

**FINANCE, GENERAL PURPOSES AND ESTATES COMMITTEE OF THE BOARD
OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL
Wednesday, 4 November 2020**

Minutes of the meeting of the Finance, General Purposes and Estates Committee of
the Board of Governors of the City of London Freeman's School held at virtually on
Wednesday, 4 November 2020 at 11.00 am

Present

Members:

Nicholas Goddard (Chairman)
Deputy Philip Woodhouse (Deputy Chairman)
Deputy Roger Chadwick
Michael Hudson
Andrew McMillan
Councillor Chris Townsend

Officers:

Roland Martin	-	Headmaster of the City of London Freeman's School
Jo Moore	-	City of London Freeman's School
Steven Reynolds	-	Chamberlain's Department
Nicholas Basye	-	Chamberlain's Department
Ola Obadara	-	City Surveyor's Department
Noyon Chowdhury	-	City Surveyor's Department
Polly Dunn	-	Town Clerk's Department
Leanne Murphy	-	Town Clerk's Department

1. APOLOGIES

There were no apologies.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN
RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes and non-public minutes of the meeting held on 13 January 2020, be approved as accurate record.

4. TERMS OF REFERENCE

Governors received the Committee's Terms of Reference as set by the Board of Governors of the City of London Freeman's School on 12 October 2020.

**5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

There were no questions.

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
There was no urgent business.
7. **EXCLUSION OF THE PUBLIC**
RESOLVED, that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
8. **MINUTES**
RESOLVED, that the non-public minutes of the meeting held on 13 January 2020, be approved as accurate record.
9. **OUTSTANDING ACTIONS**
Governors received a report of the Town Clerk regarding the Board's outstanding actions.
10. **BURSAR'S REPORT**
Governors received a report of the Bursar regarding financial and operational matters at the School.
11. **ARREARS OF FEES**
Governors received a report of the Bursar regarding arrears of fees.
12. **RISK REGISTER**
Governors received a report of the Bursar regarding the School's risk register.
13. **PROPOSED 2021/22 REVENUE BUDGET**
Governors considered a joint report of the Chamberlain and Bursar regarding the proposed 2021/22 revenue budget.
14. **DELIVERING REMOTE EDUCATION FOR INTERNATIONAL STUDENTS**
Governors received a report of the Headmaster regarding the delivery of remote education for international students. Governors felt that the matters within the report were best addressed by the Academic and Personnel Committee and was consequently deferred.
15. **REPAIRS MAINTENANCE AND IMPROVEMENTS FUND 2021-22**
Governors received a joint report of the Chamberlain, Bursar and City Surveyor regarding the Repairs, Maintenance and Improvements Fund 2021/22.
16. **MAIN HOUSE WORKS - PROJECT SUMMARY**
Governors received a project summary report of the City Surveyor regarding the Main House Works
17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.

18. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

19. BURSAR'S REPORT - APPENDIX

The appendix was noted alongside item 10 of the agenda.

The meeting ended at 12.00 pm

Chairman

Contact Officer: Polly Dunn
polly.dunn@cityoflondon.gov.uk