

# Project Briefing

Project identifier			
<b>[1a] Unique Project Identifier</b>	TBC	<b>[1b] Departmental Reference Number</b>	TBC
<b>[2] Core Project Name</b>	RWE: Millennium Bridge House Area Improvements		
<b>[3] Programme Affiliation (if applicable)</b>	N/A		

Ownership	
<b>[4] Chief Officer has signed off on this document</b>	Yes
<b>[5] Senior Responsible Officer</b>	<i>Tom Noble</i>
<b>[6] Project Manager</b>	<i>Emmanuel Ojugo</i>

Description and purpose					
<b>[7] Project Mission statement / Elevator pitch</b>					
A re-landscaping project within the immediate perimeter and streets in the wider vicinity of the approved Millennium Bridge House development at 2 Lambeth Hill. This project will improve pedestrian access and legibility.					
<b>[8] Definition of Need: What is the problem we are trying to solve or opportunity we are trying to realise (i.e. the reasons why we should make a change)?</b>					
<ul style="list-style-type: none"> <li>The project will propose enhancements to streets adjacent to the development at Millennium Bridge House to mitigate the effects of the development on the local environment. These will include, but are not necessarily restricted to, Millennium Bridge Approach at Peter's Hill, Lambeth Hill and Paul's Walk (which forms part of the Thames Path).</li> <li>Over 5 million pedestrians pass and re-pass the Millennium Bridge annually. The development will include a projection onto the City Walkway, so this pedestrian environment requires some reconfiguration if access is not to be compromised.</li> </ul>					
<b>[9] What is the link to the City of London Corporate plan outcomes?</b>					
[2] People enjoy good health and wellbeing. [11] Our spaces are digitally and physically well-connected and responsive. [12] Our spaces are secure, resilient and well-maintained.					
<b>[10] What is the link to the departmental business plan objectives?</b>					
[1] Advancing a flexible infrastructure that adapts to increasing capacity and changing demands. [5] Creating an accessible city which is stimulating, safe and easy to move around in [8] Improving quality of life for workers, residents and visitors.					
<b>[11] Note all which apply:</b>					
<b>Officer:</b> Project developed from Officer initiation	Y	<b>Member:</b> Project developed from Member initiation	N	<b>Corporate:</b> Project developed as a large scale Corporate initiative	N
<b>Mandatory:</b> Compliance with legislation, policy and audit	Y	<b>Sustainability:</b> Essential for business continuity	N	<b>Improvement:</b> New opportunity/ idea that leads to improvement	Y

<b>Project Benchmarking:</b>	
<b>[12] What are the top 3 measures of success which will indicate that the project has achieved its aims?</b>	
1) Improved pedestrian movement in the City is expected as a result of a new decluttered environment that improves pedestrian permeability.	
2) Reduced maintenance burden by a using the City's standard palette of materials promoting the City's identity through consistency of coverage in accordance with current guidance in the City Public Realm supplementary planning document and Technical Manual (2016).	
3) The developer's aspirations and requirements will be met, by ensuring the surrounding highways work is completed to a high standard prior to occupation of the development.	
<b>[13] Will this project have any measurable legacy benefits/outcome that we will need to track after the end of the 'delivery' phase? If so, what are they and how will you track them? (E.g. cost savings, quality etc.)</b>	
Not Applicable	
<b>[14] What is the expected delivery cost of this project (range values)[£]?</b>	
<i>Lower Range estimate: £150,000</i>	
<i>Upper Range estimate: £300,000</i>	
<b>[15] Total anticipated on-going revenue commitment post-delivery (lifecycle costs)[£]:</b>	
Revenue implications for highways maintenance are anticipated to be of minimum impact and will be confirmed at Gateway 5 when the detailed design will be finalised. These costs will be assessed and covered by the developer under a S106/S278 agreement, thereby mitigating the impact on local risk budgets.	
<b>[16] What are the expected sources of funding for this project?</b>	
The project will be fully funded by a S106/S278 agreement agreed with the Millennium Bridge House	
<b>[17] What is the expected delivery timeframe for this project (range values)? Are there any deadlines which must be met (e.g. statutory obligations)?</b>	
<b>Overall project:</b> 12-18 months. The highway work will be coordinated with the building's planned practical completion in Q4 2023. It is envisaged that the project will be completed in phases to accommodate the development's construction programme. <b>Other works dates to coordinate:</b> The implementation and completion stages of the highways work are dependent on the development's programme.	

<b>Project Impact:</b>	
<b>[18] Will this project generate public or media impact and response which the City of London will need to manage? Will this be a high-profile activity with public and media momentum?</b>	
The project will not be a high-profile activity, it is not expected to generate public or media impact beyond the expected temporary disruption of redirecting pedestrian traffic.	
<b>[19] Who has been actively consulted to develop this project to this stage?</b> <(Add additional internal or external stakeholders where required) >	
Chamberlains: Finance	Officer Name: Simon Owen
Chamberlains: Procurement	Officer Name: Not Applicable
IT	Officer Name: Not Applicable
HR	Officer Name: Not Applicable

Communications	Officer Name: Not Applicable
Corporate Property	Officer Name: Not Applicable
External	Developer of Millennium Bridge House
<p><b>[20] Is this project being delivered internally on behalf of another department? If not ignore this question. If so:</b></p> <p><b>Please note the Client supplier departments.</b></p> <p><b>Who will be the Officer responsible for the designing of the project?</b></p> <p><b>If the supplier department will take over the day-to-day responsibility for the project, when will this occur in its design and delivery?</b></p>	
Client	Not Applicable
Supplier	Not Applicable
Supplier	Not Applicable
Project Design Manager	Not Applicable
Design/Delivery handover to Supplier	Not Applicable