

DBE COVID-19 Risks *(Port Health & Environmental Services/Planning & Transportation Committee)*

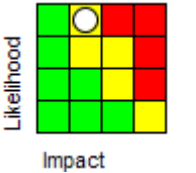
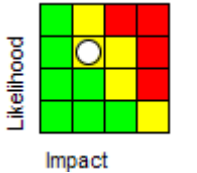

Appendix 2B

Report Author: Richard Steele

Generated on: 10 December 2020

Risk no, Title, Creation date, Owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
CVD19 SGPS 24 Failure by BRONZE to deliver the Waste and Litter service required by SILVER (DBE) (RECOVERY) 17-Apr-2020 Jim Graham	<p>Cause: The pandemic leads to a critical number of waste collection and street cleansing staff (employed by our term contractor Veolia) being unable to attend work due to illness/self-isolation/caring responsibilities.</p> <p>Event: Our contractor is unable to provide a waste collection and street cleansing service.</p> <p>Impact: Household waste remains uncollected, littering and fly tips increase to the extent that it leads to a secondary public health issue.</p>	<p>Likelihood</p> <p>Impact</p>	8	Monitoring resources is ongoing, no significant issues 10 Dec 2020	<p>Likelihood</p> <p>Impact</p>	4	31-Dec-2021	 Constant

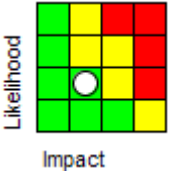
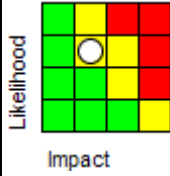

Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CVD19 SGPS 24a Utilising Alternative Resources	Officers have put in place a robust process for sourcing alternative staff to ensure the waste collection from households and streets continues to happen by utilising HGV drivers from alternative sources in this order: 1. Spare drivers from street cleansing service. 2. Veolia Commercial Waste Drivers and Operatives. 3. City Officers with HGV licences. 4. 3rd party commercial drivers with HGV licences.	Staffing levels remain consistent and unaffected. No need to use contingencies	Jim Graham	10-Dec-2020	31-Dec-2021

Risk no, Title, Creation date, Owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date	Current Risk score change indicator
CVD19 SGPS 27 Failure to deliver the New DBE - Finance (DBE) (RECOVERY) 17-Apr-2020 Carolyn Dwyer; Elizabeth Hannah	<p>Cause: The pandemic has changed the traffic (both people and vehicular) of the working City</p> <ul style="list-style-type: none"> drastically reducing the number of visitors and workers making trips closing down building sites for periods of time until safe working practises can be established reduction in development activity <p>Event: Departmental income reduced by approximately £8.4m and approx. £800k in project recoverable charges.</p> <p>Impact: Department unable to operate in line with base budget, as well as meeting Fundamental Review targets as agreed by RASC. Shortfall of approx. 30% of the 20/21 net departmental budget of £27,274,000. On street parking account finances will be reduced.</p>		8	risk reviewed, recently budget work shows balanced budget in 20/21 - score reduced 16 Nov 2020		6	31-Mar-2021	 Decreasing

Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CVD19 SGPS 27a Budget Monitoring	Weekly budget monitoring to inform current position and budget profiling	Risk Complete, reviewed as part of BAU and will be monitored in the context of central govt funding, 21/22 budget setting, and impact of second wave	Elizabeth Hannah	02-Nov-2020	31-Mar-2021
CVD19 SGPS 27b Affordability	Review affordability of projects which rely on 'on street parking account' funding	Risk Complete, reviewed as part of BAU and will be monitored in the context of central govt funding, 21/22 budget setting, and impact of second wave	Ian Hughes	02-Nov-2020	31-Mar-2021
CVD19 SGPS 27c Recovery	Focus on recovery in the second half of 20/21 in relation to departmental budget and wider economy and planned fee increases	Risk reviewed as part of BAU and will be monitored in the context of central govt funding, 21/22 budget setting, and impact of second wave.	Ian Hughes	02-Nov-2020	31-Mar-2021

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CVD19 SGPS 26 Failure by BRONZE to deliver the Development & Construction service required by SILVER (DBE) (RECOVERY) 17-Apr-2020 David Horkan; Gordon Roy	<p>Cause: The Pandemic lockdown is preventing site visits for both the Planning Service in order to assess development proposals and the District Surveyors to undertake inspections on construction sites.</p> <p>Event: Delays to the approval of development schemes and their construction/completion.</p> <p>Impact: Reduced economic activity in the City. Potential judicial reviews to planning decisions based on assessment/consultation challenges. Possible Health and Safety risks from reduced inspections for Building Control.</p>		6	DM and BC, no change from last week 08 Dec 2020		2	31-Dec-2021	 Constant

Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CVD19 SGPS 26a Alternative methods of planning site visits	Officers are requesting site photos or video footage/tours of sites where necessary/possible for planning applications.	No change from last week	David Horkan	08-Dec-2020	31-Dec-2021
CVD19 SGPS 26b Risk based inspections	District Surveyors officers are increasing requirements for records of site QA checks and third party inspections in lieu of physical inspections.	No change from last week	Gordon Roy	08-Dec-2020	31-Dec-2021
CVD19 SGPS 26c Alternative methods of DS Inspections	Officers are requesting site photos or video footage/tours of sites where necessary/possible for building control applications.	no change from last week	Gordon Roy	08-Dec-2020	31-Dec-2021

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CVD19 SGPS 28 Failure to deliver the New DBE – Business Plan (DBE) (RECOVERY) 17-Apr-2020 Carolyn Dwyer; Elizabeth Hannah	Cause: The pandemic has transformed the look and feel of the working City and will likely mean the City will look a different place when recovery is finished. Event: Considerable uncertainty of the future needs of City. Department unable to deliver 20/21 Business Plan aims and objectives as agreed by Committee's. Business Plan will be out of date with what a 'new' City needs for recovery and growth. Impact: Realign Member expectations of the Business Plan, and expectation of the 'new future City'. Establish change ready, flexible staff and services.		4	Risk reviewed and is unchanged. Actions have been completed and, where appropriate, converted to Business as Usual mitigations.. We continue to monitor in the context of second (or subsequent) wave 30 Nov 2020		6	31-Dec-2021	 Constant

Action no, Title,	Action description	Latest Note	Action owner	Latest Note Date	Due Date
CVD19 SGPS 28a Recovery	Establish departmental BRONZE recovery group. Identify the 'new' Business City needs and ambitions	Action Complete, reviewed as part of BAU and will be monitored in the context of second wave	Elizabeth Hannah	30-Nov-2020	31-Dec-2021
CVD19 SGPS 28b Business Plan	Refocused Business plan to facilitate business recovery	Original action complete - business plan approved. Will continue to monitor as BAU and will generate new plan is GOLD issues a revised plan.	Elizabeth Hannah	30-Nov-2020	31-Dec-2021
CVD19 SGPS 28c Development	Regular reviews with City Property Association to facilitate growth.	We continue to conduct regular reviews with City Property Association to facilitate growth.	Gwyn Richards	30-Nov-2020	31-Dec-2021