

Committee(s) West Ham Park Committee	Date(s): 7 December 2021
Subject: Report of Action Taken Between Meetings	Public
Report of: Town Clerk	For Information
Report author: Richard Holt, Town Clerk's Department	

Summary

This report advises Members of action taken by the Town Clerk, in consultation with the Chairman and Deputy Chairman, since the last meeting of the Committee in accordance with Standing Order Nos. 41(a).

Recommendation:

- That Members note the report.

Main Report

WEST HAM PARK COMMITTEE AND CORPORATE ASSET SUB-COMMITTEE– URGENT DECISION UNDER STANDING ORDER NO. 41(A)

SUBJECT: Gateway 5 – West Ham Park Playground Refurbishment

BACKGROUND: The Playground at West Ham Park needs to be refurbished to ensure its equipment are fit for purpose and meet current safety standards. Previously in July 2021 a GW5 report was approved to start work to:

- a) design and build the bespoke central 'Explorer Ship' equipment as per the approved project design drawings. The budget for this is £75,000.
- b) design and sculpt 6 timber play sculptures for the playground, as per the approved project design drawings. The budget for this is £10,000.
- c) release of costed risk provision of £5000 towards OS staff costs due to loss of existing project staff.

Allowing for previously approved fees and staff costs at earlier gateways, the total budget approved to date is £155,614 including the CRP drawdown of £5,000. In the meanwhile, working jointly with the City Procurement Team, officers have completed tendering for procurement of the main contractor to:

1. Demolish existing playground including equipment and surfacing.
2. Protect existing trees and play equipment that are to be retained.
3. Supply and install new playground equipment, associated surfacing and outdoor furniture as per design drawings and specification.
4. Design, supply and installation of water play facility within the playground as per the design brief
5. Soiling and tree planting
6. Provide all necessary Preliminaries and complete Principal Contractor H/S duties.

Four tenders were received and evaluated by a panel of three Open Spaces staff including assessment by City procurement team. The scoring was based on quality and value for money following the corporate policy on procurement. Planning permission from London

Borough of Newham was granted in Jan 2020. Warwick Landscaping Ltd emerged as the highest scoring bid. They have delivered several playground schemes within public parks in various inner London Boroughs.

The project sum is £880,519 (including £5000 previously released CRP) therefore an increase from the £864,775 previously reported. This report seeks approval for authority to appoint the successful tenderer to start the main works.

REASON FOR URGENCY: The procurement process was concluded at the end of September and as the requested project sum is within the available funding, the GW5 report was drafted with the view that it can be approved by the Chief Officer under delegated authority. However, the Chamberlain has advised that the project sum, although within available funding, is not within the previously reported estimated cost at GW4 issue, suggesting that the report should therefore go back to West Ham Park Committee and Project Sub Committee for approval of the GW5. As an additional committee cycle was not accounted for in the project programme, waiting for next West Ham Park committee in December would cause delay to the project start..

ACTION TAKEN: The Town Clerk, in consultation with the Chairman and Deputy Chairman, agreed to:

- I. Approve the main construction works contract sum budget of £724,905 (excluding risk);
- II. Note the total estimated cost of the project at £880,519 (excluding risk but including the £5000 previously released CRP); This includes the cost of the bespoke play elements as approved by the previous GW5 report and the main construction implementation works as noted above;
- III. Note and approve revised costed risk provision of £127,000; and
- IV. That the previously approved Costed Risk Provision of £5,000 towards staff costs be retained.

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