

BOARD OF TRUSTEES OF THE CITY OF LONDON ACADEMIES TRUST

Friday, 11 December 2020

Minutes of the meeting of the Board of Trustees of the City of London Academies Trust held via Microsoft Teams at 9.00 am

Present

Members:

Tijs Broeke (Chair)	Deputy Edward Lord
Roy Blackwell (Vice-Chair)	Edward Benzecry
Peter Bennett	Dawn Elliott
Caroline Haines	Lucas Green
Alderman Robert Howard	

Officers:

John Barradell	- Town Clerk and Chief Executive (COL)
Kerry Nicholls	- Clerk
Sarah Phillips	- Events Apprentice/Committee Support (COL)
Chandni Tanna	- Media Officer (COL)
Aqib Hussain	- Technology Support Officer (COL)
Anne Bamford	- Strategic Education and Skills Director (COL)
Gerald Mehrtens	- Director of Academy Development (COL)
Mark Emmerson	- Chief Executive Officer
Claire Hersey	- Chief Financial Officer
Karen Delgado	- Interim Senior HR Consultant
Billy Harvey	- Director of ICT
Smith Umoren	- Director of Estates and Facilities Management
Clare Verga	- Chief Standards Officer

1. APOLOGIES

Apologies for absence were received from Rehana Ameer.

The Chair led the Board of Trustees in welcoming Alderman Robert Howard who had recently become a Trustee to his first meeting of the Board.

2. DECLARATIONS

There were no declarations.

3. REGISTER OF INTERESTS

Trustees were reminded to notify the Clerk of any arising interests.

4. MINUTES

In considering Minute 5: Minutes, the Director of Estates and Facilities Management confirmed that the fire risk assessment for the City Academy, Hackney had been completed and that all identified issues were being

addressed. The fire risk assessment of the City of London Academy Islington would be undertaken on 21 December 2020.

RESOLVED, that the minutes of the meeting held on 3 September 2020 be approved as a correct record.

5. **COMMITTEE MINUTES**

a) **Minutes of the Audit and Risk Committee**

RESOLVED, that the minutes of the meetings of the Audit and Risk Committee held on 2 October and 3 December 2020 be received.

b) **Minutes of the Finance and Operations Committee**

RESOLVED, that the minutes of the meetings of the Finance and Operations Committee held on 2 October and 3 December 2020 be received.

c) **Minutes of the Standards and Accountability Committee**

RESOLVED, that the minutes of the meeting of the Standards and Accountability Committee held on 12 November 2020 be received.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

7. **ANY OTHER BUSINESS**

The Chair led the Board of Trustees in thanking all School staff, the CoLAT Central Team, parents and the local community for their hard work and support during what had been a difficult year.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED, that the public be excluded from the following items of business.

9. **NON-PUBLIC MINUTES**

RESOLVED, that the non-public minutes of the meeting held on 3 September 2020 be approved as a correct record.

a) **Delegated Actions Digest**

Trustees considered a summary of the Clerk providing details of one action taken under Delegated Authority since the meeting of the Board of Trustees on 3 September 2020.

10. **NON-PUBLIC OUTSTANDING ACTIONS**

The Board considered a report of the Town Clerk regarding outstanding actions from previous meetings.

11. **NON-PUBLIC COMMITTEE MINUTES**

a) **Non-Public Minutes of the Audit and Risk Committee**

RESOLVED, that the non-public minutes of the meetings of the Audit and Risk Committee held on 2 October and 3 December 2020 be received.

b) **Non-Public Minutes of the Finance and Operations Committee**
RESOLVED, that the non-public minutes of the meetings of the Finance and Operations Committee held on 2 October and 3 December 2020 be received.

c) **Non-Public Minutes of the Standards and Accountability Committee**
RESOLVED, that the non-public minutes of the meeting of the Standards and Accountability Committee held on 12 November 2020 be received.

12. **APPOINTMENTS TO LOCAL GOVERNING BODIES**

The Board considered a report of the Clerk setting out proposed appointments to Local Governing Bodies.

a) **Appointment of Co-opted Trustee**

The Board considered a report of the Clerk outlining a proposed Co-opted Trustee appointment.

13. **CEO EXECUTIVE SUMMARY**

The Board considered an Executive Summary of the Chief Executive Officer.

14. **STRATEGIC PLAN MONITORING 2020-24**

The Board considered a report of the Chief Executive Officer on Strategic Plan Monitoring 2020-24.

15. **GOVERNANCE REVIEW**

The Board considered a report of the Chief Executive Officer presenting details of a proposed Governance Review.

16. **COLAT SIXTH FORM STRATEGY - UPDATE**

The Board considered a report of the Chief Executive Officer providing an update on the CoLAT Sixth Form Strategy.

17. **IMPACT VISITS - AUTUMN TERM SUMMARIES**

The Board considered a report of the Chief Standards Officer presenting the Impact Visits – Autumn Term Summaries.

18. **EXCLUSIONS DATA SUMMARY UPDATE**

The Board considered a report of the Chief Standards Officer providing a summary on Exclusions Data.

19. **COLAT APPRENTICESHIP ACADEMY LEADERSHIP AND OPERATIONAL MONITORING**

The Board considered a report of the Head of Service providing an update on the CoLAT Apprenticeship Academy Leadership and Operational Monitoring.

20. **COLAT SCHOOLS SAFEGUARDING MONITORING UPDATE**

The Board considered an update report of the Chief Executive Officer on Safeguarding monitoring.

21. **2020 YEAR-END FINANCIAL STATEMENTS AND EXTERNAL AUDIT**

The Board considered a report of the Chief Financial Officer outlining the 2020 Year-End Financial Statements and External Audit.

22. CFO UPDATE AND APPROVALS

The Board considered an update report of the Chief Financial Officer.

23. ICT DIRECTOR UPDATE AND APPROVALS

The Board considered an update report of the Director of Information Communication and Technology.

24. ESTATES AND FACILITIES MANAGEMENT DIRECTOR UPDATE AND APPROVALS

The Board considered an update report of the Director of Estates and Facilities Management.

25. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no non-public questions.

26. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND TRUSTEES AGREE SHOULD BE CONSIDERED WHEN THE PUBLIC ARE EXCLUDED

There was one item of other business.

27. CONFIDENTIAL MINUTES

RESOLVED, that the confidential minutes of the meeting held on 3 September 2020 be approved as a correct record.

28. CONFIDENTIAL COMMITTEE MINUTES

a) **Minutes of the Finance and Operations Committee**

RESOLVED, that the confidential minutes of the meetings of the Finance and Operations Committee held on 2 October and 3 December 2020 be received.

b) **Minutes of Standards and Accountability Committee**

RESOLVED, that the confidential minutes of the meeting of the Standards and Accountability Committee held on 12 November 2020 be received.

29. HUMAN RESOURCES UPDATE AND APPROVALS

The Board considered an update report of the Interim Senior HR Consultant.

The meeting closed at 10.44 am

Chair

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