

PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Wednesday, 20 October 2021

Minutes of the meeting of the Projects Sub (Policy and Resources) Committee held at the Guildhall EC2 at 11.00 am

Present

Members:

Deputy Keith Bottomley (Chairman)	Susan Pearson
Deputy Jamie Ingham Clark (Deputy Chairman)	James de Sausmarez
Randall Anderson	

Officers:

Joseph Anstee	- Town Clerk's Department
Rohit Paul	- Town Clerk's Department
Sarah Baker	- Town Clerk's Department
Bridget Danso	- Town Clerk's Department
Paul Murtagh	- Community & Children's Services Department
James Illsley	- Community & Children's Services Department
Philippe Greaves	- Community & Children's Services Department
Emma Moore	- Chief Operating Officer
Ola Obadara	- City Surveyor's Department
Neil Hawkins	- City Surveyor's Department
Leah Coburn	- Environment Department
Melanie Charalambous	- Environment Department
Clarisse Tavin	- Environment Department
Ian Hughes	- Environment Department
Emmanuel Ojugo	- Environment Department
Kristian Turner	- Environment Department
Giles Radford	- Environment Department
Sonia Virdee	- Chamberlain's Department
Sarah Williams	- City of London Police
Gavin Stedman	- Markets & Consumer Protection Department

1. APOLOGIES

Apologies for absence were received from Rehana Ameer, Christopher Hayward, Deputy Catherine McGuinness, Andrew McMurtrie and Deputy Philip Woodhouse.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. GATEWAY APPROVAL PROCESS

RESOLVED – That the Gateway Approval Process be received.

4. **MINUTES**

RESOLVED – That the public minutes and non-public summary of the meeting held on 15 September 2021 are approved as an accurate record.

5. **PUBLIC ACTIONS**

The Sub Committee received a report of the Town Clerk regarding public actions and noted the updates in respect of outstanding items. In response to a question from a Member regarding archiving, the Town Clerk advised that learning points and observations were not currently added to project archive entries, but this was an aspiration following the next software renewal.

RESOLVED - That the public actions list be received.

6. **GATEWAY 3-5 - PEDESTRIAN PRIORITY PROGRAMME - PHASE ONE INTERVENTIONS**

The Sub Committee considered a Gateway 3-5 report of the Executive Director, Environment regarding Phase One interventions for the Pedestrian Priority Programme. The Sub Committee noted that the project was funded through the Climate Action Strategy. The Executive Director, Environment then introduced the report and drew Members' attention to the key points, before confirming that the Streets & Walkways Sub Committee had approved the proposals. In response to a question from a Member, the Executive Director, Environment clarified points relating to the project risk, governance and finance.

RESOLVED – That the Projects Sub Committee:

1. Approve a sum of £2,402,628 as the implementation budget for the Year 1 (Phase 1) interventions, funded from within the existing Year 1 budget envelope of £2.5 to £3.2million;
2. Delegate authority to the Executive Director Environment, in consultation with the Chamberlain, to make any adjustments between elements of the approved budget, provided the total approved budget £~2.4M is not exceeded; and
3. Delegate authority to the Executive Director Environment, in consultation with the Chairman and Deputy Chairman of Streets and Walkways, to make proportionate adjustments to the designs of the recommended Option.

7. **GATEWAY 3-4 - 100 MINORIES PHASE TWO: PUBLIC REALM ENHANCEMENTS TO CRESCENT**

The Sub Committee considered a Gateway 3-4 Issue report of the Executive Director, Environment regarding Phase Two of the 100 Minorities project. The Sub Committee noted an amendment to the recommendations as agreed by the Streets & Walkways Sub Committee, stating that the project funding was subject to the approval of Year 2 of the Cool Streets & Greening programme. The Executive Director, Environment then introduced the report and drew

Members' attention to the key points, including the change to the project's funding strategy, which was supported by the Chamberlain.

RESOLVED – That the Projects Sub Committee:

1. Approve the amended scope of the project to include climate resilience measures and note that a final design and cost estimate will be set out at Gateway 4/5;
2. Approve the revised funding strategy as set out in this report to include funding from the Cool Streets and Greening Programme in addition to previously allocated S106 funds, subject to approval of the Cool Streets and Greening programme Year 2 report; and
3. Approve the additional budget of £29,819, funded from the 100 Minorities S106 for Phase 2 to reach the next gateway.

8. **GATEWAY 1-4 - REPLACEMENT OF THE LADY AILEEN'S ENGINES**

The Sub Committee considered a Gateway 1-4 report of the Executive Director, Environment on a project for the replacement of the Lady Aileen's engines. The Executive Director, Environment introduced the report and drew Members' attention to the key points. In response to a question from a Member, the Executive Director, Environment advised that the vessel was in good condition, and was expected to remain in operation for the lifetime of the new engines, which would be around 20 years. The Sub Committee was assured that the proposals represented value for money in this regard.

The Chairman added his agreement that the proposed option represented value for money and advised that the Sub Committee would also consider the Gateway 5 report.

RESOLVED – That the Projects Sub Committee agree:

1. That budget of £1,000 is approved for Port Health & Public Protection to reach the next Gateway;
2. Note the total estimated cost of the project at £301,000 (excluding risk);
3. That a Costed Risk Provision of £50,000 is noted for the project and further details will be brought back at Gateway 5; and
4. That Option 2 is approved: Replace engines with new Tier 3 IMO approved engines, which meet the latest regulations.

9. **GATEWAY 2 - BARBICAN AND GOLDEN LANE HEALTHY STREETS PLAN**

The Sub Committee considered a Gateway 2 report of the Executive Director, Environment regarding the Healthy Streets Plan for the Barbican and Golden Lane. The Executive Director, Environment introduced the report and drew Members' attention to the key points. In response to a question from the Chairman, the Chamberlain confirmed that capital funding had been allocated

in principle for the project, but there was still drawdown requiring Resource Allocation Sub Committee approval.

In response to a question regarding timescales, the Executive Director, Environment advised that key delivery dates were set out in the report, and that officers wanted to align project delivery with the Beech Street project. It was aimed to submit and Gateway 3 and 4 report before next year's summer recess.

RESOLVED – That the Projects Sub Committee agree:

1. A budget of £141k to reach the next Gateway;
2. Delegate authority to the Executive Director Environment, in consultation with the Chamberlain, to make any adjustments between elements of the approved budget, provided the total approved budget £141k is not exceeded; and
3. Note the total estimated cost of the project at £250k (excluding risk).

10. **GATEWAY 5 - 2-6 CANNON STREET PUBLIC REALM IMPROVEMENTS | PHASES 2 AND 3 UPDATE REPORT**

The Sub Committee considered a Gateway 5 report of the Executive Director, Environment in respect of the public realm improvements project at 2-6 Cannon Street. The Executive Director, Environment introduced the report and drew Members' attention to the key points, advising that it was hoped the project would be complete by June 2022.

In response to a question from a Member regarding the excavation at Old Change House, the Executive Director, Environment advised that a radar survey was undertaken prior to excavation which had not identified the concrete structures which had necessitated the redesign. Whilst it was not unusual to find unexpected structures following radar surveys, lessons had been learned in this case and consideration would be given to making the surveys more robust.

In response to a question from the Deputy Chairman, the Executive Director, Environment confirmed that the project risk status had gone from Green to Amber due to the delays to Phases 2 and 3.

RESOLVED – That the Projects Sub Committee agree:

1. That the remaining project budget of £420,170 is revised as set out in the finance tables in Appendix C; including any interest accrued to complete the project in accordance with the Section 106 Agreement; and
2. Approval of the budget adjustment summarised in table 3 Appendix 3.

11. **GATEWAY 6 - 55 MOORGATE SECTION 278 PUBLIC REALM AND HIGHWAY IMPROVEMENTS**

The Sub Committee considered a Gateway 6 report of the Executive Director, Environment regarding the 55 Moorgate Section 278 public realm and highway improvements. The Chairman advised that the report had not been submitted to the Corporate Projects Board in error, and in order to comply with the Project Procedure and Gateway Approval Process. The Chairman therefore proposed that authority be delegated to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to approve the Gateway 6 report once it had been submitted to the Corporate Projects Board for comment and approval, and this was agreed.

RESOLVED – That authority be delegated to the Town Clerk, in consultation with the Chairman and Deputy Chairman, to approve the Gateway 6 report following approval of the Corporate Projects Board.

12. **GATEWAY 6 - STREET LIGHTING LED PROJECT**

The Sub Committee considered a Gateway 6 report of the Executive Director, Environment in respect of the Street Lighting LED project. The Chairman introduced the item, commenting that the project had been a great success. The Executive Director, Environment then introduced the report, advising that the project had won awards and was considered an industry leader. Officers would continue to work with the Environmental Health department and City of London Police in managing and maintaining the street lighting and related systems. The Chairman then advised that the project best practice had been shared internationally, before congratulating officers on the success of the project.

RESOLVED – That the Projects Sub Committee note the contents of this report and authorise closure of the project, with any unused balances returned to the on-street parking account. To note, the project was delivered on time and to budget.

13. **GATEWAY 6 - MIDDLESEX STREET ESTATE LIFT REFURBISHMENT**

The Sub Committee considered a Gateway 6 report of the Director of Community and Children's Services in respect of the Middlesex Street Estate lift refurbishment. The Director of Community and Children's Services introduced the report and advised that improvements had been made in respect of accessibility and fire safety as a result of the project. The Sub Committee also noted that the project had been delivered within budget.

RESOLVED – That the Projects Sub Committee:

1. Note the content of the report;
2. Note the lessons learnt; and
3. Authorise closure of this project.

14. **GATEWAY 6 - RENEWAL OF ROOF COVERINGS AT 1-48 BLAKE HOUSE, WILLIAM BLAKE ESTATE**

The Sub Committee considered a Gateway 6 report of the Director of Community and Children's Services in respect of the renewal of roof coverings at 1-48 Blake House. In response to a question from a Member, the Director of Community & Children's Services advised that the requirements for warranty had been set out at the previous Gateway, before outlining the City of London's obligations in respect of insurance.

RESOLVED – That the Projects Sub Committee:

1. Note the content of the report;
2. Note the lessons learnt;
3. Authorise closure of this project.

15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

A Member asked whether a summary could be added to reports which reported the movements and variations on matters such as project budgets as a project moved through the Gateway process in a consistent manner, as it would make the project history easier to understand. The Chair responded that this had been the intention of adding the project coversheet to reporting, but this could be reviewed.

The Town Clerk confirmed that the project coversheet aimed to keep track of and narrate on the development of a project during the Gateway process, but noted that the format fluctuated based on the stage of the process. The Town Clerk advised that the coversheet was missing from items on the agenda, which was an error, and that the Project Management team were happy to consult with Members about project reporting outside of meetings. The Chair added that this was an ever-evolving process and Members were always encouraged to make suggestions for improvements.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

The Chairman then thanked Members of the public watching via YouTube for their participation.

17. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.	Paragraph No
18 - 23	3
24 - 25	-

18. **NON-PUBLIC MINUTES**
RESOLVED – That the non-public minutes of the meeting held on 15 September 2021 be approved as an accurate record.
19. **NON-PUBLIC ACTIONS**
The Sub Committee received a list of non-public outstanding actions.
20. **PPG CONSTRUCTION MARKET CONDITIONS UPDATE**
The Sub Committee received an oral update from the Property Projects Group (PPG) Director.
21. **GATEWAY 1-4 - CITY OF LONDON SCHOOL FOR GIRLS - SUMMER WORKS 2022**
The Sub Committee considered a report of the City Surveyor.
22. **GATEWAY 6 - 64/65 LONDON WALL - RE-COVERING AND REPLACEMENT OF ROOF - BRIDGE HOUSE ESTATES**
The Sub Committee considered a report of the City Surveyor.
23. **PORTFOLIO OVERVIEW**
The Sub Committee received a report of the Town Clerk.
 - a) **Red Report: Installation of Sprinklers in Social Housing Tower Blocks**
The Sub Committee received a report of the Director of Community and Children's Services.
 - b) **Red Report: Ring of Steel Compliance (iMS-DRS) Video Management System**
The Sub Committee received a report of the Commissioner of the City of London Police.
24. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
There were no questions.
25. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were no items of urgent business.

The meeting closed at 12.00 pm

Chairman

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