




DBE Committee Report (PH&ES or P&T Corporate & Departmental)

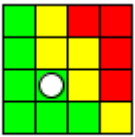
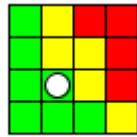

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Rows are sorted by Risk Score

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date/Risk Approach	Current Risk score change indicator
DBE-TP-01 Road Traffic Collision caused by City of London staff or contractor who is unfit to drive while on City business 13-Mar-2015 Vince Dignam	Cause: A member of staff/contractor who is unfit or unqualified to drive causes ... Event: a road traffic collision which results in ... Impact: death or injury; financial claim	 Likelihood Impact	16	Pending completion of work by HR to improve the certainty regarding who works for the City of London this risk remains RED. Whilst going through the information with HR an IT issue has arisen with the data so this has to be resolved also and has been escalated. 93.9% of City of London staff have completed driver Check and 97.2% of staff who have been identified, through Driver check , as drivers (or management of drivers) have completed the Corporate Transport Policy online training course. The overall compliance is now 97.2% that shows an improvement since the last update. 20 Apr 2021	 Likelihood Impact	8	31-Dec-2021	 Constant
							Reduce	

Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
DBE-TP-01c	<p>Monitor the percentage of City of London staff who have completed Driver Check and ensure that it remains above 92.5%</p> <p>Monitor the percentage of City of London staff who have been identified, through Driver Check, as drivers (or managers of drivers) who have completed the Corporate Transport Policy online training course and ensure that it remains above 92.5%.</p> <p>Monitor overall completion rates for both driver check and the online training course and ensure that it remains above 92.5%.</p> <p>Monitor the collection and periodic monitoring of driver licence details (and, in the case of grey fleet drivers, vehicle details).</p>	92.3% of City of London staff have completed Driver Check and 97.3% of staff who have been identified, through Driver Check, as drivers (or managers of drivers) have completed the Corporate Transport Policy online training course. The overall compliance is now 91.7%.	Jim Graham	11-Dec-2020	31-Dec-2021

Risk no, title, creation date, owner	Risk Description (Cause, Event, Impact)	Current Risk Rating & Score		Risk Update and date of update	Target Risk Rating & Score		Target Date/Risk Approach	Current Risk score change indicator
DBE-TP-07 A major incident, such as flooding or fire, makes Walbrook Wharf unusable as a depot	<p>Cause: A major incident, such as flooding or fire</p> <p>Event: Walbrook Wharf unusable as a depot</p> <p>Impact: Unable to clean streets; collect waste or maintain City of London Police vehicles. City of London unable to meet its contractual arrangements with third parties who use the depot for their commercial purposes.</p>	 <p>Likelihood</p>	4	<p>The risk has been reviewed and is unchanged.</p> <p>A Review of actions from the Business continuity plan exercise in October 2019 was carried out and the contract and City have updated any lessons learned and added the business continuity plan as a live document to the governance for review.</p> <p>Our response to COVID-19 has shown how this contract can be delivered with managers working from home. At the same time we lost the use of some hire vehicles but, in accordance</p>	 <p>Likelihood</p>	4	31-Dec-2021	

<p>27-Mar-2015 Vince Dignam; Ian Hughes</p>				<p>with the BC Plan, vehicles were brought, in by our contractor, from other contracts. This has continued into January 2021 for COVID as well.</p> <p>The Business Continuity plan was discussed as the Quarterly Partnership board meeting in July 2020 and next Business Continuity Exercise is scheduled for spring 2021. BC Has been reviewed in December 2020 and added to contract manual.</p> <p>02 Feb 2021</p>			<p>Reduce</p>	<p>Constant</p>
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Action no	Action description	Latest Note	Action owner	Latest Note Date	Due Date
DBE-TP-07a	Conduct annual DBE business continuity exercise	<p>A Review of actions from the Business continuity plan exercise in October 2019 was carried out and the contract and City have updated any lessons learned and added the business continuity plan as a live document to the governance for review.</p> <p>The Business Continuity plan was discussed as the Quarterly Partnership board meeting in July 2020 and next Business Continuity Exercise is scheduled for spring 2021.</p>	Ian Hughes	13-Aug-2020	30-Jun-2021