

## **PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE**

**Wednesday, 23 June 2021**

Minutes of the virtual meeting of the Projects Sub (Policy and Resources) Committee held at 11.00 am

### **Present**

#### **Members:**

Deputy Keith Bottomley (Chairman)	Andrew McMurtrie
Deputy Jamie Ingham Clark (Deputy Chairman)	Susan Pearson
Randall Anderson	John Petrie
Caroline Haines	James de Sausmarez

#### **Officers:**

Joseph Anstee	- Town Clerk's Department
Sarah Baker	- Town Clerk's Department
Ben Dunleavy	- Town Clerk's Department
Jayne Moore	- Town Clerk's Department
Kerry Nicholls	- Town Clerk's Department
Rohit Paul	- Town Clerk's Department
Gary Burks	- Open Spaces Department
Matthew Porphiglia	- Town Clerk's Department
Leah Coburn	- Department of the Built Environment
Gillian Howard	- Department of the Built Environment
James Gibson	- Chamberlain's Department
Paul Wilkinson	- City Surveyor
Julian Kverndal	- City Surveyor's Department
Tom Leathart	- City Surveyor's Department
Fiona McKeith	- City Surveyor's Department
James Murray	- City Surveyor's Department
Ola Obadara	- City Surveyor's Department
Phil Pettit	- Chamberlain's Department
Nicholas Richmond-Smith	- Chamberlain's Department
Sonia Virdee	- Chamberlain's Department
Kevin Kilburn	- City of London Police
Martin O'Regan	- City of London Police
Sarah Williams	- City of London Police

### **1. APOLOGIES**

Apologies for absence were received from Deputy Catherine McGuinness.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **GATEWAY APPROVAL PROCESS**

**RESOLVED** – That the Gateway Approval Process be received.

4. **MINUTES**

**RESOLVED** – That the public minutes and non-public summary of the meeting held on 17 May 2021 are approved as an accurate record.

5. **PUBLIC ACTIONS**

The Sub Committee received a report of the Town Clerk regarding public actions.

**RESOLVED** - That the public actions list be received.

6. **GATEWAY 4C ISSUE - BANK JUNCTION IMPROVEMENTS PROJECT: ALL CHANGE AT BANK**

The Sub Committee considered a Gateway 4c Issue report of the Director of the Built Environment regarding the Bank Junction Improvements project. The Chairman introduced the item before the Director of the Built Environment introduced the report, outlining the issues and their impact on the programme. The Director of the Built Environment then drew Members' attention to the recommendations of the report.

The Chairman stressed the importance that the project be completed correctly and commented that circumstances had changed significantly since the start of the project. The Chairman added that the consultation was crucial to the project and it was important that the results were comprehensive and informative. A Member commented that it was positive that so many results had been received, and that proper consideration of the results was vital for progressing the project.

**RESOLVED** – That the Projects Sub Committee:

1. That an additional budget of £151,323 is approved to reach the next Gateway as explained in section 3; and that this be funded from the already approved Central funding (total approved budget of £2,074,733);
2. That a revised Costed Risk Provision of £93,000, (previously £95,000) is approved (to be drawn down via delegation to Chief Officer);
3. Agree the approach set out in section 4 to delay the consultation findings report until September 2021 to provide additional time to analyse and consider the responses fully; and
4. Note the delay to the programme, which will mean that if approved, construction work for this project would not start until at least January 2022.

7. **GATEWAY 2 ISSUE - GUILDHALL CHILLING PLANT REPLACEMENT & STEAM HUMIDIFICATION PLANT REPLACEMENT**

The Sub Committee considered a Gateway 2 Issue report of the City Surveyor regarding the Guildhall Chiller Plant Replacement & Steam Humidification Plant Replacement project. The City Surveyor introduced the item and drew Members' attention to the key points, including the request for the repurposing of funds following successful bids for Climate Action Strategy work.

**RESOLVED** – That the Projects Sub Committee:

- 1) As the essential areas of the Guildhall complex are being addressed through the government grant funded PSDS project, agree that the Humidification Plant replacement project is closed;
- 2) Agree the reallocation of the Energy Reduction Programme – Phase 1 funds (£233,000) to fund the chiller plant replacement project, as these works are now being undertaken through the PSDS Project; and
- 3) As the essential areas will be addressed via the PSDS Project, as recommended by the Chamberlain, agree the reallocation of the Humidification plant replacement funds (£1.2m) to support the chiller plant replacement project.

8. **GATEWAY 4 - TOWER BRIDGE HV SYSTEM REPLACEMENT AND INCREASING RESILIENCE**

The Sub Committee considered a Gateway 4 report of the City Surveyor seeking delegated authority for the Gateway 5 approval on the Tower Bridge HV System Replacement project. The Chairman introduced the item before the City Surveyor outlined the reasons for the request.

**RESOLVED** – That the Projects Sub Committee agree that authority for the GW5 sign off (due end of June 2021) be delegated to the Town Clerk, in consultation with the Chairman and Deputy Chairman of Projects Sub, noting that the GW5 will be submitted under urgency to the BHE Board as there is no decision-making committee scheduled for June to seek delegated authority.

9. **GATEWAY 6 - CREMATOR REPLACEMENT PROJECT**

The Sub Committee considered a Gateway 6 report of the Director of Open Spaces regarding the City of London Crematorium cremator replacement project. The Director of Open Spaces introduced the report and drew Members' attention to the key points. The Sub Committee welcomed the effective use of Costed Risk Provision and encouraged officers to explore ways to capture lessons learned for transmission to a wider group, both internally and externally. The Director of Open Spaces confirmed that lessons learned on the project had been shared with others. The Town Clerk added that a central repository for logging lessons learned was under consideration.

**RESOLVED** – That the Projects Sub Committee approve and sign-off the successful completion of the Cremator Replacement project at the city of London Cemetery and note the lessons learned.

10. **MEMBER GOVERNANCE OF THE ERP PROJECT DELIVERY**

The Sub Committee considered a report of the Chamberlain regarding Member governance of the ERP project delivery. The Chairman introduced the item, advising that the proposals had been approved by the Finance Committee and the Police Authority Board. The Chamberlain the introduced the report and drew Members' attention to the key points.

**RESOLVED** – That the Projects Sub Committee approve the governance approach of the ERP Solution.

11. **REPORT OF ACTION TAKEN**

The Sub Committee received a report of the Town Clerk advising Members of action taken by the Town Clerk since the last meeting of the Sub-Committee, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

**RESOLVED** – That the report be noted.

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

In response to a question from a Member regarding the Project Management Academy and the number of project managers at the City of London Corporation, the Town Clerk advised that he would consult with HR for information on staffing numbers. The Town Clerk further advised that a skills analysis would be undertaken to identify additional officers that might benefit from undertaking Project Management Academy training. The Chairman added that expanding the offer and reach of the Project Management Academy was a priority.

A Member then advised that the COLPAS Galleywall Primary Academy, a project which had recently been closed, had reported a leaking roof, and asked what action could be taken, given the project had been closed. The City Surveyor responded that this was likely to be the contractor's responsibility, and that action would depend on the severity of the leak. The City Surveyor undertook to investigate the matter and advise Members accordingly.

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no other business.

14. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Item No.**

**Paragraph No**

15 - 31	3
32 - 33	-
34	3

15. **NON-PUBLIC MINUTES**  
**RESOLVED** – That the non-public minutes of the meeting held on 17 May 2021 be agreed as a correct record.
16. **NON-PUBLIC ACTIONS**  
The Sub Committee received a list of non-public outstanding actions.
17. **PROPERTY PROJECTS GROUP - COVID-19 UPDATE**  
The City Surveyor provided an COVID-19 update regarding the Property Projects Group (PPG).
18. **GATEWAY 2 - BISHOPSGATE ARMOURY PROJECT**  
The Sub Committee considered a Gateway 2 report of the Commissioner of the City of London Police.
19. **GATEWAY 2 - BARBICAN AIRWAVE COVERAGE**  
The Sub Committee considered a Gateway 2 report of the Commissioner of the City of London Police.
20. **GATEWAY 3/4 - GUILDHALL - GREAT HALL INTERNAL HEALTH AND SAFETY AND RESTORATION WORKS**  
The Sub Committee considered a Gateway 3/4 report of the City Surveyor.
21. **GATEWAY 2 - DIGITAL ASSET MANAGEMENT SYSTEM PROJECT (CITY OF LONDON POLICE)**  
The Sub Committee considered a Gateway 2 report of the Commissioner of the City of London Police.
22. **GATEWAY 2 - DIGITAL SOCIAL MEDIA PROJECT (CITY OF LONDON POLICE)**  
The Sub Committee considered a Gateway 2 report of the Commissioner of the City of London Police.
23. **GATEWAY 2 - AZURE POINT TO SITE VPN**  
The Sub Committee considered a Gateway 2 report of the Chamberlain.
24. **GATEWAY 1-5 - COVERT VIDEO TRANSMISSION SYSTEM**  
The Sub Committee considered a Gateway 1-5 report of the Commissioner of the City of London Police.
25. **GATEWAY 3/4 - BODY WORN VIDEO REFRESH**  
The Sub Committee considered a Gateway 3/4 report of the Commissioner of the City of London Police.
26. **GATEWAY 1-4 - BRIDGE HOUSE ESTATES (CHARITY NO. 1035628) 23 FINSBURY CIRCUS, LONDON EC3 - MAJOR REFURBISHMENT**

The Sub Committee considered a Gateway 1-4 report of the City Surveyor.

27. **GATEWAY 5 OPN REPLACEMENT**

The Sub Committee considered a Gateway 5 report of the City Surveyor.

28. **PORTFOLIO OVERVIEW**

The Sub Committee received a report of the Town Clerk.

a) **Red Report: Ring of Steel Compliance (IMS-DRS) Video Management System**

The Sub Committee received a report of the Commissioner of the City of London Police.

b) **Red Report: New Bond Street**

The Sub Committee received a report of the City Surveyor.

29. **NON-PUBLIC REPORT OF ACTION TAKEN**

The Sub Committee received a report of the Town Clerk.

30. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

31. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

32. **TARGET OPERATING MODEL PROPOSAL - CITY SURVEYOR'S DEPARTMENT**

The Sub Committee considered a report of the City Surveyor.

**The meeting closed at 12.50 pm**

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Chairman

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