

Project Coversheet

[1] Ownership & Status

UPI:9881

Core Project Name: Additional Fish Handling- Billingsgate Action Plan
Programme Affiliation (if applicable): Billingsgate Action Plan as part of wider MCP

Project Manager: Nicholas Sommerville

Definition of need: To increase goods receiving capacity at Billingsgate. Remove congestion, improve health & safety, food hygiene standards and pilot principles of the new market design.

Key measures of success: Provide shelter for deliveries, access increase market share for tenants, improve unloading times.

Expected timeframe for the project delivery: Sep-Nov 2022

Key Milestones:

Are we on track for completing the project against the expected timeframe for project delivery? Y

Has this project generated public or media impact and response which the City of London has needed to manage or is managing?

None

[2] Finance and Costed Risk

Headline Financial, Scope and Design Changes: Update relevant section post report approval. Add multiple entries to relevant box if issues reports are approved. Note this section is to tell the 'project story' of how we reached the current position outlined in the main report.

'Options Appraisal and Design' (previous reporting pre dated GW system):

- Total Estimated Cost (excluding risk): £2m
- Resources to reach next Gateway (excluding risk): £32,000
- Spend to date: £17,000
- Costed Risk Against the Project: N/A
- CRP Requested: N/A
- CRP Drawn Down: N/A
- Estimated Programme Dates: Oct 2013

Scope/Design Change and Impact:

'

Total anticipated on-going commitment post-delivery [£]:15,000-25,000
Programme Affiliation [£]:£1,661,000

Appendix 2 Risk Register

City of London: Projects Procedure Corporate Risks Register

| Project Name: | | BAP: Fish Handling Unit | | PM's overall risk rating: | | Medium | | CRP requested this gateway | | £ 5,000 | | Average unmitigated risk | | 9.1 | | Open Risks | | 9 | | | | |
|-----------------------------|---------|-----------------------------|---|---|--|--------------------------------------|------------|----------------------------------|---------------------------------------|------------------------------|---|--------------------------|---|---------------------------------------|-----------------------------------|----------------------------|--------------------|-------------|---|--|---|--|
| Unique project identifier: | | 10612 | | Total estimated cost (exc risk): | | £ 1,411,000 | | Total CRP used to date | | £ - | | Average mitigated | | 4.7 | | Closed Risks | | 0 | | | | |
| General risk classification | | | | | | | | | | | Mitigation actions | | | | | | Ownership & Action | | | | | |
| Risk ID | Gateway | Category | Description of the Risk | Risk Impact Description | Likelihood Classification pre-mitigation | Impact Classification pre-mitigation | Risk score | Costed impact pre-mitigation (£) | Costed Risk Provision requested Y/N | Confidence in the estimation | Mitigating actions | Mitigation cost (£) | Likelihood Classification post-mitigation | Impact Classification post-mitigation | Costed impact post-mitigation (£) | Post-Mitigation risk score | CRP used to date | Date raised | Named Departmental Risk Manager/Coordinator | Risk owner (Named Officer or External Party) | Date Closed OR/Realised & moved to Issues | |
| R1 | 4 | (1) Compliance/Regulatory | Planning requirements including sustainability measures | Additional cost | Likely | Serious | 8 | £50,000.00 | N | C - Uncomfortable | Appoint M&E consultant and pre-empt conditions | £0.00 | Possible | Minor | £10,000.00 | 3 | £0.00 | 28-Jun-21 | N Sommerville | N Sommerville | | |
| R2 | 5 | (4) Contractual/Partnership | existing electrical capacity insufficient to meet proposed demand | Additional scope/ time/ cost | Possible | Major | 12 | £400,000.00 | N | C - Uncomfortable | Appoint M&E consultant to investigate, advise and design accordingly | £0.00 | Unlikely | Serious | £25,000.00 | 4 | £0.00 | 28-Jun-21 | N Sommerville | N Sommerville | | |
| R3 | 4 | (10) Physical | existing drainage may restrict development / require build over licence | Reduced scope or additional time/ cost | Likely | Serious | 8 | £5,000.00 | N | C - Uncomfortable | Asset search and appoint M&E consultant to investigate, advise and design accordingly | £0.00 | Possible | Minor | £5,000.00 | 3 | £0.00 | 28-Jun-21 | N Sommerville | N Sommerville | | |
| R4 | 4 | (10) Physical | Design development- drainage diversion | diversion of drainage may be required to achieve usable internal layout | Unlikely | Serious | 4 | £100,000.00 | N | C - Uncomfortable | test stakeholder appetite .. cost of diversion and cost of enhancement | £0.00 | Unlikely | Minor | £70,000.00 | 2 | £0.00 | 28-Jun-21 | N Sommerville | N Sommerville | | |
| R5 | 4 | (2) Financial | Additional fees to that estimated | Delay to service delivery | Possible | Serious | 6 | £15,000.00 | Y - for costed impact post-mitigation | C - Uncomfortable | Tender services prior to report publication | £0.00 | Unlikely | Minor | £5,000.00 | 2 | £0.00 | 28-Jun-21 | N Sommerville | N Sommerville | | |
| R6 | 5 | (5) H&S/Wellbeing | Working adjacent to live site | Restricted areas of working, limitation or altered contract working hours | Likely | Serious | 8 | £125,000.00 | N | C - Uncomfortable | Set out the requirement and agree contractors compound | £0.00 | Possible | Serious | £15,000.00 | 6 | £0.00 | 28-Jun-21 | N Sommerville | N Sommerville | | |
| R7 | 5 | (3) Environmental | Continuity of trading environments to existing FHU | Existing Fish Handling Unit services including external condensers disrupted whilst external condensers relocated | Likely | Major | 16 | £15,000.00 | N | C - Uncomfortable | Set out the requirement under Employers Reqs and plan for phased change over. | £0.00 | Likely | Serious | £5,000.00 | 8 | £0.00 | 28-Jun-21 | N Sommerville | N Sommerville | | |
| R8 | 5 | (10) Physical | Site hasn't been cleared of temporary units in time for works. | Works delayed: additional time/ cost | Possible | Major | 12 | £10,000.00 | N | C - Uncomfortable | Superintendent managing car park reconfiguration to facilitate move | £0.00 | Unlikely | Major | £5,000.00 | 8 | £0.00 | 23-Jun-21 | N Sommerville | N Sommerville | | |
| R9 | 5 | (2) Financial | Hyper Inflation | additional cost | Likely | Serious | 8 | £42,000.00 | N | C - Uncomfortable | Include allowance in cost plan, manage anticipated construction cost during pre-con period and get to tender ASAP | £0.00 | Possible | Serious | £42,000.00 | 6 | £0.00 | 18-Aug-21 | N Sommerville | N Sommerville | | |
| R10 | | | | | | | | £0.00 | | | £0.00 | | | £0.00 | | £0.00 | | | | | | |

Appendix 3
Cost Book

| Financial Summary | | | | | | |
|---|---------------------|---------------------------------|---------------------|--------------------|-------------------|---------------------|
| Element | Approved Costs GW 4 | GATEWAY CASHFLOW | | | Outturn additions | Cumulative Budget |
| | | Gateway 4 Issue Report Forecast | Gateway 5 Forecast | Gateway 6 Forecast | | |
| Construction | | 0.00 | 1,253,000.00 | 0.00 | 0.00 | 1,253,000.00 |
| 1.1 Enabling Works | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1.2 Main Contractor | | | 1,195,000.00 | | 0.00 | 1,195,000.00 |
| 1.3 Direct Package | | | | | 0.00 | 0.00 |
| 1.4 Surveys | | | 8,000.00 | | 8,000.00 | 8,000.00 |
| 1.5 Landscape | | | | | 0.00 | 0.00 |
| 1.6 Fittings and Equipment | | | | | 0.00 | 0.00 |
| 1.7 PV allowance | | | 50,000.00 | | 50,000.00 | 50,000.00 |
| Professional Fees | 32,000.00 | 81,000.75 | 32,000.00 | 0.00 | 0.00 | 145,000.75 |
| 2.1 Architect | 15000 | 8,000.00 | 3,000.00 | | 0.00 | 26,000.00 |
| 2.2 Interior Designer | | | | | 0.00 | 0.00 |
| 2.3 Cost Consultant | | 15,500.00 | 10,500.00 | | 0.00 | 26,000.00 |
| 2.4 Mechanical and Electrical | | 15,000.00 | 5,000.00 | | 0.00 | 20,000.00 |
| 2.5 Structural Engineer | | | | | 0.00 | 0.00 |
| 2.6 Principal Designer | | 4,000.00 | 3,000.00 | | 0.00 | 7,000.00 |
| 2.7 Planning Consultant | | | | | 0.00 | 0.00 |
| 2.8 Building Control | | 4,000.00 | | | 0.00 | 4,000.00 |
| 2.9 Project Management | | 19,500.75 | 10,500.00 | | 0.00 | 30,000.75 |
| 3.6 Sustainability | | 15,000.00 | | | 0.00 | 15,000.00 |
| Consequential Fees | | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 6,000.00 |
| 4.7 Planning Fees | | 5,000.00 | | | 5,000.00 | 5,000.00 |
| 4.8 FF&E (furniture, AV, FM) | | | | | 0.00 | 0.00 |
| 4.9 Thames Water Licence | | 1,000.00 | | | 1,000.00 | 1,000.00 |
| City of London Internal Recharge | | 3,000.00 | 2,000.00 | 2,000.00 | 7,000.00 | 7,000.00 |
| 5.1 IT Costs | | | | | 0.00 | 0.00 |
| 5.2 DBE | | | | | 0.00 | 0.00 |
| 5.3 Legal Costs | | | 0.00 | | 0.00 | 0.00 |
| 5.4 Other | | | | | 0.00 | 0.00 |
| 5.5 Staff Costs | | 3,000.00 | 2,000.00 | 2,000.00 | 7,000.00 | 7,000.00 |
| Risk Register | | 62,000.00 | 120,000.00 | 0.00 | 0.00 | 182,000.00 |
| 6.1 Compliance/Regulatory (i.e Planning) | | 10,000.00 | | | 0.00 | 10,000.00 |
| 6.2 Financial (i.e inflation) | | 47,000.00 | 0.00 | | 0.00 | 47,000.00 |
| 6.3 Reputation (Client Changes) | | | | | 0.00 | 0.00 |
| 6.4 Contractual/Partnership (Contracts) | | | 25,000.00 | | 0.00 | 25,000.00 |
| 6.5 H&S/Wellbeing (i.e Design Compliance) | | | 15,000.00 | | 0.00 | 15,000.00 |
| 6.6 Safeguarding (i.e Site Attendance) | | 0.00 | | | 0.00 | 0.00 |
| 6.7 Innovation (i.e Design Development) | | | | | 0.00 | 0.00 |
| 6.8 Technology (BIM/ Sustainability) | | | 0.00 | | 0.00 | 0.00 |
| 6.9 Environmental (Site Constraints) | | | 5,000.00 | | 0.00 | 5,000.00 |
| 6.1 Physical (building Constraints) | | 5,000.00 | 75,000.00 | | 0.00 | 80,000.00 |
| 7 Subtotal (including risk) | | 152,000.75 | 1,407,000.00 | 2,000.00 | 13,000.00 | 1,593,000.75 |
| 8 | | | | | | 0.00 |
| Grand Total - Capital Investment Costs | | 152,000.75 | 1,407,000.00 | 2,000.00 | 13,000.00 | 1,593,000.75 |