

PLANNING AND TRANSPORTATION COMMITTEE

Thursday, 22 April 2021

Minutes of the meeting of the Planning and Transportation Committee held virtually at 10.30 am

Present

Members:

Randall Anderson	Oliver Lodge
Douglas Barrow	Natasha Maria Cabrera Lloyd-Owen
Peter Bennett	Deputy Brian Mooney (Chief Commoner)
Mark Bostock	Deputy Alastair Moss
Deputy Keith Bottomley	Deputy Barbara Newman
Deputy Peter Dunphy	Graham Packham
John Edwards	Susan Pearson
Sophie Anne Fernandes	Judith Pleasance
John Fletcher	Deputy Henry Pollard
Marianne Fredericks	Oliver Sells QC
Graeme Harrower	William Upton QC
Sheriff Christopher Hayward	Alderman Sir David Wootton
Shravan Joshi	

Officers:

Gemma Stokley	- Town Clerk's Department
Rhiannon Leary	- Town Clerk's Department
Leanne Murphy	- Town Clerk's Department
Bukola Soyombo	- Technology Support Partner
Sanjay Odedra	- Head of Media (Financial Services), Communications Team
Fleur Francis	- Comptroller and City Solicitor's Department
Paul Wilkinson	- City Surveyor
Alison Bunn	- City Surveyor's Department
Gwyn Richards	- Interim Chief Planning Officer and Development Director
David Horkan	- Department of the Built Environment
Paul Beckett	- Department of the Built Environment
Bhakti Depala	- Department of the Built Environment
Gordon Roy	- Department of the Built Environment
Peter Shadbolt	- Department of the Built Environment
Bruce McVean	- Department of the Built Environment
Toni Bright	- Department of the Built Environment
Gemma Delves	- Department of the Built Environment
Lucy Foreman	- Department of the Built Environment
Joanna Parker	- Department of the Built Environment

Also in Attendance:

Ann Holmes

Deputy Edward Lord

Introductions

The Town Clerk opened the meeting by introducing herself and stating that the Committee was quorate.

A roll call of Members present was undertaken.

The Town Clerk highlighted that the meeting was being recorded as well as live streamed and would be made available on the City Corporation's YouTube page for a period of time after the meeting had concluded. With this in mind, it was confirmed that participants in the meeting had all individually agreed and given their consent to being recorded and that all personal data would be processed in accordance with the Data Protection Act 2018. The Town Clerk highlighted that, for further information on this, viewers could contact the City Corporation using the details provided on the public webpages.

The Committee's most senior Member present (Barbara Newman) moved that the Committee's most senior Alderman present (Alderman Sir David Wootton) take the Chair ahead of the election of a Chairman at agenda item 4. This motion was seconded, and Sir David Wootton took the Chair.

1. APOLOGIES

Apologies were received from Tracey Graham, Christopher Hill, Deputy Tom Hoffman, Alderman Alastair King and James de Sausmarez.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. ORDER OF THE COURT OF COMMON COUNCIL

The Committee received the separately circulated Order of the Court of Common Council of 15 April 2021 appointing the Committee and setting out its terms of reference for the ensuing year.

RECEIVED.

4. ELECTION OF CHAIRMAN

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29.

A list of Members who had expressed an interest in and were eligible to stand was read by the Town Clerk and Deputy Alastair Moss being the only Member expressing willingness to serve was duly elected Chairman for the ensuing year and took the Chair.

The Chair spoke to thank the Committee for their continued support.

The Chair went on to offer his thanks to those Members who had now left the Committee – Alderman Robert Hughes-Penney, Alderman Emma Edhem,

Munsur Ali, Henry Colthurst, Helen Fentimen and Michael Hudson. He paid particular tribute to Sylvia Moys who it was originally hoped would re-join the Committee after a period of absence but who had now retired from the Court. He stated that Sylvia had served on the Committee for many years and was very dedicated to its work. He wished her all the best for the future.

The Chair also welcomed the newly appointed members of the Committee – Alderman Alastair King, Alderman Bronek Masojada, Thomas Clementi, Sophie Fernandes, John Fletcher and Deputy Tom Hoffman.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30.

A list of Members who had expressed an interest in and were eligible to stand was read by the Town Clerk and Oliver Sells QC being the only Member expressing willingness to serve was duly elected as Deputy Chairman.

The Deputy Chairman echoed the Chair's thanks to the Committee for their continued support.

6. **APPOINTMENT OF SUB-COMMITTEES**

The Committee considered a report of the Town Clerk relative to the appointment of its Sub Committees and Working Party, their constitution and terms of reference.

Streets and Walkways Sub Committee

The Town Clerk announced that, with eight Members expressing an interest in standing for the seven available spaces from the Planning and Transportation Committee, a ballot would be required.

Following discussion, the Committee were of the view that the membership of the Sub Committee should be expanded to incorporate eight as opposed to seven Members from the Planning and Transportation Committee for the ensuing year only, thereby negating the need for a ballot.

Local Plans Sub Committee

The Town Clerk announced that, with six Members expressing an interest in standing for the five available spaces from the Planning and Transportation Committee, a ballot was required.

Following discussion, the Committee were of the view that the membership of the Sub Committee should be expanded to incorporate six as opposed to five Members from the Planning and Transportation Committee for the ensuing year only, thereby negating the need for a ballot.

RESOLVED - That the appointment, composition and terms of reference of the sub-committees and working parties for the ensuing year are approved as follows:-

a) **Streets and Walkways Sub-Committee**

The Chair and Deputy Chairman of the Grand Committee along with eight other Members (for the ensuing year only) as follows:

- Randall Anderson
 - Peter Bennett
 - Marianne Fredericks
 - Sheriff Christopher Hayward
 - Deputy Jamie Ingham Clark
 - Shравan Joshi
 - Graham Packham
 - William Upton, QC
- Together with four *ex-officio* Members representing the Finance, Police and Open Spaces, City Gardens and West Ham Park and Port Health and Environmental Services Committees.

Terms of Reference

The Sub Committee is responsible for:-

- (a) traffic engineering and management, maintenance of the City's streets, and the agreement of schemes affecting the City's Highways and Walkways (such as street scene enhancement, traffic schemes, pedestrian facilities, special events on the public highway and authorising Traffic Orders) in accordance with the policies and strategies of the Grand Committee;
- (b) all general matters relating to road safety;
- (c) the provision, maintenance and repair of bridges, subways and footbridges, other than the five City river bridges;
- (d) public lighting, including street lighting;
- (e) day-to-day administration of the Grand Committee's car parks
- (f) all matters relating to the Riverside Walkway, except for adjacent open spaces; and
- (g) to be responsible for advising the Grand Committee on:-
 - (i) progress in implementing the Grand Committee's plans, policies and strategies relating to the City's Highways and Walkways; and
 - (ii) the design of and strategy for providing signposts in the City
- (h) Those matters of significance will be referred to the Grand Committee to seek concurrence.

b) **Local Plans Sub-Committee**

The Chairman and Deputy Chairman of the Grand Committee along with six (for the ensuing year only) other Members as follows:

- Randall Anderson
- John Edwards
- Shravan Joshi
- Oliver Lodge
- Graham Packham
- William Upton, QC

Together with two *ex-officio* Members representing the Policy and Resources Committee and the Port Health and Environmental Services Committee.

Terms of Reference

The Committee first appointed a Sub Committee in October 2004 with the specific task of considering the Local Development Framework (LDF), which replaced the Unitary Development Plan as the spatial planning strategy for the City. It was later agreed that this Sub Committee would also be suitable for considering details of the traffic-related Local Implementation Plan (LIP) as well. Its Terms of Reference are simply to consider those types of documents in detail and make recommendations to the Grand Committee.

7. MINUTES

The Committee considered the separately circulated public minutes and summary of the meeting held virtually on 13 April 2021 and approved them as a correct record.

8. OUTSTANDING ACTIONS

The Committee received a report of the Town Clerk regarding the Outstanding Actions.

Changes/Access to Public Highways

A Member requested an update on progress against this work. The Interim Chief Planning Officer and Development Director reported that a report would be put to the Committee on this matter in June 2021.

Radiance Studies

A Member remarked that, at the 3 March 2021 meeting of this Committee, Officers undertook to bring forward a report on the use of radiance studies to assess any loss of light to today's meeting. He reported that he had since received an email from Officers that had also been sent to the Chair on 12 April proposing that the report be postponed until 12 May meeting. He had responded to this email to highlight that no other matter had been on the Committee's list of outstanding actions for 2 years and also commented on the very light agenda for this morning's meeting. He stated that he had not received a response to his email to date and added that he did not consider that this report would take a long time to write or take the Committee a long time to consider.

The Member went on to note that no one had put forward an argument against the use of radiance studies, but that Officers had stated, on more than one occasion, that the applicant had no legal obligation to produce such a study. However, he highlighted that an applicant had no legal obligation to produce anything once an application was filed, including a traditional BRE assessment.

The Member questioned whether Officers could now undertake that the radiance studies report would be brought to the 12 May meeting of this Committee and not be further postponed.

The Interim Chief Planning Officer and Development Director responded to assure the Committee that the report would be put to the next meeting of this Committee.

RECEIVED.

9. PUBLIC LIFT REPORT

The Committee received a public lift report of the City Surveyor for the period 13/03/2021 – 06/04/2021.

RECEIVED.

10. DELEGATED DECISIONS OF THE CHIEF PLANNING OFFICER AND DEVELOPMENT DIRECTOR

The Committee received a report of the Interim Chief Planning Officer and Development Director providing Members with a list detailing development and advertisement applications determined by the Interim Chief Planning Officer and Development Director or those authorised under their delegated powers since the report to the last meeting.

RESOLVED - That the report be noted.

11. VALID PLANNING APPLICATIONS RECEIVED BY DEPARTMENT OF THE BUILT ENVIRONMENT

The Committee received a report of the Interim Chief Planning Officer and Development Director providing Members with a list detailing development applications received by the Department of the Built Environment since the report to the last meeting.

RESOLVED - That Members note the report.

12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were no additional, urgent items of business for consideration.

14. EXCLUSION OF THE PUBLIC

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

<u>Item No(s)</u>	<u>Paragraph No(s)</u>
15	3
16	3 & 7
17 – 18	-

15. **NON-PUBLIC MINUTES**

The Committee considered the separately circulated non-public minutes of the meeting held virtually on 13 April 2021 and approved them as a correct record.

16. **REPORT OF ACTION TAKEN**

The Committee received a report of the Town Clerk advising Members of action taken by the Town Clerk since the last meeting of the Committee, in consultation with the Chair and Deputy Chairman, in accordance with Standing Orders Nos 41(a) and (b).

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions raised in the non-public session.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no additional, urgent items of business for consideration in the non-public session.

The meeting closed at 10.58 am

Chair

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