

Committees: Corporate Asset Sub-Committee – <i>for decision</i>	Dates: 28 th April 2021
Subject: Humidification Plant Replacement Unique Project Identifier: 12213	
Report of: City Surveyor Report Author: Edwin Birch	For Decision <i>Delegated Authority</i> Non-Public
<h1>PUBLIC</h1>	
<p>Project Description: Provide a long term solution to meet the humidification needs of the Guildhall Complex in the most cost-effective and environmentally beneficial way.</p> <p>RAG Status: Amber (Green at last report to Committee (Gateway 2))</p> <p>Risk Status: Medium (Medium at last report)</p> <p>Total Estimated Cost of Project as reported at Gateway 2 (excluding risk):</p> <p>1) Humidification Plant replacement £1.012m</p> <p>Change in Total Estimated Cost: No Change</p> <p>Total budget approved to date: £1.2m</p> <p>Spend to Date: £2,099.98</p> <p>Funding: The funding source is split across three funds (City Fund £0.744m, City Cash £0.396m, BHE £0.060m)</p>	
<p>Summary</p> <p>The Project Team has been appointed since January 2021 and the MEP engineers have been reviewing previously commissioned reports and analysing BMS data from the Guildhall. The main aim and output have been to put forward options that meet the project brief measures of success so that accurate design recommendations can be considered further within the approved budget.</p>	

The approved project brief stated that the outlined options study should consider the need for continuation or otherwise of the provision of humidification for non-essential areas to help provide significant savings.

Due to separate humidification study, commission by the Energy Team in Q4 of 2020, information from this study is needed to support the outline options appraisal of the centralised humidification boiler plant replacement. The Energy Team have stated the draft report regarding the localised humidification study will be available for analysis W/C 5th April.

The design team require time to review and incorporate the data into the outline options appraisal, there is not enough time to complete the Gateway 3 report before the planned CASC committee on 28th April. Delegated authority is sought to allow for the requisite approvals to be obtained before the next planned CASC on 22nd June 2021 to minimise further programme delays.

Key Project Dates:

- Outline Options Appraisal Completed – 26th April
- Gateway 3 Report Submission;
 - CASC (Under delegated Authority) - W/C 10th May
 - Project Sub – 17th May

Recommendations & Requested Decision:

It is recommended that:

Approval is sought for Delegated Authority to be granted to the Town Clerk, in consultation with the Chair and Deputy Chair of the Corporate Asset Sub-Committee, to approve a Gateway 3 Report to minimise any further programme delays. The report will be submitted to May Project Sub Committee.

Contact

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