

| | |
|--|----------------------------------|
| Committee(s) Performance & Resource Management (City of London Police Authority Board) Committee | Dated: 2 February 2021 |
| Subject: Annual Review of Terms of Reference | Public |
| Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly? | 3, 8 & 10 |
| Does this proposal require extra revenue and/or capital spending? | N |
| If so, how much? | N/A |
| What is the source of Funding? | N/A |
| Has this Funding Source been agreed with the Chamberlain's Department? | N/A |
| Report of: The Town Clerk | For Decision |
| Report author(s): Polly Dunn, Senior Committee and Member Services Officer | |

Summary

This report calls for the annual review of the Committee's own Terms of Reference, for recommendation to the Board for final approval. This includes a proposed bifurcation of the Committee into two functions: (1) Policing Plan and performance and (2) finance and asset management.

Recommendation(s)

Members are invited to:

- consider the proposed bifurcation of the Committee into two functions: (1) Policing Plan and performance and (2) finance and asset management;
- consider the proposed change in membership of the Committee;
- approve, subject to any comments, the terms of reference of the Committee (as set out in **appendix 1**) for submission to the City of London Police Authority Board for final approval; and
- consider whether any change is required to the Committee's frequency of meetings.

Main Report

1. Each sub-committee of any Grand Committee of the Court of Common Council is provided an opportunity to consider the relevance and effectiveness of its own Terms of Reference in the discharging of its delegates responsibilities.

2. At the City of London Police Authority Board meeting held in July 2020, Members discussed the future need to bifurcate P&RM into two functions, namely (1) Policing Plan and performance and (2) finance and asset management.
3. In addition to this, the Board has also considered the amendment its Committee's memberships to include up to two external Members, to be appointed by the Police Authority Board.
4. The draft composition and proposed frequency of meetings of the two Committees is currently identical to one another.
5. The two sets of draft terms of reference are attached as an appendix for your consideration. Beyond the changes outlined in the previous paragraphs, no further changes have been made.
6. The Committee is also invited to review the frequency of its meetings and constitution. At present the Committee is scheduled to meet on a quarterly basis.

Corporate & Strategic Implications

7. Members should consider the current scope of the Board's Terms of reference, and bear in mind the impact of any proposed changes, particularly resource, legal and equalities implications.

Conclusion

8. Amendments to the Terms of Reference are put forward for the consideration of Members, for onward approval by the City of London Police Authority Board.

Appendix 1 – Draft Terms of Reference of the *Strategic Planning and Performance Committee* and *Resource and Risk Management Committee* 2021/22

Polly Dunn

Senior Committee and Member Services Officer

E: Polly.Dunn@cityoflondon.gov.uk