

**ACADEMIC AND PERSONNEL COMMITTEE OF THE BOARD OF GOVERNORS  
OF THE CITY OF LONDON FREEMEN'S SCHOOL  
Wednesday, 4 November 2020**

Minutes of the meeting of the Academic and Personnel Committee of the Board of  
Governors of the City of London Freeman's School held virtually on Wednesday, 4  
November 2020 at 12.00 pm

**Present**

**Members:**

Andrew McMillan (Chairman)  
Deputy Philip Woodhouse (Deputy Chairman)  
Deputy Roger Chadwick  
Nicholas Goddard  
Michael Hudson  
Councillor Chris Townsend  
Gillian Yarrow

**Officers:**

Roland Martin	-	Headmaster of the City of London Freeman's School
Jo Moore	-	City of London Freeman's School
Paul Bridges	-	City of London Freeman's School
Polly Dunn	-	Town Clerk's Department
Leanne Murphy	-	Town Clerk's Department

**1. APOLOGIES**

Apologies were received from Deputy Elizabeth Rogula and Tracey Graham.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. TERMS OF REFERENCE**

The Committee's Terms of Reference, as approved by the Board of Governors at its meeting on 12 October 2020, were received.

**4. MINUTES**

**RESOLVED**, that the public minutes and non-public summary of the meeting held on 13 January 2020, be approved as an accurate record.

**5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

7. **EXCLUSION OF THE PUBLIC**  
**RESOLVED**, that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
8. **NON-PUBLIC MINUTES**  
**RESOLVED**, that the non-public minutes of the meeting held on 13 January 2020, be approved as an accurate record.
9. **OUTSTANDING ACTIONS**  
Governors received a report of the Town Clerk regarding the Committee's outstanding actions.
10. **HEADMASTER'S REPORT**  
Governors considered a report of the Headmaster regarding various School matters.
11. **PROPOSAL TO REALIGN JUNIOR AND SENIOR YEAR GROUPS IN CITY OF LONDON FREEMEN'S SCHOOL**  
Governors considered a report of the Headmaster regarding the proposal to realign Junior and Senior Year Groups at CLFS.
12. **DELIVERING REMOTE EDUCATION FOR INTERNATIONAL STUDENTS**  
Governors considered a report of the Headmaster regarding delivering remote education for international students.
13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no questions.
14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was no urgent business.

**The meeting ended at 1.12 pm**

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Chairman

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