

## Corporate Asset Sub-Committee – Carry Forward Public Actions

	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress update
PO1/2019	30.01.19	<p><b><u>Asset Management</u></b></p> <p>AM recommendations approved by CASC / Finance Committee in April/May 2019, along with the establishment of an officer Operational Property Change Board (OPCB), with delegated responsibility to implement the approved recommendations.</p>	Paul Friend		<p><b><u>ONGOING</u></b></p> <p>UPDATE: Put on hold pending outcome of Governance Review.</p>
P05/2019	05.06.19	<p><b><u>Sub Committee Terms of Reference</u></b></p> <p>Officers to report back on whether the terms of reference provide for advising on all bids for Heritage Lottery funding – noted that any clarification of Sub Committee terms of reference could be made at time of other future amendments arising from outcome of Corporate Asset Management Strategy.</p>	Peter Young	At time of the Corporate Asset Management Strategy amendment to terms of reference to be considered.	<p><b><u>ONGOING:</u></b></p> <p>UPDATE: On hold pending the outcome of the Governance Review.</p>
P06/2021	22.06.21	<p><b><u>Cyclical Works Programme</u></b></p> <ul style="list-style-type: none"> <li>• Consideration to be given to the</li> </ul>	Jonathan Cooper		<p><b><u>COMPLETE</u></b></p> <p>CWP report on agenda at Corporate Asset</p>

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		<p>current uncommitted balance across previous years. Look at winding these down programmes and move into the annual CWP.</p> <ul style="list-style-type: none"> <li>• Overall figures and an overview of what is required for CWP next year to be given to Members.</li> </ul>			Sub-committee on 24 November 2021.
PO7/2021	30.9.21	<p><b><u>Automatic Doors to Members' Reading Room</u></b></p> <p>An issues with the automatic doors leading to the Members' Reading Room to be resolved, owing to accessibility issues for any Member in a wheelchair.</p>			<p><b><u>COMPLETE</u></b></p> <p>Update emailed to all Members on 2/11/21 10.07am confirming the City Corporation's corporate M&amp;E contractor continues to carry out planned preventative maintenance to all 32 internal automatic doors and colleagues are currently investigating installation of a new automatic door in the west wing 3<sup>rd</sup> floor corridor leading to the Members reading room</p>
PO8/2021	30.9.21	<p><b><u>Baby Changing Facilities</u></b></p> <p>Consideration to be given to baby changing facilities at the City Corporation, the availability of these facilities to parents and if these should be increased.</p>			<p><b><u>COMPLETE</u></b></p> <p>Update emailed to Members on 2/11/21 10.07am providing a Guildhall Complex Accessibility report that confirmed that Guildhall meets and exceeds the provision of baby changing facili</p>