam Gillespie	March 2021	
20/11/19	Parades Policy - HRA	A draft Parades Policy be developed and presented to HMASC for approval.	Liam Gillespie	November 2020	Deferred indefinitely by HMASC (to be removed).
30/09/20	Personal Emergency Evacuation Plan (PEEP)	Members to receive a report on PEEPS for our residents.	Paul Murtagh / Liam Gillespie	May 2021	

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30/09/20	Climate Action Strategy - Funding	Members to receive a report on the implications of the Corporation's Climate Action Strategy including available funding and projects.	City Surveyor / Paul Murtagh	May 2021	Corporation has published its Climate Action Strategy. Officers working with City Surveyor on implications for Housing.
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