

**CITY OF LONDON POLICE AUTHORITY BOARD**  
**Monday, 19 July 2021**

Minutes of the informal meeting of the City of London Police Authority Board held  
virtually on Monday, 19 July 2021 at 3.00 pm

**Present**

**Members:**

Deputy James Thomson (Chair)  
Tijs Broeke (Deputy Chair)  
Caroline Addy  
Douglas Barrow  
Nicholas Bensted-Smith  
Alderman Emma Edhem  
Graham Packham  
Dawn Wright  
Andrew Lentin (External Member)  
Deborah Oliver (External Member)

**Officers:**

John Barradell	-	Town Clerk
Simon Latham	-	Director, Police Authority
Oliver Bolton	-	Deputy Head of Police Authority Team
Rachael Waldron	-	Compliance Lead, Police Authority Team
Andrew Buckingham	-	Town Clerk's Department
Polly Dunn	-	Town Clerk's Department
Caroline Al-Beyerty	-	The Chamberlain
Alistair Cook	-	Head of Police Authority Finance
Sean Green	-	Chamberlain's Department
Aga Watt	-	Chamberlain's Department
Bukola Soyombo	-	Chamberlain's Department
Zoe Dhami	-	Community & Children's Services Department
Paul Chadha	-	Comptroller & City Solicitor's Department

**City of London Police:**

Ian Dyson	-	Commissioner of the City of London Police
Angela McLaren	-	Assistant Commissioner
Cecilie Booth	-	Chief Operating Officer and Chief Financial Officer
Christopher Bell	-	City of London Police
David Evans	-	City of London Police
Oliver Shaw	-	City of London Police
Hayley Williams	-	City of London Police
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**In attendance**

Claire Giraud	-	City & Hackney Public Health Department
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Marianne Fredericks - Member, Court of Common Council  
Helen Fentimen - Member, Court of Common Council

1. **APOLOGIES**

The Town Clerk explained that this was an informal meeting. Any views reached by the Committee today would have to be considered by the Town Clerk after the meeting in accordance with the Court of Common Council's Covid Approval Procedure who will make a formal decision having considered all relevant matters. This process reflected the current position in respect of the holding of formal Local and Police Authority meetings and the Court of Common Council's decision of 15<sup>th</sup> April 2021 to continue with virtual meetings and take formal decisions through a delegation to the Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid Approval Procedure will be available online via the City Corporation's webpages

Before hearing apologies, the Chair wished to recognise the work of Joyce Nash and her many years of dedicated service on the Professional Standards & Integrity Committee. Following her passing last month, a moment of silence was held.

Apologies were issued from Alderman Timothy Hailes and Munsur Ali. Graham Packham would join the meeting late and Tijs Broeke may have needed to leave the meeting for a short period at 4pm but would re-join when possible.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

**RESOLVED**, That the public minutes and non-public summary of the meeting held on 22 June 2021, be approved as an accurate record.

4. **OUTSTANDING REFERENCES**

The Board received a joint report of the Town Clerk and Commissioner which set out Outstanding References from previous meetings of the Board.

A brief update on the work of the suicide prevention steering group (constituted in 2017) was provided by a representative of the City & Hackney Public Health Team. The matter of suicide prevention was of utmost importance and the Board acknowledged that it needed to work with the City Corporation and other partners to progress measures that would be discussed in non-public. The Board also agreed to look at the need for physical barriers at certain locations.

**RESOLVED**, that the report be noted.

5. **COMMITTEE MINUTES**

**a) Professional Standards & Integrity Committee**

A Member requested that the stop and search data also be shared with the wider Board, when available.

Members agreed they needed to be mindful about making requests for information from the Force. Timeframes needed to be realistic and ideally would be integrated into the schedule of Board and Committee meeting items being drawn together by the Town Clerk.

**RESOLVED**, that the draft public minutes and non-public summary of the meeting held on 6 May 2021, be noted.

**b) Resource, Risk & Estates Committee**

**RESOLVED**, that the draft public minutes and non-public summary of the Resource Risk and Estates Committee meeting held on 1 July 2021, be noted.

**6. CHAIR'S PUBLIC UPDATE**

The Chair addressed the Board and gave a verbal update:

- The APCC AGM had been held last week on 15 July. Simon Duckworth, a former Board Member and current Court of Council Member, formally announced that he would be standing down after 10 years of service on the APCC. The Chair wished to record the contributions of Simon Duckworth, who had been instrumental in establishing APCC and its changes since inception.
- The Chair provided updates on other APCC membership changes, including announcing that he would be the Deputy portfolio lead for economic & cyber crime.
- All Members of the Board were invited to the start of an upcoming meeting of the Future Cyber Crime Reporting and Analysis Service Procurement Committee; at the meeting officers would be providing oversight of the next generation service.
- Today marked the start of National Anti Social Behaviour week – with a number of events being held in the City on this area of policing.

**RESOLVED**, that the report be noted.

**7. COMMISSIONER'S UPDATE**

The Commissioner and Chief Officers addressed the Board and gave a verbal update:

- The Force continued their vigilance with more businesses reopening and an increase in the night time economy. In comparison to 2020 data, there had been an increase in crime by 66%, but it was acknowledged

that, due to Covid 19, 2020 had been an extra ordinary year. When mapped against 2019 data which was a more typical operational year, the City was still reporting 50% fewer crimes.

- On 7 July, the Commissioner laid a wreath with Mayor of London, Metropolitan Police Commissioner and British Transport Police Chief Constable in memorial of the 7/7 bombings.
- The Casualty Bureau Event – 200 people were involved from major incidents and casualty bureaus. Thanks were received for bringing the group together, to showcase the extraordinary work across policing and partners.
- An update was given regarding the Force and impacts of Covid-19. Along with national figures, there had been an uptick in absenteeism within the Force due to Test and Trace notifications. This remained just below 5%, which was better than other forces, but was not insignificant. Despite this, all critical services were being maintained.
- This week marked Anti-Social Behaviour (ASB) week, for which the City of London Police were a full participant. Amongst the various events being held, there was a focus on residential estates. A higher profile police presence was planned, COLP (and other forces) were re-rolling out the successful project Luscombe for homeless communities. Generally, the Force had adopted a communicative approach to ASB by engaging with central residents committees and other stakeholders. An area of particular concern amongst residents had been pedal cycle and e-scooter related ASB. In response, the Force was reinvigorating Operation Hornet, which was a strengthened approach to the use of non-compliant use of e-scooters in line with NPCC guidance.
- There had been a slight increase in violent crime with the lifting of restrictions and increased footfall in the City. With reference to violence against women and girls and the focus from the Home Office in this area, , the Force had made a bid for Home Office funding for a prevention initiative and awaited with interest the outcome. If unsuccessful, the Force may approach the Safer City Partnership for similar funding.

**RESOLVED**, that the update be noted.

## 8. **NATIONAL LEAD FORCE**

The Commissioner and Chief Officers addressed the Board and gave a verbal update:

- The procurement for the Next Generation Service had been launched with an invitation to tender following the confirmation of Home Office funding.

- There had been an increased demand on the existing Action Fraud service, which had experienced improvements with an increase in calls answered. This had been helped with a chat-bot that had been installed and an increase to staffing levels. Officers would continue to give updates on performance to ECCC.
- The Strategic Communication and Engagement Plan (SCEP) was still a work in progress but the weekly cross-departmental meetings were proving useful, with work ongoing to co-author important comms, briefings, press releases etc. Monthly newsletters across policing PCCs and stakeholders were planned. The Assistant Commissioner was planning to bring an update back on the SCEP at the September ECCC meeting.

**RESOLVED**, that the update be noted.

9. **REVISED TERMS OF REFERENCE**

Members received a report of the Town Clerk regarding revised terms of reference of its committees.

The Chair had explained that initially, changes were proposed to better distinguish the responsibilities of each committee, particularly in respect of the workforce. However, discussions had been held since the report was authored and recommended that there be no amendments to the various terms of reference be made at this time.

If, on review, the Chair or the Committees felt changes were needed, a report would be brought back to the Board.

**RESOLVED**, that no changes to the Committees' Terms of Reference be taken at this time.

10. **SPECIAL INTEREST AREA SCHEME 2021-22**

Members considered a report of the Town Clerk regarding the Special Interest Area Scheme 2021-22.

On Equalities, Diversity and Inclusion (EDI) in recruitment, processes and criteria that would be used to recruit to roles was included within the Attraction Plan.

The Force was happy to provide list of upcoming vacancies and selection processes. Changes were being made to ensure that recruitment was not only fair, but demonstrably fair. Informed by feedback, Officers would be implementing strategies on upcoming rounds of promotions.

There was a focus on the importance of victims and a call to look at how the Authority can include that within the SIA overview going forward.

It was noted that Deputy Keith Bottomley was appointed as the Safeguarding and Public Protection SIA at the April 2021 Board meeting.

**RESOLVED**, that the Special Interest Area Scheme 2021/22 (attached at Appendix A) be agreed, noting in particular:

- i. the achievements in the year 2020/21; and
- ii. the key priorities identified for the year 2021/22.
- iii. the absorption of the SIA lead roles for Neighbourhood Policing, Human Resources, Equality & Inclusion, Road Safety (& Casualty Reduction), Transform and Counter Terrorism into the roles and the responsibilities of the Chair of the appropriate Committee or Board

**11. DRAFT ANNUAL REPORT 2020-21**

Members considered a report of the Commissioner regarding the Draft Annual Report 2020-21.

If Members had any comments on the Annual Report, they were invited to feed those back to the Authority and Force via the clerk.

**RESOLVED**, that Members delegate authority to the Town Clerk, in consultation with the Chair and Deputy Chair of Police Authority Board, to approve of the contents of the final version of the Annual Report 2020-21 for its onward submission to the September Court of Common Council.

**12. REPORT OF ACTION TAKEN BETWEEN MEETINGS**

Members received a report of the Town Clerk regarding action taken between meetings.

**RESOLVED**, that the report be noted.

**13. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

There were no questions, however, the Chair and Town Clerk used this opportunity to assure Members that work was underway to draw together a comprehensive agenda plan for the Board and all of its Committees. This work would be ready for September.

**14. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

There were no items of urgent business.

**15. EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**16. NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 22 June 2021, be approved as an accurate record.

17. **NON-PUBLIC OUTSTANDING REFERENCES**  
Members received a joint report of the Town Clerk regarding the Board's non-public outstanding references.
18. **NON-PUBLIC COMMITTEE MINUTES**
  - a) **Professional Standards & Integrity Committee**  
**RESOLVED**, that the draft non-public minutes of the Professional Standards & Integrity Committee meeting held on 6 May 2021, be noted.
  - b) **Resource, Risk & Estates Committee**  
**RESOLVED**, that the draft non-public minutes of the Resource, Risk & Estates Committee meeting held on 1 July 2021, be noted.
19. **CHAIR'S NON-PUBLIC UPDATE**  
The Chair addressed the Board and gave a verbal update.
20. **COMMISSIONER'S UPDATES**  
The Commissioner addressed the Board and gave a verbal update:
21. **NATIONAL LEAD FORCE**  
There was no further update.
22. **SUICIDE PREVENTION AND SUICIDE PREVENTION STEERING GROUP ACTION PLAN UPDATE**  
Members received a joint report of the Commissioner and City & Hackney Public Health regarding suicide prevention.
23. **NATIONAL CYBERCRIME PROGRAMME: REGIONAL CYBER CENTRES - PROPOSED ESTABLISHMENT OF AND PARTICIPATION IN A COMPANY AS A NATIONAL HUB AND SERVICE PROVIDER**  
Members considered a joint report of the Town Clerk and Commissioner regarding the National Cybercrime Programme: Regional Cyber Centres - Proposed establishment of and participation in a company as a national hub and service provider.
24. **EXTENSION ON CONTRACT FOR NATIONAL CYBER CRIME TRAINING**  
Members received a report of the Commissioner regarding the extension on contract for National Cyber Crime Training.
25. **UPGRADE OF CITY OF LONDON POLICE CUSTODY CCTV AND CONTRIBUTION TO FORCE WIDE VIDEO MANAGEMENT SOLUTION**  
Members considered a Gateway 5 Issues report of the Commissioner regarding the Upgrade of City of London Police Custody CCTV and contribution to Force wide video management solution.
26. **TRANSFORM PROGRAMME UPDATE: HIGH LEVEL TARGET OPERATING MODEL**  
Members received a report of the Commissioner regarding a Transform Programme Update: High Level Target Operating Model.

**27. EXTERNAL MEMBER APPOINTMENTS**

Members considered a report of the Town Clerk regarding External Member Appointments.

The Chair explained the selection process and provided some context as a Panel Member.

A question was raised as to how the Board might encourage more women to put themselves forward and apply. Any ideas were welcomed.

**RESOLVED**, that Members,

- a) Agree (subject to receipt of satisfactory references) the appointment of Michael Landau to the Resource, Risk & Estates Committee for a four-year term, concluding in July 2025;
- b) Agree (subject to receipt of satisfactory references) the appointment of Adrian Hanstock to the Resource, Risk & Estates Committee for a two-year term, concluding in July 2023;
- c) Agree (subject to receipt of satisfactory references) the appointment of Adrian Hanstock to the Strategic Planning & Performance Committee for a four-year term, concluding in July 2025;
- d) Agree (subject to receipt of satisfactory references) the appointment of Moawia Bin-Sufyan to the Strategic Planning & Performance Committee for a two-year term, concluding in July 2023;
- e) Agree (subject to receipt of satisfactory references) the appointment of Michael Landau to the Economic & Cyber Crime Committee, for a two-year term, concluding in July 2023;
- f) Recommend to the Court of Common Council, the appointment of Craig Mackay to the City of London Police Authority Board for a four-year term concluding in September 2025; and
- g) Note that the City of London Police Authority Board and the Economic & Cyber Crime Committee are both carrying one vacancy.

**28. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**29. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

**30. VERBAL UPDATE FROM THE CHAIR**

The Chair gave an update on the process of appointing the next Commissioner.

31. **CONFIDENTIAL APPENDIX: EXTERNAL MEMBER APPOINTMENTS**

The confidential appendix was noted.

**The meeting ended at 4.58 pm**

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Chairman

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