

Hampstead Heath Sports and Wellbeing Forum - Draft Terms of Reference

Introduction

It is proposed to broaden and re-focus the remit of the Hampstead Heath Sports Advisory Forum to form a new Hampstead Heath Sports and Wellbeing Forum.

Purpose

Taking a strategic approach, the Hampstead Heath Sports and Wellbeing Forum will develop outcomes for physical and mental health & wellbeing in accordance with the Hampstead Heath Management Strategy 2018 - 2028.

The scope will include supporting capital investment, developing partnerships to promote Health Connections including Social Prescribing and the Heath's role promoting local, national and international events.

This innovative approach will be informed through wider engagement with Heath's representatives for sports, health and wellbeing and guided by relevant strategies including:

- The Corporate Plan 2021-22, and specifically - 'Contribute to a flourishing society' and 'shape outstanding environments'.
- City of London Corporation Sports and Physical Activity Strategy 2020-25.
- Relevant Local Authority Health and Wellbeing Strategies.
- The GLA, Sports England and London Sports ambitions to make London the most physically active City in the World.

Impact Reporting

The impacts of activities, campaigns, projects and programmes that are progressed through the Hampstead Heath Sports and Wellbeing Forum will be included in the Annual Update of the Hampstead Heath Management Strategy 2018 - 2028. This is an opportunity to reflect on what has been achieved and to set out the priorities and focus of the Hampstead Heath Sports and Wellbeing Forum for the coming year.

Membership

It is proposed that Membership will comprise:

- The Chair of the Hampstead Heath, Highgate Wood & Queen's Park Committee.
- Hampstead Heath Consultative Committee nominate two Members representing Sport and Wellbeing.
- A representative for each for the following: Parliament Hill Fields Lido, Highgate Men's Bathing Pond, Kenwood Ladies' Bathing Pond, Hampstead Mixed Bathing Pond, Athletics, Tennis, Bowls/Croquet and Angling.
- A representative for each for the following Team Sports: Rugby, Football and Cricket.
- Representatives from licensed activities relating to sports and physical activity.

- A representative for each of the following: young people, schools, volunteering, disability, mental health, other target groups and underrepresented groups.
- A Trustee representing Heath Hands.
- A representative of Public Health.
- A representative of Camden & Islington Mental Health Trust.
- A representative of London Sport.
- A representative from Pro-Active Camden (PAC).
- Superintendent and Officers from Hampstead Heath.
- Where initiatives and proposals impact on a specific sport, facility, activity or areas of the Heath additional representatives may be invited to participate.

Although Members will be representing individual Organisations, Sports and Clubs, they will be expected to contribute to wider strategic discussions.

Forward Agenda Planning

To support the strategic role of the Forum a forward agenda plan will be agreed and reviewed regularly.

Governance

- Meetings will be Chaired by the Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee.
- The Deputy Chair will be a Hampstead Heath Consultative Committee Member representing sport.
- The Hampstead Heath Sports and Wellbeing Forum will meet 3 times a year.
- Meetings will have a public gallery (or where held online, a recording will be made and made available following the meeting). Meetings to be organised and minuted by Officers from Hampstead Heath.
- Declarations of Interest to be declared at the start of each meeting.
- Flexibility retained to call additional meetings.
- Superintendent's Office to seek agenda items 10 working days ahead of the Forum.
- Agenda to be agreed by the Chair and Deputy Chair in discussion with the Superintendent.
- Clubs/Associations/Members to forward updates/proposals/representations to the Superintendent's Office 10 working days in advanced of Forum.
- Agenda, actions from the previous meeting, updates, reports, proposals and representations to be circulated to Hampstead Heath Sports and Wellbeing Forum Members 5 working days ahead of the meeting. Late papers to be circulated with agreement of the Chair.
- Action points will be recorded during meetings and circulated to Forum Members. Action points will also be included in the agenda pack of the following Hampstead Heath Consultative Committee meeting.
- The Terms of Reference of the Hampstead Heath Sports and Wellbeing Forum will be reviewed annually.

Engagement

The Superintendent and City Corporation Officers will continue to actively engage with Heath users, Clubs, Associations and Licensed operators to discuss operational matters, concerns and proposals. Informal site visits and meetings will be arranged to facilitate discussions and develop proposals and initiatives which contribute to achieving the outcomes of the identified strategies. Draft proposals and initiatives will be discussed by the Hampstead Heath Sports and Wellbeing Forum ahead of discussion with the Hampstead Heath Consultative Committee. Where required, proposals and initiatives will be considered by the Hampstead Heath, Highgate Wood & Queen's Park Committee.

To progress proposals small working groups/forums may be formed to all collaboration between Clubs/users of the facility or

Example – Capital Bid for the reconstruction of the Athletics Track surface. Officers will work with Clubs using the Track Facility to build an application and consider where clubs can contribute and seek external funding to support the Capital Bid.

Implementation timescale

It is proposed the Hampstead Heath Sports and Wellbeing Forum will be launched in July 2021.